

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-C

Meeting Date: February 14, 2012

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Reviewed By: Jim Heitzman

Agenda Title: Approve the Expenditures for the Month of January 2012

Detailed Description: The Board of Directors is requested to approve the attached January 2012 check register for expenditures totaling \$946,379.76.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Goal No. 4 – To manage the District's finances in the most effective and fiscally responsible manner.*

Financial Impact:     \_\_\_Yes   \_\_\_X\_\_\_No

Funding Source/Recap: Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-Recycled Water, 06-Regional Water.

Material Included for Information/Consideration: January 2012 Summary Check Register.

Staff Recommendation: The Board of Directors approve the January 2012 expenditures totaling \$946,379.76.

Action Required:     \_\_\_Resolution   \_\_\_X\_\_\_Motion   \_\_\_Review

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Board Action

\_\_\_Resolution No\_\_\_     Motion By\_\_\_     Seconded By\_\_\_

Ayes\_\_\_     Abstained\_\_\_

Noes\_\_\_     Absent\_\_\_

Reagendized\_\_\_     Date\_\_\_     No Action Taken\_\_\_

## JANUARY 2012 SUMMARY CHECK REGISTER

DATE	CHECK #	CHECK DESCRIPTION	AMOUNT
01/06/12	53295-53297	Payroll Checks and Direct Deposit Period Ended 12/30/11	69,161.50
01/10/12	53298-53359	Check Register	189,888.78
01/11/12	WIRE	Internal Revenue Service	27,762.29
01/11/12	WIRE	State of California-EDD	10,517.26
01/11/12	WIRE	Hartford	3,774.63
01/11/12	WIRE	Hartford Life Insurance	1,605.97
01/11/12	WIRE	Other Payroll Deduction	1,500.00
01/12/12	53360-53361	Check Register	13,163.95
01/13/12	53362-53378	Check Register	50,723.82
01/20/12	53379-53382	Payroll Direct Deposit Period Ended 01/13/12	67,675.85
01/24/12	53383-53421	Check Register	157,021.53
01/25/12	WIRE	Internal Revenue Service	26,844.12
01/25/12	WIRE	State of California-EDD	9,217.08
01/25/12	WIRE	Hartford	3,774.63
01/25/12	WIRE	Hartford Life Insurance	1,605.97
01/25/12	WIRE	Other Payroll Deduction	1,500.00
01/27/12	53422-53444	Check Register	310,642.38
<b>TOTAL DISBURSEMENTS</b>			<b>946,379.76</b>

