

Draft Minutes
Budget and Personnel Committee Meeting

December 11, 2017

1. Call to Order:

The Budget and Personnel Committee was called to order at 6:00 p.m. by President Gustafson. In attendance were:

- Committee members: President Gustafson and Director Cortez
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

No comments.

3. Receive the Draft Minutes of the October 23, 2017 Meeting:

The minutes were received.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- L. Employee Termination – Update given
- O. GM Annual Evaluation – No update
- P. Cyber Security/Building Security – No update
- Q. Account Tech Position – Update given
- R. Annual CAFR – Update given
- S. Class and Compensation Study – Update given
- T. Human Resources Retirement and Org Evaluation – Update given
- U. Operations Superintendent Vacancy – Update given

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting and Set Date:

The same items will be brought back for discussion.

6. Committee Member Comments:

No comments.

7. Adjournment:

Meeting adjourned at 6:10 p.m.