



MARINA COAST WATER DISTRICT & GROUNDWATER SUSTAINABILITY AGENCY

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Vice President

BRAD IMAMURA
THOMAS P. MOORE
STACEY SMITH

Agenda

**Regular Board Meeting, Board of Directors
Marina Coast Water District**

and

**Regular Board Meeting, Board of Directors
Marina Coast Water District Groundwater Sustainability Agency**

**920 2nd Avenue, Suite B, Marina, California
Monday, May 19, 2025, 6:00 p.m. PST**

Members of the public may attend the Board meeting in person or can attend remotely via Zoom conference.

Members of the public participating by Zoom will be placed on mute during the proceedings and will be acknowledged only when public comment is allowed, after requesting and receiving recognition from the Board President. Persons who are participating via telephone will need to press *9 to be acknowledged for comments. Public comment on the action item can also be submitted in writing to Paula Riso at priso@mcwd.org by 9:00 am on Monday, May 19, 2025; such comments will be distributed to the MCWD Board before the meeting.

This meeting may be accessed remotely using the following Zoom link:

<https://us02web.zoom.us/j/82972596380?pwd=Xltl6RqAZchxymKDTJQVtRmKJUFeFR.1>

Passcode: 330121

To participate via phone: 1-669-900-9128; Meeting ID: 829 7259 6380 Passcode: 699829

***Our Mission:** Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.*

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Public Hearing

A. [Receive the 2025 Marina Coast Water District's Recruitment and Vacancy Report for Fiscal Year 2024-2025](#)

(Page 1)

This agenda is subject to revision and may be amended prior to the scheduled meeting. Pursuant to Government Code section 54954.2(a)(1), the agenda for each meeting of the Board shall be posted at the District offices at 11 Reservation Road, and 920 2nd Avenue, Suite A, Marina. A complete Board packet containing all enclosures and staff materials will be available for public review on the District website, Thursday, May 15, 2025. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5931.

5. Presentations

- A. [Adopt Resolution No. 2025-29 to Recognize Sarah Beeson, Operations and Maintenance Coordinator, for 5 Years of Service to the Marina Coast Water District](#)
(Page 6)
- B. [Receive a Presentation from Probolsky Research on the Marina Coast Water District 2024 General Survey and Accept the Survey Results](#)
(Page 10)

6. Public Comment on Closed Session Items *Anyone wishing to address the Board on matters appearing in Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board. Disruptive behavior may result in the removal of the individual responsible.*

7. Closed Session

- A. Pursuant to Government Code 54956.9
Conference with Legal Counsel – Existing Litigation
Name of Case/Claimant – Peter Le - 1 claim
- B. Pursuant to Government Code 54956.9
Conference with Legal Counsel – Existing Litigation
Application of California-American Water Company to Obtain Approval of the Amended and Restate Water Purchase Agreement for the Pure Water Monterey Groundwater Replenishment Project, Update Supply and Demand Estimates for the Monterey Peninsula Water Supply Project, and Cost Recovery, before the California Public Utilities Commission, Application 21-11-024
- C. Pursuant to Government Code 54957
Public Employee Performance Evaluation
Title: General Manager

Reconvene to Open Session Estimated to be at 8:00 p.m.

8. Reportable Actions Taken During Closed Session *The Board will announce any reportable action taken during closed session and the vote or abstention on that action of every director present and may take additional action in open session as appropriate. Any closed session items not completed may be continued to after the end of all open session items.*

- A. Adopt Resolution No. 2025-30 to Approve Amendment No. 2 to the General Manager's Employment Agreement

9. Oral Communications *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board. Disruptive behavior may result in the removal of the individual responsible.*

* * * * *

10. Marina Coast Water District Groundwater Sustainability Agency Matters

A. Action Item

1. [Receive the 2024 Monterey Subbasin Annual Groundwater Sustainability Plan Report](#)
(Page 11)

11. Return to Marina Coast Water District Matters

* * * * *

12. [Consent Calendar](#)

- A. [Receive and File the Check Register for the Month of April 2025](#)
(Page 16)
- B. [Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of April 21, 2025](#)
(Page 26)
- C. [Receive the First Quarter Investment Report for Calendar Year 2025](#)
(Page 33)

13. Action Items

- A. [Adopt Resolution No. 2025-31 to Adopt the Marina Coast Water District Operating and Capital Improvement Budget for FY 2025-2026 and Waive Section 6.08.070 of the District Code for FY 2025-2026](#)
(Page 37)
- B. [Fire Water System Preparedness Response \(F-WSPR\) Project – Update](#)
(Page 42)

14. Informational Items *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

A. General Manager's Report

B. Committee and Board Liaison Reports

1. Executive Committee
2. Budget & Engineering Committee
3. M1W Board Member Liaison

15. Board Member Requests for Future Agenda Items

16. Director's Comments *Director reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District matters.*

17. Adjournment *Set or Announce Next Meeting(s), date(s), and time(s):*

Regular Meeting: Monday, June 16, 2025, 6:00 p.m.

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 4-A

Meeting Date: May 19, 2025

Prepared By: Mary Lagasca, CPA

Approved By: Remleh Scherzinger, PE

Agenda Title: Receive the 2025 Marina Coast Water District's Recruitment and Vacancy Report for Fiscal Year 2024-2025

Staff Recommendation: The Board of Directors receives Marina Coast Water District's proposed Recruitment and Vacancy Report for Fiscal Year 2024-2025, in compliance with Assembly Bill 2561 (2024).

Background: *Strategic Plan, Goal No. 2.1 – The District attracts, onboards, and retains high-performing staff and manages succession effectively.*

Assembly Bill 2561 (Government Code Section 3502.3) addresses staffing vacancies within California's local public agencies. Effective January 1, 2025, the bill requires public agencies to present the status of job vacancies and their recruitment efforts at a public hearing before the Board at least once per fiscal year. This public hearing must occur prior to the Board's budget adoption.

During these hearings, agencies are required to identify any policies, procedures, or recruitment activities that may present obstacles in the hiring process and discuss potential changes to alleviate such issues. Recognized employee organizations are entitled to make presentations during these public hearings, ensuring that employees' perspectives are considered in addressing vacancy challenges. Notice of the public hearing was provided to the Employees Association and the Teamsters.

If vacancies within a single bargaining unit reach or exceed 20% of the total authorized full-time positions, the agency must, upon request from the recognized employee organization, provide:

1. The total number of job vacancies within the bargaining unit.
2. The total number of applicants for these positions.
3. The average time to complete the hiring process from the posting date.
4. Opportunities to improve compensation and other working conditions.

By mandating these measures, AB 2561 seeks to improve staffing levels in public agencies, thereby enhancing public service delivery and supporting public employees' well-being.

AB 2561 requires the Board to hold a public hearing before considering adoption of the Report. Notice of the public hearing was published in the Monterey Herald on May 6, 2025 in accordance with Government Code 65090.

Discussion/Analysis: In accordance with AB 2561, the District remains committed to filling all budgeted vacancies and newly created positions as swiftly and efficiently as possible. Our recruitment approach is structured to ensure fairness, equity, and competitiveness in the job market.

- **Internal Recruitment First:** Job openings are first posted internally, offering current employees clear opportunities for career growth and advancement.

- External Recruitment: Following internal posting periods, positions are advertised externally to attract a broad and diverse pool of qualified candidates.

Current Vacancy Status:

Bargaining Unit	No. Vacant Positions	Vacancy Rate
Employees Association	2	5%
Teamsters	1	10%

Recruitment and Retention Efforts:

The District's strategy includes:

- Internal Advancement Opportunities: Prioritizing internal posting to retain institutional knowledge and promote employee growth.
- External Outreach: Strategic external advertising through job boards, utility-specific industry platforms, and professional networks.
- Competitive Compensation: Maintaining competitive wages and benefits to remain an employer of choice within the public utility sector.
- Proactive Sourcing: Direct candidate sourcing through targeted outreach and partnership with industry associations and educational institutions.

Policy and Procedure Review:

To ensure hiring efficiency and minimize barriers to entry:

- The District utilizes a classification and compensation system to regularly evaluate the competitiveness of job descriptions and salary ranges.
- The District conducts reviews of minimum qualifications, including required certifications and licensure, to determine if these requirements continue to meet operational needs or create unnecessary hiring obstacles.
- The District assesses internal procedures to streamline the recruitment timeline and reduce time-to-hire.

By implementing these strategies, the District aims to improve staffing stability, support employee career development, and maintain high standards of public service delivery, in alignment with the goals of AB 2561.

Environmental Review Compliance: None.

Legal Counsel Review: Legal Counsel has reviewed the transmittal.

Climate Adaptation: Not applicable.