## MARINA COAST WATER DISTRICT

Check #	Invoice Date	Check Date	Vendor Name	Description - January	Amount
53295-53297	12/30/2011	01/06/2012	Payroll Checks and Direct Deposits	PR Batch 901 1 2012 Checks and Direct Deposit (3 Checks)	69,161.50
53298	12/08/2011	01/10/2012	Alhambra and Sierra Springs	Lab Grade Water 11/29, 12/02, 12/06	96.14
53299	12/14/2011	01/10/2012	Quinn Company	Lining Kit & Maintenance Parts for Backhoe #9903	283.24
53300	09/30/2011	01/10/2012	City of Marina	Franchise Fee Sewer (Marina) 07/2011-09/2011	11,926.07
53301	12/25/2011	01/10/2012	Manpower Inc.	Accounting Clerk 12/19-12/21	644.40
53302	09/30/2011	01/10/2012	Fort Ord Reuse Authority	Franchise Fee Water (FORA) 07/2011-09/2011	66,754.16
53303	01/06/2012	01/10/2012	Rabobank, N.A. - Aflac URM	PR Batch 901 1 2012	484.56
53304	12/19/2011	01/10/2012	AT&T	831-000-1006 141 IP Flex	796.13
53305	12/13/2011	01/10/2012	Fisher Scientific	147 umhos/cm Conductivity Standards	215.69
53306	01/01/2012	01/10/2012	Carmel Marina Corporation	Marina/Ft Ord Trash Pickup for 01/2012	524.22
53307	12/15/2011	01/10/2012	AT&T	883-4390 Booster Station	826.83
53308	11/30/2011	01/10/2012	Schaaf & Wheeler	General Engineering Services-Project Management	246.75
53309	10/01/2011	01/10/2012	ACWA Health Benefits Authority	Medical, Dental, Vision 01/2012	51,390.50
53310	12/21/2011	01/10/2012	Peninsula Welding Supply	Operations & Maintenance Equipment for Welding	54.87
53311	01/06/2012	01/10/2012	General Teamsters Union	PR Batch 901 1 2012	180.00
53312	11/04/2011	01/10/2012	MRWPCA	Annual Fees for MRWPCA FOG Program	1,755.00
53313	12/02/2011	01/10/2012	Industrial Machine Shop	Materials for Ord O&M Garage Door	400.03
53314	12/18/2011	01/10/2012	Verizon Wireless	Cell Phones GM, DGM/DE, O&M, ENG	1,063.82
53315	11/19/2011	01/10/2012	Dept of Public Health	Grade II Water Treatment Certificate Fee for Foster, Pineda	120.00
53316	01/06/2012	01/10/2012	Mark Duplissie	PR Batch 901 1 2012	166.87
53317	12/22/2011	01/10/2012	E H Wachs Company	(1)-Element Filter# 67-006-01 for Vehicle #11	211.04
53318	12/16/2011	01/10/2012	Groeniger & Company	(1)-Concrete Manhole Ring for O&M Stock	40.53
53319	01/06/2012	01/10/2012	CalPERS	PR Batch 901 1 2012	15,294.97
53320	11/05/2011	01/10/2012	Jonathan P Lord	Registration Fees for Backflow Exam/Training Class	320.00
53321	12/23/2011	01/10/2012	NEC Financial Services, Inc.	Phone Equipment Lease 01/2012	935.44
53322	12/12/2011	01/10/2012	Carollo Engineers	RUWAP (Bidding/Oncall) Services	3,252.00
53323	12/15/2011	01/10/2012	American Supply Company	Roll Towels for Beach Office Restrooms	85.52
53324	01/06/2012	01/10/2012	Devin Derham-Burk, Trustee	PR Batch 901 1 2012	161.54
53325	12/16/2011	01/10/2012	Pantelimon Stanica	4390 Peninsula Point Dr-Toilet Rebate #1	125.00
53326	12/09/2011	01/10/2012	American Public Works Association	Membership Dues (03/01/12-02/28/13)	369.00
53327	12/20/2011	01/10/2012	Alan P Rider	3242 Fitzgerald Cir- Landscape Incentive Rebate	19.78
53328	01/06/2012	01/10/2012	Prepaid Legal Services, Inc	PR Batch 901 1 2012	39.35
53329	12/13/2011	01/10/2012	O'Reilly Automotive Stores Inc	Wiper Blades for Vehicle #0701	16.30

