



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

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## DIRECTORS

JAN SHRINER  
President

THOMAS P. MOORE  
Vice President

HERBERT CORTEZ  
GAIL MORTON  
MATT ZEFFERMAN

## Agenda

**Regular Board Meeting, Board of Directors  
Marina Coast Water District**

**and**

**Regular Board Meeting, Board of Directors  
Marina Coast Water District Groundwater Sustainability Agency**

Monday, May 17, 2021, 6:30 p.m. PST

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Board members will be attending the May 17, 2021 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the Zoom app for best reception.

There may be limited opportunity to provide verbal comments during the meeting. Persons who are participating via telephone will need to press \*9 to be acknowledged for comments. Members of the public participating by Zoom will be placed on mute during the proceedings and will be acknowledged only when public comment is allowed, after requesting and receiving recognition from the Board President. Public comment can also be submitted in writing to Paula Riso at [priso@mcwd.org](mailto:priso@mcwd.org) by 9:00 am on Monday, May 17, 2021; such comments will be distributed to the MCWD Board before the meeting.

This meeting may be accessed remotely using the following Zoom link:

<https://us02web.zoom.us/j/85365463764?pwd=WXd5VVZrZWVCbINIYkFRQk15aJJsQT09>

Passcode: 614226

To participate via phone: 1-669-900-9128; Meeting ID: 853 6546 3764 Passcode: 614226

***Our Mission:*** We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management, and the development of water resources in an environmentally sensitive manner.

### 1. Call to Order

### 2. Roll Call

**3. Public Comment on Closed Session Items** *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

This agenda is subject to revision and may be amended prior to the scheduled meeting. Pursuant to Government Code section 54954.2(a)(1), the agenda for each meeting of the Board shall be posted at the District offices at 11 Reservation Road, Marina. The agenda shall also be posted at the following locations but those locations are not official agenda posting locations for purposes of section 54954.2(a)(1): City of Marina Council Chambers. A complete Board packet containing all enclosures and staff materials will be available for public review on the District website, Wednesday, May 12, 2021. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5910

#### 4. Closed Session

##### A. Pursuant to Government Code 54956.9

Conference with Legal Counsel – Existing Litigation

- 1) Bay View Community DE, LLC; Bryan Taylor; Greg Carter; and Brooke Bilyeu vs Marina Coast Water District; Board of Directors of Marina Coast Water District; County of Monterey and Does 1-25, inclusive, Monterey County Superior Court Case No. 18CV000765 (Petition for Writ of Mandate or Administrative Mandate, and Complaint for Declaratory and Injunctive Relief and Breach of Contract)
- 2) Marina Coast Water District, and Does 1-100 v, County of Monterey, Monterey County Board of Supervisors, and Does 101-110 (California-American Water Company, Real Party in Interest), Monterey County Superior Court Case No. 19CV003305 (Petition for Writ of Mandate and Complaint for Injunctive Relief)
- 3) Appeal No. A-3-MRA-19-0034 by California-American Water Company to the California Coastal Commission over Denial by the City of Marina for a Coastal Development Permit for Construction of Slant Intake Wells for the Monterey Peninsula Water Supply Project
- 4) City of Marina vs. RMC Lonestar [CEMEX], California-America Water Company, Marina Coast WD, et al Defendants, Monterey County Superior Court Case No. 20CV001387 (Complaint for Breach of Contract, Declaratory Relief under the Agency Act, and Tortious Interference with Existing Contract)
- 5) Marina Coast Water District vs California-American Water Company, Monterey County Water Resources Agency; and, California-American Water Company, Monterey County Water Resources Agency vs Marina Coast Water District, San Francisco Superior Court Case Nos. CGC-15-547125, CGC-15-546632 (Complaint for Damages, Breach of Warranties, etc.)
- 6) California-American Water Company v. All Persons Interested..., Complaint for Reverse Validation, Monterey County Superior Court Case No. 20CV002436, and Marina Coast Water District's consideration of joining that case

##### B. Pursuant to Government Code 54956.9(d)(4)

Conference with Legal Counsel – Initiation of Litigation  
One potential case

##### C. Pursuant to Government Code 54957

Public Employee Performance Evaluation  
Title: General Manager

**7:00 p.m. Reconvene Open Session**

**5. Reportable Actions Taken During Closed Session** *The Board will announce any reportable action taken during closed session and the vote or abstention on that action of every director present and may take additional action in open session as appropriate. Any closed session items not completed may be continued to after the end of all open session items.*

**6. Pledge of Allegiance**

**7. Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

**8. Presentation**

- A. [Adopt Resolution No. 2021-25 Congratulating and Recognizing Susan Kiefert on her Retirement as the Customer Service/Billing Representative II with 37 Years of Service to Marina Coast Water District](#)  
(Page 1)
- B. [Receive a Presentation from Monterey One Water on Their Proposed Prop. 218 Rate Increase](#)  
(Page 5)
- C. [Receive a Presentation on the Draft 2020 Urban Water Management Plan](#)  
(Page 6)

**9. [Consent Calendar](#)**

- A. [Receive and File the Check Register for the Month of April 2021](#)  
(Page 9)
- B. [Receive the Quarterly Financial Statements for January 1, 2021 to March 31, 2021](#)  
(Page 16)
- C. [Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of April 19, 2021](#)  
(Page 28)
- D. [Approve the Draft Minutes of the Special Joint Board/GSA Meeting of May 3, 2021](#)  
(Page 37)
- E. [Adopt Resolution No. 2021-26 Proclaiming the Week of May 16-22, 2021 National Public Works Week](#)  
(Page 40)
- F. [Adopt Resolution No. 2021-27 to Approve Amendment No. 1 to the Professional Services Agreement with Psomas for Construction Management of the Seaside Senior Living Sanitary Sewer Force Main By-Pass Project](#)  
(Page 45)

**10. Action Items** *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these Items as each item is reviewed by the Board. Please limit your comment to four minutes.*

- A. [Adopt Resolution No. 2021-28 to Award a Construction Contract to Process Measurement Group dba Toledo Industrial Coatings for the Intermediate Reservoir Recoating Project - CIP #GW-0311 in the Amount of \\$159,500 with a 10% Contingency; and, Authorize the General Manager to Execute the Necessary Documents](#)  
(Page 57)
- B. [Adopt Resolution No. 2021-29 to Award a Construction Contract to Anderson Pacific Engineering Construction, Inc. for the Intermediate Reservoir Valve Replacement Project - CIP #GW-0312](#)  
(Page 66)
- C. [Adopt Resolution No. 2021-30 Approving an Amendment to the On-Call Engineering Services Agreement with Harris & Associates for Ongoing Construction Support Services at the Dunes on Monterey Bay Phase 2 East Development Project](#)  
(Page 74)
- D. [Adopt Resolution No. 2021-31 to Authorize the General Manager to Enter into a Facility Lease Agreement with the University of Miami for the Temporary Installation of Oceanographic and Meteorological Research Instrumentation on MCWD Property](#)  
(Page 81)

## **11. Staff Reports**

- A. [Receive an Update on the Fiscal Impacts to the District due to Covid-19](#)  
(Page 88)

**12. Informational Items** *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

- A. General Manager's Report
- B. Counsel's Report
- C. Committee and Board Liaison Reports
  - 1. Water Conservation Commission
  - 2. Joint City-District Committee
  - 3. Executive Committee
  - 4. Community Outreach Committee
  - 5. Budget and Personnel Committee
  - 6. M1W Board Member Liaison
  - 7. LAFCO Liaison
  - 8. JPIA Liaison
  - 9. Special Districts Association
  - 10. MCWD/SVBGSA Steering Committee

## **13. Board Member Requests for Future Agenda Items**

**14. Director's Comments** *Director reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District matters.*

**15. Adjournment** *Set or Announce Next Meeting(s), date(s), and time(s):*

*Regular Meeting: Monday, June 21, 2021, 6:30 p.m.*



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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_

Abstained \_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

May 17, 2021

Resolution No. 2021-25  
Resolution of the Board of Directors  
Marina Coast Water District  
Congratulating and Recognizing Ms. Susan Kiefert on her retirement as  
Customer Service/Billing Technician II with  
37 Years of Service to MCWD

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), regular meeting duly called and held on May 17, 2021, via a video conference pursuant to Governor Newsom’s Executive Order N-29-20, as follows:

WHEREAS, Susan Kiefert joined the District on April 30, 1984, as a Customer Service Specialist; and,

WHEREAS, Susan is retiring as a Customer Service/Billing Technician II; and,

WHEREAS, Susan’s outgoing personality and customer service skills served her well in this position; and,

WHEREAS, during her thirty-seven years with the District, Susan played an integral role in the District; and,

WHEREAS, Susan’s contributions include working with O&M and Conservation during the acquisition of Fort Ord, setting up and maintaining the billing portion of the Backflow Programs, and numerous projects for the Engineering and Conservation Departments.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby congratulate Susan Kiefert on her retirement from the District after thirty-seven years of service to the Marina Coast Water District, and presents her with a plaque and wishes her the best in her future endeavors.

PASSED AND ADOPTED on May 17, 2021, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true, and correct copy of Resolution No. 2021-25 adopted May 17, 2021.

\_\_\_\_\_  
Remleh Scherzinger, Secretary



Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-B

Meeting Date: May 17, 2021

Prepared By: Paula Riso

Approved By: Remleh Scherzinger

Agenda Title: Receive a Presentation from Monterey One Water on Their Proposed Prop. 218  
Rate Increase

Staff Recommendation: The Board of Directors receive a presentation from Monterey One Water (M1W).

Background: *Strategic Plan, Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management, and the development of water resources in an environmentally sensitive manner.*

Discussion/Analysis: The M1W staff will give a presentation and answer questions regarding their proposed Prop. 218 rate increase.

Environmental Review Compliance: None required.

Other Considerations: None.

Material Included for Information/Consideration: None.

Action Required: \_\_\_\_\_Resolution      X   Motion    \_\_\_\_\_Review  
(Roll call vote is required.)

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-C

Meeting Date: May 17, 2021

Submitted By: Patrick Breen

Approved By: Remleh Scherzinger

Agenda Title: Receive a Presentation on the 2020 Urban Water Management Plan

Staff Recommendation: The Board of Directors receive an update on the 2020 Urban Water Management Plan.

Background: *Strategic Plan, Mission Statement – We provide our customers with high-quality water, wastewater collection, and conservation services at a reasonable cost, through planning, management, and the development of water resources in an environmentally sensitive manner.*

Pursuant the California Urban Water Management Planning Act, all wholesale and retail municipal water suppliers serving over 3,000 connections or 3,000 acre-feet of water per year must prepare an Urban Water Management Plan (UWMP) every five years.

The last UWMP the District adopted (2015 MCWD UWMP) was completed in 2016. The 2015 plan was adopted by the Board on June 6, 2016 (Resolution No. 2016-33).

[The draft 2020 MCWD UWMP is provided separately.](#)

Schaaf & Wheeler, Consulting Civil Engineers, who is preparing the District's 2020 UWMP, has prepared a presentation to update the Board and provide an opportunity to comment.

Updated plans for the 2020 planning cycle must be adopted by July 1, 2021.

Staff will bring the final draft of UWMP for a public hearing and Board adoption at the regular June meeting.

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9

Meeting Date: May 17, 2021

Prepared By: Paula Riso

Approved By: Remleh Scherzinger

Agenda Title: Consent Calendar

Staff Recommendation: The Board of Directors approve the Consent Calendar as presented.

Background: *Strategic Plan, Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management, and the development of water resources in an environmentally sensitive manner.*

Consent calendar consisting of:

- A) Receive and File the Check Register for the Month of April 2021
- B) Receive the Quarterly Financial Statements for January 1, 2021 to March 31,2021
- C) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of April 19, 2021
- D) Approve the Draft Minutes of the Special Joint Board/GSA Meeting of May 3, 2021
- E) Adopt Resolution No. 2021-26 Proclaiming the Week of May 16-22, 2021 National Public Works Week
- F) Adopt Resolution No. 2021-27 to Approve Amendment No. 1 to the Professional Services Agreement with Psomas for Construction Management of the Seaside Senior Living Sanitary Sewer Force Main By-Pass Project

Discussion/Analysis: See individual transmittals.

Environmental Review Compliance: None required.

Other Considerations: The Board of Directors can approve these items together or they can pull them separately for discussion.

Material Included for Information/Consideration: Check Register for April 2021; Quarterly Financial Statements for January 1, 2021 to March 31,2021; draft minutes of April 19, 2021; draft minutes of May 3, 2021; Resolution No. 2021-26; Resolution No. 2021-27; Professional Services Agreement with Psomas; and, Seaside Senior Living Project fee deposit receipt.

Action Required: \_\_\_\_\_Resolution      X   Motion    \_\_\_\_\_Review  
(Roll call vote is required.)

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_



Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-A

Meeting Date: May 17, 2021

Prepared By: Kelly Cadiente

Approved By: Remleh Scherzinger

Agenda Title: Receive and File the Check Register for the Month of April 2021

Staff Recommendation: The Board of Directors receive and file the April 2021 expenditures totaling \$1,761,717.94.

Background: *Strategic Plan, Objective No. 3 – Our objective is to manage public funds to assure financial stability, prudent rate management and demonstrate responsible stewardship. Our fiscal strategy is to forecast, control and optimize income and expenditures in an open and transparent manner. We will efficiently use our financial resources to assure availability to fund current and future demands.*

Discussion/Analysis: These expenditures were paid in April 2021 and the Board is requested to receive and file the check register.

Environmental Review Compliance: None required.

Financial Impact: \_\_\_\_Yes \_\_\_X\_\_\_No Funding Source/Recap: Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-Recycled Water, 06-Regional Water.

Other Consideration: None.

Material Included for Information/Consideration: April 2021 Summary Check Register.

Action Required: \_\_\_\_Resolution \_\_\_X\_\_\_Motion \_\_\_\_Review  
(Roll call vote is required.)

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Board Action

Motion By\_\_\_\_\_ Seconded By\_\_\_\_\_ No Action Taken\_\_\_\_\_

Ayes\_\_\_\_\_ Abstained\_\_\_\_\_

Noes\_\_\_\_\_ Absent\_\_\_\_\_

## APRIL 2021 SUMMARY CHECK REGISTER

DATE	CHECK #	CHECK DESCRIPTION	AMOUNT
04/08/2021	Wire	Friedman & Springwater LLP	38,315.00
04/08/2021	70404-70459	Check Register	271,220.08
04/09/2021	70460-70463	Check Register	167,018.39
04/22/2021	70464-70514	Check Register	578,571.15
04/27/2021	70515	Check Register	10,751.04
04/02/2021	ACH	CalPERS	25,263.79
04/02/2021	ACH	Internal Revenue Service	43,979.30
04/02/2021	ACH	MassMutual Retirement Services, LLC	12,279.48
04/02/2021	ACH	State of California - EDD	9,814.24
04/02/2021	501065-501067	Payroll Checks and Direct Deposit	103,736.27
04/02/2021	501068-501069	Check Register	1,741.70
04/08/2021	501070-501085	Check Register	94,583.21
04/16/2021	ACH	CalPERS	25,286.14
04/16/2021	ACH	Internal Revenue Service	42,382.89
04/16/2021	ACH	MassMutual Retirement Services, LLC	12,206.82
04/16/2021	ACH	State of California - EDD	9,327.98
04/16/2021	501086-501088	Payroll Checks and Direct Deposit	101,354.18
04/16/2021	501089	Check Register	875.70
04/22/2021	501090-501097	Check Register	1,675.90
04/27/2021	501098	Check Register	297.00
04/30/2021	ACH	CalPERS	26,755.53
04/30/2021	ACH	Internal Revenue Service	48,300.44
04/30/2021	ACH	MassMutual Retirement Services, LLC	14,081.11
04/30/2021	ACH	State of California - EDD	10,919.44
04/30/2021	501099-501101	Payroll Checks and Direct Deposit	110,105.46
04/30/2021	501102	Check Register	875.70
<b>TOTAL DISBURSEMENTS</b>			<b><u>1,761,717.94</u></b>

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
Wire	03/04/2021	04/08/2021	Friedman & Springwater LLP	Legal Fees - MCWD v CPUC, RPD Superior Court Damages Cases, CEMEX Litigation 02/2021	38,315.00
70404	03/24/2021	04/08/2021	Carlons Fire Extinguisher	First Aid Supplies	186.82
70405	03/31/2021	04/08/2021	Monterey County EHB	(5) Haz Mat Facility Permits	2,002.50
70406	03/17/2021	04/08/2021	PG&E	Line Extension Deficiency - 230 Cosky Dr	414.89
70407	03/16/2021	04/08/2021	Grainger	Janitorial Supplies	116.02
70408	03/16/2021	04/08/2021	Monterey Bay Analytical Services	Laboratory Testing	330.00
70409	03/18/2021	04/08/2021	Verizon Wireless	Cell Phone Service 03/2021	1,493.79
70410	04/02/2021	04/08/2021	Federal Express	Shipping Charges	48.04
70411	03/24/2021	04/08/2021	Maynard Group	Relocate Fax Machine - Ord to IOP	416.56
70412	02/28/2021	04/08/2021	Star Sanitation LLC	Mobile Restroom Rental - Beach Office	91.56
70413	03/24/2021	04/08/2021	Voyager Fleet Systems, Inc.	Fleet Gasoline	3,807.18
70414	03/10/2021	04/08/2021	Green Rubber-Kennedy AG, LP	SS Fittings, General Supplies	3,263.24
70415	03/08/2021	04/08/2021	U.S. Bank Corporate Payment Systems	Advertisement (Customer Service/ Billing Tech I, Engineering Tech, Accountant), Refrigerator - Beach Office, Cloud Hosted Server - CityWorks/ ESRI, SCADA Internet Service, SCADA Mobile/ Laptop Hotspot, Zoom Pro/ Webinar Service, General Supplies	3,243.88
70416	03/16/2021	04/08/2021	Marina Tire & Auto Repair	Oil Change, Brake Pads, Rotors - Vehicle #1234	804.32
70417	03/15/2021	04/08/2021	Richards, Watson & Gershon	Legal Fees - Opp to Cal AM Asserted Water Rights to CEMEX Prop, Regional Project Litigation 02/2021	54,626.76
70418	03/25/2021	04/08/2021	U.S. Bank National Association	IOP Office Copier Lease 04/2021	287.34
70419	03/16/2021	04/08/2021	Remy Moose Manley, LLP	Legal Fees - Desalination Plan/ MPWSP, CPUC, H2O 12/2020 - 02/2021	138,836.74
70420	03/29/2021	04/08/2021	Monterey Bay Technologies, Inc.	ESET Antivirus 1-Year Subscription - 58 Licenses, IT Support Services 04/2021	5,127.20
70421	03/22/2021	04/08/2021	ICONIX Waterworks (US), Inc.	8" Clow Valve, 10" Cla-Val Flex Check Valve, Pipe Supports, General Supplies	7,662.74
70422	03/08/2021	04/08/2021	Griffith, Masuda & Hobbs	Legal Fees - CSUMB, GSA (CalAm Plumbing, General/ Water Supply, Local Coastal Development Permit, Groundwater, PWM Expansion, Moss Landing Brackish Water Desal Project), Marina Station, Developer (Campus Town, Dunes 2 East, Joby Aviation, Marina Station), General Matters 02/2021	22,566.38
70423	03/31/2021	04/08/2021	Peninsula Messenger LLC	Courier Service 04/2021	164.00
70424	03/15/2021	04/08/2021	Alliance Resource Consulting LLC	Executive Recruitment - General Manager	7,500.00
70425	03/27/2021	04/08/2021	AT&T	Phone and Alarm Line Services 03/2021	224.11
70426	02/26/2021	04/08/2021	Marina Coast Water District (BLM)	BLM Water, Sewer, Fire Service 02/2021	785.96
70427	04/01/2021	04/08/2021	Pure Janitorial, LLC	Janitorial Service - Beach, Ord, IOP, BLM Offices 03/2021	4,550.00
70428	03/18/2021	04/08/2021	R&B Company	Expansion Joints, Control Rods, (2) 3G DS LCD Interpreter Register Kits	2,280.17
70429	03/31/2021	04/08/2021	Conservation Rebate Program	3105 Ellis Ct - (2) Toilet Rebates	100.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
70430	03/23/2021	04/08/2021	Conservation Rebate Program	3208 California Rd - Washer Rebate	150.00
70431	03/22/2021	04/08/2021	Conservation Rebate Program	5100 Coe Ave #102 - Washer Rebate	150.00
70432	03/22/2021	04/08/2021	Conservation Rebate Program	3360 Drew St - Toilet Rebate	75.00
70433	03/23/2021	04/08/2021	Laguna Beach County Water District	Bay View Mobile Home Park - K. Van Der Maaten Expenses	3,209.57
70434	03/25/2021	04/08/2021	Conservation Rebate Program	239 Beach Rd - Hot Water Recirculation Pump Rebate	250.00
70435	03/25/2021	04/08/2021	Conservation Rebate Program	185 Monterey Rd - Washer Rebate	100.00
70436	03/25/2021	04/08/2021	Conservation Rebate Program	3007 Bayer Dr - Washer Rebate	100.00
70437	03/30/2021	04/08/2021	Conservation Rebate Program	123 Cypress Lakes Ct - Washer Rebate	100.00
70438	03/30/2021	04/08/2021	Conservation Rebate Program	4960 Peninsula Point Dr - Landscape Rebate	100.00
70439	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - Hydrant Meter	590.96
70440	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 19339 Stonehenge Ln	92.30
70441	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 19335 Stonehenge Ln	83.30
70442	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 19234 Coliseum Ln	96.34
70443	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 14355 Sherman Blvd	114.82
70444	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 13422 Warren Ave	35.00
70445	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 3101 Carmelo Cir	44.58
70446	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 19327 Stonehenge Ln	172.72
70447	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 14347 Sherman Blvd	119.33
70448	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 2713 3rd Ave	52.55
70449	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 19319 Stonehenge Ln	447.55
70450	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 2713 3rd Ave	70.75
70451	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - Hydrant Meter	1,710.10
70452	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 14351 Sherman Blvd	110.32
70453	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 173 Okinawa Rd	35.00
70454	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 19323 Stonehenge Ln	278.63
70455	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 14359 Sherman Blvd	50.30
70456	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 19307 Stonehenge Ln	12.88
70457	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - Hydrant Meter	1,870.19
70458	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 3097 Pleasant Cir	23.99
70459	03/25/2021	04/08/2021	Customer Service Refund	Refund Check - 19311 Stonehenge Ln	43.70
70460	03/29/2021	04/09/2021	Becks Shoe Store, Inc. - Salinas	Boot Benefit	183.73
70461	03/23/2021	04/09/2021	Monterey Peninsula Engineering	RUWAP Distribution System - Construction Pmt #7	154,527.94
70462	03/23/2021	04/09/2021	Peninsula Welding & Medical Supply, Inc.	Oxygen and Argon/ CO2 Gas - Welding Supplies	93.15
70463	03/23/2021	04/09/2021	ICONIX Waterworks (US), Inc.	(2) 12" Cla-Val Flex Check Valves, General Supplies	12,213.57
70464	03/31/2021	04/22/2021	Ace Hardware of Watsonville, Inc.	General Supplies	1,186.20
70465	03/22/2021	04/22/2021	Quinn Company	Generator Service - E Booster	702.03
70466	03/31/2021	04/22/2021	Insight Planners	Web Development/ Maintenance and Hosting 03/2021	1,224.00
70467	04/04/2021	04/22/2021	Pitney Bowes (Lease)	Postage Machine Lease 02/09 - 05/08	649.44
70468	04/07/2021	04/22/2021	PG&E	Gas and Electric Service 03/2021	67,371.91
70469	03/28/2021	04/22/2021	Home Depot Credit Services	General Supplies	124.30



Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
70470	04/06/2021	04/22/2021	Area Communications	Answering Service 03/10 - 04/06	164.00
70471	02/28/2021	04/22/2021	Schaaf & Wheeler	Design Phase - A1/A2 Tanks B/C	70,703.52
70472	04/08/2021	04/22/2021	MBS Business Systems	Copier Maintenance (2 units) 01/13 - 04/12	1,039.35
70473	04/07/2021	04/22/2021	Monterey Bay Analytical Services	Laboratory Testing	1,140.00
70474	03/31/2021	04/22/2021	Monterey One Water	Sewer Treatment Charge 03/2021 - 04/2021	216.30
70475	03/17/2021	04/22/2021	Master Meter, Inc.	Mobile Annual Support/ Maintenance 05/2020 - 04/2022	5,700.00
70476	04/05/2021	04/22/2021	Staples Credit Plan	Office Supplies	1,653.84
70477	03/26/2021	04/22/2021	Harris & Associates	Inspection Services - RUWAP Distribution, Construction Management/ Inspection Services - Imjin LS, Developers (East Garrison, Lower Stilwell, Dunes 2 East, Hampton Inn, Wathen-Castanos Homes), General Services	136,311.58
70478	04/14/2021	04/22/2021	Orkin Franchise 925	Pest Control 04/2021	191.00
70479	04/01/2021	04/22/2021	Maynard Group	AT&T Wireless Backup, eMVS Cloud, VoIP Services, NEC Phone Equipment Maintenance, General Services 04/2021	3,866.13
70480	03/23/2021	04/22/2021	HD Supply Facilities Maintenance LTD	Hydrant Relief Valve, Aluminum Dechlorination Diffuser	2,673.00
70481	03/31/2021	04/22/2021	DataProse, LLC	Customer Billing Statements 03/2021	4,414.43
70482	03/23/2021	04/22/2021	CSC of Salinas	General Supplies	160.41
70483	04/07/2021	04/22/2021	Quinn Rental Services	Skid Steer Rental - Beach Office Sand Removal	1,084.82
70484	04/08/2021	04/22/2021	Carollo Engineers, Inc.	Construction Meetings, RFI's, Design Clarifications - RUWAP	13,922.24
70485	02/22/2021	04/22/2021	Federico Imprints	Yellow Safety Shirts - O&M	445.00
70486	02/20/2021	04/22/2021	Don Chapin Co., Inc	Emergency Repair - Force Main Break at Coe Ave/ Monterey Rd	14,375.74
70487	02/27/2021	04/22/2021	Calcon Systems, Inc.	HMI Installation - (18) Locations, PLC Programming, PGE Time-of-Use Setup	154,148.73
70488	04/01/2021	04/22/2021	RDO Equipment Co.	Skid Steer Power Wire Repair	1,127.10
70489	04/13/2021	04/22/2021	Daiohs USA	Coffee Supplies	322.75
70490	01/26/2021	04/22/2021	Firestar Ltd.	(26) Hi Viz Safety Jackets with Logo	743.16
70491	03/31/2021	04/22/2021	ECAM Secure	Monthly Security Fees - Ord Wastewater Treatment Facility	1,218.50
70492	04/09/2021	04/22/2021	esri - Environmental Systems Research Institute	ArcEditor/ ArcGIS Software 07/2021 - 06/2022	8,837.53
70493	03/29/2021	04/22/2021	Green Rubber-Kennedy AG, LP	Fittings, SS Tubing, General Supplies	1,207.31
70494	03/06/2021	04/22/2021	Graniterock Company	(3.62) tons Utility Trench Sand, (4.22) tons Aggregate Base Rock	431.56
70495	04/06/2021	04/22/2021	U.S. Bank Corporate Payment Systems	Advertisement (Customer Service/ Billing Tech I, Engineering Tech, Accountant), Pressure Reducing Valve Training, Pump/ Level Control Valve Training, Electronic Control Valve Training, COVID-19 SPSL Training, LogMeIn Yearly Subscription, Splashtop Remote Desktop - Business Access, Cloud Hosted Server - CityWorks/ ESRI, SCADA Internet Service, SCADA Mobile/ Laptop Hotspot, General Supplies	5,199.20
70496	04/07/2021	04/22/2021	Marina Tire & Auto Repair	(4) Tires - Truck #1238, Oil Change - Vehicle #1235	880.45
70497	03/12/2021	04/22/2021	Edges Electrical Group, LLC	General Supplies	294.25
70498	04/13/2021	04/22/2021	Eurofins Eaton Analytical, LLC	Laboratory Testing	25.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
70499	03/27/2021	04/22/2021	GHD, Inc.	Professional Services/Design Phase - Imjin LS	1,620.00
70500	03/03/2021	04/22/2021	Western Exterminator Company	Pest Control - Beach Office 03/2021	97.91
70501	04/05/2021	04/22/2021	TIAA Commercial Finance, Inc.	(3) Office Copiers, eCopy ScanStation Leases 04/2021	1,163.67
70502	03/31/2021	04/22/2021	Iron Mountain, Inc.	Shredding Service 03/2021	194.42
70503	04/01/2021	04/22/2021	Simpler Systems, Inc.	UB Datapp Maintenance 04/2021	500.00
70504	03/15/2021	04/22/2021	EKI Environment & Water, Inc.	Groundwater Planning Sustainability Study, Monterey Subbasin Groundwater Sustainability Plan Prop 68, Environmental Consulting Related to MCWD MPWSP Response, Seawater Intrusion Working Group and Associated Analyses	63,403.46
70505	03/24/2021	04/22/2021	R&B Company	General Supplies	1,499.02
70506	04/01/2021	04/22/2021	Verizon Connect NWF, Inc.	GPS Service - (2) Meter Reader Trucks 03/2021	38.00
70507	04/05/2021	04/22/2021	In-Situ Inc.	Large Desiccant	155.35
70508	04/06/2021	04/22/2021	Conservation Rebate Program	3146 Lynscott Dr - Washer Rebate	150.00
70509	04/06/2021	04/22/2021	Conservation Rebate Program	474 Sunrise Pl - (4) Toilet Rebates	300.00
70510	04/09/2021	04/22/2021	Conservation Rebate Program	19315 Stonehenge Ln - Washer Rebate	150.00
70511	04/01/2021	04/22/2021	Psomax	Construction Management/ Inspections - Ord Village LS	3,800.00
70512	04/07/2021	04/22/2021	SBRK Finance Holdings, Inc.	Professional Services - Server Migration	929.50
70513	04/01/2021	04/22/2021	Greenwaste Recovery, Inc.	Garbage Collection & Recycling Services 04/2021	777.38
70514	04/22/2021	04/22/2021	Customer Service Refund	Refund Check - 3088 Barrett Ln (Check Re-Issue)	37.66
70515	04/23/2021	04/27/2021	Orlandi Trailer, Inc.	Trailer for Skid Steer and Pipe	10,751.04
ACH	04/02/2021	04/02/2021	CalPERS	Payroll Ending 03/26/2021	25,263.79
ACH	04/02/2021	04/02/2021	Internal Revenue Service	Payroll Ending 03/26/2021	43,979.30
ACH	04/02/2021	04/02/2021	MassMutual Retirement Services, LLC	Payroll Ending 03/26/2021	12,279.48
ACH	04/02/2021	04/02/2021	State of California - EDD	Payroll Ending 03/26/2021	9,814.24
501065- 501067	04/02/2021	04/02/2021	Payroll Checks and Direct Deposit	Payroll Ending 03/26/2021	103,736.27
501068	04/02/2021	04/02/2021	General Teamsters Union	Payroll Ending 03/26/2021	866.00
501069	04/02/2021	04/02/2021	WageWorks, Inc.	Payroll Ending 03/26/2021	875.70
501070	04/05/2021	04/08/2021	ACWA Joint Power Ins Authority	Workers Compensation Insurance 01/2021 - 03/2021	16,184.26
501071	04/02/2021	04/08/2021	ACWA/ JPIA	Medical, Dental, Vision, EAP Insurance 05/2021	66,215.82
501072	03/23/2021	04/08/2021	CWEA - Monterey Bay Section	Membership Renewals, Grade I Collection System Certification Renewal	859.00
501073	03/25/2021	04/08/2021	AFLAC	Employee Paid Benefits 03/2021	1,670.34
501074	04/06/2021	04/08/2021	Thomas P. Moore	Board Compensation 03/2021	350.00
501075	04/06/2021	04/08/2021	Matthew Zefferman	Board Compensation 03/2021	350.00
501076	03/27/2021	04/08/2021	Joshua Goncalves	SWRCB Grade I Water Distribution Exam and Certification Fees	130.00
501077	03/18/2021	04/08/2021	Principal Life	Employee Paid Benefits 04/2021	498.03
501078	03/31/2021	04/08/2021	Justifacts Credential Verification, Inc.	Background Check - New Hire	165.11
501079	03/30/2021	04/08/2021	Lincoln National Life Insurance Company	Life, Short/ Long Term, AD&D Insurance 03/2021 - 04/2021	5,426.39
501080	03/15/2021	04/08/2021	WageWorks, Inc.	FSA Admin Fees 02/2021	158.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
501081	04/06/2021	04/08/2021	Herbert Cortez	Board Compensation 03/2021	350.00
501082	03/18/2021	04/08/2021	Transamerica Life Insurance Company	Employee Paid Benefits 03/2021	786.50
501083	03/31/2021	04/08/2021	Cintas Corporation No. 630	Uniforms, Towels, Rugs 03/2021	739.76
501084	04/06/2021	04/08/2021	Gail Morton	Board Compensation 03/2021	350.00
501085	04/06/2021	04/08/2021	Jan Shriner	Board Compensation 03/2021	350.00
ACH	04/16/2021	04/16/2021	CalPERS	Payroll Ending 04/09/2021	25,286.14
ACH	04/16/2021	04/16/2021	Internal Revenue Service	Payroll Ending 04/09/2021	42,382.89
ACH	04/16/2021	04/16/2021	MassMutual Retirement Services, LLC	Payroll Ending 04/09/2021	12,206.82
ACH	04/16/2021	04/16/2021	State of California - EDD	Payroll Ending 04/09/2021	9,327.98
501086- 501088	04/16/2021	04/16/2021	Payroll Checks and Direct Deposit	Payroll Ending 04/09/2021	101,354.18
501089	04/16/2021	04/16/2021	WageWorks, Inc.	Payroll Ending 04/09/2021	875.70
501090	04/20/2021	04/22/2021	Thomas P. Moore	Board Compensation 04/2021	50.00
501091	04/05/2021	04/22/2021	LegalShield	Employee Paid Benefits 04/2021	25.90
501092	04/05/2021	04/22/2021	Monterey Regional Compliance Service	DOT Random Drug Testing - Class B Drivers	104.00
501093	04/07/2021	04/22/2021	Boutin Jones, Inc.	Legal Fees - Employment	988.00
501094	04/15/2021	04/22/2021	WageWorks, Inc.	FSA Admin Fees 03/2021	158.00
501095	04/20/2021	04/22/2021	Gail Morton	Board Compensation 04/2021	50.00
501096	03/31/2021	04/22/2021	Central Coast VNA and Hospice, Inc.	COVID-19 Vaccination Clinic Fee 03/23/2021	250.00
501097	04/20/2021	04/22/2021	Jan Shriner	Board Compensation 04/2021	50.00
501098	04/26/2021	04/27/2021	Travis Enzweiler	Cross Connection Specialist Class Per Diem Meals	297.00
ACH	04/30/2021	04/30/2021	CalPERS	Payroll Ending 04/23/2021	26,755.53
ACH	04/30/2021	04/30/2021	Internal Revenue Service	Payroll Ending 04/23/2021	48,300.44
ACH	04/30/2021	04/30/2021	MassMutual Retirement Services, LLC	Payroll Ending 04/23/2021	14,081.11
ACH	04/30/2021	04/30/2021	State of California - EDD	Payroll Ending 04/23/2021	10,919.44
501099- 501101	04/30/2021	04/30/2021	Payroll Checks and Direct Deposit	Payroll Ending 04/23/2021	110,105.46
501102	04/30/2021	04/30/2021	WageWorks, Inc.	Payroll Ending 04/23/2021	875.70

**Total Disbursements for April 2021 1,761,717.94**

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-B

Meeting Date: May 17, 2021

Prepared By: Kelly Cadiente

Approved By: Remleh Scherzinger

Agenda Title: Receive the Quarterly Financial Statements for January 1, 2021, to March 31, 2021

Staff Recommendation: The Board receives the Quarterly Financial Statements for January 1, 2021, to March 31, 2021.

Background: *District Strategic Plan, Strategic Element No. 3.2 – Regular Financial Updates to Policymakers and Managers.*

Discussion/Analysis: All figures reported for the quarter are based on accrual basis accounting. The District’s consolidated financial statement for the quarter includes operating revenues of \$3.952 million and expenses of \$3.194 million, resulting in a net gain from operations of \$0.758 million. The District budget projected a net loss from operations of \$0.171 million for the same period.

The difference between the actual net gain from operations for the quarter from the budget gain expectation is \$0.929 million due to the timing of when revenues are earned, and expenses are accrued producing different results than those in which the annual budget amounts are divided evenly by quarter.

Summary of Cost Centers:

<u>Description</u>	<u>Actual Qtr</u>	<u>Budget Qtr</u>	<u>Actual FYTD</u>	<u>Budget FYTD</u>
<b>Marina Water</b>				
Revenue	972,145	1,123,888	2,867,074	3,371,663
Expenses	<u>832,240</u>	<u>1,132,186</u>	<u>2,625,312</u>	<u>3,396,554</u>
Net Gain/(Loss)	139,905	-8,298	241,762	-24,891
<b>Marina Sewer</b>				
Revenue	365,748	378,345	990,532	1,135,034
Expenses	<u>158,754</u>	<u>243,164</u>	<u>536,464</u>	<u>729,494</u>
Net Gain/(Loss)	206,994	135,181	454,068	405,540
<b>Ord Community Water</b>				
Revenue	1,804,822	2,136,750	6,014,097	6,410,248
Expenses	<u>1,796,233</u>	<u>2,558,978</u>	<u>5,889,357</u>	<u>7,676,937</u>
Net Gain/(Loss)	8,589	-422,228	124,740	-1,266,689

<b>Ord Community Sewer</b>				
Revenue	809,293	783,257	2,279,984	2,349,770
Expenses	<u>389,154</u>	<u>555,764</u>	<u>1,252,841</u>	<u>1,667,292</u>
Net Gain/(Loss)	420,139	227,493	1,027,143	682,478
<b>Recycled Water Project</b>				
Revenue	-	50	1	150
Expenses	<u>17,880</u>	<u>102,964</u>	<u>162,645</u>	<u>308,891</u>
Net Gain/(Loss)	-17,880	-102,914	-162,644	-308,741
<b>Consolidated Cost Centers</b>				
Revenue	<b>3,952,008</b>	<b>4,422,290</b>	<b>12,151,688</b>	<b>13,266,865</b>
Expenses	<b><u>3,194,261</u></b>	<b><u>4,593,056</u></b>	<b><u>10,466,619</u></b>	<b><u>13,779,168</u></b>
Net Gain/(Loss)	<b>757,747</b>	<b>-170,766</b>	<b>1,685,069</b>	<b>-512,303</b>

As of March 31, 2021, the District had \$22.315 million in liquid investments. The District also had \$16.803 million of 2019 Revenue Certificates of Participation Project Funds.

The District owed \$17.585 million for the new 2019 Revenue Certificates of Participation, \$26.050 million for the 2015 Senior Revenue Refunding Bonds Series A as well as \$2.462 million to Holman Capital Corporation for the conversion of the Rabobank N.A. construction loan for the BLM building, and \$2.746 million to BVAA Compass Bank Line of Credit for the Regional Urban Water Augmentation Project as of March 31, 2021.

Environmental Review Compliance: None required.

Financial Impact:  Yes  No Funding Source/Recap: None

Other Considerations: None

Material Included for Information/Consideration: Quarterly Financial Statements, Investments, and Debt Summary Statements.

Action Required:  Resolution  Motion  Review

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2021 TO MARCH 31, 2021  
(UNAUDITED)

CONSOLIDATED

	CURRENT QUARTER				YEAR-TO-DATE			
	2020/2021	2019/2020	\$ VARIANCE	% VARIANCE	2020/2021	2019/2020	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	2,604,421	2,515,303	89,118	3.54%	8,431,862	8,600,425	(168,563)	(1.96%)
SEWER SALES	1,168,273	1,140,244	28,029	2.46%	3,234,614	3,331,014	(96,400)	(2.89%)
INTEREST INCOME	20,045	128,487	(108,442)	(84.40%)	91,656	290,589	(198,933)	(68.46%)
OTHER REVENUE	159,269	267,833	(108,564)	(40.53%)	393,556	657,702	(264,146)	(40.16%)
<b>TOTAL REVENUES</b>	<b>3,952,008</b>	<b>4,051,867</b>	<b>(99,859)</b>	<b>(2.46%)</b>	<b>12,151,688</b>	<b>12,879,730</b>	<b>(728,042)</b>	<b>(5.65%)</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	1,618,478	1,336,994	281,484	21.05%	4,900,516	4,316,014	584,502	13.54%
OPERATING & MAINTENANCE	968,307	963,430	4,877	0.51%	2,872,086	2,783,490	88,596	3.18%
LABORATORY	18,832	87,831	(68,999)	(78.56%)	60,267	252,559	(192,292)	(76.14%)
CONSERVATION	53,994	63,623	(9,629)	(15.13%)	175,598	247,682	(72,084)	(29.10%)
ENGINEERING	232,402	256,258	(23,856)	(9.31%)	733,480	794,899	(61,419)	(7.73%)
WATER RESOURCES	263,515	237,990	25,525	10.73%	728,087	603,539	124,548	20.64%
INTEREST EXPENSE	1,551	109,589	(108,038)	(98.58%)	881,114	753,052	128,062	17.01%
FRANCHISE FEE	37,182	155,407	(118,225)	(76.07%)	115,471	519,930	(404,459)	(77.79%)
<b>TOTAL EXPENSES</b>	<b>3,194,261</b>	<b>3,211,122</b>	<b>(16,861)</b>	<b>(0.53%)</b>	<b>10,466,619</b>	<b>10,271,165</b>	<b>195,454</b>	<b>1.90%</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>757,747</b>	<b>840,745</b>	<b>(82,998)</b>	<b>(9.87%)</b>	<b>1,685,069</b>	<b>2,608,565</b>	<b>(923,496)</b>	<b>(35.40%)</b>
CAPACITY FEE/ CAPITAL SURCHARGE	359,455	720,142	(360,687)	(50.09%)	1,063,420	2,561,391	(1,497,971)	(58.48%)
CONTRIBUTIONS/ GRANT REVENUE	0	0	0	0.00%	0	879,173	(879,173)	(100.00%)
NON-OPERATING REVENUE	77,683	123,560	(45,877)	(37.13%)	234,860	372,638	(137,778)	(36.97%)
CAPITAL IMPROVEMENT PROJECT	856,483	6,600,864	(5,744,381)	(87.02%)	5,573,175	8,989,165	(3,415,990)	(38.00%)
DEVELOPER REVENUE	124,789	97,231	27,558	28.34%	228,819	280,394	(51,575)	(18.39%)
DEVELOPER EXPENSES	107,319	102,670	4,649	4.53%	192,914	279,942	(87,028)	(31.09%)

MARINA COAST WATER DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
JANUARY 1, 2021 TO MARCH 31, 2021  
(UNAUDITED)

CONSOLIDATED

	MW FUND		MS FUND		OW FUND		OS FUND		RW FUND		CONSOLIDATED		CONSOLIDATED (YTD)	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
<b>REVENUES</b>														
WATER SALES	938,524	1,095,889	0	0	1,665,897	2,022,894	0	0	0	0	2,604,421	3,118,783	8,431,862	9,356,348
SEWER SALES	0	0	363,603	371,965	0	0	804,670	774,943	0	0	1,168,273	1,146,908	3,234,614	3,440,723
INTEREST INCOME	3,927	12,519	882	5,010	11,243	20,100	3,993	3,784	0	50	20,045	41,463	91,656	124,387
OTHER REVENUE	29,694	15,480	1,263	1,370	127,682	93,756	630	4,530	0	0	159,269	115,136	393,556	345,407
<b>TOTAL REVENUES</b>	<b>972,145</b>	<b>1,123,888</b>	<b>365,748</b>	<b>378,345</b>	<b>1,804,822</b>	<b>2,136,750</b>	<b>809,293</b>	<b>783,257</b>	<b>0</b>	<b>50</b>	<b>3,952,008</b>	<b>4,422,290</b>	<b>12,151,688</b>	<b>13,266,865</b>
<b>EXPENSES</b>														
ADMINISTRATIVE	409,663	444,481	59,935	65,141	1,005,852	987,114	137,114	153,619	5,914	300	1,618,478	1,650,655	4,900,516	4,951,967
OPERATING & MAINTENANCE	242,213	276,097	84,223	120,148	431,126	514,896	210,745	228,652	0	0	968,307	1,139,793	2,872,086	3,419,380
LABORATORY	5,589	26,483	0	0	13,243	64,835	0	0	0	0	18,832	91,318	60,267	273,955
CONSERVATION	16,893	43,998	0	0	37,101	72,043	0	0	0	0	53,994	116,041	175,598	348,123
ENGINEERING	55,440	83,670	15,429	21,098	129,382	249,228	32,151	46,477	0	0	232,402	400,473	733,480	1,201,417
WATER RESOURCES	105,358	176,090	0	0	158,157	412,760	0	0	0	0	263,515	588,850	728,087	1,766,549
INTEREST EXPENSE	(2,916)	81,367	(833)	36,777	(5,208)	229,352	(1,458)	122,016	11,966	102,664	1,551	572,176	881,114	1,716,527
FRANCHISE FEE	0	0	0	0	26,580	28,750	10,602	5,000	0	0	37,182	33,750	115,471	101,250
<b>TOTAL EXPENSES</b>	<b>832,240</b>	<b>1,132,186</b>	<b>158,754</b>	<b>243,164</b>	<b>1,796,233</b>	<b>2,558,978</b>	<b>389,154</b>	<b>555,764</b>	<b>17,880</b>	<b>102,964</b>	<b>3,194,261</b>	<b>4,593,056</b>	<b>10,466,619</b>	<b>13,779,168</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>139,905</b>	<b>(8,298)</b>	<b>206,994</b>	<b>135,181</b>	<b>8,589</b>	<b>(422,228)</b>	<b>420,139</b>	<b>227,493</b>	<b>(17,880)</b>	<b>(102,914)</b>	<b>757,747</b>	<b>(170,766)</b>	<b>1,685,069</b>	<b>(512,303)</b>
CAPACITY FEE/ CAPITAL SURCHARGE	0	22,630	233	12,233	271,069	599,948	88,153	221,753	0	0	359,455	856,564	1,063,420	2,569,691
CONTRIBUTIONS/ GRANT REVENUE	0	82,813	0	0	0	124,220	0	0	0	0	0	207,033	0	621,099
NON-OPERATING REVENUE	21,751	23,603	6,215	6,744	38,841	42,148	10,876	11,802	0	0	77,683	84,297	234,860	252,890
CAPITAL IMPROVEMENT PROJECT	142,884	0	27,403	0	146,905	0	180,784	0	358,507	0	856,483	0	5,573,175	0
DEVELOPER REVENUE	20,309	7,500	551	1,000	69,665	50,000	34,264	25,000	0	0	124,789	83,500	228,819	250,500
DEVELOPER EXPENSES	14,112	10,000	1,452	2,500	64,992	87,500	26,763	26,250	0	0	107,319	126,250	192,914	378,750