Financial Impact: _____ Yes X No Funding Source/Recap: None.

Other Considerations: None.

Material Included for Information/Consideration: FY 2025 MCWD Recruitment and Vacancy Report.

Action Required: _____ Resolution X Motion _____ Review

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____

Abstained_____

Noes_____

Absent_____

FY 2024-2025 MCWD Recruitment and Vacancy Report In Compliance with Assembly Bill 2561 (AB 2561)

Background

Assembly Bill 2561 (AB 2561), effective January 1, 2025, mandates that California public agencies address staffing vacancies through increased transparency and structured recruitment efforts. Under the law, agencies must present the status of job vacancies, recruitment, and retention initiatives during a public hearing before their governing body at least once per fiscal year, and prior to the adoption of the agency's annual budget.

Agency Commitment

In accordance with AB 2561, our agency remains committed to filling all budgeted vacancies and newly created positions as swiftly and efficiently as possible. Our recruitment approach is structured to ensure fairness, equity, and competitiveness in the job market.

- **Internal Recruitment First:** Job openings are first posted internally, offering current employees clear opportunities for career growth and advancement.
- **External Recruitment:** Following internal posting periods, positions are advertised externally to attract a broad and diverse pool of qualified candidates.

Current Vacancy Status

Bargaining Unit	No. Vacant Positions	Vacancy Rate
Employees Association	2	5%
Teamsters	1	10%

Recruitment and Retention Efforts

Our recruitment strategy includes:

- **Internal Advancement Opportunities:** Prioritizing internal postings to retain institutional knowledge and promote employee growth.
- **External Outreach:** Strategic external advertising through job boards, utility-specific industry platforms, and professional networks.
- **Competitive Compensation:** Maintaining competitive wages and benefits to remain an employer of choice within the public utility sector.
- **Proactive Sourcing:** Direct candidate sourcing through targeted outreach and partnership with industry associations and educational institutions.

Policy and Procedure Review

To ensure hiring efficiency and minimize barriers to entry:

- We utilize a classification and compensation system to regularly evaluate the competitiveness of job descriptions and salary ranges.
- We conduct reviews of minimum qualifications, including required certifications and licensure, to determine if these requirements continue to meet operational needs or create unnecessary hiring obstacles.
- We assess internal procedures to streamline the recruitment timeline and reduce time-to-hire.

By implementing these strategies, the agency aims to improve staffing stability, support employee career development, and maintain high standards of public service delivery, in alignment with the goals of AB 2561.

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 5-A

Meeting Date: May 19, 2025

Prepared By: Derek Cray

Approved By: Remleh Scherzinger, PE

Agenda Title: Adoption of Resolution No. 2025-29 in Recognition of Sarah Beeson, Operations and Maintenance Coordinator, for 5 years of Service to the Marina Coast Water District

Staff Recommendation: Staff recommends the Board of Directors adopt Resolution No. 2025-29 in recognition of Sarah Beeson for 5 years of service with the Marina Coast Water District.

Background: *Strategic Plan, Goal No. 2.1– The District attracts, onboards, and retains high-performing Staff, and manages succession effectively.*

Sarah Beeson started on October 21, 2019, with the Marina Coast Water District (District) as a contract Administrative Assistant within the Operation and Maintenance Department. On May 11, 2020, Sarah was hired as a full-time Operations and Maintenance Coordinator (O&M Coordinator).

Discussion/Analysis: When Sarah was first hired on with the District, one of her focus points was assisting in the purchasing of supplies for the Operations Department, creating purchase orders, and assisting with other clerical duties as needed. Quickly after she was hired, Sarah began utilizing her skills and enthusiasm to learn as much as possible to assist in other areas within the department that needed attention. Sarah began assisting in the distribution of the Consumer Confidence Report, regulatory reporting, tracking fleet maintenance, and data entry, as well as ensuring compliance with the District's backflow program.

Sarah's hard work and initiative were quickly recognized, and she was promoted to a full-time O&M Coordinator in 2020. While assisting in administering the backflow compliance, Sarah wanted to enhance her knowledge of backflow testing, so she proactively obtained her backflow tester certification. To obtain this certification, testers must go through a forty-hour class and then perform two written exams and a hands-on exam. This test is difficult for many experienced testers and has a high failure rate. However, through Sarah's determination, she passed the exam on her first try, all while having zero experience in the field before taking the course and exam. This really highlights the effort Sarah put into gaining this certification.

In addition to backflow, Sarah is typically the first point of contact for any water quality complaints or concerns. Sarah takes pride in interacting with the District's customers, which is reflected in her conversations with them. Numerous customers have noted that she was a pleasure to deal with and provided them a quick response to their problem, either with an answer or by sending someone out to investigate the issue promptly.

Sarah's organizational skills are superb, which have really helped the department streamline its reporting and compliance. Weekly, she lines out all the sampling that needs to be done, and has all the forms pre-filled out for the operators to grab. If Sarah is going to be out of the office, she will have everything lined up accordingly so no one is struggling at the last minute to find the information. This type of organization and proactive thinking has really helped the department's

efficiency. Tasks that an operator once performed, Sarah now performs, which allows the operators to spend more time performing needed work on the water and sewer systems.

Sarah shows up to work each day with a good attitude, is always pleasant to be around, and is always willing to help her coworkers in whatever way is needed. Sarah will often ask to be involved in a project to help reduce the workload on individuals and further advance her knowledge in all areas of operations and maintenance. Working with Sarah has been a pleasure for the last five years, and we congratulate her on five years dedicated to the District and wish her continued success.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: X Yes No Funding Source/Recap: Expenditures for a gift card and plaque are allocated across four cost centers: 01-Marina Water, 02-Marina Sewer, 03-Fort Ord Water, and 04-Fort Ord Sewer, in account number 01-035-009.

Other Considerations: None.

Material Included for Information/Consideration: Resolution No. 2025-29.

Action Required: X Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

May 19, 2025

Resolution No. 2025-29
Resolution of the Board of Directors
Marina Coast Water District
Recognizing Sarah Beeson, Operations and Maintenance Coordinator,
For 5 Years of Service to the Marina Coast Water District

RESOLVED by the Board of Directors ("Directors") of the Marina Coast Water District ("District"), at a regular meeting duly called and held on May 19, 2025, at 920 Second Avenue, Suite B, Marina, California.

WHEREAS, Sarah Beeson joined the District as a contract Administrative Assistant with the Operations and Maintenance department on October 21, 2019, to help assist in procurement and clerical tasks; and,

WHEREAS, Sarah quickly began working and coordinating on numerous technical tasks and fields within the Operations and Maintenance department to help increase efficiency; and,

WHEREAS, through Sarah's hard work and dedication, she was promoted to a full-time Operations and Maintenance Coordinator on May 11, 2020; and,

WHEREAS, Sarah currently assists in regulatory compliance, reporting, water quality, fleet maintenance scheduling, procurement and purchase orders, preparing the consumer confidence report, and backflow compliance; and,

WHEREAS, Sarah proactively sought out and obtained her Backflow Tester Certification through the American Water Works Association; and,

WHEREAS, Sarah works closely with the District's customers on the backflow program, and is the first point of contact for water quality complaints or concerns; and,

WHEREAS, Sarah puts together the Consumer Confidence Report and ensures timely delivery to all the District's customers and is always ready to answer any questions customers may have; and,

WHEREAS, Sarah's calm demeanor and enthusiasm to resolve issues have resulted in numerous positive feedback received from the District's customers; and,

WHEREAS, Sarah is always willing to help out and assist her coworkers and shows up to work every day with a positive attitude.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby recognize and appreciate Sarah Beeson for five years of service to the Marina Coast Water District, hereby presenting her with a gift certificate and plaque and wishes her continued success and many more years with the District.

PASSED AND ADOPTED on May 19, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2025-29 adopted May 19, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 5-B

Meeting Date: May 19, 2025

Prepared By: Paula Riso

Approved By: Remleh Scherzinger, PE

Agenda Title: Receive a Presentation from Probolsky Research on the Marina Coast Water District 2024 General Survey and Accept the Survey Results

Staff Recommendation: The Board of Directors receive a presentation from Probolsky Research on the Marina Coast Water District 2024 general survey and accept the survey results.

Background: *Strategic Plan, Mission Statement – Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.*

Discussion/Analysis: Probolsky Research was retained to conduct a general survey of the District's customers to understand how our community receives their information and how they identify the District and its role.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Action: Not applicable.

Financial Impact: ___ Yes ___ X No **Funding Source/Recap:** None

Other Considerations: None.

Material Included for Information/Consideration: None.