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53330	12/16/2011	01/10/2012	Harold A. Steuber Enterprises, Inc.	Coffee Supplies for Eng & O&M Depts	235.87
53331	12/21/2011	01/10/2012	Rabobank, N.A. - IOP Loan	Interest for 6-mo Extension on IOP Construction	3,933.01
53332	12/28/2011	01/10/2012	Pan Pacific Printing Press Inc.	2 Reams of Letterhead for New Director Positions	350.74
53333	12/24/2011	01/10/2012	Canon Business Solutions, Newcal Inc.	7055 Copy Machine Lease 01/2012	609.85
53334	01/06/2012	01/10/2012	CA State Disbursement Unit	PR Batch 901 1 2012	488.76
53335	12/15/2011	01/10/2012	Green Rubber-Kennedy AG	New Pump for O&M Weed Sprayer	966.48
53336	12/10/2011	01/10/2012	Graniterock Company	(15)-Bags of Granitepatch for Repairs at North Tree Fire	198.91
53337	01/06/2012	01/10/2012	Principal Life Group	PR Batch 901 1 2012	147.35
53338	04/27/2011	01/10/2012	The EDCCO Group, Inc.	Telemetry Repairs for O&M Dept	5,617.59
53339	12/20/2011	01/10/2012	Sun Life Financial	Short/Long-Term, Life Insurance 01/2012	1,767.09
53340	12/21/2011	01/10/2012	Marina Tire & Auto Repair	Oil Change for Vehicle #0505	30.19
53341	12/19/2011	01/10/2012	Marina Health Center	271 Reservation Rd-Landscape Incentive Rebate	220.00
53342	12/16/2011	01/10/2012	Tatsuo Ogisu	3039 Vaughan Ave-Toilet Rebate	125.00
53343	12/16/2011	01/10/2012	Jana Bradford	3162 Eucalyptus #40-Toilet Rebate	98.00
53344	12/20/2011	01/10/2012	Culligan Water Enterprises	Water Softener at Well #10, Well #11, Well #12, Booster #F	346.04
53345	09/30/2011	01/10/2012	City of Seaside	City Utility Tax 07/2011-09/2011	15,439.83
53346	01/04/2012	01/10/2012	Steve Mast	Refund Check-351 Carmel Ave	89.93
53347	01/04/2012	01/10/2012	Jae Dean	Refund Check-309 Costa Del Mar Rd	2.15
53348	01/04/2012	01/10/2012	Maria Trujillo	Refund Check-321 Reindollar Ave	34.06
53349	01/04/2012	01/10/2012	Fantastic Cuts	Refund Check-265 O Reservation Rd	2.18
53350	01/04/2012	01/10/2012	Anthony Silva	Refund Check-3206 Susan Ave	6.42
53351	01/04/2012	01/10/2012	Christopher & Petra Thom	Refund Check-5024 Pacific Crest Dr	31.82
53352	01/04/2012	01/10/2012	Scott Sansom	Refund Check-Hydrant Meter	2.74
53353	01/04/2012	01/10/2012	Binh Huynh	Refund Check-307 Oak Cir	56.41
53354	01/04/2012	01/10/2012	Adrienne Jonson	Refund Check-210 Rosebud Ct	48.78
53355	01/04/2012	01/10/2012	Brandan Mc Allister	Refund Check-50 Sweet Pea	9.20
53356	01/04/2012	01/10/2012	Matthew Myers	Refund Check-4115 Peninsula Point Dr	84.25
53357	01/04/2012	01/10/2012	Marilyn Nergord	Refund Check-5045 Sunset Vista Dr	76.38
53358	01/04/2012	01/10/2012	Michael Rosario	Refund Check-2992 Carpenter Ct	35.00
53359	01/04/2012	01/10/2012	Executive Estates	Refund Check-4895 Peninsula Point Dr	35.00
WIRE	01/06/2012	01/11/2012	Internal Revenue Service	PR Batch 901 1 2012 Federal Tax	27,762.29
WIRE	01/06/2012	01/11/2012	State of California - EDD	PR Batch 901 1 2012 State Tax	10,517.26
WIRE	01/06/2012	01/11/2012	Hartford	PR Batch 901 1 2012	3,774.63