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2021 TO MARCH 31, 2021  
(UNAUDITED)

MARINA WATER FUND

	CURRENT QUARTER				YEAR-TO-DATE			
	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	938,524	1,095,889	(157,365)	(14.36%)	2,789,553	3,287,667	(498,114)	(15.15%)
SEWER SALES	0	0	0	0.00%	0	0	0	0.00%
INTEREST INCOME	3,927	12,519	(8,592)	(68.63%)	17,918	37,556	(19,638)	(52.29%)
OTHER REVENUE	29,694	15,480	14,214	91.82%	59,603	46,440	13,163	28.34%
<b>TOTAL REVENUES</b>	<b>972,145</b>	<b>1,123,888</b>	<b>(151,743)</b>	<b>(13.50%)</b>	<b>2,867,074</b>	<b>3,371,663</b>	<b>(504,589)</b>	<b>(14.97%)</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	409,663	444,481	(34,818)	(7.83%)	1,233,320	1,333,442	(100,122)	(7.51%)
OPERATING & MAINTENANCE	242,213	276,097	(33,884)	(12.27%)	706,995	828,291	(121,296)	(14.64%)
LABORATORY	5,589	26,483	(20,894)	(78.90%)	18,961	79,449	(60,488)	(76.13%)
CONSERVATION	16,893	43,998	(27,105)	(61.61%)	65,642	131,993	(66,351)	(50.27%)
ENGINEERING	55,440	83,670	(28,230)	(33.74%)	176,340	251,009	(74,669)	(29.75%)
WATER RESOURCES	105,358	176,090	(70,732)	(40.17%)	290,937	528,269	(237,332)	(44.93%)
INTEREST EXPENSE	(2,916)	81,367	(84,283)	(103.58%)	133,117	244,101	(110,984)	(45.47%)
FRANCHISE/MEMBERSHIP FEES	0	0	0	0.00%	0	0	0	0.00%
<b>TOTAL EXPENSES</b>	<b>832,240</b>	<b>1,132,186</b>	<b>(299,946)</b>	<b>(26.49%)</b>	<b>2,625,312</b>	<b>3,396,554</b>	<b>(771,242)</b>	<b>(22.71%)</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>139,905</b>	<b>(8,298)</b>	<b>148,203</b>	<b>(1786.01%)</b>	<b>241,762</b>	<b>(24,891)</b>	<b>266,653</b>	<b>(1071.28%)</b>
CAPACITY FEE/ CAPITAL SURCHARGE	0	22,630	(22,630)	(100.00%)	95,776	67,890	27,886	41.08%
CONTRIBUTIONS/ GRANT REVENUE	0	82,813	(82,813)	(100.00%)	0	248,440	(248,440)	(100.00%)
NON-OPERATING REVENUE	21,751	23,603	(1,852)	(7.85%)	65,761	70,809	(5,048)	(7.13%)
CAPITAL IMPROVEMENT PROJECT	142,884	0	142,884	100.00%	221,628	0	221,628	100.00%
DEVELOPER REVENUE	20,309	7,500	12,809	170.79%	26,269	22,500	3,769	16.75%
DEVELOPER EXPENSES	14,112	10,000	4,112	41.12%	18,262	30,000	(11,738)	(39.13%)



MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2021 TO MARCH 31, 2021  
(UNAUDITED)

MARINA SEWER FUND

	CURRENT QUARTER				YEAR-TO-DATE			
	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	0	0	0	0.00%	0	0	0	0.00%
SEWER SALES	363,603	371,965	(8,362)	(2.25%)	981,006	1,115,894	(134,888)	(12.09%)
INTEREST INCOME	882	5,010	(4,128)	(82.40%)	4,147	15,030	(10,883)	(72.41%)
OTHER REVENUE	1,263	1,370	(107)	(7.81%)	5,379	4,110	1,269	30.88%
<b>TOTAL REVENUES</b>	<b>365,748</b>	<b>378,345</b>	<b>(12,597)</b>	<b>(3.33%)</b>	<b>990,532</b>	<b>1,135,034</b>	<b>(144,502)</b>	<b>(12.73%)</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	59,935	65,141	(5,206)	(7.99%)	164,864	195,424	(30,560)	(15.64%)
OPERATING & MAINTENANCE	84,223	120,148	(35,925)	(29.90%)	267,063	360,445	(93,382)	(25.91%)
LABORATORY	0	0	0	0.00%	0	0	0	0.00%
CONSERVATION	0	0	0	0.00%	0	0	0	0.00%
ENGINEERING	15,429	21,098	(5,669)	(26.87%)	45,352	63,293	(17,941)	(28.35%)
WATER RESOURCES	0	0	0	0.00%	0	0	0	0.00%
INTEREST EXPENSE	(833)	36,777	(37,610)	(102.27%)	59,185	110,332	(51,147)	(46.36%)
FRANCHISE/MEMBERSHIP FEES	0	0	0	0.00%	0	0	0	0.00%
<b>TOTAL EXPENSES</b>	<b>158,754</b>	<b>243,164</b>	<b>(84,410)</b>	<b>(34.71%)</b>	<b>536,464</b>	<b>729,494</b>	<b>(193,030)</b>	<b>(26.46%)</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>206,994</b>	<b>135,181</b>	<b>71,813</b>	<b>53.12%</b>	<b>454,068</b>	<b>405,540</b>	<b>48,528</b>	<b>11.97%</b>
CAPACITY FEE/ CAPITAL SURCHARGE	233	12,233	(12,000)	(98.10%)	42,771	36,700	6,071	16.54%
CONTRIBUTIONS/ GRANT REVENUE	0	0	0	0.00%	0	0	0	0.00%
NON-OPERATING REVENUE	6,215	6,744	(529)	(7.84%)	18,789	20,231	(1,442)	(7.13%)
CAPITAL IMPROVEMENT PROJECT	27,403	0	27,403	100.00%	32,299	0	32,299	100.00%
DEVELOPER REVENUE	551	1,000	(449)	(44.90%)	791	3,000	(2,209)	(73.63%)
DEVELOPER EXPENSES	1,452	2,500	(1,048)	(41.92%)	1,452	7,500	(6,048)	(80.64%)

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2021 TO MARCH 31, 2021  
(UNAUDITED)

ORD COMMUNITY WATER FUND

	CURRENT QUARTER				YEAR-TO-DATE			
	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	1,665,897	2,022,894	(356,997)	(17.65%)	5,642,309	6,068,681	(426,372)	(7.03%)
SEWER SALES	0	0	0	0.00%	0	0	0	0.00%
INTEREST INCOME	11,243	20,100	(8,857)	(44.06%)	49,709	60,300	(10,591)	(17.56%)
OTHER REVENUE	127,682	93,756	33,926	36.19%	322,079	281,267	40,812	14.51%
<b>TOTAL REVENUES</b>	<b>1,804,822</b>	<b>2,136,750</b>	<b>(331,928)</b>	<b>(15.53%)</b>	<b>6,014,097</b>	<b>6,410,248</b>	<b>(396,151)</b>	<b>(6.18%)</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	1,005,852	987,114	18,738	1.90%	3,103,197	2,961,343	141,854	4.79%
OPERATING & MAINTENANCE	431,126	514,896	(83,770)	(16.27%)	1,347,683	1,544,687	(197,004)	(12.75%)
LABORATORY	13,243	64,835	(51,592)	(79.57%)	41,306	194,506	(153,200)	(78.76%)
CONSERVATION	37,101	72,043	(34,942)	(48.50%)	109,956	216,130	(106,174)	(49.13%)
ENGINEERING	129,382	249,228	(119,846)	(48.09%)	409,835	747,685	(337,850)	(45.19%)
WATER RESOURCES	158,157	412,760	(254,603)	(61.68%)	437,150	1,238,280	(801,130)	(64.70%)
INTEREST EXPENSE	(5,208)	229,352	(234,560)	(102.27%)	355,138	688,056	(332,918)	(48.39%)
FRANCHISE/MEMBERSHIP FEES	26,580	28,750	(2,170)	(7.55%)	85,092	86,250	(1,158)	(1.34%)
<b>TOTAL EXPENSES</b>	<b>1,796,233</b>	<b>2,558,978</b>	<b>(762,745)</b>	<b>(29.81%)</b>	<b>5,889,357</b>	<b>7,676,937</b>	<b>(1,787,580)</b>	<b>(23.29%)</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>8,589</b>	<b>(422,228)</b>	<b>430,817</b>	<b>(102.03%)</b>	<b>124,740</b>	<b>(1,266,689)</b>	<b>1,391,429</b>	<b>(109.85%)</b>
CAPACITY FEE/ CAPITAL SURCHARGE	271,069	599,948	(328,879)	(54.82%)	608,326	1,799,843	(1,191,517)	(66.20%)
CONTRIBUTIONS/ GRANT REVENUE	0	124,220	(124,220)	(100.00%)	0	372,659	(372,659)	(100.00%)
NON-OPERATING REVENUE	38,841	42,148	(3,307)	(7.85%)	117,430	126,445	(9,015)	(7.13%)
CAPITAL IMPROVEMENT PROJECT	146,905	0	146,905	100.00%	335,688	0	335,688	100.00%
DEVELOPER REVENUE	69,665	50,000	19,665	39.33%	110,720	150,000	(39,280)	(26.19%)
DEVELOPER EXPENSES	64,992	87,500	(22,508)	(25.72%)	112,437	262,500	(150,063)	(57.17%)

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2021 TO MARCH 31, 2021  
(UNAUDITED)

ORD COMMUNITY SEWER FUND

	CURRENT QUARTER				YEAR-TO-DATE			
	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	0	0	0	0.00%	0	0	0	0.00%
SEWER SALES	804,670	774,943	29,727	3.84%	2,253,608	2,324,829	(71,221)	(3.06%)
INTEREST INCOME	3,993	3,784	209	5.52%	19,881	11,351	8,530	75.15%
OTHER REVENUE	630	4,530	(3,900)	(86.09%)	6,495	13,590	(7,095)	(52.21%)
<b>TOTAL REVENUES</b>	<b>809,293</b>	<b>783,257</b>	<b>26,036</b>	<b>3.32%</b>	<b>2,279,984</b>	<b>2,349,770</b>	<b>(69,786)</b>	<b>(2.97%)</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	137,114	153,619	(16,505)	(10.74%)	376,542	460,858	(84,316)	(18.30%)
OPERATING & MAINTENANCE	210,745	228,652	(17,907)	(7.83%)	550,345	685,957	(135,612)	(19.77%)
LABORATORY	0	0	0	0.00%	0	0	0	0.00%
CONSERVATION	0	0	0	0.00%	0	0	0	0.00%
ENGINEERING	32,151	46,477	(14,326)	(30.82%)	101,953	139,430	(37,477)	(26.88%)
WATER RESOURCES	0	0	0	0.00%	0	0	0	0.00%
INTEREST EXPENSE	(1,458)	122,016	(123,474)	(101.19%)	193,622	366,047	(172,425)	(47.10%)
FRANCHISE/MEMBERSHIP FEES	10,602	5,000	5,602	112.04%	30,379	15,000	15,379	102.53%
<b>TOTAL EXPENSES</b>	<b>389,154</b>	<b>555,764</b>	<b>(166,610)</b>	<b>(29.98%)</b>	<b>1,252,841</b>	<b>1,667,292</b>	<b>(414,451)</b>	<b>(24.86%)</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>420,139</b>	<b>227,493</b>	<b>192,646</b>	<b>84.68%</b>	<b>1,027,143</b>	<b>682,478</b>	<b>344,665</b>	<b>50.50%</b>
CAPACITY FEE/ CAPITAL SURCHARGE	88,153	221,753	(133,600)	(60.25%)	316,547	665,258	(348,711)	(52.42%)
CONTRIBUTIONS/ GRANT REVENUE	0	0	0	0.00%	0	0	0	0.00%
NON-OPERATING REVENUE	10,876	11,802	(926)	(7.85%)	32,880	35,405	(2,525)	(7.13%)
CAPITAL IMPROVEMENT PROJECT	180,784	0	180,784	100.00%	1,331,519	0	1,331,519	100.00%
DEVELOPER REVENUE	34,264	25,000	9,264	37.06%	91,039	75,000	16,039	21.39%
DEVELOPER EXPENSES	26,763	26,250	513	1.95%	60,763	78,750	(17,987)	(22.84%)

MARINA COAST WATER DISTRICT  
INCOME STATEMENT  
JANUARY 1, 2021 TO MARCH 31, 2021  
(UNAUDITED)

RECYCLED WATER FUND

	CURRENT QUARTER				YEAR-TO-DATE			
	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE	ACTUAL	BUDGET	\$ VARIANCE	% VARIANCE
<b>REVENUES</b>								
WATER SALES	0	0	0	0.00%	0	0	0	0.00%
SEWER SALES	0	0	0	0.00%	0	0	0	0.00%
INTEREST INCOME	0	50	(50)	(100.00%)	1	150	(149)	(99.33%)
OTHER REVENUE	0	0	0	0.00%	0	0	0	0.00%
<b>TOTAL REVENUES</b>	<b>0</b>	<b>50</b>	<b>(50)</b>	<b>(100.00%)</b>	<b>1</b>	<b>150</b>	<b>(149)</b>	<b>(99.33%)</b>
<b>EXPENSES</b>								
ADMINISTRATIVE	5,914	300	5,614	1871.33%	22,593	900	21,693	2410.33%
OPERATING & MAINTENANCE	0	0	0	0.00%	0	0	0	0.00%
LABORATORY	0	0	0	0.00%	0	0	0	0.00%
CONSERVATION	0	0	0	0.00%	0	0	0	0.00%
ENGINEERING	0	0	0	0.00%	0	0	0	0.00%
WATER RESOURCES	0	0	0	0.00%	0	0	0	0.00%
INTEREST EXPENSE	11,966	102,664	(90,698)	(88.34%)	140,052	307,991	(167,939)	(54.53%)
FRANCHISE FEE	0	0	0	0.00%	0	0	0	0.00%
<b>TOTAL EXPENSES</b>	<b>17,880</b>	<b>102,964</b>	<b>(85,084)</b>	<b>(82.63%)</b>	<b>162,645</b>	<b>308,891</b>	<b>(146,246)</b>	<b>(47.35%)</b>
<b>NET GAIN (LOSS) FROM OPERATIONS</b>	<b>(17,880)</b>	<b>(102,914)</b>	<b>85,034</b>	<b>(82.63%)</b>	<b>(162,644)</b>	<b>(308,741)</b>	<b>146,097</b>	<b>(47.32%)</b>
CAPACITY FEE/ CAPITAL SURCHARGE	0	0	0	0.00%	0	0	0	0.00%
CONTRIBUTIONS/ GRANT REVENUE	0	0	0	0.00%	0	0	0	0.00%
NON-OPERATING REVENUE	0	0	0	0.00%	0	0	0	0.00%
CAPITAL IMPROVEMENT PROJECT	358,507	0	358,507	100.00%	3,652,041	0	3,652,041	100.00%
DEVELOPER REVENUE	0	0	0	0.00%	0	0	0	0.00%
DEVELOPER EXPENSES	0	0	0	0.00%	0	0	0	0.00%

MARINA COAST WATER DISTRICT  
SCHEDULE OF INVESTMENTS SUMMARY  
JANUARY 1, 2021 TO MARCH 31, 2021  
(UNAUDITED)

ACCOUNT	ACCT TYPE	YIELD APR	12/31/2020 BALANCE	QUARTERLY ACTIVITIES		3/31/2021 BALANCE
				TRANSACTION TYPE	AMOUNT	
LAIF ACCOUNT		0.44%	17,229,185	INTEREST 01/15/2021 TRANSFERS	27,241 (400,000)	17,256,426 <b>16,856,426</b>
SAVINGS ACCOUNT	MM	0.04%	274,941	INTEREST 01/01/21 - 03/31/21 TRANSFERS	27 0	274,968 <b>274,968</b>
BUILDING REMOVAL FUND	MM	0.03%	977,766	INTEREST 01/01/21 - 03/31/21 TRANSFERS	73 0	977,839 <b>977,839</b>
RESTRICTED FUNDS	MM	0.15%	1,079,782	INTEREST 01/01/21 - 03/31/21 TRANSFERS	399 0	1,080,181 <b>1,080,181</b>
RUWAP LOC PROCEEDS	CK		4,662	DEPOSITS TRANSFERS FEES	734,058 (734,058) (88)	738,720 4,662 <b>4,574</b>
CHECKING ACCOUNT	CK		1,793,131	QUARTERLY DEPOSITS & CREDITS QUARTERLY CHECKS & DEBITS TRANSFERS	4,834,614 (4,640,407) 1,134,058	6,627,745 1,987,338 <b>3,121,396</b>

SUMMARY	As of March 31		RESERVES DETAIL (LAIF ACCOUNT)	As of March 31	
	2020	2021		2020	2021
LAIF ACCOUNT	12,584,609	16,856,426	MW GEN OP RESERVE	858,556	611,189
SAVINGS ACCOUNT	274,726	274,968	MW CAPACITY REVENUE FUND	619,930	1,341,084
CPFCA DEPOSIT ACCOUNT	100,531	0	MW CAP REPL RESERVE FUND	1,171,220	1,370,211
BUILDING REMOVAL FUND	0	977,839	MS GEN OP RESERVE	1,302,854	169,585
RESTRICTED FUNDS	5,220,771	1,080,181	MS CAPACITY REVENUE FUND	108,664	230,292
RUWAP LOC PROCEEDS	4,810	4,574	MS CAP REPL RESERVE FUND	200,228	301,498
CHECKING ACCOUNT	6,372,506	3,121,396	OW GEN OP RESERVE	174,565	1,107,205
<b>TOTAL INVESTMENT</b>	<b>24,557,953</b>	<b>22,315,384</b>	OW CAPITAL/CAPACITY REVENUE FUND	6,812,045	8,140,311
			OW CAP REPL RESERVE FUND	292,453	366,122
			OS GEN OP RESERVE	48,650	893,411
			OS CAPITAL/CAPACITY REVENUE FUND	895,432	2,163,201
			OS CAP REPL RESERVE FUND	100,012	162,316
			<b>TOTAL</b>	<b>12,584,609</b>	<b>16,856,426</b>

MARINA COAST WATER DISTRICT  
 SCHEDULE OF INVESTMENTS SUMMARY - BOND PROCEEDS  
 JANUARY 1, 2021 TO MARCH 31, 2021  
 (UNAUDITED)

ACCOUNT	ACCT TYPE	YIELD APR	12/31/2020 BALANCE	QUARTERLY ACTIVITIES TRANSACTION TYPE	AMOUNT	3/31/2021 BALANCE
PROJECT FUND	MM	0.04%	16,802,695	INTEREST 01/01/21 - 03/31/21	1,068	16,803,763
2019 SERIES BOND				TRANSFERS	0	<b>16,803,763</b>

MARINA COAST WATER DISTRICT  
SCHEDULE OF DEBT SUMMARY  
JANUARY 1, 2021 TO MARCH 31, 2021  
(UNAUDITED)

PRINCIPAL AMOUNT	FIRST PAYMENT	FINAL PAYMENT	RATE	12/31/2020 BALANCE	QUARTERLY ACTIVITIES TRANSACTION TYPE	AMOUNT	3/31/2021 BALANCE
<b>HCC - BLM INSTALLMENT LOAN</b>							
2,799,880	07/20/2017	01/20/2037	5.750%	2,508,298	PAYMENT - PRINCIPAL	(46,580)	<b>2,461,718</b>
					INTEREST PAYMENT	(72,114)	
<b>2015 SERIES A REFUNDING BOND - CLOSING DATE 07/15/2015</b>							
29,840,000	12/01/2015	06/01/2037	3.712%	26,050,000	PAYMENT - PRINCIPAL	0	<b>26,050,000</b>
					INTEREST PAYMENT	0	
<b>2019 SERIES REVENUE BOND - CLOSING DATE 12/19/2019</b>							
17,725,000	06/01/2020	06/01/2049	2.990%	17,585,000	PAYMENT - PRINCIPAL	0	<b>17,585,000</b>
					INTEREST PAYMENT	0	
<b>BVAA COMPASS RUWAP LOC</b>							
		03/31/2022	2.040% *	2,012,153	ADVANCES	734,058	2,746,211
					PAYMENT - PRINCIPAL	0	<b>2,746,211</b>
					INTEREST PAYMENT	(11,966)	

\*Line of Credit interest calculated on a variable basis (79.01% of the 30-Day Monthly LIBOR plus 1.25%). Amount represents interest rate at 03/01/2021.

**SUMMARY**

HCC - BLM INSTALLMENT LOAN	2,461,718
2015 REFUNDING BOND SERIES A	26,050,000
2019 SERIES REVENUE BOND	17,585,000
BVAA COMPASS RUWAP LOC	2,746,211
<b>TOTAL DEBT</b>	<b>48,842,929</b>

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-C

Meeting Date: May 17, 2021

Prepared By: Paula Riso

Approved By: Remleh Scherzinger

Agenda Title: Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of April 19, 2021

Staff Recommendation: The Board of Directors approve the draft minutes of the April 19, 2021 regular joint Board meeting.

Background: *Strategic Plan, Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management, and the development of water resources in an environmentally sensitive manner.*

Discussion/Analysis: The draft minutes of April 19, 2021 are provided for the Board to consider approval.

Environmental Review Compliance: None required.

Financial Impact:     \_\_\_ Yes     \_\_\_ **X** No     Funding Source/Recap: None

Other Considerations: The Board can suggest changes/corrections to the minutes.