Action Required: ___ Resolution ___ X Motion ___ Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Marina Coast Water District Agenda Transmittal

Agenda Item: 10-A

Meeting Date: May 19, 2025

Prepared By: Patrick Breen

Approved By: Remleh Scherzinger, PE

Agenda Title: Receive the 2024 Monterey Subbasin Annual Groundwater Sustainability Plan Report

Staff Recommendation: The Board receive a presentation on the 2024 Monterey Subbasin Annual Groundwater Sustainability Plan (GSP) Report.

Background: *Strategic Plan, Goal No. 1 WATER: Sustainable, Reliable, Affordable Water Supplies - OBJECTIVE 1.1: Water supplies meet long-term needs from a diverse, affordable, sustainable, and a reliable portfolio of sources. OBJECTIVE 1.2: Water supply management and augmentation follow a comprehensive long-term strategy and plan for the orderly expansion of the system.*

The Sustainable Groundwater Management Act (SGMA) of 2014 requires groundwater basins or subbasins that are designated as medium or high priority to be managed sustainably. The District formed the Marina Coast Water District Groundwater Sustainability Agency (MCWDGSA) in 2014 that primarily overlies the medium-priority Monterey Subbasin and a portion of the high-priority 180/400 Foot-Aquifer Subbasin.

Subsequently MCWDGSA took the lead in developing the Monterey Subbasin GSP in coordination with the Salinas Valley Groundwater Sustainability Agency.

On March 21, 2018, the Monterey Subbasin GSP initial notification was uploaded to California Department of Water Resources (DWR's) SGMA portal pursuant to GSP Regulations §353.6. A MCWD staff member was elected to serve on SVBGSA's Monterey Subbasin Stakeholder Committee and MCWDGSA led the development of the Monterey Subbasin GSP.

The MCWDGSA Board of Directors closed a public hearing on January 19, 2022, and adopted the plan that was subsequently submitted to the Department of Water Resources for approval by the statutory deadline of January 31, 2022.

Discussion: The Sustainable Groundwater Management Act (SGMA) requires GSAs to submit annual reports to DWR each April 1st following the adoption of a groundwater sustainability plan. The report provides information on groundwater conditions and implementation of its GSP over the prior water year.

Groundwater monitoring data for the Marina-Ord Area and the Corral de Tierra Area during Water Year (WY) 2024 are summarized relative to their respective sustainable management criteria (SMCs) defined in the Monterey GSP below:

Marina-Ord Area

Groundwater elevations were generally stable in representative monitoring site (RMS) wells screened in the Dune Sand, 180-Foot, and the northern portion of the 400-Foot Aquifers were observed during WY 2024. Groundwater elevations in these aquifers have been stable over the

past thirty years with fluctuations that correlate to precipitation. Groundwater elevations continued to decline in two 400-Foot Aquifer Representative Monitoring Site (RMS) wells and four Deep Aquifer RMS wells located inland or near the Monterey-Seaside Subbasin boundary. Groundwater elevations in the southern 400-Foot Aquifer and Deep Aquifers have been declining since the 2000s.

- Upper Deep groundwater levels show decreases during 2014-2017 drought, increases in 2018-2022 followed by decreases in 2023-2024 while Lower Deep groundwater levels show decreases during 2014-2017 drought, followed by relatively stable groundwater levels since 2018.
- Groundwater extractions for WY 2024 in the Marina-Ord Area were approximately 3,345 acre-feet (AF). MCWD was the only agency that pumped groundwater water in the Marina-Ord Area. The groundwater production, measured by direct metering, was for urban water use only.
- The estimated change in groundwater storage for the Marina Or area was -586 AF.
- No data shows advancement of seawater intrusion in WY 2024, although one well did have an elevated chloride level which will continue to be closely monitored
- No wells sampled in WY 2024 had higher concentrations than groundwater quality regulatory standards (i.e., Title 22), so no MTs for the constituents of concern (COCs) were exceeded in water quality RMS wells in the Marina-Ord Area.
- Land subsidence measurements collected from Interferometric Synthetic-Aperture Radar (InSAR) data and provided by DWR showed no significant land subsidence occurred in the Subbasin during WY 2024.
- The groundwater elevation measured at the interconnected surface water (ISW) RMS well was higher than its MT and measurable objective (MO).

Corral de Tierra Area

- Groundwater elevations in the El Toro Primary Aquifer System showed fluctuations during WY 2024 with no specific spatial pattern. Based on groundwater elevations, an increase in groundwater storage was estimated to be 2,200 AF for WY 2024.
- Seven wells in the El Toro Primary Aquifer System exceeded their MTs during the Fall 2024 monitoring event. These MT exceedances in the El Toro Primary Aquifer System constitute an UR per the Monterey GSP.
- Groundwater extractions for reporting year 2024 were approximately 1,500 AF in the Corral de Tierra Area.
- There is no seawater intrusion in the Corral de Tierra Area.
- Groundwater quality MTs for two constituents of concern were exceeded in WY 2024. However, these were not determined to be due to GSA groundwater management action or inaction.
- As mentioned above, no significant subsidence was detected in the Subbasin.
- There are no existing shallow monitoring wells in the Corral de Tierra Area that can be used to measure ISW. SVBGSA is working to fill this data gap and will install one new shallow monitoring well along El Toro Creek during GSP implementation.

During WY 2024, the Subbasin GSAs have taken numerous actions to implement the Monterey GSP. These include:

- **General Administration** – The Subbasin GSAs are implementing a joint Sustainable Management Grant (SGM) Round 2 Implementation Grant for the Monterey Subbasin. The grant includes efforts to support data expansion and SGMA compliance, regional project planning, and outreach and engagement activities. MCWDGSA is administering the grant

as the grantee with SVBGSA as a subgrantee. Additionally, in 2024, MCWD recruited and retained a Water Resources Engineer and Technician to support the District's and MCWDGSA's water management responsibilities. SVBGSA undertook administrative tasks including raising the regulatory fee for FY 2024 and is in planning for a comprehensive regulatory fee study update over the next fiscal year.

- **Coordination and Engagement** – The Subbasin GSAs continued to coordinate regularly through staff and consultant meetings and strengthened collaboration with key regional agencies. The Subbasin GSAs continued to regularly engage interested parties through their Boards of Directors, stakeholder workshops, and committees. MCWDGSA met with individual agencies to facilitate data sharing, expansion of the monitoring network, and project planning. MCWDGSA has expanded its monitoring network with the Monterey Peninsula Water Management District, Monterey County Water Resources Agency, and the United States Army. SVBGSA continued collaboration with agency partners and held regular meetings of the Monterey Subbasin Implementation Committee. SVBGSA increased efforts to reach out to domestic well owners by initiating the Dry Well Notification Program and contributing to the Water Awareness Committee (WAC).
- **Data Expansion and SGMA Compliance** – In 2024, the Subbasin GSAs undertook extensive data expansion and SGMA compliance activities. The GSAs collectively focused on filling data gaps and groundwater modeling to establish a solid basis for planning projects and management actions. Joint efforts include:
 - Completed the Deep Aquifers Study;
 - Continued the convening and of the Groundwater Technical Advisory Committee;
 - Finalizing the development of the Seawater Intrusion Model and utilizing to support the feasibility studies of regional projects and management actions;

In addition, MCWDGSA focused on expanding its monitoring network and developing its seawater intrusion monitoring program. MCWDGSA invested in the deployment of real time monitoring devices throughout the Marina Ord area. SVBGSA, also expanded its data collection efforts, conducted workstreams including the Well Registration Program, GEMS expansion, GDE verification, and Deep Aquifers data collection.

- **Projects and Management Actions** – The SVBGSA continued regional project planning efforts with the SGM Round 1 Implementation Grant for the 180/400-Foot Aquifer Subbasin and engaged the Monterey Subbasin Implementation Committee in a series of planning discussions for the Corral de Tierra Area. Within the Marina-Ord Area, the MCWDGSA proceeded with monitoring well planning and design with anticipated construction in summer 2025.

The Monterey GSP Annual report (in its entirety) can be found here:

<https://sgma.water.ca.gov/portal/gspar/preview/476>

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Climate change is implicitly present in the definition of groundwater sustainability in the SGMA legislation, which requires groundwater management to be sustainable over a 50-year planning and implementation horizon (California Water Code (CWC) § 10727.2(c)).

Financial Impact: ___ Yes ___ ☒ No

Funding Source/Recap: None

Other Considerations: None.

Materials Included for Information/Consideration: The Monterey GSP Annual report (in its entirety) can be found here: <https://sgma.water.ca.gov/portal/gspar/preview/476>.

Action Required: _____Resolution _____Motion X Review

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____ Abstained_____

Noes_____ Absent_____

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 12

Meeting Date: May 19, 2025

Prepared By: Paula Riso

Approved By: Remleh Scherzinger, PE

Agenda Title: Consent Calendar

Staff Recommendation: Approve the Consent Calendar as presented.

