

Draft Minutes  
Budget and Personnel Committee Meeting

April 12, 2018

1. Call to Order:

The April 9, 2018 Budget and Personnel Committee was adjourned to April 12, 2018 and called to order at 5:53 p.m. by Director Gustafson. In attendance were:

- Committee members: Director Gustafson and Director Cortez
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes for the February 12, 2018 Meeting:

Director Gustafson made a motion to approve the minutes, Director Cortez seconded the motion. The minutes were unanimously approved.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- P. Cyber Security/Building Security – Update given
- Q. Account Tech Position – Update given
- R. Annual CAFR – This item is complete
- S. Class and Compensation Study – Update given
- T. Human Resources Retirement and Org Evaluation – No update
- U. Operations Superintendent Vacancy – This item is complete
- V. Water Resources Manager and Water Resources Department – Update given
- W. Water Operator Position – Update given
- X. 2018-2019 Budget – Update given

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting and Set Date:

The same items will be brought back for discussion. The next meeting is scheduled for May 15th at 5:40 p.m.

6. Committee Member Comments:

There were no Committee Member comments.

7. Adjournment:

Meeting adjourned at 6:01 p.m.