Material Included for Information/Consideration: Draft minutes of April 19, 2021.

Action Required:     \_\_\_ Resolution     \_\_\_ **X** Motion     \_\_\_ Review  
(Roll call vote is required.)

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_





# Marina Coast Water District

Regular Board Meeting/Groundwater Sustainability Agency Board Meeting  
Via Zoom Teleconference  
April 19, 2021

Draft Minutes

1. Call to Order:

President Shriner called the meeting to order at 6:30 p.m. on April 19, 2021 via Zoom teleconference in Marina, California, with a land acknowledgement. “As Marina Coast Water District celebrates its 60<sup>th</sup> year providing publicly owned water service to its customers in Marina and the Ord Community, we acknowledge that our service area is located on the traditional lands of the Esselen people. They are known today as the Ohlone/Costanoan-Esselen Nation. We respect their elders, past, present, and emerging, for they hold the memories, traditions, culture, and hopes of the Esselen people. We also acknowledge the government of the Ohlone/Costanoan Esselen Nation and appreciate the spiritual role it plays today in preserving the cultural, historical and heritage beliefs of the Esselen people. We are grateful that they share their traditional lands with us.”.

2. Roll Call:

Board Members Present:

Jan Shriner – President  
Thomas P. Moore – Vice President  
Gail Morton

Board Members Absent:

Herbert Cortez  
Matt Zefferman

Staff Members Present:

Remleh Scherzinger, General Manager  
Roger Masuda, District Counsel  
Derek Cray, Operations and Maintenance Manager  
Kelly Cadiente, Director of Administrative Services  
Don Wilcox, Senior Engineer  
Brian True, Senior Engineer  
Andrew Racz, Associate Engineer  
Patrick Breen, Water Resources Manager  
Rose Gill, Human Resources/Risk Administrator  
Teo Espero, IT Administrator  
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

Andrew Sterbenz, Schaaf & Wheeler  
Audrey Cray  
Paula Pelot

Dan Garson  
Kadidia Cooper  
Michael Slater

3. Public Comment on Closed Session Items:

There were no comments.

The Board entered into closed session at 6:32 p.m. to discuss the following items:

4. Closed Session:

A. Pursuant to Government Code 54956.9

Conference with Legal Counsel – Existing Litigation

- 1) Bay View Community DE, LLC; Bryan Taylor; Greg Carter; and Brooke Bilyeu vs Marina Coast Water District; Board of Directors of Marina Coast Water District; County of Monterey and Does 1-25, inclusive, Monterey County Superior Court Case No. 18CV000765 (Petition for Writ of Mandate or Administrative Mandate, and Complaint for Declaratory and Injunctive Relief and Breach of Contract)
- 2) Marina Coast Water District, and Does 1-100 v, County of Monterey, Monterey County Board of Supervisors, and Does 101-110 (California-American Water Company, Real Property in Interest), Monterey County Superior Court Case No. 19CV003305 (Petition for Writ of Mandate and Complaint for Injunctive Relief)
- 3) Appeal No. A-3-MRA-19-0034 by California-American Water Company to the California Coastal Commission over Denial by the City of Marina for a Coastal Development Permit for Construction of Slant Intake Wells for the Monterey Peninsula Water Supply Project
- 4) City of Marina vs. RMC Lonestar [CEMEX], California-America Water Company, et al., Defendants, Marina Coast WD, et al., Real Parties in Interest, Monterey County Superior Court Case No. 20CV001387 (Complaint for Breach of Contract, Declaratory Relief under the Agency Act, and Tortious Interference with Existing Contract)
- 5) Marina Coast Water District vs California-American Water Company, Monterey County Water Resources Agency; and, California-American Water Company, Monterey County Water Resources Agency vs Marina Coast Water District, San Francisco Superior Court Case Nos. CGC-15-547125, CGC-15-546632 (Complaint for Damages, Breach of Warranties, etc.)
- 6) California-American Water Company v. All Persons Interested..., Complaint for Reverse Validation, Monterey County Superior Court Case No. 20CV002436, and Marina Coast Water District's consideration of joining that case

B. Pursuant to Government Code 54956.9(d)(4)

Conference with Legal Counsel – Initiation of Litigation

One potential case

The Board ended closed session at 7:13 p.m. President Shriner reconvened the meeting to open session at 7:14 p.m.

5. Reportable Actions Taken During Closed Session:

Mr. Roger Masuda, District Counsel, stated that there were no reportable actions taken during Closed Session.

6. Pledge of Allegiance:

Mr. Remley Scherzinger, General Manager, led everyone present in the pledge of allegiance.

7. Oral Communications:

There were no comments made.

8. Presentation:

- A. Consider Adoption of Resolution No. 2021-19 to Recognize and Appreciate Derek Cray, Operations and Maintenance Manager, for Dedicated and Outstanding Service During his Time as the Interim General Manager to the Marina Coast Water District:

President Shriner thanked Mr. Cray for his dedicated work as the Interim General Manager in the months following the departure of the Mr. Van Der Maaten.

Vice President Moore made a motion to adopt Resolution No. 2021-19 recognizing and appreciating Derek Cray, Operations and Maintenance Manager, for dedicated and outstanding service during his time as the Interim General Manager to the Marina Coast Water District. Director Morton seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

General Manager Scherzinger announced that staff recommended pulling Agenda Item 11 from the agenda.

Vice President Moore made a motion to pull Agenda Item 11 (Budget Workshop) from the agenda and postpone it to a date determined by the Executive Committee. Director Morton seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

9. Consent Calendar:

Vice President Moore made a motion to approve the Consent Calendar consisting of: A) Receive and File the Check Register for the Month of March 2021; B) Consider Approving the Draft Minutes of the Special Joint Board/GSA Meeting of March 11, 2021; C) Consider Approving the Draft Minutes of the Regular Joint Board/GSA Meeting of March 15, 2021; D) Consider Approving the Draft Minutes of the Special Joint Board/GSA Meeting of March 17, 2021; E) Consider Approving the Draft Minutes of the Special Joint Board/GSA Meeting of March 24, 2021; F) Consider Approving the Draft Minutes of the Special Joint Board/GSA Meeting of March 31, 2021; and, G) Consider Adoption of Resolution No. 2021-20 to Approve the Updated 2021 District Maintenance Management Plan. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

10. Action Items:

- A. Consider Adoption of Resolution No. 2021-21 to Amend the FY 2020-2021 Capital Improvement Program to Add Intermediate Reservoir Tank Recoating, and Valve Replacement:

Mr. Don Wilcox, Senior Civil Engineer, introduced this item. The Board asked clarifying questions.

Director Morton made a motion to adopt Resolution No. 2021-21 amending the FY 2020-2021 Capital Improvement Program to Add Intermediate Reservoir Tank Recoating, and Valve Replacement. Vice President Moore seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

- B. Consider Adoption of Resolution No. 2021-22 To Amend the On-Call Engineering Professional Services Agreement with Schaaf & Wheeler for the Gigling Sanitary Sewer Force Main Replacement Design:

Mr. Andrew Racz, Associate Engineer, introduced this item. Vice President Moore asked questions regarding the alignment of the force main.

Vice President Moore made a motion to amend the On-Call Engineering Professional Services Agreement with Schaaf & Wheeler for the Gigling Sanitary Sewer Force Main Replacement Design. President Shriner seconded the motion.

Agenda Item 10-B (continued):

The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

- C. Consider Adoption of Resolution No. 2021-17 to Approve a Water, Sewer and Recycled Water Infrastructure Agreement between the Marina Coast Water District and the Marina Developers, LLC for the Sea Haven Phase 3B Development Project:

Mr. Racz introduced this item. The Board asked clarifying questions including adding language about the annual escalation of Capacity Charges in conjunction with the Engineering News Records Construction Cost Index, to the agreement.

Vice President Moore made a motion Adoption of Resolution No. 2021-17 to Approve a Water, Sewer and Recycled Water Infrastructure Agreement between the Marina Coast Water District and the Marina Developers, LLC for the Sea Haven Phase 3B Development Project; and, to direct Legal Counsel to add to Section 6.1 clarifying that the capacity charges are “as-is and as-included” in the Ordinance. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

- D. Consider Adoption of Resolution No. 2021-23 to Approve a Water, Sewer and Recycled Water Infrastructure Agreement between the Marina Coast Water District and the Monterey Peninsula Management Group for the Abdy Way Subdivision Development Project:

Mr. Brian True, Senior Civil Engineer, introduced this item. The Board asked clarifying questions regarding recycled water infrastructure.

Vice President Moore made a motion Adoption of Resolution No. 2021-23 to Approve a Water, Sewer and Recycled Water Infrastructure Agreement between the Marina Coast Water District and the Monterey Peninsula Management Group for the Abdy Way Subdivision Development Project; and, to direct Legal Counsel to add to Section 6.1 the same clarifying language as in the previous Agenda Item. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

- E. Consider Adoption of Resolution No. 2021-24 to Approve Amendment No. 9 to the Professional Services Agreement with Carollo Engineers for Design of the Regional Urban Water Augmentation Project Distribution Mains Project – CIP #RW-0174:

Mr. Wilcox introduced this item and explained that due to the cost estimates for the project coming in lower than anticipated, there are funds still available in the State Revolving Fund (SRF) Loan that can be used to complete several more sections of pipeline. The Board asked clarifying questions on the proposed pipeline segments P-3, P-7, P-9, P-10, and P-6.

Director Morton made a motion to direct staff to bring back with further instruction on the appropriate SRF grant and loan financing restrictions as to the application to the completion of P-7, P-10, P-9, and P-6. President Shriner seconded the motion. Discussion followed. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

- F. Consider Approval of the 2020 Consumer Confidence Report for the Marina Coast Water District Water System, Central Marina and Ord Community:

Mr. Derek Cray, Operations and Maintenance Manager, introduced this item and reviewed the 2020 Consumer Confidence Report (CCR) with the Board. The Board asked clarifying questions.

Director Morton made a motion to receive the Marina Coast Water District FY 2020-2021 Mid-Year Report. Vice President Moore asked if the motion included a correction to the typo on page 4 of the CCR for the PFHxA and PFBS “greaser” to “degreaser”. Director Morton affirmed her motion included all typos. Vice President Moore seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

- G. Discuss and Consider Appointing a Director to Represent the District in an Official Capacity for the May 12<sup>th</sup> East Garrison Community Services District Meeting:

Mr. Cray introduced this item explaining that the East Garrison Community Services District is interested in having a representative from the District speak at their May 12<sup>th</sup> meeting.

General Manager Scherzinger noted that Director Zefferman sent a statement regarding this Agenda Item and read the statement into record. “After our board nomination process, I contacted Teri Short, East Garrison Community Service District president, about how the district could do better outreach to our rate payers in East Garrison. I am concerned about combating misinformation about the district and think it is important to get good information out there. One of the possibilities that we discussed was participation by the district in the May EGCSA meeting.

Agenda Item 10-G (continued):

However, I recognize that whoever represents the district at the meeting would want to be prepared to answer any questions that might arise since many of the potential topics are complicated and may require participation by staff to adequately address. I am sorry that I will be unable to participate in tonight's meeting and I hope an EGCSO representative will be there. If the board feels like it does not have enough information to commit to the EGCSO board meeting in May, I would like to suggest either the formation of a two-member ad hoc committee to meet with an ad hoc committee from the EGCSO to discuss a forum for East Garrison members or the expansion of the role of the Joint City District standing committee or community outreach committee for the same purpose. I volunteer to serve on an ad hoc committee and am already a member of the two other committees. I think outreach to EGCSO and our other rate payers is important, but I also want to make sure that the district has enough information to put its best foot forward. – Director Zefferman”.

Director Morton made a motion to appoint Vice President Moore, Director Zefferman, and General Manager Scherzinger to attend the meeting and to focus on what services MCWD provides to those who reside within the East Garrison Community. Vice President Moore seconded the motion. Discussion followed. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

12. Staff Reports:

A. Receive an Update on the Fiscal Impacts to the District due to Covid-19:

Ms. Cadiente gave a brief update noting that the charts for ‘Unpaid Balances for the Ord Community’ and Unpaid Balances By ST Category (Ord Community) have been revised.

B. Receive the 1st Quarter 2021 MCWD Water Consumption Report:

Ms. Cadiente reviewed this item.

C. Receive the 1st Quarter 2021 Sewer Flow Report:

Ms. Cadiente reviewed this item.

D. Receive 1st Quarter Report on Pure Water Monterey and MCWD Recycled Water Flows through March 31, 2021:

Mr. Cray introduced this item. Vice President Moore suggested to put the units in the total.

E. Receive a Historic 5-Year Sewer Flow Report:

Mr. Cray introduced this item. Vice President Moore suggested having the vertical axis start at zero.

F. Receive a Report on Potable Water Production through March 31, 2021:

Mr. Cray introduced this item.

Vice President Moore made a motion to move Items 13-16 to the next meeting. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Cortez	-	Absent	Vice President Moore	-	Yes
Director Morton	-	Yes	President Shriner	-	Yes
Director Zefferman	-	Absent			

14. Adjournment:

The meeting was adjourned at 10:00 p.m.

APPROVED:

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Jan Shriner, President

ATTEST:

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Paula Riso, Deputy Secretary



Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-D

Meeting Date: May 17, 2021

Prepared By: Paula Riso

Approved By: Remleh Scherzinger

Agenda Title: Approve the Draft Minutes of the Special Joint Board/GSA Meeting of May 3, 2021

Staff Recommendation: The Board of Directors approve the draft minutes of the May 3, 2021 regular joint Board meeting.

Background: *Strategic Plan, Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management, and the development of water resources in an environmentally sensitive manner.*

Discussion/Analysis: The draft minutes of May 3, 2021 are provided for the Board to consider approval.

Environmental Review Compliance: None required.

Financial Impact:  Yes  No Funding Source/Recap: None

Other Considerations: The Board can suggest changes/corrections to the minutes.

Material Included for Information/Consideration: Draft minutes of May 3, 2021.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_



# Marina Coast Water District

Special Board Meeting  
Via Zoom Teleconference  
May 3, 2021

Draft Minutes

1. Call to Order:

President Shriner called the meeting to order at 5:05 p.m. on May 3, 2021 via Zoom teleconference in Marina, California.

2. Roll Call:

Board Members Present:

Jan Shriner – President  
Thomas P. Moore – Vice President  
Herbert Cortez  
Gail Morton  
Matt Zefferman

Board Members Absent:

None.

Staff Members Present:

Remleh Scherzinger, General Manager  
Roger Masuda, District Counsel  
David Hobbs, District Counsel  
Teo Espero, IT Administrator  
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

None

3. Pledge of Allegiance:

President Shriner led everyone present in the pledge of allegiance.

4. Public Comment on Closed Session Items:

There were no comments.

The Board entered into closed session at 5:08 p.m. to discuss the following items:

5. Closed Session:

A. Pursuant to Government Code 54956.9

Conference with Legal Counsel – Existing Litigation

- 1) Marina Coast Water District v. Trustees of the California State University, and Does 1-20; Monterey County Superior Court Case No. 21CV001296 (Verified Complaint for Declaratory Relief)

B. Pursuant to Government Code 54956.8

Conference with Real Property Negotiator

Property: District Corporation Yard, 4<sup>th</sup> Avenue, Marina, CA

Negotiating Parties: Appoint Agency Negotiators

Under Negotiation: Price and Terms

The Board ended closed session at 7:09 pm. President Shriner reconvened the meeting to open session at 7:10 p.m.

6. Reportable Actions Taken During Closed Session:

President Shriner stated that with the Board's support, she was appointing General Manager Scherzinger as the District's negotiator for item 5-B on the Closed Session agenda.

7. Director's Comments:

President Shriner thanked everyone for their participation.

8. Adjournment:

The meeting was adjourned at 7:11 p.m.

APPROVED:

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Jan Shriner, President

ATTEST:

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Paula Riso, Deputy Secretary

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-E

Meeting Date: May 17, 2021

Prepared By: Don Wilcox

Approved By: Remleh Scherzinger

Agenda Title: Adopt Resolution No. 2021-26 Proclaiming the Week of May 16-22, 2021 National Public Works Week

Staff Recommendation: The Board of Directors adopt Resolution No. 2021-26 in recognition of National Public Works Week.

Background: *Strategic Plan, Mission Statement – We provide our customers with high-quality water, wastewater collection and conservation services at a reasonable cost, through planning, management, and the development of water resources in an environmentally sensitive manner.*

Discussion/Analysis: Public works infrastructure, facilities and services including the District’s desalination facility, water production and distribution system, wastewater collection system and recycled water system are of vital importance to sustainable communities and the health, safety, and well-being of the people of this community. Such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, managers, and employees from State and local units of government and the private sector, who are responsible for and must plan, design, build, operate and maintain the water supply, wastewater, transportation and solid waste systems, public buildings and other structures and facilities essential to serve our citizens.

This year in particular, the staff of MCWD are performing essential functions during our response to COVID-19. It is a privilege that we can still go to work and serve our community. For staff that fulfill this vital function, staying at home is not an option.

The health, safety and comfort of this community greatly depends on these facilities and services. It is in the public interest for the citizens, civic leaders, and children in the United States of America to gain knowledge of and maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities.

2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association.

Environmental Review Compliance: None required.

Financial Impact:  Yes  No Funding Source/Recap: None.

Other Consideration: None.

Material Included for Information/Consideration: Resolution No. 2021-26; and, Public Works Week Poster.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_

Abstained \_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

May 17, 2021

Resolution No. 2021-26  
Resolution of the Board of Directors  
Marina Coast Water District  
Proclaiming the Week May 16-22, 2021  
National Public Works Week

RESOLVED, by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on May 17, 2021, via a videoconference pursuant to Gov. Newsom’s Executive Order N-29-20, as follows:

WHEREAS, public works professionals focus on infrastructure, facilities and services and are of vital importance to sustainable communities and the public health, safety, high quality of life and well-being of the people of Marina Coast Water District; and,

WHEREAS, the health, safety and comfort of this community greatly depends on essential water and wastewater facilities and services; and,

WHEREAS, such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, operating, maintaining and protecting the water supply, wastewater, public buildings and other structures and facilities essential to serve our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the Marina Coast Water District to gain knowledge of and maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby proclaim the week May 16-22, 2021 as National Public Works Week; and urge all our people to join with representatives of the American Public Works Association and government agencies in activities and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, welfare and quality of life.

PASSED AND ADOPTED on May 17, 2021 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2021-26 adopted on May 17, 2021.

\_\_\_\_\_  
Remleh Scherzinger, Secretary



NATIONAL PUBLIC WORKS WEEK

MAY 16-22, 2021

**Stronger  
Together**



Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-F

Meeting Date: May 17, 2021

Prepared By: Don Wilcox

Approved By: Remleh Scherzinger

Agenda Title: Adopt Resolution No. 2021-27 to Approve Amendment No. 1 to the Professional Services Agreement with Psomas for Construction Management of the Seaside Senior Living Sanitary Sewer Force Main By-Pass Project

Staff Recommendation: The Board of Directors adopt Resolution No. 2021-27 Approving Amendment No. 1 to the Professional Services Agreement with Psomas to provide Construction Management Services for the Seaside Senior Living Sanitary Sewer Force Main By-Pass Project

Background: *Strategic Plan, Element No. 2 Infrastructure – Our objective is to provide a high-quality water distribution system and an efficiently operating wastewater collection system to serve existing and future customers. Through the master planning process, our infrastructure strategy is to carefully maintain our existing systems and ensure future additions and replacements will meet District standards.*

The District owns and operates a sanitary sewer force main (SSFM) pipeline within an easement through the future Seaside Senior Living Project (SSLP) property (former gas station site) on the west side of Monterey Road at the end of Coe Avenue. The SSLP includes plans for new buildings directly over the District's easement, which will require that the SSFM be relocated following the District's Standards and In-Tract Policy.

The SSLP's SSFM relocation plans were approved by the District and the developer has indicated they are now ready to begin construction. Infrastructure constructed by developers with the intent of being dedicated to the District requires full-time inspection to ensure that construction means, methods and materials comply with plans approved by the District and constructed in compliance with District standards before acceptance of the infrastructure by the District.

Staff previously solicited proposals from qualified construction management firms resulting in the Board of Directors adopting Resolution No. 2021-07 on January 20, 2021, authorizing a Professional Services Agreement with Psomas to provide construction management services for the District's upcoming Ord Lift Station and Force Main Project. The SSLP SSFM by-pass project constitutes a portion of the District's Ord Lift Station and Force Main Project. This portion is needed by the SSLP as soon as possible as they cannot wait for the March 2022 completion date of the District's overall Force Main Project.

Discussion and Analysis: The Developer and MCWD staff agree that contract inspection and construction support are warranted due to the large workload needed to cover all construction work on this project. Therefore, staff requested a proposal from Psomas to provide construction support services for the SSLP. Psomas provided the attached proposal for \$85,360 and the Developer (Seaside Senior Living, LLC) has submitted a deposit to MCWD to cover this full amount plus MCWD staff time associated with their project.

Environmental Review Compliance: A Negative Declaration establishing a Mitigation Monitoring and Reporting Program for the project was adopted by the Board on November 18, 2019 which meets California Environmental Quality Act (CEQA) requirements.

Financial Impact:  X  Yes   No Funding Source/Recap: There is no financial impact to the MCWD from this action; the Developer has deposited funds with MCWD to be used for payment to Psomas.

Other Considerations: None.

Material Included for Information/Consideration: Resolution No. 2021-27; Attachment 1 – Psomas Proposal; Attachment 2 – SSLP Deposit Receipt.

Action Required:  X  Resolution   Motion   Review  
(Roll call vote is required.)

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

May 17, 2021

Resolution No. 2021-27  
Resolution of the Board of Directors  
Marina Coast Water District  
Approving Amendment No.1 to the Professional Services Agreement with Psomas  
for Construction Management of the  
Seaside Senior Living Sanitary Sewer Force Main By-Pass Project

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), regular meeting duly called and held on May 17, 2021 via a video conference pursuant to Governor Newsom’s Executive Order N-29-20, as follows:

WHEREAS, the District owns and operates a sanitary sewer force main (SSFM) pipeline within an easement through the future Seaside Senior Living Project (SSLP) property; and,

WHEREAS, the SSLP includes plans for new buildings directly over the District’s easement, which will require that the SSFM be relocated following the District’s Standards and In-Tract Policy; and,

WHEREAS, the Developer and District staff agree that contract inspection and construction support is warranted due to the large workload needed to cover all construction work on this project; and,

WHEREAS, the Board of Directors adopted Resolution No. 2021-07 on January 20, 2021, authorizing a Professional Services Agreement with Psomas to provide construction management services for the District’s Ord Lift Station and Force Main Project; and,

WHEREAS, Psomas provided the attached proposal for \$85,360 to provide construction management services for the SSLP; and,

WHEREAS, the Developer (Seaside Senior Living, LLC) has submitted a deposit to the District to cover this full amount plus District staff time associated with their project.