Background: *Strategic Plan, Mission Statement – Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.*

Consent calendar consisting of:

- A) Receive and File the Check Register for the Month of April 2025
- B) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of April 21, 2025
- C) Receive the First Quarter Investment report for Calendar Year 2025

Discussion/Analysis: See individual transmittals.

Environmental Review Compliance: None required.

Legal Counsel Review: See individual transmittals.

Climate Action: Not applicable.

Other Considerations: The Board of Directors can approve these items together or they can pull them separately for discussion.

Material Included for Information/Consideration: Check Register for April 2025; draft minutes of April 21, 2025; and, 1st Quarter Investment Report for calendar year 2025.

Action Required: X Resolution Motion Review
(Roll call vote is required.)

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 12-A

Meeting Date: May 19, 2025

Prepared By: Mary Lagasca, CPA

Approved By: Remleh Scherzinger, PE

Agenda Title: Receive and File the Check Register for the Month of April 2025

Staff Recommendation: Receive and file the April 2025 expenditures totaling \$3,348,825.13.

Background: *Strategic Plan, Objective No. 3.2: Finances are well managed to provide adequate revenue and avoid volatile rates.*

Discussion/Analysis: These expenditures were paid in April 2025, and the Board is requested to receive and file the check register. The April check register was larger than normal due to the following payments:

1. Check No. 76809 – Anderson Pacific Engineering Construction, Inc. in the amount of \$100,658.27 for the A1/A2 Tanks, B/C Booster Station Construction Payment #36
2. Check No. 76829 – Ausonio Incorporated in the amount of \$217,001.16 for Construction Phase – IOP B Side Improvements Draw #3
3. Check No. 76839 – Salinas Valley Basin GSA in the amount of \$513,625.20 for Grant Payment #3
4. Check No. 76843 – City of Seaside in the amount of \$146,552.83 for Utility Tax Payments from 7/2022-12/2024
5. Check No. 76922 – Schaaf & Wheeler in the amount of \$101,618.06 for miscellaneous engineering projects
6. Check No. 76932 – One Workplace L. Ferrari, LLC in the amount of \$123,556.84 for office furniture for IOP B Side Improvements Project

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: ____ Yes X No **Funding Source/Recap:** Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-Recycled Water, 06-Regional Water.

Other Consideration: None.

Material Included for Information/Consideration: April 2025 Summary Check Register.

Action Required: ____ Resolution X Motion ____ Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____

Abstained _____

Noes _____

Absent _____

APRIL 2025 SUMMARY CHECK REGISTER

DATE	CHECK #	CHECK DESCRIPTION	AMOUNT
04/01/2025	ACH	Friedman & Springwater LLP	20,330.50
04/01/2025	76800 - 76861	Check Register	1,479,563.73
04/07/2025	76862 - 76876	Check Register	72,951.46
04/15/2025	76877 - 76914	Check Register	80,739.61
04/17/2025	76915 - 76916	Check Register	7,905.00
04/21/2025	ACH	Friedman & Springwater LLP	9,879.00
04/21/2025	76917 - 76961	Check Register	727,635.08
04/28/2025	76962 - 76977	Check Register	84,553.09
04/01/2025	501902 - 501909	Check Register	112,046.89
04/04/2025	501910 - 501911	Board Compensation Checks and Direct Deposit	646.45
04/04/2025	ACH	Internal Revenue Service	107.10
04/11/2025	ACH	Payroll Direct Deposits	157,052.38
04/11/2025	ACH	CalPERS	41,450.72
04/11/2025	ACH	Empower Retirement	20,730.12
04/11/2025	ACH	Internal Revenue Service	68,486.64
04/11/2025	ACH	State of California - EDD	15,689.16
04/11/2025	ACH	WageWorks, Inc.	2,247.53
04/15/2025	501912 - 501917	Check Register	4,980.25
04/16/2025	501918	Check Register	777.00
04/21/2025	501919 - 501923	Check Register	141,862.52
04/25/2025	ACH	Payroll Direct Deposits	153,610.69
04/25/2025	ACH	CalPERS	41,499.74
04/25/2025	ACH	Empower Retirement	19,539.36
04/25/2025	ACH	Internal Revenue Service	67,507.47
04/25/2025	ACH	State of California - EDD	14,786.11
04/25/2025	ACH	WageWorks, Inc.	2,247.53
TOTAL DISBURSEMENTS			<u><u>3,348,825.13</u></u>

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
ACH	03/13/2025	04/01/2025	Friedman & Springwater LLP	Legal Services 02/2025	20,330.50
76800	03/18/2025	04/01/2025	Salinas Valley Ford	Transmission Service, Cooling System Repair - Vehicle #1701	2,579.44
76801	03/20/2025	04/01/2025	Pitney Bowes Global Financial Services LLC	Postage Machine Lease 02/09 - 05/08	1,089.75
76802	02/28/2025	04/01/2025	Home Depot Credit Services	General Operations/ Maintenance, Conservation Supplies	1,415.49
76803	03/13/2025	04/01/2025	Grainger	Disposable Knives - IOP Office	19.12
76804	02/28/2025	04/01/2025	Schaaf & Wheeler	Design Phase - B2 Zone Tank 01/2025; Public Health Goal Technical Memo	11,692.50
76805	03/17/2025	04/01/2025	Monterey Peninsula Engineering	Pump Pedestal Replacement - Reservation LS	28,102.52
76806	03/18/2025	04/01/2025	Owen Equipment	General Operations/ Maintenance Supplies	708.31
76807	03/25/2025	04/01/2025	Monterey Bay Analytical Services	Laboratory Testing	1,320.00
76808	03/21/2025	04/01/2025	Rauch Communication Consultants, Inc.	Strategic Plan Development 02/2025	4,517.23
76809	03/14/2025	04/01/2025	Anderson Pacific Engineering Construction, Inc.	A1/A2 Tanks B/C Booster - Construction Pmt #36	100,658.27
76810	02/27/2025	04/01/2025	Harris & Associates	Developers (Dunes 1B Promenade, Dunes 2 North, Dunes 2 West, Dunes 3 North, Enclave Phases 3 and 4, Marina Station)	38,270.63
76811	03/17/2025	04/01/2025	Fashion Streaks	(30) Custom MCWD Stickers	863.62
76812	02/28/2025	04/01/2025	Maggiora Bros Drilling	Well Pump Equipment Rental - Well 12 Rehab 02/2025	1,500.00
76813	03/20/2025	04/01/2025	Shape Incorporated	General Operations/ Maintenance Supplies	1,355.41
76814	03/10/2025	04/01/2025	CSC of Salinas	General Operations/ Maintenance Supplies	45.58
76815	03/12/2025	04/01/2025	Carollo Engineers, Inc.	Bid Drawings - Gigling Rd Pipeline Replacement	8,274.75
76816	03/17/2025	04/01/2025	Fastenal Industrial & Construction Supplies	General Operations/ Maintenance Supplies	898.80
76817	02/28/2025	04/01/2025	Wallace Group	Bid/ Construction Phase Support - 1st Ave Gravity Main, Imjin Manhole Rehab, Lightfighter Manhole Rehab; Bid/ Engineering Support - Rehab/ Lining of (6) Lift Station Wet Wells, Safety Grate Installation at (9) Lift Stations; Developers (Seaside B&B Resort, Wathen-Castanos Homes)	35,480.90
76818	03/20/2025	04/01/2025	Geiger	Letterhead	405.61
76819	03/06/2025	04/01/2025	Randazzo Enterprises Inc	Demolition, Environmental Assessment - FORA Blight Removal	52,176.00
76820	03/17/2025	04/01/2025	Whitson Engineers	Inter-Garrison Rd Pipeline Upsizing - Land Surveying and Engineering Services	519.00
76821	02/27/2025	04/01/2025	Calcon Systems, Inc.	VFD/ Soft Start - Well 30; SCADA Troubleshooting	41,065.00
76822	03/12/2025	04/01/2025	Sturdy Oil Company	(454) gals Clear Diesel - Diesel Refill Corp Yard	2,198.30
76823	02/05/2025	04/01/2025	Ahtna Global, LLC	TDS/ Chloride Sampling, Conductivity Measurements - 4Q 2024 Groundwater Monitoring	50,643.81
76824	03/06/2025	04/01/2025	U.S. Bank Corporate Payment Systems	Civil Engineering Reference Manuals; CCNA Exam Preparation Bundle - IT Administrator; (24) Leather Portfolios; General Operations/ Maintenance Supplies; IT/ Computer Supplies; Monthly/ Annual Software Subscriptions; General Supplies	6,421.84
76825	03/21/2025	04/01/2025	Marina Tire & Auto Repair	Oil Change, Tire Replacements - Vehicle #1702	730.48
76826	03/12/2025	04/01/2025	Richards, Watson & Gershon	Legal Services 02/2025	6,449.75
76827	03/12/2025	04/01/2025	Edges Electrical Group, LLC	General Operations/ Maintenance Supplies	385.70
76828	03/26/2025	04/01/2025	U.S. Bank National Association	IOP Office Copier Lease 03/20 - 04/19	287.34