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WIRE	01/06/2012	01/11/2012	Hartford Life Insurance Company	PR Batch 901 1 2012	1,605.97
WIRE	01/06/2012	01/11/2012	Other Payroll Deduction	PR Batch 901 1 2012	1,500.00
53360	12/19/2011	01/12/2012	California American Water	11/2011 CAW Line of Credit Int Exp	8,108.95
53361	07/26/2011	01/12/2012	California American Water	1Q 2011 Unused Credit Fee	5,055.00
53362	12/15/2011	01/13/2012	Monterey Pen Unified Sch Dist	Conservation Education	4,193.67
53363	12/28/2011	01/13/2012	Don's Lock & Key	Spare Keys for O&M Dept	12.99
53364	12/12/2011	01/13/2012	Home Depot/GECF	General Operations & Maintenance Equipment, Salt Supply for Well #10, Well #11, Well #12, Booster #F,	1,589.27
53365	12/27/2011	01/13/2012	Area Communications	Answering Service thru 12/27/2011	213.88
53366	11/29/2011	01/13/2012	Noland, Hamerly, Etienne	Legal Services thru 12/19/11 (Partial Payment)	24,079.86
53367	12/26/2011	01/13/2012	Bay Pool Systems	(5)-Crates of 20 bottles of Chlorine	100.55
53368	01/10/2012	01/13/2012	Dept of Public Health	Grade II Water Distribution Operator Exam Fee for Rosales	65.00
53369	07/01/2010	01/13/2012	Orkin Pest Control	Pest Control at Beach Office	80.00
53370	12/07/2011	01/13/2012	Cypress Coast Ford	Replace Damaged Pass Mirror on Vehicle #1005	122.95
53371	12/31/2011	01/13/2012	AFLAC	Employees Withholding	715.76
53372	12/12/2011	01/13/2012	Transact Technologies Inc	Paper for Receipt Printer	122.68
53373	12/13/2011	01/13/2012	Earth Systems Pacific	Geotechnical Consulting Services for Eastern Distribution System Project	553.75
53374	12/28/2011	01/13/2012	Harold A. Steuber Enterprises, Inc.	(1)-Water Filter Cartridge for Coffee Maker	43.25
53375	01/13/2012	01/13/2012	Imjin Office Park Owners Association	Annual Assessment Fee for Bldg C	10,200.00
53376	12/21/2011	01/13/2012	Evans Group International, L.L.C.	Regional Project Meetings 12/2011	3,967.73
53377	12/24/2011	01/13/2012	Voyager Fleet Systems Inc	Fleet Gasoline	2,984.98
53378	12/31/2011	01/13/2012	Monterey Bay Technologies, Inc.	Six Month Retainer for IT Support and Services for 12/2011	1,677.50
53379-53382	01/13/2012	01/20/2012	Payroll Checks and Direct Deposits	PR Batch 902 1 2012 Checks and Direct Deposit (3 Checks)	67,675.85
53383	12/31/2011	01/24/2012	Ace Hardware	General Operations & Maintenance Equipment	1,151.41
53384	12/13/2011	01/24/2012	New Cal Industries	7065 Copy Machine Maintenance 09/20/11-12/20/11	306.39
53385	12/12/2011	01/24/2012	Becks Shoe Store	Boot Benefit for O&M Dept	167.07
53386	01/12/2012	01/24/2012	Carlons Fire Extinguisher	First Aid supplies for Marina office	65.71
53387	01/01/2012	01/24/2012	Manpower Inc.	Accounting Clerk 12/27-12/30	1,914.45
53388	12/30/2011	01/24/2012	Insight Planners	Web Maintenance, Hosting	174.00
53389	01/20/2012	01/24/2012	Rabobank, N.A. - Aflac URM	PR Batch 902 1 2012	564.56