NOW, THEREFORE, BE IT RESOLVED, The Board of Directors of the Marina Coast Water District hereby finds as follows:

1. Approve Professional Services Agreement Amendment No.1 with Psomas for Construction Management Services for the Seaside Senior Living Project for the not-to-exceed total dollar amount of \$85,360; and,
2. Authorize the General Manager to take all actions and execute all documents as may be necessary or appropriate to give effort to this resolution; and,

PASSED AND ADOPTED on May 17, 2021 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_  
Noes: Directors \_\_\_\_\_  
Absent: Directors \_\_\_\_\_  
Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2021-27 adopted on May 17, 2021.

\_\_\_\_\_  
Remleh Scherzinger, Secretary

March 18, 2021

Don Wilcox  
Interim District Engineer  
Marina Coast Water District  
920 Second Avenue, Suite A  
Marina, CA 93933

Subject: PSOMAS Construction Management and Inspection Services Proposal

Project: Seaside Senior Living Private Development Project

Dear Don,

We are pleased to provide, as requested, PSOMAS's proposed Scope of Services and Proposed Budget for providing Construction (CM) and Inspection Services for MCWD's force main system installation associated with the Seaside Senior Living Private Development Project.

Our proposed Scope of Services for the project is enclosed as Attachment A, based on our understanding of the needs of this project. Also enclosed as Attachment B is the estimated level of effort and budget to provide Pre-Construction and Construction Phase - CM and Inspection Services

Please contact me if you have any questions regarding our proposal.

Sincerely,

**PSOMAS**

*Melanie Carrido*  
Melanie Carrido, P.E.  
Construction Manager

Enclosures

cc: Gary Skrel  
Donna Bubelis

1660 Olympic Boulevard  
Suite 300  
Walnut Creek, CA 94596

Tel 925.933.2300  
[www.Psomas.com](http://www.Psomas.com)

**Marina Coast Water District**  
**Seaside Senior Living Development Project**  
**Construction Management and Inspection**  
Proposed Scope of Services and Budget  
Psomas

**Attachment A**

**A. SCOPE OF WORK**

**Task 1 – PRECONSTRUCTION ACTIVITIES**

- 1) Preconstruction Conference:
  - a) Psomas will prepare the agenda for the Conference as it relates to force main installations on Monterey Road, respectively.
  - b) Psomas will prepare and distribute the Record of Discussions.
  - c) Attend any developer related pre-construction coordination meetings as-needed.

**Task 2 – CONSTRUCTION PHASE**

- 1) Construction Administration Services
  - a) Psomas will provide construction administration services.
  - b) Psomas will receive all correspondence from the Contractor and will address all inquiries from the Contractor and all construction related correspondence. Design Consultant and/or the MCWD will be responsible for providing any design input.
  - c) Project Coordination: Psomas will act as the project coordinator and the point of contact for all communications with the Contractor related to MCWD underground work, including temporary bypass and or necessary tie-ins and abandonment work. Psomas will coordinate the construction related activities of the Design Consultant, MCWD and Contractor.
  - d) Document Tracking System: Psomas will establish, implement and maintain Procore for tracking the construction project correspondence and documents and for processing submittals, RFI's and coordinating their review and responses with MCWD and the Design Consultant.
- 2) Meetings
  - a) Psomas will prepare the agenda for the progress meetings and other construction meetings as required during the Project.
  - b) Psomas will facilitate the progress meetings and any other construction coordination meetings as needed.
  - c) MCWD and Design Consultant will attend the progress meetings as necessary. Design Consultant will attend other construction meetings when design input is required.
  - d) Psomas will prepare and issue the Record of Discussions for the progress and other construction meetings.
- 3) Field Observation Activities
  - a) Psomas will provide and maintain photographs for status monitoring of the project.
  - b) For days on-site Psomas will provide field observation services to monitor compliance with the Contract Documents.
  - c) For days on-site Psomas will provide and maintain photographs of daily field activities.

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- d) For days on-site Psomas will prepare a daily field observation report documenting all field activities, field crews, Contractor equipment, and field problems.
  - e) Psomas will monitor the record drawings maintained by the Contractor.
  - f) Materials Testing, Psomas will contract with separate subconsultant to furnish material testing as needed for periodic Quality Assurance verification.
    - i) Backfill Materials; Density Curves and Compaction Testing as-needed
    - ii) Psomas will schedule and coordinate the material testing for the Project.
    - iv) Psomas will have oversight responsibility for material testing for the Project.
- 4) Coordination with Outside Agencies, Permit Consultants and the Public
- a) Outside Agency Coordination: Psomas will provide field coordination with the Agencies and verify that the Contractor has obtained necessary permits. For days on-site Psomas will document Contractor permit compliance issues.
- 5) Submittals
- a) Psomas will establish, implement and coordinate the submittal processing.
  - b) Psomas will receive the submittals from the Contractor and check the submittals for general conformity with the Contract requirements. If obvious deficiencies are apparent in the submittal, Psomas will send the submittal back to the Contractor for correction.
  - c) Psomas will route all submittals to MCWD and/or the MCWD's Design Consultant as appropriate, via Procore for review and will route the reviewed submittal back to the Contractor.
  - d) Psomas will maintain, log and track submittals utilizing Procore. Psomas will track the status of submittal review with MCWD, Design Consultant and the status of shop drawing resubmittals with the Contractor.
- 6) Clarification and RFI Processing
- a) Psomas will establish, implement and coordinate the system for processing clarifications.
  - b) Psomas will receive all Requests for Information (RFIs) from the Contractor and determine if the request is a valid RFI; if not, Psomas will return the RFI to the Contractor.
  - c) Psomas will provide a response to the Contractor for any administrative and general RFIs.
  - d) Psomas will route all other RFIs to MCWD, or Design Consultant as appropriate.  
MCWD or Design Consultant will review RFIs and provide design/technical response.
  - e) Psomas will review MCWD's and/or Design Consultant's response and verify acceptability of response. If the response materially affects the Construction Contract Documents, it will be reviewed with MCWD, as necessary, to verify that it is required. If required, MCWD will issue a change request.
  - f) Psomas will maintain a system for logging and tracking RFIs. Psomas will track the status of RFI review with Design Consultant.
  - g) MCWD or Design Consultant will prepare Design Clarifications where Psomas, Design Consultant, or MCWD identifies design issues. Psomas will prepare Clarification Letters for transmittal to the Contractor of Design Clarifications and other clarifications.
- 7) Change Order Preparation, Negotiation & Processing
- a) MCWD or Design Consultant will prepare design details for change requests.
  - b) Psomas will prepare and issue the change request to the Contractor with the appropriate design documents.

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- c) Psomas will prepare an independent cost estimate and/or verify the acceptability of the Contractor's cost proposal for each change request. Design Consultant's input may be requested for specific equipment and material costs.
  - d) Psomas will negotiate change orders with the Contractor.
  - e) In the event the Contractor encounters a time sensitive problem where time is not available to negotiate a change order amount, Psomas will issue a field order consistent with the construction contract specifications. Field orders will be discussed and approved by MCWD prior to issuance to the Contractor. In the event that MCWD's personnel are unavailable, Psomas is authorized to instruct the Contractor to proceed with the work described in the field order. Psomas's authorization prior to receiving MCWD's approval is limited to construction activities which are necessary to remedy an emergency and/or mitigate Contractor standby costs to the District.
  - f) Psomas will prepare change orders for execution by MCWD and Contractor.
  - g) Psomas will implement and maintain a system for logging and tracking changes.
  - h) Psomas will provide a monthly summary to MCWD providing an assessment of Project construction costs and pending CCO costs.
- 8) Progress Payment
- a) Psomas will review and approve the Contractor's Schedule of Values for Progress Payment purposes as it relates to MCWD's permanent installations.
  - b) Psomas will verify the quantity and acceptability of stored materials.
  - c) Psomas will verify the Contractor's construction progress as it relates to the progress payments related to Sanitary Sewer and Force Main installations.
  - d) Psomas will administer, prepare and process the monthly progress payments utilizing Procore.
  - e) Psomas will prepare the District's summary cover sheet for the progress payments, which will be executed by Psomas, the Contractor and MCWD.
- 9) Scheduling
- a) Psomas will work with MCWD's partnering agencies for coordinating adjacent Project work including but not limited to Ord Lift Station and PGE's Gas Force Main Improvements Project.
  - b) Psomas will maintain an "as-built" schedule data and monitor the Contractor's daily efforts during construction.
- 10) Tie-Ins and Shutdowns: Psomas will coordinate Tie-Ins, Shutdowns and Bypasses as-needed with the MCWD's Engineering and Operations staff, and Contractor.
- 11) Final Inspection and Punch List
- a) Psomas will have primary responsibility for conducting the final inspection.
  - b) The District will participate and provide input on final inspection.
  - c) Design Consultant will provide design input on final inspection items.
  - d) Psomas will have oversight and final review responsibility for the final inspection.
  - e) Psomas will prepare the list of outstanding deficiencies.
  - f) Psomas will prepare and issue the punch list from the list of deficiencies.
  - g) Psomas will have primary responsibility for verifying that punch list work is complete. The District will have secondary responsibility.

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### TASK 3 - POST CONSTRUCTION ACTIVITIES

#### 1) Project Closeout

- a) Psomas will furnish all project documents to the District in electronic files.
- b) Psomas will review record drawings provided by Contractor and incorporate any additional documented changes or deviations to original drawings.

#### **B. PROJECT TEAM**

Gary Skrel, P.E. will be the Project Manager. Melanie Carrido, P.E. will be the Construction Manager. Dennis Budasz, Patrick Hughes Inspectors. Other members of our Group, if necessary, will assist as construction activities require.

#### **C. PROPOSED WORK EFFORT AND BUDGET**

Attachment B presents our estimated level of effort and budget.

#### **D. TERMS and CONDITIONS**

The work will be covered under MCWD's and Psomas's Professional Services Agreement, once executed.

**Marina Coast Water District**  
**Seaside Senior Living**  
**Construction Management and Inspection Services**  
**Preliminary Forecast of Labor, Subconsultants and Budget**  
**Psomas**  
**18-Mar-21**

Labor/Service Description		Labor Forecast (hours/rate/amount)			Pre Con	Construction	
Title	Proposed Staff	Hours	Rate	Amount	Mar-21	Apr-21	May-21
Principal/Project Manager	G. Skrel	16	\$ 260	\$ 4,160		8	8
Construction Manager	M. Carrido	40	\$ 200	\$ 8,000	8	16	16
Inspector	D. Budasz	320	\$ 170	\$ 54,400	-	160	160
Office/Field Engineer	P. Hughes	80	\$ 130	\$ 10,400		40	40
<b>Psomas Base Labor Subtotal</b>		<b>456</b>	n/a	<b>\$ 76,960</b>			
<b>Subconsultants</b>							
Pacific Crest (Materials QA Tests and Inspection)				\$ 8,000			
<b>Subconsultants Subtotal</b>				<b>\$ 8,000</b>			
Subconsultant Markup (5%)				\$ 400			
<b>Subconsultant Total</b>				<b>\$ 8,400</b>			
<b>Total Base Services</b>				<b>\$ 85,360</b>			

**Notes & Assumptions:**

1. Psomas' rates are based on 2021 rates.
2. Preliminary resource and budget is based on assumption that MPE's schedule for Bypass/Gravity and Force Main Work will be a maximum of eight weeks.
3. No Labor Compliance Support will be required for Private Development work
3. Assumed Construction Dates:

Construction NTP	1-Apr-21
Substantial Completion	1-Jun-21



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD • MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

TEL (831) 384-6131 • FAX (831) 384-2479

## RECEIPT

**Customer**

Name : Mr. Dan Muresan  
 Seaside Senior Living LLC  
 (for the Seaside Senior Living project)  
 Address : 560 First Street Ste 104  
 Lake Oswego, OR 97034

Date : 4/23/2021

Receipt: Fee Deposit  
 For FM Bypass  
 Construction Mgmt

Project	Description of Product or Services	Total Amount
Seaside Senior Living development project	MCWD Labor - Porject construction oversight (estimated 30-hours @ \$119/hour) [100% OS]	3,570.00
Seaside Senior Living development project	Psomas - Construction Management - see attached proposal (sanitary sewer force main by-pass) [100% OS]	85,360.00
<b>Total Amount Rqceived</b>		<b>\$88,930.00</b>

*Rec'd ck # 1417  
 4/23/21 (DTW)*

**Seaside Senior Living LLC**  
 560 First Street Ste 104  
 Lake Oswego, OR 97034  
 503-675-3925

US Bank  
 24-22/1230

1417

4/21/2021

PAY TO THE ORDER OF Marine Coast Water District

\$ \*\*88,930.00

Eighty-Eight Thousand Nine Hundred Thirty and 00/100\*\*\*\*\*

DOLLARS

Marina Coast Water District  
 Attention: Donald Wilcox  
 920 2nd Avenue, Suite A  
 Marina, CA 93933



AUTHORIZED SIGNATURE

MEMO Fee Deposit For FM Bypass Construction Mgmt

⑈00 14 17⑈ ⑆ 1 23000 2 20⑆ 1 536664 798 26⑈

Details on Back. Security Features Included.

**Seaside Senior Living LLC**  
 Marine Coast Water District  
 Date 3/18/2021 Type Bill Reference Fee Deposit

Original Amt.  
 88,930.00

Balance Due  
 88,930.00

4/21/2021  
 Discount  
 Check Amount

1417  
 Payment  
 88,930.00  
 88,930.00

Checking #9826 - US Fee Deposit For FM Bypass Construction Mgmt

88,930.00

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 10-A

Meeting Date: May 17, 2021

Prepared By: Don Wilcox

Approved By: Remleh Scherzinger

Agenda Title: Adopt Resolution No. 2021-28 to Award a Construction Contract to Process Measurement Group dba Toledo Industrial Coatings for the Intermediate Reservoir Recoating Project - CIP #GW-0311 in the Amount of \$159,500 with a 10% Contingency; and, Authorize the General Manager to Execute the Necessary Documents

Staff Recommendation: The Board of Directors is requested to adopt Resolution No. 2021-28 in order to:

1. Award a Construction Contract to Process Measurement Group dba Toledo Industrial Coatings (TIC) for the Intermediate Reservoir Recoating Project - CIP #GW-0311 in the not-to-exceed amount of \$159,500; and,
2. Authorization of 10% construction contingency in the amount of \$15,950 for a total construction authorization amount of \$175,450.
3. Authorize the General Manager to issue a Notice of Award and to execute the Construction Contract and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

Background: *Strategic Plan, Mission Statement – To provide our customers with high-quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

A recent inspection of the District's Intermediate Reservoir revealed that there is an urgent need to have the interior coating replaced due to significant delamination of the interior coating at the ceiling. Schaaf & Wheeler prepared project specifications and design plans which were formally advertised for bids on the District's website and in the Monterey Herald and Salinas Californian.

Discussion/Analysis: On May 10, 2021, District staff conducted a Zoom (virtual) bid opening for the Intermediate Reservoir Recoating Project. The District received six bids for this project:

- \$150,000 Toledo Industrial Coatings
- \$158,250 CalSierra Construction
- \$196,950 Top Line Engineers
- \$240,260 Unified Field Services
- \$256,500 Euro Style Management
- \$507,000 Quality Painting & Sandblasting (error in bid)

The lowest bid received was from TIC in the amount of \$159,500, the average of all bids received (except the one with an error) was \$212,447 and the engineer's estimate of probable construction costs was \$191,000. After a review of the low bid, it is considered responsive and responsible

based on the plans and specifications prepared by Schaaf & Wheeler. Staff has reviewed the bid materials submitted by TIC and recommends proceeding with TIC for the award of this project.

Staff recommends authorizing the General Manager to execute a construction contract with TIC for this Intermediate Reservoir Recoating Project with a not-to-exceed contract total amount of \$159,500. Staff also recommends Board authorization of 10% construction contingency in the amount of \$15,950 for a total construction authorization amount of \$175,450. The District's approved standard construction contract form will be used.

Environmental Review Compliance: The Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program previously adopted by the Board on March 15, 2021 under Resolution No. 2021-15 for the MCWD A1/A2 Reservoirs and B/C Booster Pump Station Project meet California Environmental Quality Act (CEQA) requirements for this project.

Other considerations: None.

Financial Impact:  Yes  No Funding Source/Recap: Funding for this construction project comes from the Capital Improvement Project - Intermediate Reservoir Recoating Project - CIP #GW-0311 budget for Construction – External Services as listed in the District's FY 2020-2021 budget as amended on April 19, 2021 by Resolution No. 2021-21.

Material Included for Information/Consideration: Resolution No. 2021-28; and, Low Bid from TIC.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

---

Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

May 17, 2021

Resolution No. 2021-28  
Resolution of the Board of Directors  
Marina Coast Water District

Authorizing a Construction Contract with Process Measurement Group dba  
Toldeo Industrial Coatings for the Intermediate Reservoir Recoating Project - CIP #GW-0311

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on May 17, 2021 via a videoconference pursuant to Governor Newsom’s Executive Order N-29-20, as follows:

WHEREAS, the District owns and operates the Intermediate Reservoir, which requires interior coating replacement due to significant delamination; and,

WHEREAS, District staff formally advertised the project for construction bids and conducted a public Zoom meeting bid opening for the Intermediate Reservoir Recoating Project - CIP #GW-0311 and the lowest responsible bid was from Process Measurement Group dba Toldeo Industrial Coatings (TIC) in the amount of \$159,500; and,

WHEREAS, the District Board of Directors adopted an Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program under Resolution No. 2021-15 that covers this project; and,

WHEREAS, the District has adequate funding for the project in the Intermediate Reservoir Recoating Project - CIP #GW-0311 budget as amended on April 19, 2021 by Resolution No. 2021-21.

NOW, THEREFORE, BE IT RESOLVED, The Board of Directors of the Marina Coast Water District hereby finds and approves the following to be in the best interest of the District:

3. Award a Construction Contract to TIC for the Intermediate Reservoir Recoating Project - CIP #GW-0311 in the not-to-exceed amount of \$159,500; and,
4. Authorization of 10% construction contingency in the amount of \$15,950 for a total construction authorization not-to-exceed amount of \$175,450.
5. Authorize the General Manager to execute the Construction Contract and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on May 17, 2021 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2021-28 adopted on May 17, 2021.

\_\_\_\_\_  
Remleh Scherzinger, Secretary



**ARTICLE 1 – BID RECIPIENT**

1.01 This Bid is submitted to:

**Marina Coast Water District**  
**920 Second Avenue, Suite A**  
**Marina, CA 93933**  
**ATTN: District Engineer**

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER’S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum Date</u>
<u>Addendum No. 1</u>	<u>April 29, 2021</u>
<u>Addendum No. 2</u>	<u>May 4, 2021</u>
_____	_____
_____	_____

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### ARTICLE 4 – BIDDER'S CERTIFICATION

##### 4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**ARTICLE 5 – BASIS OF BID**

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
1	Mobilization/Demobilization	LS	1	5,900.00	5,900.00
2	Interior Recoating	LS	1	40,000.00	40,000.00
3	Exterior Recoating	LS	1	28,000.00	28,000.00
4	Minor Tank Repairs	LS	1	11,600.00	11,600.00
5	Replace Cathodic Protection System	LS	1	10,000.00	10,000.00
6	Treatment for Soluble Salts	LS	1	2,000.00	2,000.00
7	1-Year Warranty Inspection	LS	1	5,600.00	5,600.00
8	Welded Patch Spot Repair	EA	25	444.00	11,100.00
9	Welded Seam Spot Repair	LF	50	216.00	10,800.00
10	Permits and Testing	ALW	1	\$25,000	\$25,000
<b>Total of All Unit Price Bid Items</b>					<b>\$150,000.00</b>

In accordance with California Department of Public Health Lead Requirement our Lead Supervisor Number: LRC-00007990

ALW=Allowance, CF=Cubic Foot, CY=Cubic Yard, DY=Day, HR=Hour, LF=Linear Foot, LS=Lump Sum, SF=Square Foot, SY=Square Yard

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

**Total of Lump Sum and Unit Price Bids = Total Bid Price     \$ 150,000.00**

5.02 Alternate Bid Item(s):

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
A1	Add 36" Access Manhole	LS	1	9,500.00	9,500.00

**Total of Alternate Item Bid Prices:** \$ 9,500.00  
**Base Bid Price:** \$ 150,000.00  
**Total of Base Bid Plus Alternate Items** \$ 159,500.00

**ARTICLE 6 – TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 7 – ATTACHMENTS TO THIS BID**

- 7.01 The items listed in Document 00 43 93, Bid Submittal checklist, are submitted with and made a condition of this Bid.

**ARTICLE 8 – DEFINED TERMS**

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**ARTICLE 9 – BID SUBMITTAL**

BIDDER: *[Indicate correct name of bidding entity]*

Process Measurement Group dba Toledo Industrial Coatings

By:

*[Signature]*

*[Printed name]*

Zenia Toledo

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest:

*[Signature]*

*[Printed name]*

Julia Santos

Title:

Director of Sales and Marketing

Submittal Date:

05/07/21

Address for giving notices:

4565 Virginiatown Road

Newcastle, CA 95658

---

Telephone Number: 833-786-5336 ext 0

Fax Number: None

Contact Name and e-mail address: Jesse Toledo

bids@toledoindustrial.com

Bidder's Contractor  
License No.:

1020167

(where applicable)

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 10-B

Meeting Date: May 17, 2021

Prepared By: Don Wilcox

Approved By: Remleh Scherzinger

Agenda Title: Adopt Resolution No. 2021-29 to Award a Construction Contract to Anderson Pacific Engineering Construction, Inc. for the Intermediate Reservoir Valve Replacement Project - CIP #GW-0312

Staff Recommendation: The Board of Directors is requested to adopt Resolution No. 2021-29 in order to:

4. Award a Construction Contract to Anderson Pacific Engineering Construction, Inc. (APEC) for the Intermediate Reservoir Valve Replacement Project - CIP #GW-0312 in the not-to-exceed amount of \$123,050; and,
5. Authorization of 10% construction contingency in the amount of \$12,305 for a total construction authorization amount of \$135,355.
6. Authorize the General Manager to issue a Notice of Award and to execute the Construction Contract and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

Background: *Strategic Plan, Mission Statement – To provide our customers with high-quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

The District's Intermediate Reservoir has an urgent need to have the interior coating replaced, however the valves used to isolate the Reservoir are not functioning as necessary to drain the reservoir as needed to recoat the interior. There is no 2<sup>nd</sup> reservoir at the Intermediate Reservoir elevation to provide redundancy during maintenance, however O&M staff have devised an alternate method to isolate the reservoir for the duration needed to recondition it if isolation valves perform as they should, so several valves require repair/replacement.

Schaaf & Wheeler prepared project specifications and design plans which were formally advertised for bids on the District's website and in the Monterey Herald and Salinas Californian.