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
76829	03/12/2025	04/01/2025	Ausonio Incorporated	Construction Phase - IOP B Side Improvements Draw #3	217,001.16
76830	03/12/2025	04/01/2025	Remy Moose Manley, LLP	Legal Services 02/2025	7,487.00
76831	03/13/2025	04/01/2025	Griffith, Masuda & Hobbs	Legal Services 02/2025	58,091.43
76832	03/22/2025	04/01/2025	AT&T	Phone and Alarm Line Services 03/2025	158.48
76833	03/20/2025	04/01/2025	Applied Best Practices	Continuing Disclosure Annual Report	1,322.50
76834	03/18/2025	04/01/2025	Johnson Electronics	Troubleshoot Valve Tamper - BLM	135.00
76835	03/24/2025	04/01/2025	Conservation Rebate Program	17710 Reynolds St - Washer Rebate	150.00
76836	03/14/2025	04/01/2025	In-Situ Inc.	(2) TROLL Data Loggers, (5) Cables, (5) Desiccants - Wells 1, 8a; Prorated Cellular Charges - (2) VuLink Monitoring Devices	11,515.30
76837	03/13/2025	04/01/2025	Ferguson Enterprises, Inc.	Brass Waterworks Supplies	1,722.76
76838	03/25/2025	04/01/2025	WEX Bank	Fleet Gasoline 03/2025	6,085.34
76839	02/25/2025	04/01/2025	Salinas Vly Basin Groundwater Sustainability	SGMA/ Corral de Tierra GSP Grant Payment #3 - Qtr 09/2024	513,625.20
76840	03/10/2025	04/01/2025	Zanjero, Inc.	CIP Data, FY 2026 Budgeting Support; CIP/ Development Project Implementation Support; Database Tool Enhancement - CIP Management Tool; Engineering Programmatic Support; Feasibility Study/ Permitting - Armstrong Ranch Brine Facility; Program Management/ Permitting - Reservation Rd Desal Plant 02/2025	26,769.50
76841	04/01/2025	04/01/2025	The Ferguson Group, LLC	Grant Writing and Legislative Advocacy 04/2025; FY 2025/ 2026 WaterSMART Applied Science Grant Writing	9,350.00
76842	03/13/2025	04/01/2025	Interstate Battery of San Jose	General Operations/ Maintenance Supplies	152.80
76843	03/26/2025	04/01/2025	City of Seaside	City Utility Tax 07/2022 - 12/2024	146,552.83
76844	03/31/2025	04/01/2025	Shea Homes Limited Partnership	Enclave Reimbursement Agreement - Coe Ave Pipeline Upsizing	22,511.82
76845	03/05/2025	04/01/2025	QOVO Solutions, Inc.	Security Access Improvements - Ph 1	45,472.04
76846	03/21/2025	04/01/2025	Amazon Capital Services, Inc.	General Operations/ Maintenance, Office Supplies	218.89
76847	03/24/2025	04/01/2025	Conservation Rebate Program	160 Normandy Rd - Washer Rebate	150.00
76848	03/24/2025	04/01/2025	Conservation Rebate Program	490 Albert Way - (2) Toilet Rebates	150.00
76849	03/27/2025	04/01/2025	Angelinas Bakery Deli & Cafe	Cake/ Ribbon Cutting Event - A1/A2 B/C Booster	210.00
76850	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - Hydrant Meter	2,185.00
76851	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - 342 Reindollar Ave	22.40
76852	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - Hydrant Meter	1,637.70
76853	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - Hydrant Meter	2,217.00
76854	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - 170 Bataan Rd	28.68
76855	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - 183 Lillian Pl	67.51
76856	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - Hydrant Meter	1,925.11
76857	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - 3144 Lake Dr	3.99
76858	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - 453 Carmel Ave	240.00
76859	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - Hydrant Meter	2,115.46
76860	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - 14929 Breckinridge Ave	143.80
76861	03/10/2025	04/01/2025	Customer Service Refund	Refund Check - 18331 Steedman St	69.88
76862	03/31/2025	04/07/2025	Peninsula Welding & Medical Supply, Inc.	Gas Cylinder Tank Rental Fees	64.50
76863	03/24/2025	04/07/2025	Water Awareness Comm Mtry	Zun Zun Performances - (2) Marina Childhood Development Center	1,000.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
76864	03/21/2025	04/07/2025	Rauch Communication Consultants, Inc.	Public Relations 12/2024 - 01/2025	19,794.97
76865	03/18/2025	04/07/2025	Verizon Wireless	Cell Phone Service 03/2025	550.05
76866	04/01/2025	04/07/2025	Special District Association	SDA Quarterly Meeting	200.00
76867	03/17/2025	04/07/2025	Univar Solutions USA, Inc.	(1,650) gals Chlorine - Intermediate Reservoir, Wells 10, 11	5,581.37
76868	03/31/2025	04/07/2025	Monterey Bay Technologies, Inc.	IT Support Services 03/2025	3,600.00
76869	03/25/2025	04/07/2025	ICONIX Waterworks (US), Inc.	General Operations/ Maintenance Supplies	550.76
76870	03/31/2025	04/07/2025	Iron Mountain, Inc.	Shredding Service 03/2025	395.49
76871	03/27/2025	04/07/2025	Kysmet Security & Patrol, Inc.	Security Patrol Services - MCWD Offices 03/2025	300.00
76872	03/21/2025	04/07/2025	T-Mobile	Cell Phone Service 03/2025	1,945.69
76873	03/20/2025	04/07/2025	T-Mobile	Cellular Services 01/19 - 02/18	1,003.92
76874	03/21/2025	04/07/2025	T-Mobile	GPS Service - (38) Fleet Vehicles 03/2025	678.68
76875	03/18/2025	04/07/2025	Staples, Inc.	Office Supplies	158.74
76876	04/02/2025	04/07/2025	Livermore Auto Group, Inc.	2024 Ford Ranger	37,127.29
76877	03/26/2025	04/15/2025	Grainger	General Operations/ Maintenance, Water Resources Supplies	104.59
76878	04/02/2025	04/15/2025	Jane's Answering Service	Answering Service 03/05 - 04/01	361.19
76879	03/18/2025	04/15/2025	MBS Business Systems	Software Subscription 03/12/25 - 03/11/30	1,776.88
76880	02/28/2025	04/15/2025	Monterey Newspapers Partnership	Invitation to Bidders - 1st Ave Gravity Main, Inter-Garrison Rd Pipeline Upsizing, Imjin Manhole Rehab, Lightfighter Manhole Rehab, LS Wet Well Lining Project, LS Safety Grate Installation, Reservoir 2 Exterior Paint Recoating	612.51
76881	03/31/2025	04/15/2025	Monterey One Water	Sewer Treatment Charge 03/2025 - 04/2025	450.10
76882	03/28/2025	04/15/2025	Orkin Pest Control	BLM/ IOP Pest Control 03/2025	227.00
76883	04/01/2025	04/15/2025	Maynard Group	Network Support 04/2025	5,521.80
76884	03/25/2025	04/15/2025	American Supply Company	Janitorial Supplies	695.81
76885	03/31/2025	04/15/2025	McGrath Rent Corp.	Locker Room Trailer Rental - Ord Office 04/2025	7,286.98
76886	03/26/2025	04/15/2025	AM Conservation Group, Inc.	(1,000) Faucet Aerators, (620) Showerheads, (240) Hose Nozzles, (3,000) Toilet Leak Tablets	10,207.20
76887	02/27/2025	04/15/2025	Calcon Systems, Inc.	Annual Software Renewal 02/23/25 - 02/22/26; Flow Meter Integration - Intermediate Reservoir, Reservoir A; Ethernet Switch, Flow Meter Programming Updates - Reservoir 2; Well Static/ Pumping Reports	19,443.00
76888	03/21/2025	04/15/2025	Sturdy Oil Company	(506) gals Dyed Diesel - A1/ A2 Reservoir	1,939.73
76889	03/31/2025	04/15/2025	Pacific Ag Rentals LLC	Mobile Restroom Rental - Beach Office 03/2025	94.31
76890	04/01/2025	04/15/2025	Daiohs USA	Coffee Supplies	722.47
76891	03/31/2025	04/15/2025	ECAM Secure	Monthly Security Fees - Ord Wastewater Treatment Facility	1,218.50
76892	03/25/2025	04/15/2025	American Language Services	2025 Public Health Goal Report - Translation Services	1,784.00
76893	02/03/2025	04/15/2025	Griswold Industries	General Operations/ Maintenance Supplies	559.36
76894	03/25/2025	04/15/2025	Green Rubber-Kennedy AG, LP	General Operations/ Maintenance Supplies	1,071.55
76895	04/08/2025	04/15/2025	Employee Reimbursement	Mileage - Jury Duty	12.06
76896	04/01/2025	04/15/2025	U.S. Bank National Association	Ord Office Copier Lease 03/26 - 04/25	298.26
76897	04/07/2025	04/15/2025	Conservation Rebate Program	3214 Martin Cir - Washer Rebate	100.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
76898	03/27/2025	04/15/2025	ICONIX Waterworks (US), Inc.	General Operations/ Maintenance Supplies	659.30
76899	04/07/2025	04/15/2025	Conservation Rebate Program	4860 Peninsula Point Dr - (2) Toilet Rebates	100.00
76900	03/31/2025	04/15/2025	Peninsula Messenger LLC	Courier Service 04/2025	272.00
76901	03/25/2025	04/15/2025	Western Exterminator Company	Pest Control - Beach Office 03/2025	126.78
76902	04/05/2025	04/15/2025	Everbank, N.A.	Ord Office Copier Lease 04/2025	251.28
76903	03/28/2025	04/15/2025	AT&T	Phone and Alarm Line Services 03/2025	139.81
76904	04/01/2025	04/15/2025	Simpler Systems, Inc.	UB/ Finance Datapp Maintenance 04/2025	500.00
76905	03/27/2025	04/15/2025	Marina Coast Water District (BLM)	BLM Water, Sewer, Fire Service 03/2025	989.45
76906	04/01/2025	04/15/2025	Pure Janitorial, LLC	Janitorial Service - MCWD, BLM Offices 03/2025	7,913.37
76907	03/26/2025	04/15/2025	ALK Services, Inc.	General Operations/ Maintenance Supplies	227.25
76908	03/26/2025	04/15/2025	Ferguson Enterprises, Inc.	Brass Waterworks Supplies	2,406.45
76909	03/17/2025	04/15/2025	Silkscreen Express	(60) 2025 Earth Day T-Shirts - All Staff	1,220.28
76910	03/18/2025	04/15/2025	SBRK Finance Holdings, Inc.	Springbrook Employee Self Service, Project Management Modules - Professional Services	3,900.00
76911	03/24/2025	04/15/2025	Affinity Engineering Inc.	Design of Electrical Panels - Reservation Rd Desal Plant	6,500.00
76912	03/25/2025	04/15/2025	Staples, Inc.	Office Supplies	386.34
