

Draft Minutes
Budget and Personnel Committee Meeting

June 11, 2018

1. Call to Order:

The June 11, 2018 Budget and Personnel Committee meeting was called to order at 5:47 p.m. by Director Gustafson. In attendance were:

- Committee members: Director Gustafson and Director Cortez
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes for the May 14, 2018 Adjourned Meeting:

Director Gustafson made a motion to approve the minutes, Director Cortez seconded the motion. The minutes were unanimously approved.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- Cyber Security/Building Security – this is now complete
- Class and Compensation Study – this is now complete.
- Human Resources Retirement and Org Evaluation – hiring process is complete and Rose Gill will begin on June 18th.
- Water Resources Manager and Water Resources Department – Water Resources Manager coming up to speed with discussions and actions on GSA matters. Posting for the Water Resources Analyst position and Associate Engineer position within the next few weeks.
- Water Operator Position – this is now complete.
- 2018-2019 Budget – FORA passed the budget on June 8th and it will go before the Board on June 18th.

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting and Set Date:

The same items will be brought back for discussion. The next meeting is scheduled for July 9th at 5:40 p.m.

6. Committee Member Comments:

There were no Committee Member comments.

7. Adjournment:

Meeting adjourned at 5:55 p.m.