Discussion/Analysis: On May 10, 2021, District staff conducted a Zoom (virtual) bid opening for the Intermediate Reservoir Valve Replacement Project. The District received five bids for this project:

- \$123,050 Anderson Pacific Engineering Construction
- \$141,000 Monterey Peninsula Engineering
- \$142,500 Top Line
- \$147,600 Don Chapin
- \$182,675 Spiess Construction

The lowest bid received was \$123,050 from APEC, the average of all bids received was \$147,365 and the engineer’s estimate of probable construction costs was \$137,000. After a review of the low bid, it is considered responsive and responsible based on the plans and specifications prepared by Schaaf & Wheeler. Staff has reviewed the bid materials submitted by APEC and recommends proceeding with APEC for the award of this project.

Staff recommends authorizing the General Manager to issue a Notice of Award and to execute a construction contract with APEC for this Intermediate Reservoir Valve Replacement Project with a not-to-exceed contract total amount of \$123,050. Staff also recommends Board authorization of 10% construction contingency in the amount of \$12,305 for a total construction authorization amount of \$135,355. The District’s standard construction contract form will be used.

Environmental Review Compliance: The Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program previously adopted by the Board on March 15, 2021 under Resolution No. 2021-15 for the MCWD A1/A2 Reservoirs and B/C Booster Pump Station Project meets California Environmental Quality Act (CEQA) requirements for this project.

Other considerations: None.

Financial Impact:   X   Yes        No Funding Source/Recap: Funding for this construction project comes from the Capital Improvement Project - Intermediate Reservoir Valve Replacement Project - CIP #GW-0312 budget for Construction – External Services as listed in the District’s FY 2020-2021 budget as amended on April 19, 2021 by Resolution No. 2021-21.

Material Included for Information/Consideration: Resolution No. 2021-29; and, Low Bid from APEC.

Action Required:   X   Resolution        Motion        Review  
(Roll call vote is required.)

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

May 17, 2021

Resolution No. 2021-29  
Resolution of the Board of Directors  
Marina Coast Water District  
Authorizing a Construction Contract with Anderson Pacific Engineering Construction, Inc.  
for the Intermediate Reservoir Valve Replacement Project - CIP #GW-0312

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on May 17, 2021 via a videoconference pursuant to Governor Newsom’s Executive Order N-29-20, as follows:

WHEREAS, the District owns and operates the Intermediate Reservoir, which requires interior coating replacement due to significant delamination; and,

WHEREAS, the valves used to isolate the reservoir are not functioning as necessary to drain the reservoir as needed to recoat the interior; and,

WHEREAS, District staff formally advertised the project for construction bids and conducted a public Zoom meeting bid opening for the Intermediate Reservoir Valve Replacement Project - CIP #GW-0312 and the lowest responsible bid was from Anderson Pacific Engineering Construction, Inc. (APEC) in the amount of \$123,050; and,

WHEREAS, the District Board of Directors adopted an Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program under Resolution No. 2021-15 that covers this project; and,

WHEREAS, the District has adequate funding for the project in the Intermediate Reservoir Valve Replacement Project - CIP #GW-0312 budget as amended on April 19, 2021 by Resolution No. 2021-21.

NOW, THEREFORE, BE IT RESOLVED, The Board of Directors of the Marina Coast Water District hereby finds and approves the following to be in the best interest of the District:

6. Award a Construction Contract to APEC for the Intermediate Reservoir Valve Replacement Project - CIP #GW-0312 in the not-to-exceed amount of \$123,050; and,
7. Authorization of 10% construction contingency in the amount of \$12,305 for a total construction authorization not-to-exceed amount of \$135,355.
8. Authorize the Interim General Manager to issue a Notice of Award and to execute the Construction Contract and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on May 17, 2021 by the Board of Directors of the Marina Coast Water District by the following roll call vote:



Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

\_\_\_\_\_  
Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2021-29 adopted on May 17, 2021.

\_\_\_\_\_  
Remleh Scherzinger, Secretary

**ARTICLE 1 – BID RECIPIENT**

1.01 This Bid is submitted to:

**Marina Coast Water District**  
**920 Second Avenue, Suite A**  
**Marina, CA 93933**  
**ATTN: District Engineer**

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 – BIDDER’S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum Date</u>
<u>1</u>	<u>April 29, 2021</u>
<u>2</u>	<u>May 4, 2021</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### ARTICLE 4 – BIDDER'S CERTIFICATION

##### 4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

#### ARTICLE 5 – BASIS OF BID

- 5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
1	Mobilization/Demobilization	LS	1	5300-	5300-
2	Sheeting, Shoring and Bracing	LS	1	200-	200-
3	Valve Replacements	LS	1	85450-	85450-
4	New 12" Valve at Tank	LS	1	12,900-	12,900-
5	Chlorination Sample Line	LS	1	19,200-	19,200-
<b>Total of All Unit Price Bid Items</b>					<b>\$123,050-</b>

ALW=Allowance, CF=Cubic Foot, CY=Cubic Yard, DY=Day, HR=Hour, LF=Linear Foot, LS=Lump Sum, SF=Square Foot, SY=Square Yard

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

**Total of Lump Sum and Unit Price Bids = Total Bid Price** \$ ONE HUNDRED TWENTY THREE THOUSAND FIFTY DOLLARS AND NO/100

#### ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

#### ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The items listed in Document 00 43 93, Bid Submittal checklist, are submitted with and made a condition of this Bid.

#### ARTICLE 8 – DEFINED TERMS

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**ARTICLE 9 – BID SUBMITTAL**

BIDDER: *[Indicate correct name of bidding entity]*

Anderson Pacific Engineering Construction, Inc. - Corporation

By:

*[Signature]*



*[Printed name]*

Peter E. Anderson

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest:

*[Signature]*



*[Printed name]*

Anne P. Anderson

Title:

Secretary

Submittal Date:

May, 10, 2021

Address for giving notices:

1370 Norman Avenue

Santa Clara CA 95054

Telephone Number:

408-970-9900

Fax Number:

408-970-9975

Contact Name and e-mail address:

pea@andpac.com

Peter E. Anderson

Bidder's Contractor

License No.:

245215

(where applicable)

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 10-C

Meeting Date: May 17, 2021

Prepared By: Elise Ramirez  
Reviewed By: Don Wilcox

Approved By: Remleh Scherzinger

Agenda Title: Adopt Resolution No. 2021-30 Approving an Amendment to the On-Call Engineering Services Agreement with Harris & Associates for Construction Support Services at the Dunes on Monterey Bay Phase 2 East Development Project

Staff Recommendation: Staff recommends that the Board of Directors consider adopting Resolution No. 2021-30:

1. Authorize the General Manager to execute an Amendment, in the form of a Task Order, to the On-Call Engineering Services Agreement with Harris & Associates to provide on-going construction support services for the Dunes on Monterey Bay Phase 2 East development project for a not-to-exceed cost of \$202,717; and,
2. Authorize the General Manager to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

Background: *Strategic Plan, Mission Statement – To provide our customers with high-quality water, wastewater collection, and conservation services at a reasonable cost, through planning, management, and the development of water resources in an environmentally sensitive manner.*

The District entered into an Infrastructure Agreement with the Developer of Dunes on Monterey Bay Phase 2 East; the current name of the Developer is Shea Homes Limited Partnership. The Developer is in the process of installing new potable water pipelines, sanitary sewer pipelines, and recycled water pipeline infrastructure. The development consists of 218 new single-family residences within the MCWD Ord Service Area of the City of Marina. The work remaining in the development includes the completion of all water, sewer, and recycled water infrastructure, all vertical structures, and landscaping.

On November 20, 2017, the Board adopted Resolution No. 2017-66 authorizing the On-Call Engineering Services contract with Harris & Associates. That contract allowed MCWD staff to rapidly and efficiently provide construction support and inspection services for the development community and our own CIPs. The contract stipulates that tasks exceeding \$45,000 in magnitude be brought to the Board for authorization. This proposed contract amendment (via Task Order) has a not-to-exceed value of \$202,717.

The tasks Harris will be tasked to undertake on MCWD's behalf include:

- Work with Developer to maintain compliance with water, sewer, recycled water, landscape design, and installation standards.
- Provide construction support for inspection of new infrastructure.
- Assist in the transfer of ownership of new potable water and sanitary sewer pipelines that will serve the residential area.
- Review each structure for compliance with its Meter Application and assist in meter installation.

- Assist in the review of information that will finalize the transfer of infrastructure with the District.

The duration of the contract is roughly 9-months; the scoped level of effort, if conducted as generally planned, should lead to the resources provided by the contract to be expended by the end of December 2021. Please note that the Developer provides all monetary resources to cover all MCWD-expenditures related to this contract amendment.

Discussion/Analysis: MCWD has passed on to Harris & Associates the following sums (through 5/31/2021) for their construction support services for the demolition and interim phase of the Dunes on Monterey Bay Phase 2 East development project:

Dunes Phase 2 East Demolition Stage 1: \$26,900  
Dunes Phase 2 East Interim Improvements: \$39,400

Again, the Developer will provide MCWD the monetary resources on deposit to pay Harris & Associates for their services. Staff anticipates submitting an invoice to the Developer in May 2021; invoice timing is designed to allow for the inclusion of expenses through the end of calendar year 2021. The demolition and interim improvement phase costs were the lowest because portions of the existing and abandoned infrastructure were being removed. Interim infrastructure was installed to allow the existing system to remain uninterrupted until the final improvements are installed. The final improvements will be the largest phase of the construction as it includes all water, sanitary sewer, recycled water, landscaping, and vertical structures/metering.

District staff has reviewed the Harris & Associates scope and cost proposal for this contract amendment and find their level of effort and costs consistent and competitive with industry norms and within the Developer's and MCWD's expectations. Harris is the existing construction support consultant for this development and asking them to continue the project work would constitute cost-savings to the development and MCWD when compared to changing the consultant. MCWD staff recommends that the Board adopt Resolution No. 2021-30 authorizing the General Manager to execute an amendment to the Harris Associates On-Call Engineering Support Service Agreement to provide service to the Dunes on Monterey Phase 2 East development project.

Environmental Review Compliance: This contract amendment is not a project under CEQA.

Financial Impact:  Yes  No Funding Source/Recap: The cost of the proposed contract Amendment will be covered entirely by the development customer.

Other Considerations: None.

Material Included for Information/Consideration: Resolution No. 2021-30; and, Harris and Associates Proposal.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_

Abstained \_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_



May 17, 2021

Resolution No. 2021-30  
Resolution of the Board of Directors  
Marina Coast Water District

Approving an Amendment to the On-Call Engineering Services Agreement  
with Harris & Associates, Inc. for Ongoing Construction Support Services  
for the Dunes on Monterey Bay Phase 2 East

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on May 17, 2021, via a videoconference pursuant to Governor Newsom’s Executive Order N-29-20, as follows:

WHEREAS, Marina Coast Water District entered into an On-Call Engineering Services Agreement with Harris & Associates by Resolution No. 2017-66 on November 20, 2017; and,

WHEREAS, the Agreement requires MCWD Board authorization for on-call tasks valued at more than \$45,000; and,

WHEREAS, the currently entitled Dunes on Monterey Bay Phase 2 East development project is entering into the final improvement phase of construction and MCWD desires to streamline services to the development customer and minimize administration costs to MCWD such that continuing the project with this contract Amendment Task Order is appropriate; and,

WHEREAS, the value of the proposal from Harris & Associates is above the \$45,000 threshold and the proposed \$202,717 not-to-exceed cost is consistent with current MCWD practice and industry standard for the project work planned during the life of the Amendment; and

WHEREAS, Harris is the existing construction support consultant for this development, and asking them to continue the project work would constitute a cost-savings to the development and MCWD when compared to changing the consultant.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager to execute an Amendment in the form of a Task Order to the On-Call Engineering Services with Harris & Associates for all phases of the Dunes on Monterey Bay Phase 2 East development project work for a not-to-exceed value of \$202,717 and directs the General Manager to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on May 17, 2021, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

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Jan Shriner, President

ATTEST:

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Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2021-30 adopted on May 17, 2021.

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Remleh Scherzinger, Secretary



**Harris & Associates.**

April 13, 2021

Marina Coast Water District  
Elise Rameriz, Project Manager  
2840 4th Avenue  
Marina, CA 93933

## **CONSTRUCTION SUPPORT SERVICES THE DUNES ON MONTEREY BAY – PHASE 2 EAST– PERMANENT IMPROVEMENTS**

Elise:

At the District's request we submitting a proposal to provide construction support services under our existing on-call contract. We are requesting a task order to oversee the developer installation of water distribution and wastewater collection systems related to the Dunes 2 East development. Our scope will include:

- Submittal & RFI review
- Civil and Landscape Irrigation Inspection – including Weekly Reports, verification of materials incorporated in the work and progress photos documenting the contractor's progress
- Review of developer redlines/as-built
- Review of documents related to transfer of improvements to the District (Bill of sale, warranty bond, easements, construction cost estimates)
- Inspection for meter releases.

Our level of effort is based on the construction schedule provided by the developer and will be provided on an "hourly not-to-exceed" basis as shown in the attached Exhibit A. Additional efforts unforeseen at the authoring of this task order will be discussed with the District and provided under a subsequent authorization.

Please contact Dana Van Horn directly at (831) 419-7234 with any questions regarding this scope and fee.

Regards,

**HARRIS & ASSOCIATES, Inc.**

Frank S. Lopez, PE, QSD, CFM  
Senior Director, Engineering Services

Dana Van Horn, PE  
Senior Construction Manager

Attach

**MARINA COAST WATER DISTRICT - TASK ORDER 25 - THE DUNES ON MONTEREY  
PHASE 2 EAST - PERMANENT IMPROVEMENTS**

**EXHIBIT A - CONSTRUCTION SUPPORT SERVICES**

		2021									Days	Total
	Rate	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec		
		22	23	21	21	22	19	22	20	22		
Dana Van Horn Construction Manager	\$ 200.00	4	6	4	4	6	4	8	6	8	50	\$ 10,000
Patrick Imperatrice Inspector - PW	\$ 187.00	88	92	84	84	88	80	60	80	88	744	\$ 139,128
Patrick Imperatrice Inspector - PW - meters	\$ 187.00				15	20	30	40	30	40	175	\$ 32,725
Patrick Imperatrice Inspector non-PW - meters	\$ 144.00				5	8	16	16	16	20	81	\$ 11,664
TBD Admin Support	\$ 100.00	4	4	4	4	4	4	4	4	60	92	\$ 9,200
Hours/month		96	102	92	112	126	134	128	136	216		
											<b>1142</b>	<b>\$ 202,717</b>

Assumptions:

1. The inspection estimate of hours is for the period June through December 2021 for approximately 25 hours/week.
2. The budget for meters is based on 219 lots-single-family and multi family units
3. Standard 8 hour work day, 5 days per week; no holidays have been included
4. Overtime hours, if necessary, to be determined; may require task order amendment/additional task order.
5. Vehicles, equipment, supplies and incidental costs included in hourly rate

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 10-D

Meeting Date: May 17, 2021

Submitted By: Andrew Racz  
Reviewed By: Don Wilcox

Approved By: Remleh Scherzinger

Agenda Title: Adopt Resolution No. 2021-31 to Authorize the General Manager to Enter into a Facility Lease Agreement with the University of Miami for the Temporary Installation of Oceanographic and Meteorological Research Instrumentation on MCWD Property

Staff Recommendation: Adopt Resolution No. 2021-31 to authorize the General Manager to enter into a Facility Lease Agreement with the University of Miami for the Temporary Installation of Oceanographic and Meteorological Research Instrumentation

Background: *Strategic Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Detailed Description: Researchers at the University of Miami (UM) are preparing to begin a multi-year field campaign gathering oceanographic and meteorological data for the Coastal Land Air-Sea Interaction (CLASI) project. CLASI is supported by the US Office of Naval Research and, in addition to UM, includes research partners at the Naval Postgraduate School, the Naval Research Laboratory's Marine Meteorology Division (Monterey), Ohio State University, and Woods Hole Oceanographic Institution. The research hopes to improve coastal wind forecasts, which currently experience significant error due to variable waves, currents, and topography on either side of the immediate shoreline. CLASI will employ land towers, aircraft flyovers, radiosondes, several types of buoys, and other instrumentation to gather various forms of oceanographic and meteorological data that will ultimately help improve nearshore wind forecasting. UM has approached MCWD for permission to install several land-based instruments on MCWD property at 11 Reservation Rd. (Beach office).

Discussion/Analysis: MCWD's Beach office is ideally situated to host land-based instruments being utilized by UM and collaborators in the CLASI research project. From the office's elevated position at the crest of the dune, instruments can "see" 3-5 miles out into the ocean, allowing for radio communication with buoys and wave mapping using marine radar. It is also an ideal location for a met tower to gather wind, solar, and other meteorological data.

UM hopes to bring instrumentation to the site in late June 2021 and anticipates completing data collection by the end of August 2021. Mobile equipment is approximately 20-30 feet in height and will be mounted on a trailer stationed behind the Beach office near the laboratory. Equipment will require minimal power (to be provided by MCWD) and access by research personnel approximately 2-3 times per week. A lease agreement between UM and MCWD will be reviewed by MCWD counsel and, once agreed to by both parties, signed by the MCWD General Manager.

MCWD has benefitted from previous collaboration with the local scientific community. In 2017 Airborne Electromagnetics (AEM) work with Stanford University helped advance MCWD's understanding of the spatial distribution of groundwater quality within the MCWD Groundwater Sustainability Agency. The proposed work by UM affords MCWD with another opportunity to

participate in cutting-edge science and collaborate with the greater Monterey Bay scientific community.

Environmental Review Compliance: None required.

Financial Impact: \_\_\_\_\_ Yes     X  No                      Funding Source/Recap: There is no financial impact.

Other Considerations: None.

Materials Included for Information/Consideration: Resolution No. 2021-31; and, Coastal Land-Air-Sea Interaction (2-page project description and figure provided by UM).

Action Required:     X  Resolution                      \_\_\_\_\_ Motion                      \_\_\_\_\_ Review  
(Roll call vote is required.)

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Board Action

Motion By \_\_\_\_\_    Seconded By \_\_\_\_\_    No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_                                      Abstained \_\_\_\_\_

Noes \_\_\_\_\_                                      Absent \_\_\_\_\_

May 17, 2021

Resolution No. 2021-31  
Resolution of the Board of Directors  
Marina Coast Water District  
Authorize the General Manager to enter into a Facility Lease Agreement  
with the University of Miami for the Temporary Installation of  
Oceanographic and Meteorological Research Instrumentation

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held via a videoconference pursuant to Governor Newsom’s Executive Order N-29-20, as follows:

WHEREAS, the University of Miami (UM) desires an elevated coastal location to place temporary oceanographic and meteorological research instrumentation as part of the Coastal Land Air-Sea Interaction (CLASI) project; and,

WHEREAS, the CLASI project will improve scientific understanding of wind behavior in nearshore environments and lead to improved coastal wind forecasts; and,

WHEREAS, District property at 11 Reservation Road in Marina is ideally situated to host such equipment, with minimal disruption to MCWD operations at this facility; and,

WHEREAS, the District’s willingness to collaborate with the scientific community positions the District as a good neighbor and therefore intrinsically benefits the District as well.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby adopt Resolution No. 2021-31 authorizing MCWD to enter into a Facility Lease Agreement with the University of Miami for the Temporary Installation of Oceanographic and Meteorological Research Instrumentation, and to direct the General Manager to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on May 17, 2021, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Jan Shriner, President

ATTEST:

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Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2021-31 adopted May 17, 2021.

---

Remleh Scherzinger, Secretary



## Coastal Land-Air-Sea Interaction

In collaboration with partners at the Naval Postgraduate School, the Naval Research Laboratory's Marine Meteorology Division (Monterey), Ohio State University, and Woods Hole Oceanographic Institution, the University of Miami's Air-Sea Interaction group is beginning a multi-year field campaign: The US Office of Naval Research supported Coastal Land Air-Sea Interaction (CLASI) project. The main goal of this research is to improve coastal wind forecast capabilities which have been known to have significant errors within 6 km of the shoreline. Existing models are based on bulk parameterizations that were developed through research over the open ocean. These do not account for the variability observed in coastal waters due to currents, wave shoaling, and topography on either side of the shoreline. This program will involve direct observations of the relevant parameters using our Air Sea Interaction Spar (ASIS) buoys, smaller versions of the buoy (ISPAR), wave, buoys, land towers, aircraft flyovers, radiosondes and other oceanographic and meteorological instrumentation at multiple coastal locations beginning in April, 2021 in the north end of Monterey Bay.

### Major Goals

This project seeks to develop and/or modify parameterizations for the coastal (defined here as within  $\pm 6$ -km of the shoreline) wind, momentum and heat flux variability through a comprehensive experimental and modeling program. The aim of CLASI will be to directly observe the nearshore (including mid-shelf, inner shelf, and surf zone) and onshore conditions using a collection of Air-Sea Interaction Spar (ASIS) buoys, inner shelf spar buoys (I-SPAR) and coastal, land-based towers. This data will be supplemented with remotely-sensed observations (e.g. satellite and X-band radar and drone observations) and LES modeling. The results will be used to develop "coast-aware" parametrizations of air-sea fluxes for use in mesoscale numerical weather prediction models (here COAMPS, but will also be applicable to next generation models) and a toolbox that nearshore research community can utilize. The new parameterizations will be implemented into the high resolution COAMPS predictions of the wind vector fields, temperatures and fluxes in several distinct coastal typologies in Monterey Bay and north Florida Gulf coast with an optional 5<sup>th</sup> year deployment in Hawaii. The "coast-aware" model output will be validated using portions of the CLASI data set *not* used in developing the new parameterizations, as a means of assessing the parameterizations' generalizability.

An additional objective of CLASI is to improve the modeling of evaporation ducts, through extensive observations using the ASIS buoys modified specifically for capturing the environmental variability most critical to evaporative ducting research (herein qT-ASIS). These near-surface measurements will be complemented by coordinated observations from a small boat and a research aircraft. The environmental characterization will also be accompanied by radio frequency links between the shore-based receiver and the buoy and aircraft-based transmitters. The ultimate goal is to improve the prediction of evaporation ducts using COAMPS output. Previous research, such as those from the Coupled Air-Sea Processes and Electromagnetic Wave Ducting Research (CASPER) was not able to obtain sufficient cases in stable and strong wave conditions. It is our hope that the extended measurements in CLASI will fill these voids.

The main focus of the University of Miami component of the DRI is to deploy 5 ASIS buoys to provide long-term measurements of the air-sea interaction during each field experiment and to support the deployment of 3 additional EM-ASIS buoys.