76913	04/08/2025	04/15/2025	Sr Taco Catering	2025 Earth Day Luncheon - All Staff	510.00
76914	04/03/2025	04/15/2025	Conservation Rebate Program	743 Bandholtz Ct - Washer Rebate	150.00
76915	04/15/2025	04/17/2025	PG&E	Application for Power - Tate Park Lift Station	2,500.00
76916	04/15/2025	04/17/2025	Aguilar Landscaping	Landscaping - A1/A2 Tanks B/C Booster	5,405.00
ACH	04/02/2025	04/21/2025	Friedman & Springwater LLP	Legal Services 03/2025	9,879.00
76917	03/31/2025	04/21/2025	Ace Hardware of Watsonville, Inc.	General Operations/ Maintenance, Water Resources, Meter Reader Supplies	586.74
76918	03/27/2025	04/21/2025	Quinn Company	Troubleshoot Generator - Booker LS	1,116.78
76919	04/09/2025	04/21/2025	Carlons Fire Extinguisher	First Aid Supplies	216.08
76920	04/01/2025	04/21/2025	Insight Planners	Web Development/ Maintenance and Hosting 03/2025; 2024 CCR - Layout/ Production	3,484.00
76921	03/31/2025	04/21/2025	PG&E	Gas and Electric Service 03/2025	88,397.74
76922	02/28/2025	04/21/2025	Schaaf & Wheeler	ASP Booster Station, 1st Ave Gravity Main, Inter-Garrison Rd Pipeline, Imjin Manhole Rehab, Lightfighter Manhole Rehab, LS Wet Well Lining, LS Safety Grates - QC Plan Review; Fire Hydrant Replacement Project - Specs Update; Tate Park LS - Plan/ Submittal Reviews; Respond to MWELO RFI; Update Water System Map 01/2025; Design Phase - Reservoir 2 Exterior Paint Recoat 12/2024 - 02/2025	101,618.06
76923	02/25/2025	04/21/2025	Peninsula Welding & Medical Supply, Inc.	General Operations/ Maintenance Supplies	133.48
76924	03/31/2025	04/21/2025	Monterey Newspapers Partnership	Invitation to Bidders - Reservoir 2 Exterior Paint Recoating; Notice of Public Hearing - Public Health Goal Report	409.91
76925	04/08/2025	04/21/2025	Monterey Bay Analytical Services	Laboratory Testing	1,080.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
76926	04/08/2025	04/21/2025	Harris & Associates	Developers (Dunes 1B Promenade, Dunes 2 North, Dunes 2 West, Dunes 3 North, Enclave Phases 3 and 4, Marina Station, VTC Lightfighter Village)	45,071.76
76927	04/03/2025	04/21/2025	Green Line	Emergency Pump Out - Imjin LS Force Main Break	20,610.00
76928	03/31/2025	04/21/2025	Maggiora Bros Drilling	Beach/ Brine Outfall Well Rehabilitation, Test Pump at 525 GPM - Reservation Rd Desal Plant; Well Pump Equipment Rental - Well 12 Rehab 03/2025	67,225.00
76929	04/02/2025	04/21/2025	Core & Main LP	(2) MJ Sleeves - Imjin LS Force Main Break	747.72
76930	04/04/2025	04/21/2025	Monterey County Elections Department	Election Services 11/2024	64,712.49
76931	04/08/2025	04/21/2025	Pitney Bowes, Inc. (Supplies)	E-Z Seal Bottles	81.60
76932	04/16/2025	04/21/2025	One Workplace L. Ferrari LLC	Furniture/ Workstations - IOP B Side Improvements (Deposit)	123,556.84
76933	04/07/2025	04/21/2025	Fastenal Industrial & Construction Supplies	General Operations/ Maintenance, Admin Supplies	943.98
76934	03/26/2025	04/21/2025	Wallace Group	Bid/ Construction Phase Support - 1st Ave Gravity Main, Imjin Manhole Rehab, Lightfighter Manhole Rehab; Bid/ Engineering Support - Rehab/ Lining of (6) Lift Station Wet Wells, Safety Grate Installation at (9) Lift Stations; Developer (Seaside B&B Resort)	30,304.40
76935	04/08/2025	04/21/2025	Calcon Systems, Inc.	PLC Replacement Project Phase 2 - Reservoir 2	29,100.00
76936	04/08/2025	04/21/2025	Green Rubber-Kennedy AG, LP	General Operations/ Maintenance Supplies	1,330.66
76937	04/02/2025	04/21/2025	Della Mora Heating Sheet Metal & Air Conditioning	Heater Repair - Beach Office	307.50
76938	04/15/2025	04/21/2025	U.S. Bank National Association	Beach Office Copier Lease 04/10 - 05/09	275.32
76939	04/07/2025	04/21/2025	Remy Moose Manley, LLP	Legal Services 03/2025	3,423.50
76940	04/08/2025	04/21/2025	ICONIX Waterworks (US), Inc.	(4) Mega Lug Kits, (20) ft PVC Pipe, MJ Sleeve - Imjin LS Force Main Repair; General Meter Reader Supplies	2,333.18
76941	04/16/2025	04/21/2025	Conservation Rebate Program	3252 Sandpiper Way - (3) Toilet Rebates	225.00
76942	04/09/2025	04/21/2025	Rexel USA, Inc.	(2) Controllers, Interface Module, (5) I/O Modules - PLC Water Pump Sights	12,409.99
76943	04/08/2025	04/21/2025	Security Shoring & Steel Plates, Inc.	Shoring Equipment Rental - Imjin LS Emergency Force Main Break	1,568.00
76944	04/01/2025	04/21/2025	EKI Environment & Water, Inc.	Feasibility Assessment - ASR at Armstrong Ranch; Groundwater Data Management System Development; Monterey Subbasin GSP Implementation 02/2025	71,375.50
76945	03/20/2025	04/21/2025	Psomas	Construction Management - A1/A2 Tanks B/C Booster	38,035.23
76946	03/31/2025	04/21/2025	AutoZone Parts, Inc.	Fleet Supplies	425.87
76947	04/04/2025	04/21/2025	TW Associates, LLC	(3) Pulsation Dampeners, (20) Connector Sets, (100) ft Tubing - A1/A2 Reservoir	2,577.96
76948	03/27/2025	04/21/2025	HPS West, Inc.	Annual Software Support/ Maintenance 05/2025 - 04/2026	2,505.80
76949	04/01/2025	04/21/2025	City of Seaside	Sewer Line Repair Assistance - Imjin LS Force Main Break	2,137.29
76950	04/17/2025	04/21/2025	Signs by Van	MCWD Sign - A1/A2 Booster Pump Station (Downpayment)	2,026.96
76951	04/10/2025	04/21/2025	Vortex Industries, LLC	Door, Gate Service - BLM	4,623.00
76952	04/09/2025	04/21/2025	Amazon Capital Services, Inc.	General Operations/ Maintenance, Office Supplies	80.93
76953	04/09/2025	04/21/2025	Conservation Rebate Program	253 Bennett Ct - Landscape Rebate	150.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
76954	04/09/2025	04/21/2025	Conservation Rebate Program	346 Carentan Rd - Washer Rebate	100.00
76955	04/09/2025	04/21/2025	Conservation Rebate Program	321 Sirena Del Mar Rd - Toilet Rebate	75.00
76956	04/16/2025	04/21/2025	Conservation Rebate Program	3060 Eddy Cir - (2) Toilet Rebates	150.00
76957	04/17/2025	04/21/2025	Customer Service Refund	Refund Check - 2604 Sandy Clay Ln	27.79
76958	04/17/2025	04/21/2025	Customer Service Refund	Refund Check - 3093 Snell Pl	30.86
76959	04/17/2025	04/21/2025	Customer Service Refund	Refund Check - 668 Barth Ct	22.40
76960	04/17/2025	04/21/2025	Customer Service Refund	Refund Check - Hydrant Meter	2,005.00
76961	04/17/2025	04/21/2025	Customer Service Refund	Refund Check - 201 Hibiscus Hts	15.76
76962	04/09/2025	04/28/2025	PG&E	Electric Service 03/2025	1,612.86
76963	04/09/2025	04/28/2025	PG&E	Electric Service 03/2025	12,644.45
76964	02/28/2025	04/28/2025	Schaaf & Wheeler	ASP Booster Station - QC Review; Bayer St Pipeline, CA Ave Pipeline, Patton Pkwy Loop Connector - Project Management; Fire Hydrant Replacement Project - Specs Update; Gigling LS Replacement - Conceptual Site Layout Meetings; Tate Park LS - Plan Reviews; Update District System Maps to Add Ord Easements 02/2025	8,792.00
76965	04/09/2025	04/28/2025	Carollo Engineers, Inc.	Bid Drawings - Gigling Rd Pipeline Replacement	3,138.00
76966	04/18/2025	04/28/2025	Conservation Rebate Program	3290 Michael Dr - Landscape Rebate	1,294.00
76967	04/15/2025	04/28/2025	Monterey County Water Resources Agency	Technical/ Professional Assistance - GSP Development 03/2025	1,992.00
76968	04/08/2025	04/28/2025	ICONIX Waterworks (US), Inc.	General Operations/ Maintenance Supplies	869.85
76969	04/22/2025	04/28/2025	Brigantino & Davis Real Estate Appraisal	Appraisal Report	750.00
76970	04/15/2025	04/28/2025	AT&T	Phone and Alarm Line Services 04/2025	126.83
76971	04/15/2025	04/28/2025	HPS West, Inc.	(10) 2" MS Bronze Meters with Allegro Register	9,622.66
76972	04/21/2025	04/28/2025	City of Seaside	City Utility Tax 01/2025 - 03/2025	22,263.69
76973	04/10/2025	04/28/2025	InfoSend, Inc.	Customer Billing Statements 02/2025 - 03/2025; Additional Inserts; Maintenance/ IVR Transaction Fees 03/2025; Programming Fee - Past Due Notice, Remit Address, Barcode Changes	13,946.21
76974	04/10/2025	04/28/2025	All American Mailing Inc	2024 CCR Mailer	6,300.60
76975	04/22/2025	04/28/2025	Conservation Rebate Program	4610 Peninsula Point Dr - (2) Toilet Rebates	150.00
76976	04/18/2025	04/28/2025	Conservation Rebate Program	305 Normandy Rd - Washer Rebate	150.00
76977	04/01/2025	04/28/2025	Greenwaste Recovery, Inc.	Garbage Collection & Recycling Services 04/2025	899.94
501902	03/04/2025	04/01/2025	ACWA/ JPIA	Medical, Dental, Vision, EAP Insurance 04/2025	99,298.62
501903	03/13/2025	04/01/2025	CWEA - Monterey Bay Section	Membership, Grade I Electrical/ Instrumental, Grade I/ II Collection System Certification Renewals	1,501.00
501904	03/21/2025	04/01/2025	Employnet, Inc.	Temporary O&M Admin Assistant 02/24 - 03/13; Temporary Customer Service Representative 02/24 - 03/06	6,245.15
501905	03/18/2025	04/01/2025	Principal Life	Employee Paid Benefits 04/2025	327.56
501906	02/10/2025	04/01/2025	Lincoln National Life Insurance Company	Life, Disability, AD&D Insurance 03/2025	3,838.23
501907	03/24/2025	04/01/2025	Employee Reimbursement	Boot Benefit - Water Resources	220.77
501908	02/27/2025	04/01/2025	Federico Embroidery	Uniform Benefit - (2) Administration	440.76
501909	03/17/2025	04/01/2025	Employee Reimbursement	Boot Benefit - Water Resources	174.80