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53390	12/14/2011	01/24/2012	Denise Duffy & Associates Inc	Environmental Services for Regional Project	15,659.51
53391	01/13/2012	01/24/2012	Pitney Bowes Credit Corp	Postage Machine Lease 01/2012-03/2012	1,159.36
53392	01/03/2012	01/24/2012	Dionex Corporation	1 AG14 and 1 AS14 column	1,288.60
53393	01/10/2012	01/24/2012	ACWA Joint Power Ins Authority	Workers Comp Insurance 10/2011-12/2011	14,384.00
53394	01/04/2012	01/24/2012	3T Equipment Company Inc	(1)-3" Tiger Tail,(1)-1"X25' Leader Hose, (1)-New Replacement Backup Camera, (1)-1.25" Rotary Swivel for Camel Jetter #0801	1,052.06
53395	12/31/2011	01/24/2012	Peninsula Welding Supply	Nitrogen Gas Tank Lease Annual Renewal	80.02
53396	12/30/2011	01/24/2012	Environmental Resource Assoc	External QC	578.14
53397	12/31/2011	01/24/2012	Don Chapin Company Inc	Construction of Well #34 Site Improvement Pymt 2	72,500.00
53398	12/28/2011	01/24/2012	USA Bluebook	(1)-Sewer Manhole Scraper	61.88
53399	01/03/2012	01/24/2012	Jobs Available Inc	Recruitment Advertisement for Associate Engineer	472.50
53400	06/21/2011	01/24/2012	CSG Systems	Billing for Prop 218 Mailing in May, Billing for 12/2011	8,531.35
53401	12/13/2011	01/24/2012	Red Wing Shoe Store	Boot Benefit for O&M Dept	164.09
53402	01/20/2012	01/24/2012	CalPERS	PR Batch 902 1 2012	15,175.67
53403	01/13/2012	01/24/2012	Canon Financial Services, Inc.	IR5050 Copier Lease 01/2012	320.46
53404	01/17/2012	01/24/2012	Special District Association	SDA Dinner Meeting-Gustafson	25.00
53405	01/19/2012	01/24/2012	Quinn Rental Services	Rental of 45' Knuckleboom/4wd Truck-Booster #E	575.02
53406	01/20/2012	01/24/2012	Devin Derham-Burk, Trustee	PR Batch 902 1 2012	161.54
53407	12/30/2011	01/24/2012	Fastenal Industrial & Construction Supplies	(20)-Boxes of Nitrile Gloves for O&M Dept	328.43
53408	12/30/2011	01/24/2012	Carmel Pine Cone Inc	Doc Rev RFP Advertisement	198.99
53409	01/06/2012	01/24/2012	Hoge Fenton Jones & Appel	Legal Fees December	747.50
53410	01/20/2012	01/24/2012	Prepaid Legal Services, Inc	PR Batch 902 1 2012	39.35
53411	01/03/2012	01/24/2012	Owen Equipment Sales	(1)-Boom Pendant Control for Vactor#0303	925.86
53412	01/01/2012	01/24/2012	ACWA Health Benefits Authority (EAP)	January Premium	116.82
53413	01/13/2012	01/24/2012	Rabobank, N.A. - IOP Loan	IOP Bldg Const Loan Interest Payment	3,012.10
53414	09/19/2011	01/24/2012	Robert Half International Inc.	Temporary Accounting Assistance 08/30-09/02, 09/12-09/15, 09/19-09/23, 10/03-10/07	5,494.83
53415	01/20/2012	01/24/2012	CA State Disbursement Unit	PR Batch 902 1 2012	488.76
53416	12/31/2011	01/24/2012	Green Rubber-Kennedy AG	Repair Kit for O&M Weed Sprayer	58.52
53417	12/06/2011	01/24/2012	Westin Engineering Inc	Cityworks IT Support Services	225.00
53418	01/20/2012	01/24/2012	Union Bank of California-PARS 6746022400	PR Batch 902 1 2012 PARS Contribution -GM	480.77
53419	01/20/2012	01/24/2012	Principal Life Group	PR Batch 902 1 2012	147.35

