MARINA COAST WATER DISTRICT
Enterprise System Catalog
As of June 30, 2017

Vendor	Product	System Purpose	Categories or Data Type	Custodian	Frequency Collected	Frequency Updated
Microsoft	Outlook	Email System	Enterprise Electronic Email	Administrative Services Department	As Needed	As Needed
Microsoft	Word, Excel, PowerPoint	Create working documents	Policies, tables, letters, board transmittals, contracts, correspondence, reports	Administrative Services Department	As Needed	As Needed
Microsoft	Excel	Well Production and Lab Records	Groundwater levels, water quality data, pumping data	Maintenance & Operations Department	Daily	Daily
Accela	Springbrook	Integrated Financial System	Accounts Payable, Accounts Receivable, Payroll, Fixed Assets, General Ledger, Utility Billing	Finance Department	Daily	Daily
Simpler Systems	Simpler for Springbrook	Financial System Reports	Financial and customer reports including water consumption data	Finance Department	As Needed	As Needed
Laserfiche	Electronic Document Management	Document Imaging/Records Retention	Scanned Record Documents	Administrative Services Department	As Needed	As Needed
CityWorks	CityWorks Anywhere	Maintenance Management	Asset information, maintenance records	Maintenance & Operations Department	Daily	Daily
ESRI	ARCGIS	Graphical Information System	Asset location information	Engineering Department	As Needed	As Needed
Masterlink Software	Masterlink	Automated Meter Reading	Meter Reads	Customer Service Department	Daily	Daily
Autodesk	AutoCAD Civil 3D 2015	Design Software	Plan review and map editing	Engineering Department	As Needed	As Needed
XC2 Software	XC2	Backflow Prevention Software	Black flow and meter information	Maintenance & Operations Department	As Needed	As Needed