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
501910 -					
501911	04/04/2025	04/04/2025	Board Compensation Checks and Direct Deposit	Board Compensation 03/2025	646.45
ACH	04/04/2025	04/04/2025	Internal Revenue Service	Board Compensation 03/2025	107.10
ACH	04/11/2025	04/11/2025	Payroll Direct Deposits	Payroll Ending 04/04/25	157,052.38
ACH	04/11/2025	04/11/2025	CalPERS	Payroll Ending 04/04/25	41,450.72
ACH	04/11/2025	04/11/2025	Empower Retirement	Payroll Ending 04/04/25	20,730.12
ACH	04/11/2025	04/11/2025	Internal Revenue Service	Payroll Ending 04/04/25	68,486.64
ACH	04/11/2025	04/11/2025	State of California - EDD	Payroll Ending 04/04/25	15,689.16
ACH	04/11/2025	04/11/2025	WageWorks, Inc.	Payroll Ending 04/04/25	2,247.53
501912	03/25/2025	04/15/2025	AFLAC	Employee Paid Benefits 03/2025	1,903.40
501913	03/28/2025	04/15/2025	Employnet, Inc.	Temporary O&M Admin Assistant 03/17 - 03/20	957.00
501914	03/24/2025	04/15/2025	WageWorks, Inc.	FSA Admin Fees 03/2025	212.00
501915	03/27/2025	04/15/2025	Federico Embroidery	Uniform Benefit - (2) Engineering	239.05
501916	03/17/2025	04/15/2025	Transamerica Life Insurance Company	Employee Paid Benefits 03/2025	313.96
501917	03/31/2025	04/15/2025	Cintas Corporation No. 630	Uniforms, Towels, Rugs 03/2025	1,354.84
501918	04/11/2025	04/16/2025	Teamsters Local Union No. 856	Payroll Ending 04/04/25	777.00
501919	03/25/2025	04/21/2025	Becks Shoe Store, Inc. - Salinas	Boot Benefit - (2) O&M	464.31
501920	04/14/2025	04/21/2025	ACWA Joint Power Ins Authority	Workers Compensation Insurance 01/01/2025 - 03/31/2025	20,488.07
501921	04/01/2025	04/21/2025	ACWA/ JPIA	Medical, Dental, Vision, EAP Insurance 05/2025	108,947.90
501922	03/31/2025	04/21/2025	Federico Embroidery	Uniform Benefit - Engineering, Water Resources, Board Member	429.99
501923	02/28/2025	04/21/2025	Regional Government Services Authority	Classification/ Compensation Study, Human Resource Consulting Services 02/2025	11,532.25
ACH	04/25/2025	04/25/2025	Payroll Direct Deposits	Payroll Ending 04/18/25	153,610.69
ACH	04/25/2025	04/25/2025	CalPERS	Payroll Ending 04/18/25	41,499.74
ACH	04/25/2025	04/25/2025	Empower Retirement	Payroll Ending 04/18/25	19,539.36
ACH	04/25/2025	04/25/2025	Internal Revenue Service	Payroll Ending 04/18/25	67,507.47
ACH	04/25/2025	04/25/2025	State of California - EDD	Payroll Ending 04/18/25	14,786.11
ACH	04/25/2025	04/25/2025	WageWorks, Inc.	Payroll Ending 04/18/25	2,247.53
Total Disbursements for April 2025					3,348,825.13