Check #	Invoice Date	Check Date	Vendor Name	Description - January	Amount
53420	01/05/2012	01/24/2012	U.S. Bank Corporate	General Supplies for O&M, Constant Contact Service 12/2011, Winners Awards-Plaques for Youngblood Retirement, Rosales 10 Year Anniversary and Lee's Term as President, General Supplies for Marina & Ft. Ord Office, 2012 CalChamber Employment Law Digest, 20yr Gift Card-North, Meetings, 2012 Live Well Journals, Employees & Board Member Conferences/Travel Expenses, Carrot-Top-US and State Flags for Main Office	5,058.63
53421	01/13/2012	01/24/2012	Bank of the West	Document Storage Lease Payment	3,165.83
WIRE	01/20/2012	01/25/2012	Internal Revenue Service	PR Batch 902 1 2012 Federal Tax	26,844.12
WIRE	01/20/2012	01/25/2012	State of California - EDD	PR Batch 902 1 2012 State Tax	9,217.08
WIRE	01/20/2012	01/25/2012	Hartford	PR Batch 902 1 2012	3,774.63
WIRE	01/20/2012	01/25/2012	Hartford Life Insurance Company	PR Batch 902 1 2012	1,605.97
WIRE	01/20/2012	01/25/2012	Other Payroll Deduction	PR Batch 902 1 2012	1,500.00
53422	01/14/2012	01/27/2012	AT&T	384-6131 Main Office	2,024.15
53423	01/01/2012	01/27/2012	Cash	Replenish Petty Cash	78.58
53424	01/01/2012	01/27/2012	Water Awareness Comm Mtry	2012 Membership Dues-Water Awareness Committee of Monterey County, Conservation Education -Zun Zun Water Awareness Assembly at Crumpton	3,000.00
53425	01/24/2012	01/27/2012	Lorenzo Thompson	3115 Bradley Cir-Washing Machine Rebate	125.00
53426	01/23/2012	01/27/2012	NEC Financial Services, Inc.	Phone Equipment Lease 01/2012	935.44
53427	01/09/2012	01/27/2012	Pantelimon Stanica	4390 Peninsula Point Dr-Toilet Rebate #2	125.00
53428	01/17/2012	01/27/2012	California Society of Professional Engineers	04/30/12-04/30/13 Annual Membership- Niizawa	250.00
53429	01/09/2012	01/27/2012	Cypress Gates Inc	299 Carmel Ave Bldg L, Laundry Complex-Landscape Incentive Rebate	880.00
53430	01/19/2012	01/27/2012	John B. Neil	350 Everett Dr-Toilet Rebate	125.00
53431	12/20/2011	01/27/2012	The Don Chapin Co., Inc	Construction of Watkins Gate Well/Pipe Pymt 1 & 2	299,333.70
53432	12/29/2011	01/27/2012	Union Bank of California	Series 2010 Bond Trust Fee 12/01/11-11/30/12	1,595.49
53433	01/20/2012	01/27/2012	Citibank Los Angeles-PARS Contract #86360	PR Batch 902 1 2012 PARS Contribution-GM	480.77
53434	01/09/2012	01/27/2012	Charles Pugh	3273 Steven Ct-Washing Machine Rebate	125.00
53435	12/22/2011	01/27/2012	Richards, Watson & Gershon	Conflicts of Interest Related to Regional Project	302.50
53436	01/05/2012	01/27/2012	Remy Moose Manley, LLP	Legal Services for Regional Water Project	243.75

<b>Check #</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Vendor Name</b>	<b>Description - January</b>	<b>Amount</b>
53437	01/04/2012	01/27/2012	Sandra Henderson	3078 Vaughan Ave-Washing Machine Rebate	125.00
53438	01/04/2012	01/27/2012	Heeyeon Dennison	840 Sherman Ct-Washing Machine Rebate	125.00
53439	01/04/2012	01/27/2012	James Dull	3353 Drew Street-Washing Machine Rebate	125.00
53440	01/04/2012	01/27/2012	Yiqin Sun	3143 Ocean Terrace-Washing Machine Rebate	100.00
53441	01/10/2012	01/27/2012	Unchu Brandt	3157 Lynscott Dr #5-Toilet Rebate	118.00
53442	01/10/2012	01/27/2012	Cassandra Waller	3111 Ellis Court-Washing Machine Rebate	125.00
53443	01/12/2012	01/27/2012	Clifford Low	Soil Analysis for Demo Landscape	175.00
53444	01/13/2012	01/27/2012	Nenita Prieto	375 Hillcrest Ave-Washing Machine Rebate	125.00
				<b>Total Disbursements January 2012</b>	<b>946,379.76</b>