### CLASI Full Experiment Proposed Approach

Based on the analysis of the pilot experiment and on the continuing need to improve coastal wind fields, it is clear that a comprehensive observational campaign is needed to provide continuous coordinated measurements of key parameters over the ocean, surf zone and land surface. The continuous observations will be provided by the deployment of multiple observational systems, along primarily cross-shore transects spanning the critical zone of  $\pm 6$  km from the shoreline (Figure 1). On the mid- and inner-shelf ( $>25$ m water depth), 5 Air-Sea Interaction Spar buoys will be deployed to make high-quality flux, wave and current observations. These will be supplemented with three additional buoys deployed to measure the near-surface environmental properties most relevant to EM propagation in the marine atmosphere. Within the shallower ( $<25$ m water depth) inner-shelf region additional I-SPAR buoys will be deployed, while beach towers will be deployed on land to continue the cross-shore transects covering  $\pm 6$  -km of the coastline. An X-band radar system will be deployed on a shore-tower to provide continuous mapping of the wave conditions over the inner shelf, out to a range of 3-5 km. Inshore, additional meteorological stations will be deployed to sample the transitional boundary layer behavior over the land surface (within 6 km of the shore). The new field observations are designed to provide the key details missing from the pilot experiment for validating and assimilating into an LES model, which in turn will be used to parameterize sub-grid processes in the COAMPS forecast model. This information will also be used to further develop remote sensing techniques to resolve the coastal wind field, which has been identified as a significant gap in a recent article (Bourassa et al., 2019).

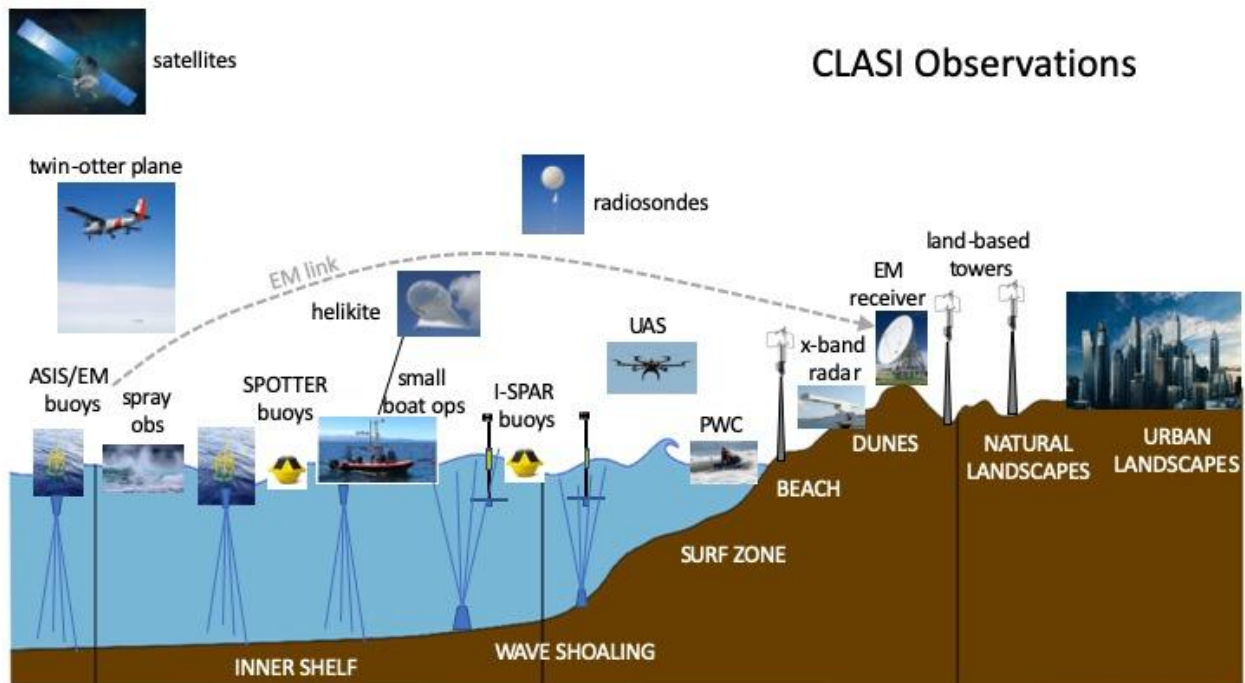


Figure 1. Overview of the proposed CLASI observations, instruments, and platforms.

# **Staff Report**

Marina Coast Water District  
Staff Report

Agenda Item: 11-A

Meeting Date: May 17, 2021

Prepared By: Kelly Cadiente

Approved By: Remleh Scherzinger

Agenda Title: Fiscal Impact of COVID-19 Report

Summary: The Board of Directors requested monthly reports on the possible impact to the District's finances due to COVID-19.

This report includes the following:

- Monthly revenues for the months during the pandemic
- Customer accounts aging information including changes from month to month
- Monthly customer payments comparison for months March through April of 2019-2020 and 2020-2021
- Graphs of delinquent accounts as of May 31, 2021

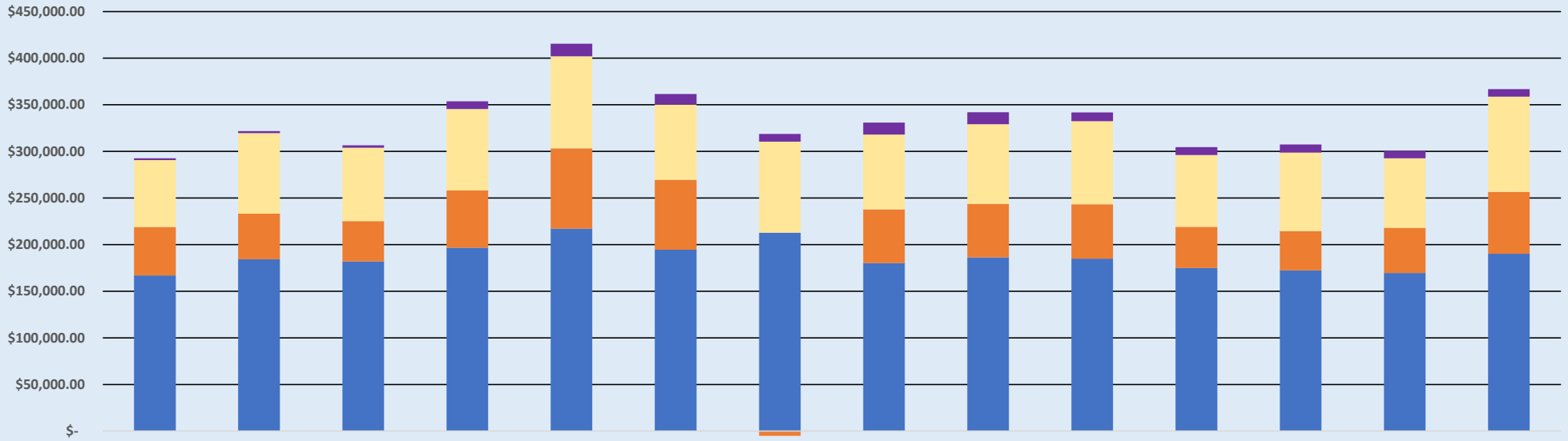
Water revenue for Central Marina increased \$45,054 in April 2021 from 2020 while the Ord Community increased \$74,289 in April 2021 from 2020 which may be attributable to a dryer March/April in 2021, the rate increase which took effect January 1, 2021, and the increase in customers in the Ord Community due to development.

Accounts Receivable balances for both Central Marina and the Ord Community have increased during the pandemic by \$87,324 (193%) and \$340,186 (39%), respectively. It is important to note even though these are significant increases, at one time Central Marina's Accounts Receivable balances were up 317% and the Ord Community's balances were up 46% from before the pandemic. Regarding the Ord Community, there are contributing factors other than COVID-19 which have caused the fluctuations of its Accounts Receivable balances such as the timing of payments from Monterey Bay Military Housing and a growing customer base.

This report also includes a graph of the number of delinquent accounts for Central Marina and the Ord Community. Of the delinquent accounts, 114 from Central and Marina and 183 from the Ord Community have a history before the pandemic of being delinquent and had previously been issued door tags.

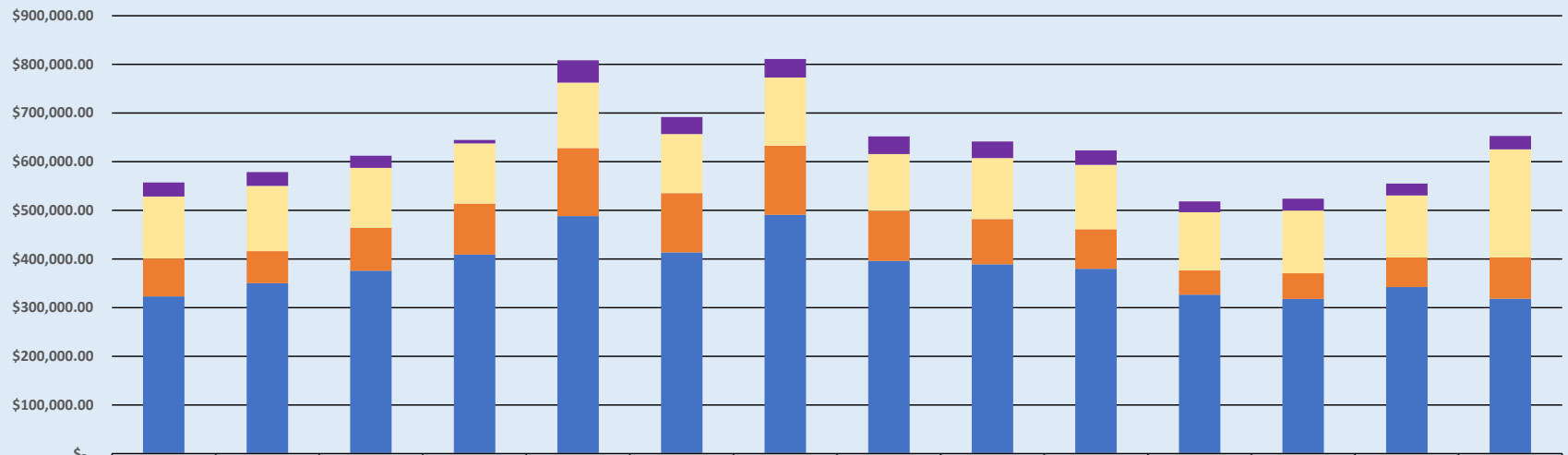
To assist customers with outstanding balances, on May 5, 2021, staff mailed out 445 letters and flyers to customers that had outstanding balances that were 90 days or more past due. Copies of the letter and flyer are included with this staff report. The flyer lists multiple assistance programs, many that do not provide direct assistance for water bills; however, the intent was to provide any assistance programs that could offer relief to our customers which may free up their resources to enable them to pay their outstanding water bills.

**Central Marina Water Revenues**  
**March 1, 2020 - April 30, 2021**



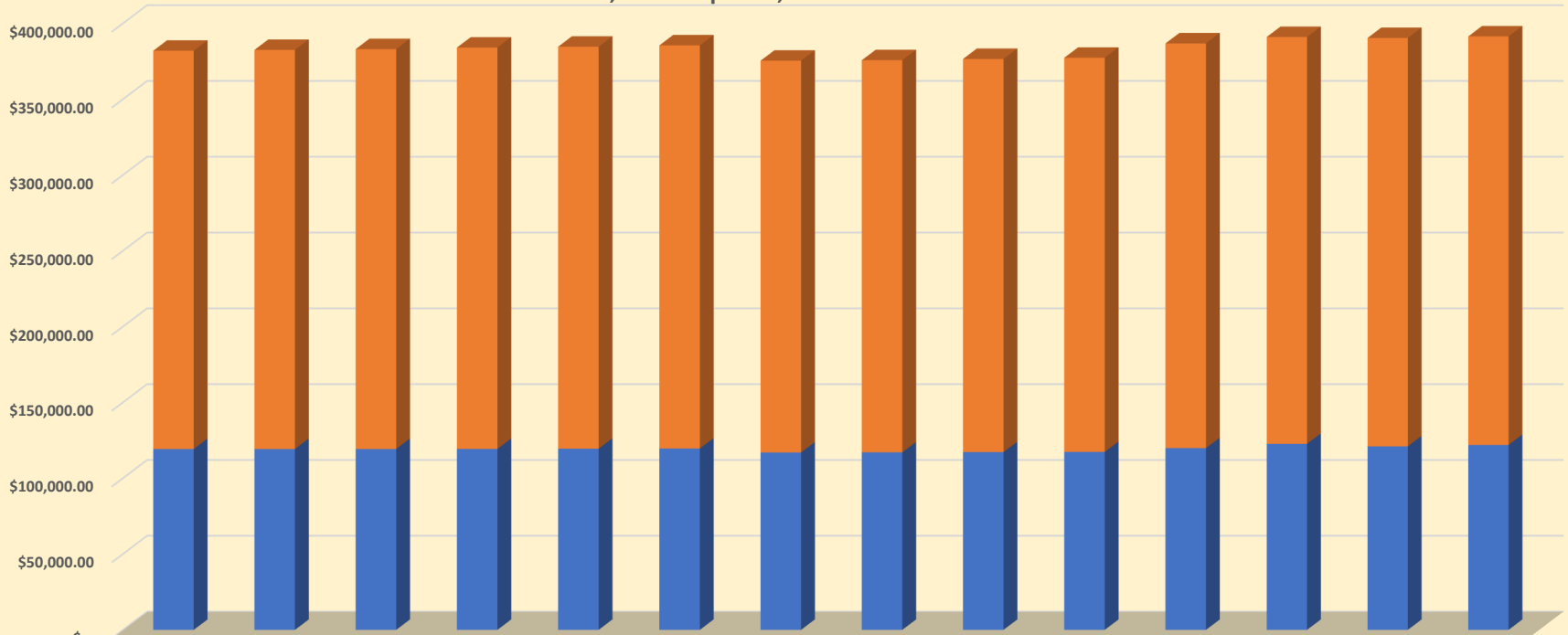
	March	April	May	June	July	August	September	October	November	December	January	February	March	April
Government	\$2,082.69	\$2,199.53	\$2,681.08	\$8,375.25	\$13,586.13	\$11,344.27	\$8,345.98	\$12,749.96	\$12,877.58	\$9,536.70	\$8,384.45	\$8,677.27	\$8,032.03	\$8,034.92
Multiples	\$71,831.26	\$86,182.79	\$78,597.85	\$87,366.97	\$98,755.54	\$80,699.32	\$97,683.09	\$80,338.00	\$85,602.05	\$89,015.05	\$77,107.91	\$84,148.56	\$74,681.38	\$102,297.51
Business	\$51,839.34	\$49,101.90	\$43,414.04	\$61,302.08	\$86,073.91	\$75,076.74	\$(5,140.09)	\$57,617.31	\$57,423.10	\$58,349.34	\$44,144.90	\$42,154.49	\$48,373.31	\$66,302.94
Residential	\$166,956.53	\$184,263.74	\$181,864.34	\$196,780.25	\$217,199.72	\$194,559.93	\$212,776.78	\$180,109.42	\$186,182.81	\$184,973.62	\$174,894.00	\$172,432.28	\$169,626.80	\$190,166.57

**Ord Community Water Revenues  
March 1, 2020 - April 30, 2021**



	March	April	May	June	July	August	September	October	November	December	January	February	March	April
■ Government	\$28,705.32	\$28,205.14	\$24,812.12	\$7,117.78	\$45,626.05	\$34,741.52	\$38,048.94	\$36,498.97	\$33,893.68	\$29,793.26	\$22,165.90	\$24,507.28	\$24,338.36	\$27,644.61
■ Multiples	\$127,466.37	\$134,402.07	\$123,469.80	\$123,338.62	\$134,837.97	\$121,642.40	\$140,171.48	\$116,289.72	\$125,379.90	\$132,231.13	\$119,799.47	\$129,027.19	\$127,672.41	\$222,005.32
■ Business	\$77,760.83	\$66,012.14	\$88,048.44	\$104,917.17	\$139,750.23	\$121,974.19	\$141,890.02	\$103,252.88	\$93,126.92	\$81,177.36	\$49,876.33	\$52,694.88	\$60,638.43	\$84,853.95
■ Residential	\$323,154.92	\$350,068.79	\$375,972.19	\$409,233.62	\$488,106.15	\$413,442.67	\$490,842.88	\$396,034.11	\$389,103.18	\$380,058.60	\$326,480.69	\$317,968.49	\$342,339.79	\$318,473.58

**MCWD Sewer Revenues**  
**March 1, 2020 - April 30, 2021**



	March	April	May	June	July	August	September	October	November	December	January	February	March	April
Ord Community	\$262,703.22	\$263,249.79	\$263,784.70	\$264,722.86	\$265,196.21	\$265,921.19	\$258,470.69	\$258,684.39	\$259,313.72	\$259,998.90	\$266,944.16	\$268,364.76	\$269,360.96	\$269,467.03
Central Marina	\$119,282.65	\$119,288.17	\$119,282.33	\$119,345.10	\$119,476.65	\$119,611.65	\$116,969.04	\$117,073.20	\$117,247.00	\$117,350.20	\$119,877.54	\$122,692.84	\$121,033.00	\$121,980.50

**MARINA COAST WATER DISTRICT  
CUSTOMER ACCOUNTS AGING REPORT  
March 9, 2020 - May 9, 2021**

**Central Marina**

<b>Aging Date</b>	<b>Balance 30 to 60 Days</b>	<b>Balance 60 to 90 Days</b>	<b>Balance 90 to 120 Days</b>	<b>Balance over 120 Days</b>	<b>Totals</b>
3/9/2020	\$ 35,543.27	\$ 3,875.86	\$ 4,293.09	\$ 1,611.13	\$ 45,323.35
4/9/2020	\$ 33,044.70	\$ 18,181.54	\$ 5,496.77	\$ 5,547.47	\$ 62,270.48
5/9/2020	\$ 28,890.08	\$ 20,642.06	\$ 17,487.23	\$ 9,091.91	\$ 76,111.28
6/9/2020	\$ 39,927.48	\$ 25,974.41	\$ 15,855.18	\$ 22,165.01	\$ 103,922.08
7/9/2020	\$ 43,632.74	\$ 22,222.86	\$ 15,085.37	\$ 32,877.48	\$ 113,818.45
8/9/2020	\$ 45,054.24	\$ 29,946.55	\$ 18,451.47	\$ 45,986.88	\$ 139,439.14
9/9/2020	\$ 43,548.42	\$ 24,815.16	\$ 24,374.86	\$ 57,567.51	\$ 150,305.95
10/9/2020	\$ 29,226.84	\$ 28,373.54	\$ 20,949.76	\$ 75,844.87	\$ 154,395.01
11/9/2020	\$ 70,822.42	\$ 16,122.69	\$ 19,815.89	\$ 82,391.92	\$ 189,152.92
12/9/2020	\$ 40,444.31	\$ 30,617.06	\$ 9,431.04	\$ 93,752.24	\$ 174,244.65
1/9/2021	\$ 29,660.47	\$ 23,705.57	\$ 25,876.15	\$ 92,917.62	\$ 172,159.81
2/9/2021	\$ 31,396.13	\$ 17,460.42	\$ 13,737.57	\$ 67,143.37	\$ 129,737.49
3/9/2021	\$ 34,426.99	\$ 26,395.63	\$ 7,234.00	\$ 69,816.02	\$ 137,872.64
4/9/2021	\$ 27,055.17	\$ 16,801.95	\$ 19,295.65	\$ 61,387.56	\$ 124,540.33
5/9/2021	\$ 35,160.09	\$ 16,921.00	\$ 13,552.35	\$ 67,013.73	\$ 132,647.17
April Change	\$ (2,498.57)	\$ 14,305.68	\$ 1,203.68	\$ 3,936.34	\$ 16,947.13
%	-7%	369%	28%	244%	37%
May Change	\$ (4,154.62)	\$ 2,460.52	\$ 11,990.46	\$ 3,544.44	\$ 13,840.80
%	-13%	14%	218%	64%	22%
June Change	\$ 11,037.40	\$ 5,332.35	\$ (1,632.05)	\$ 13,073.10	\$ 27,810.80
%	38%	26%	-9%	144%	37%
July Change	\$ 3,705.26	\$ (3,751.55)	\$ (769.81)	\$ 10,712.47	\$ 9,896.37
%	9%	-14%	-5%	48%	10%
August Change	\$ 1,421.50	\$ 7,723.69	\$ 3,366.10	\$ 13,109.40	\$ 25,620.69
%	3%	35%	22%	40%	23%
September Change	\$ (1,505.82)	\$ (5,131.39)	\$ 5,923.39	\$ 11,580.63	\$ 10,866.81
%	-3%	-17%	32%	25%	8%
October Change	\$ (14,321.58)	\$ 3,558.38	\$ (3,425.10)	\$ 18,277.36	\$ 4,089.06
%	-33%	14%	-14%	32%	3%
November Change	\$ 41,595.58	\$ (12,250.85)	\$ (1,133.87)	\$ 6,547.05	\$ 34,757.91
%	142%	-43%	-5%	9%	23%
December Change	\$ (30,378.11)	\$ 14,494.37	\$ (10,384.85)	\$ 11,360.32	\$ (14,908.27)
%	-43%	90%	-52%	14%	-8%
January Change	\$ (10,783.84)	\$ (6,911.49)	\$ 16,445.11	\$ (834.62)	\$ (2,084.84)
%	-27%	-23%	174%	-1%	-1%
February Change	\$ 1,735.66	\$ (6,245.15)	\$ (12,138.58)	\$ (25,774.25)	\$ (42,422.32)
%	6%	-26%	-47%	-28%	-25%
March Change	\$ 3,030.86	\$ 8,935.21	\$ (6,503.57)	\$ 2,672.65	\$ 8,135.15
%	10%	51%	-47%	4%	6%
April Change	\$ (7,371.82)	\$ (9,593.68)	\$ 12,061.65	\$ (8,428.46)	\$ (13,332.31)
%	-21%	-36%	167%	-12%	-10%
May Change	\$ 8,104.92	\$ 119.05	\$ (5,743.30)	\$ 5,626.17	\$ 8,106.84
%	30%	1%	-30%	9%	7%

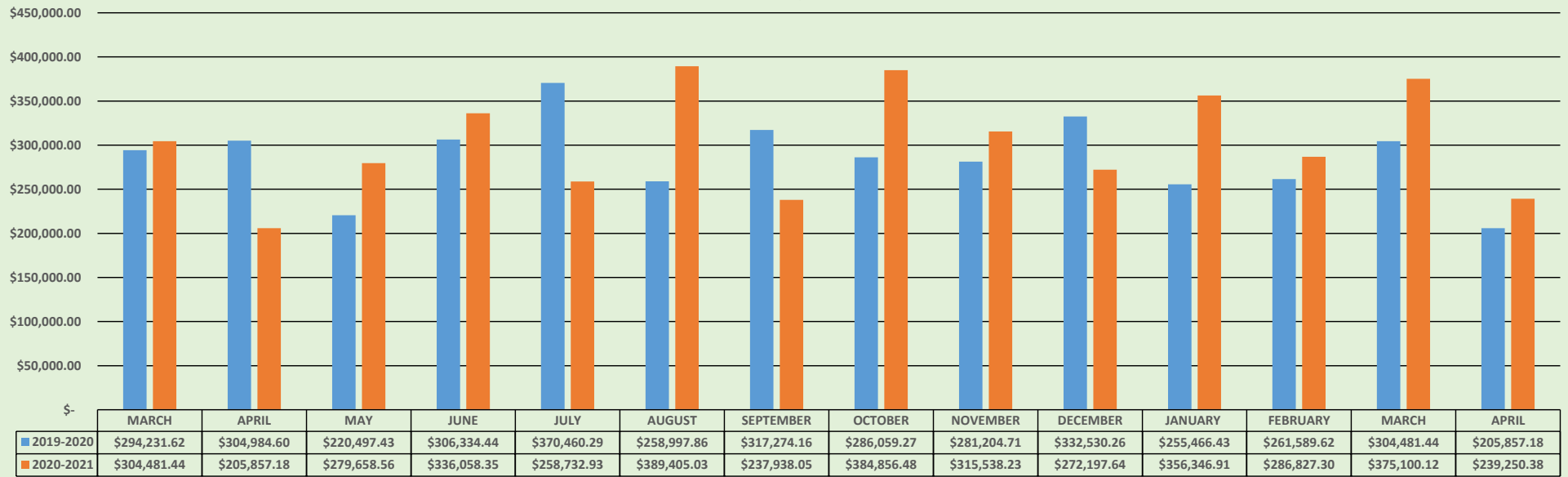


**MARINA COAST WATER DISTRICT  
CUSTOMER ACCOUNTS AGING REPORT  
March 9, 2020 - May 9, 2021**

**Ord Community**

<b>Aging Date</b>	<b>Balance 30 to 60 Days</b>	<b>Balance 60 to 90 Days</b>	<b>Balance 90 to 120 Days</b>	<b>Balance over 120 Days</b>	<b>Totals</b>
3/9/2020	\$ 78,063.43	\$ 38,972.14	\$ 27,577.38	\$ 736,205.62	\$ 880,818.57
4/9/2020	\$ 183,093.08	\$ 36,958.46	\$ 34,182.46	\$ 763,144.50	\$ 1,017,378.50
5/9/2020	\$ 81,034.10	\$ 50,592.95	\$ 28,286.58	\$ 796,635.38	\$ 956,549.01
6/9/2020	\$ 204,477.47	\$ 36,657.50	\$ 40,258.61	\$ 819,592.36	\$ 1,100,985.94
7/9/2020	\$ 73,155.37	\$ 36,455.57	\$ 22,504.91	\$ 846,761.28	\$ 978,877.13
8/9/2020	\$ 110,662.92	\$ 39,168.25	\$ 30,354.44	\$ 861,384.93	\$ 1,041,570.54
9/9/2020	\$ 289,279.76	\$ 47,257.11	\$ 26,094.02	\$ 882,409.83	\$ 1,245,040.72
10/9/2020	\$ 93,320.29	\$ 47,082.34	\$ 33,515.20	\$ 898,474.92	\$ 1,072,392.75
11/9/2020	\$ 115,739.57	\$ 61,127.13	\$ 33,281.67	\$ 920,152.71	\$ 1,130,301.08
12/9/2020	\$ 121,852.36	\$ 63,221.63	\$ 36,731.00	\$ 931,491.63	\$ 1,153,296.62
1/9/2021	\$ 222,545.82	\$ 32,657.11	\$ 27,816.88	\$ 926,666.82	\$ 1,209,686.63
2/9/2021	\$ 97,851.99	\$ 48,932.56	\$ 32,264.23	\$ 964,505.36	\$ 1,143,554.14
3/9/2021	\$ 214,438.36	\$ 50,784.04	\$ 39,867.14	\$ 979,852.20	\$ 1,284,941.74
4/9/2021	\$ 94,216.02	\$ 50,349.93	\$ 39,352.66	\$ 997,326.53	\$ 1,181,245.14
5/9/2021	\$ 116,968.11	\$ 49,198.15	\$ 40,618.09	\$ 1,014,220.12	\$ 1,221,004.47
April Change	\$ 105,029.65	\$ (2,013.68)	\$ 6,605.08	\$ 26,938.88	\$ 136,559.93
%	135%	-5%	24%	4%	16%
May Change	\$ (102,058.98)	\$ 13,634.49	\$ (5,895.88)	\$ 33,490.88	\$ (60,829.49)
%	-56%	37%	-17%	4%	-6%
June Change	\$ 123,443.37	\$ (13,935.45)	\$ 11,972.03	\$ 22,956.98	\$ 144,436.93
%	152%	-28%	42%	3%	15%
July Change	\$ (131,322.10)	\$ (201.93)	\$ (17,753.70)	\$ 27,168.92	\$ (122,108.81)
%	-64%	-1%	-44%	3%	-11%
August Change	\$ 37,507.55	\$ 2,712.68	\$ 7,849.53	\$ 14,623.65	\$ 62,693.41
%	51%	7%	35%	2%	6%
September Change	\$ 178,616.84	\$ 8,088.86	\$ (4,260.42)	\$ 21,024.90	\$ 203,470.18
%	161%	21%	-14%	2%	20%
October Change	\$ (195,959.47)	\$ (174.77)	\$ 7,421.18	\$ 16,065.09	\$ (172,647.97)
%	-68%	0%	28%	2%	-14%
November Change	\$ 22,419.28	\$ 14,044.79	\$ (233.53)	\$ 21,677.79	\$ 57,908.33
%	24%	30%	-1%	2%	5%
December Change	\$ 6,112.79	\$ 2,094.50	\$ 3,449.33	\$ 11,338.92	\$ 22,995.54
%	5%	3%	10%	1%	2%
January Change	\$ 100,693.46	\$ (30,564.52)	\$ (8,914.12)	\$ (4,824.81)	\$ 56,390.01
%	83%	-48%	-24%	-1%	5%
February Change	\$ (124,693.83)	\$ 16,275.45	\$ 4,447.35	\$ 37,838.54	\$ (66,132.49)
%	-56%	50%	16%	4%	-5%
March Change	\$ 116,586.37	\$ 1,851.48	\$ 7,602.91	\$ 15,346.84	\$ 141,387.60
%	119%	4%	24%	2%	12%
April Change	\$ (120,222.34)	\$ (434.11)	\$ (514.48)	\$ 17,474.33	\$ (103,696.60)
%	-56%	-1%	-1%	2%	-8%
May Change	\$ 22,752.09	\$ (1,151.78)	\$ 1,265.43	\$ 16,893.59	\$ 39,759.33
%	24%	-2%	3%	2%	3%

**Central Marina Monthly Water Customer Payments  
March 2019 - April 2021**



**Central Marina Monthly Sewer Customer Payments  
March 2019 - April 2021**



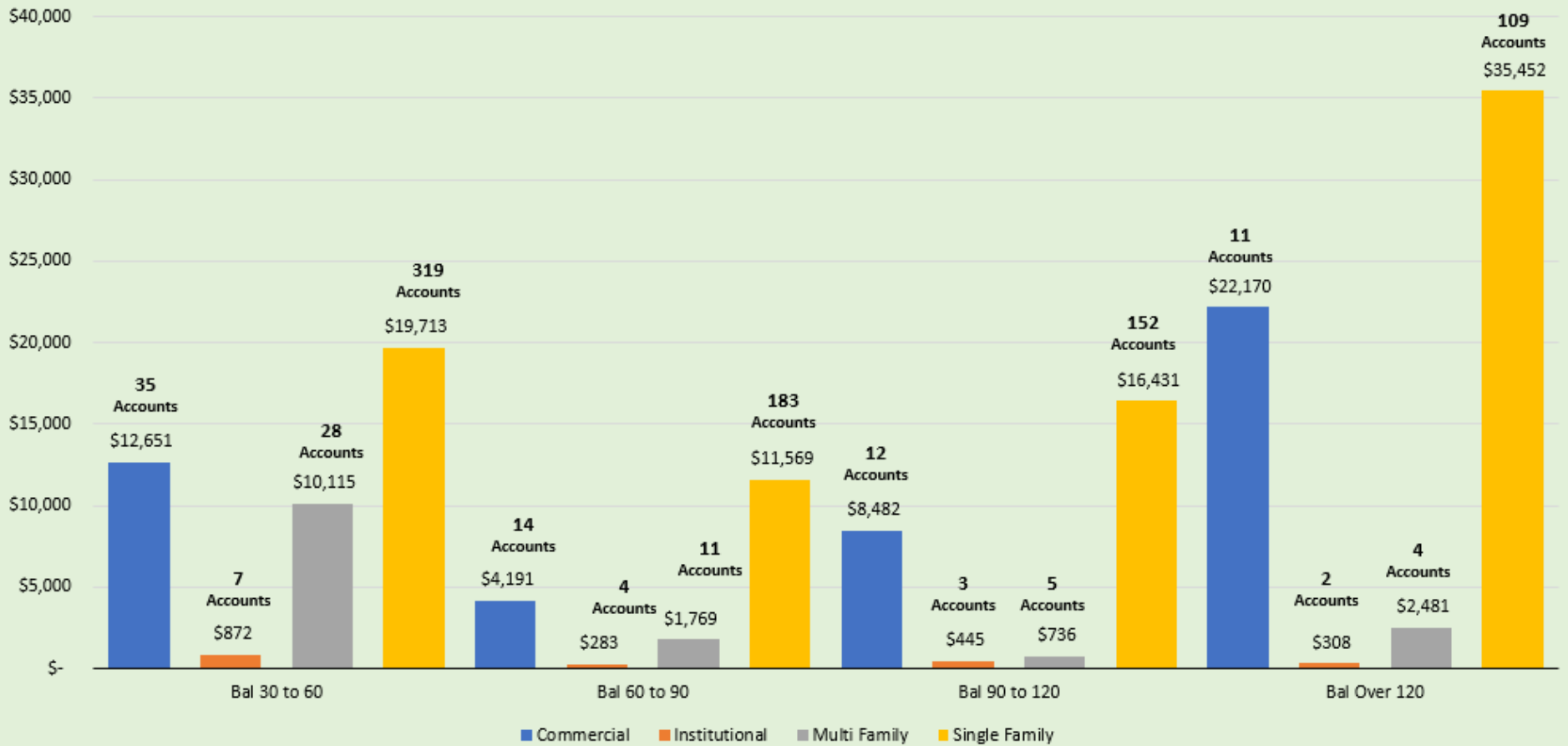
**Ord Community Monthly Water Customer Payments  
March 2019 - April 2021**



**Ord Community Monthly Sewer Customer Payments  
March 2019 - April 2021**



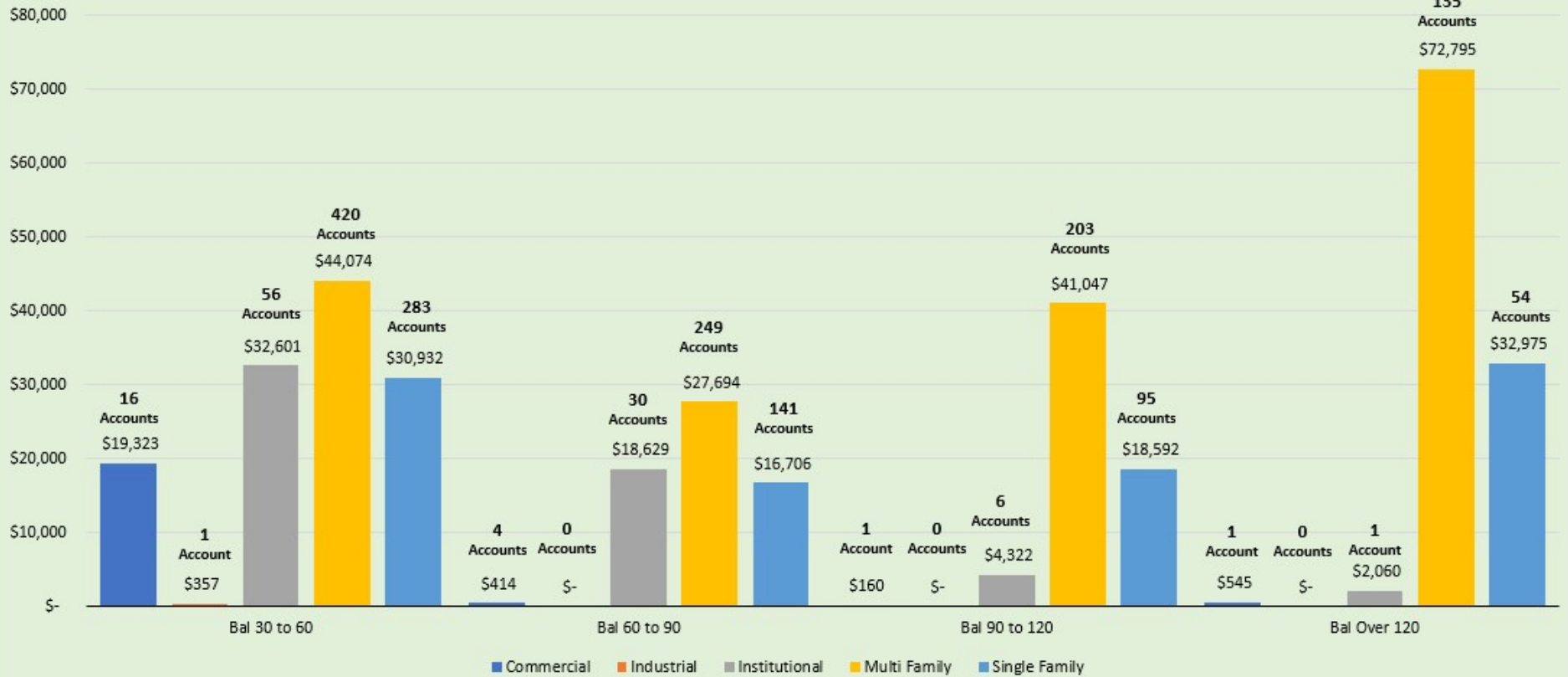
### Unpaid Balances By ST Category (MARINA) As of April 30 2021



### Unpaid Balances for the MARINA as of April 30, 2021

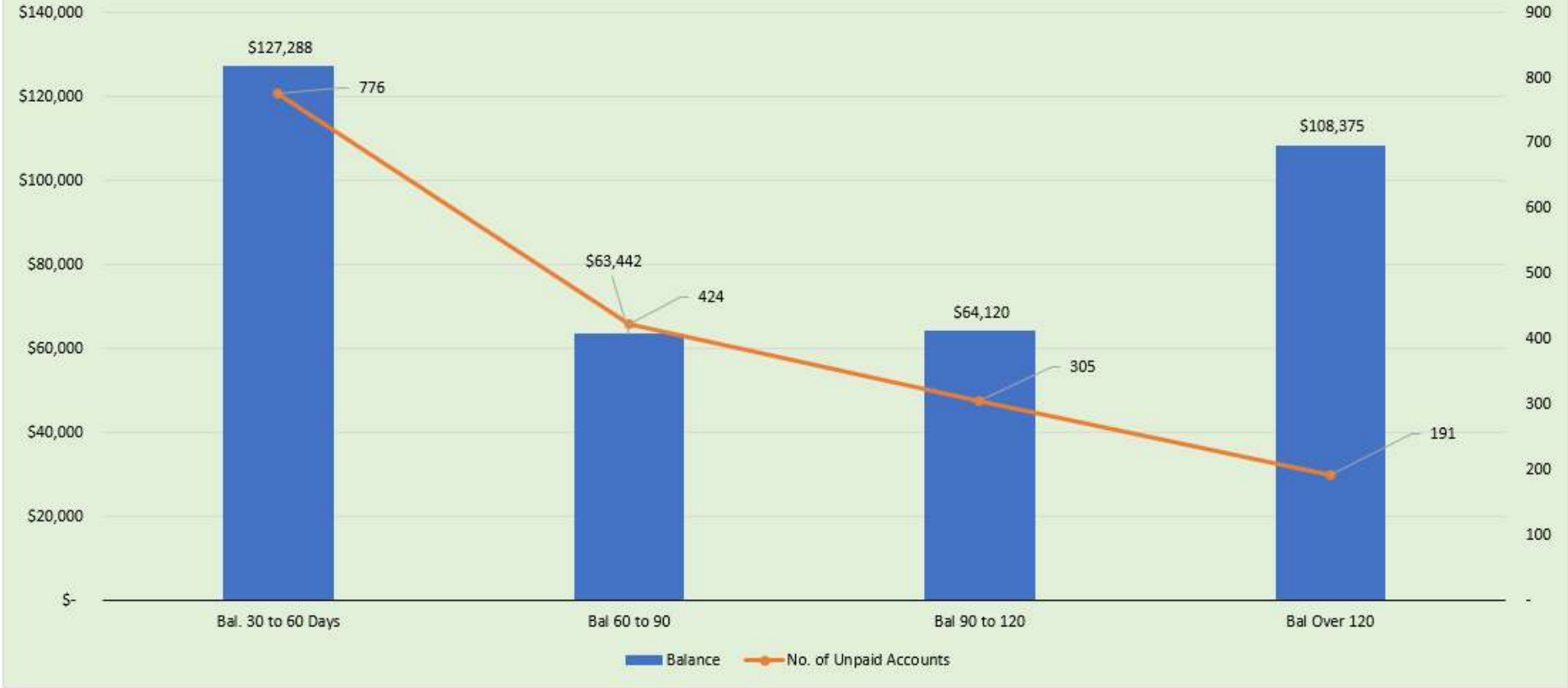


### Unpaid Balances By ST Category (Ord Community exc. Bay View) As of April 30 2021





### Unpaid Balances for the Ord Community (exc. Bay View) As of April 30, 2021





## MARINA COAST WATER DISTRICT

11 Reservation Rd., Marina, CA 93933  
Tel No. (831) 384-6131 Fax No. (831) 883-5995  
www.mcwd.org  
customerservice@mcwd.org

### DIRECTORS

JAN SHRINER  
*President*

THOMAS P. MOORE  
*Vice President*

HERBERT CORTEZ  
GAIL MORTON  
MATT ZEFFERMAN



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Dear valued customer,

This is a friendly reminder that your account is past due. We at the District recognize that times have been difficult for many and that we all must work together for our community's successful recovery.

MCWD has identified a number of local programs that may support you. Links to these are located on our website at [https://mcwd.org/customer\\_service\\_income\\_assistance.html](https://mcwd.org/customer_service_income_assistance.html).

Our customer service staff is also ready to assist you. Feel free to call us to build a payment solution that works for you and your family at (831) 384-6131 Monday through Friday between 8:00 AM to 5:30 PM.

As we move forward, we will be sure to keep you updated. Please know that we always value your questions, concerns, and feedback.

Kindest Regards,

**Barbara Montanti**  
Customer Service/Billing Supervisor  
Marina Coast Water District



## MARINA COAST WATER DISTRICT

11 Reservation Rd., Marina, CA 93933  
Tel No. (831) 384-6131 Fax No. (831) 883-5995  
www.mcwd.org  
customerservice@mcwd.org

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# Income Assistance Programs

Marina Coast Water District is committed to assisting our customers in every way possible, even when that assistance is not directly administered by the District. The agencies and programs below are not intended to encompass all assistance available to Monterey County residents but may provide our customers a convenient resource to begin searching for the program that best suits their circumstances.

## Monterey County Emergency Rental Assistance Program

[www.unitedwaymcca.org/county-rent-and-utility](http://www.unitedwaymcca.org/county-rent-and-utility)

Using state and federal relief funding, Monterey County SB91 Emergency Rental Assistance Program (ERAP) will distribute \$28 million of rent and utility assistance to low-income eligible households located in Monterey County that are facing housing instability because of loss or reduction in income due to the COVID-19 crisis. This support is not a loan and eligible tenants receiving this rental and/or utility support are not required or expected to pay it back.

### Partnering Agencies

13 other community service organizations and local agencies have been awarded rent and utility funds for distribution to eligible tenants. Among them are:

- City of Seaside: (831) 899-6772
- Salvation Army: (831) 899-4988
- Goodwill Central Coast: (831) 287-2350 Ext. 8361

## CARE

California Alternate Rates for Energy (CARE) provides a 20% discount on monthly PG&E bills to qualifying low-income customers. Contact PG&E at 866-743-2273 or their website at [www.pge.com/care/](http://www.pge.com/care/) for more information.

## Catholic Charities

Catholic Charities provides immediate assistance for people facing rent/eviction situations, utility shutoff, food and lodging needs, and other emergency situations. For more information contact 831-722-2675.

## Central Coast Energy Services

Central Coast Energy Services, Inc. is a not-for-profit organization which provides energy conservation, consumer education & advocacy, home improvement, utility assistance, job training, and other services to people in need.

Help may be obtained by calling our toll-free number at 1-888-728-3637. You may leave your full name, mailing address, home phone number, and daytime phone number and an application will be mailed to you within 2-3 business days. Instructions on receiving Emergency service are on the recording. This method of service allows us to serve many people with our limited staff.

888-728-3637  
P.O. Box 2707  
Watsonville, CA 95077-2707

**Home Energy Assistance Program (HEAP)** provides a direct payment to an eligible client's utility bill to help offset the cost of heating or cooling their home. This assistance is available once per calendar year for gas and electric, propane or firewood expenditures. HEAP also offers budget counseling services for low-income households.

**Fast Track** provides assistance to low-income households that are in a crisis situation. Examples include a household that has received a 24- or 48-hour disconnect notice or service termination by their utility company or an energy-related crisis of life-threatening emergency exists in the applicant's household.

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Any resident of California who meets the income guidelines and is responsible for energy costs in a residence may be eligible. More information is available online at <http://www.benefits.gov/benefits/benefit-details/1540> or by calling 888-728-3637.

### **Earned Income Tax Credit (EITC)**

The Earned Income Tax Credit (EITC) sometimes called the Earned Income Credit (EIC), is a refundable federal income tax credit for low-income working individuals and families. Congress originally approved the tax credit legislation in 1975 in part to offset the burden of social security taxes and to provide an incentive to work. When the EITC exceeds the amount of taxes owed, it results in a tax refund to those who claim and qualify for the credit.

To qualify, taxpayers must meet certain requirements and file a tax return, even if they did not earn enough money to be obligated to file a tax return. Contact the IRS at [www.irs.gov](http://www.irs.gov) or by calling 800-829-1040 for more information.

### **State of California Franchise Tax Board Homeowner and Renter Assistance**

**The Homeowner Assistance Program** allows a once-a-year payment from the State of California to qualified individuals based on part of the property taxes assessed and paid on their homes. You may be eligible to file a claim if you are a United States citizen, designated alien,

or qualified alien when you file your claim and meet selected criteria.

**The Renter Assistance Program** allows a once-a-year payment from the State of California to qualified individuals based on part of the property taxes they paid indirectly when they paid their rent. You may be eligible to file a claim if you are a United States citizen, designated alien, or qualified alien when you file your claim and meet selected criteria. Also available is the Nonrefundable Renters' Credit, which is a tax credit available to qualified California residents who paid rent on their primary residence.

For more information on any of these programs contact the Franchise Tax Board at 800-868-4171