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 12-B

Meeting Date: May 19, 2025

Prepared By: Paula Riso

Approved By: Remleh Scherzinger, PE

Agenda Title: Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of April 21, 2025

Staff Recommendation: Approve the draft minutes of the April 21, 2025 regular joint Board/GSA meeting.

Background: *Strategic Plan, Mission Statement – Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.*

Discussion/Analysis: The draft minutes of April 21, 2025 are provided for the Board to consider approval.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: ☐ Yes ☒ No **Funding Source/Recap:** None

Other Considerations: The Board can suggest changes/corrections to the minutes.

Material Included for Information/Consideration: Draft minutes of April 21, 2025.

Action Required: ☐ Resolution ☒ Motion ☐ Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____



Marina Coast Water District

Marina Coast Water District

Regular Board Meeting/Groundwater Sustainability Agency Board Meeting
April 21, 2025

Draft Minutes

1. Call to Order:

President Morton called the meeting to order at 6:02 p.m. on April 21, 2025 at 920 2nd Avenue, Suite A, Marina, California.

2. Roll Call:

Board Members Present:

Gail Morton – President
Jan Shriner – Vice President
Brad Imamura
Thomas P. Moore – arrived at 6:03 p.m.
Stacey Smith

Board Members Absent:

None.

Staff Members Present:

Remleh Scherzinger, General Manager
Roger Masuda, District Counsel
Derek Cray, Operations and Maintenance Manager
Mary Lagasca, Director of Administrative Services
Garrett Haertel, District Engineer
Patrick Breen, Water Resources Manager
Andrew Racz, Senior Engineer
Jack Gao, Projects Manager
Teo Espero, Information Technology Administrator
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

Andy Sterbenz, Schaaf & Wheeler Consulting Civil Engineers
Reinel Lagman, MCWD
Andreas Baer, City of Seaside
Amp Media

3. Pledge of Allegiance:

Roger Masuda, District Counsel, led everyone present in the pledge of allegiance.

Mr. Scherzinger noted that staff is replacing Item 10-I with a new version showing the proposed construction contract with Golden State Construction who was compliant with the bid request.

4. Public Hearing:

President Morton opened the Public Hearing at 6:06 p.m.

- A. Conduct a Public Hearing: Adopt Finding that the Ordinance is Exempt from the California Environmental Quality Act; Consider Waiving the Reading of Ordinance No. 64 in its Entirety; and, Consider the Second Reading of Ordinance No. 64, an Ordinance Amending Title 3, Water Service System, Chapter 3.28 Cross-Connection Control, Sections 3.28.010, 3.28.020, 3.28.030, 3.28.040, 3.28.050, 3.28.060, and Adding Section 3.28.025 of the Marina Coast Water District Code in Accordance With Updated State Law:

Mr. Derek Cray, Operations and Maintenance Manager, introduced this item and gave a brief presentation going over the new requirements regarding cross-connection in the potable water system. The Board asked clarifying questions.

There were no comments or questions from the public.

President Morton closed the Public Hearing at 6:20 p.m.

Director Moore made a motion to waive the reading of Ordinance No. 64 in its entirety for the second reading of Ordinance No. 64, an Ordinance Amending Title 3, Water Service System, Chapter 3.28 Cross-Connection Control, Sections 3.28.010, 3.28.020, 3.28.030, 3.28.040, 3.28.050, 3.28.060, and Adding Section 3.28.025 of the Marina Coast Water District Code in accordance with updated State Law. Director Smith seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

Director Moore made a motion to find the Ordinance is exempt from the California Environmental Quality Act. President Morton seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

Agenda Item 4-A (continued):

Director Moore made a motion to adopt Ordinance No. 64, an Ordinance Amending Title 3, Water Service System, Chapter 3.28 Cross-Connection Control, Sections 3.28.010, 3.28.020, 3.28.030, 3.28.040, 3.28.050, 3.28.060, and Adding Section 3.28.025 of the Marina Coast Water District Code in accordance with updated State Law. Director Smith seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

- B. Set a Public Hearing Date for May 19, 2025 to Receive the 2025 Marina Coast Water District's Recruitment and Vacancy Report for Fiscal Year 2024-2025:

Ms. Mary Lagasca, Director of Financial Services, introduced this item and gave a brief presentation on the background of AB 2561. She noted that the Board needs to set a public hearing for May 19th to receive the District's report prior to approving the District's budget for FY 2025-2026.

President Morton made a motion to set a Public Hearing date for May 19, 2025 to receive the 2025 Marina Coast Water District's Recruitment and Vacancy Report for Fiscal Year 2024-2025. Director Smith seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

5. Public Comment on Closed Session Items:

There were no comments made.

The Board entered into closed session at 6:30 p.m. to discuss the following items:

6. Closed Session:

- A. Pursuant to Government Code 54956.9(d)(2)
Conference with Legal Counsel – Threat of Potential Litigation
One Potential Case
- B. City of Marina, Monterey Peninsula Water Management District, Marina Coast Water District, and Marina Coast Water District Groundwater Sustainability Agency v. California Coastal Commission, et al. (California American Water Company, Real Party in Interest), Monterey County Superior Court Case No. 22CV004063 (Petition for Writ of Mandate and Complaint for Declaratory and Injunctive Relief)

Agenda Item 6 (continued):

- C. Pursuant to Government Code 54957
Public Employee Performance Evaluation
Title: General Manager

The Board ended closed session at 9:05 p.m. President Morton reconvened the meeting to open session at 9:11 p.m.

7. Reportable Actions Taken During Closed Session:

President Morton stated that there were no reportable actions taken in closed session.

8. Oral Communications:

No comments were made.

9. Receive a Presentation on the Proposed FY 2025-2026 District Operating and CIP Budget and Provide Direction Regarding Preparation of the Final Budget Documents:

Ms. Lagasca gave a presentation of the proposed FY 2025-2026 District Operating and CIP Budget. She reviewed the revenue assumptions and gave a summary of expenses for FY 2025. The Board asked clarifying questions such as why the Board should waive Section 6.08.070 of the District Code, revenue income, and the Board training budget.

Vice President Shriner made a motion to continue the meeting until 11:00 p.m. or to the General Manager comments.

Director Moore made a motion to continue the meeting to complete the Consent Calendar and Action Item. Vice President Shriner seconded the motion.

President Morton made a substitute motion to continue to 10:20 p.m. Director Smith seconded the motion. The motion was passed by the following vote:

Director Imamura	-	No	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

Discussion on the Proposed FY 2025-2026 Budget and Board member training continued.

10. Consent Calendar:

Director Imamura asked to pull Agenda Item 10-A from the Consent Calendar.

Agenda Item 10 (continued):

Director Moore made a motion to approve the Consent Calendar consisting of items: B) Approve the Draft Minutes of the Special Joint Board/GSA Meeting of March 11, 2025; C) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of March 17, 2025; D) Receive the 1st Quarter 2025 MCWD Water Consumption and Wastewater Flow Report; E) Receive a Status Report Update on Current Capital Improvement Projects; F) Adopt Resolution No. 2025-20 to Accept the Infrastructure Improvements Installed Under a Water, Sewer, and Recycled Water Infrastructure Agreement between Marina Coast Water District and Millrose California Holdings, LLC, for the Sea Haven Phase 4A Development Project; G) Adopt Resolutions No. 2025-21 to Award a Construction Contract to SoCall Pacific Construction Corp dba National Coating & Lining Company for General Construction Services for the Construction of Reservoir 2 Improvements and Recoating (CIP OW-0330); H) Adopt Resolutions No. 2025-22 to Award a Construction Contract to Randazzo Enterprises for General Construction Services to Support Demolition Efforts as Part of Corp Yard Demolition (CIP OW-2401); I) Adopt Resolution No. 2025-23 to Award a Construction Contract to Golden State Construction for General Construction Services for the Construction of the Inter-Garrison Pipeline Upsizing Project (OW-2421); J) Adopt Resolution No. 2025-24 to Award a Contract to Schaaf & Wheeler for the Design of the Gigling Lift Station Replacement (CIP OS-0218); K) Adopt Resolution No. 2025-25 to Amend the FY 2024-2025 Capital Improvement Program Budget to Fully Fund the Imjin Parkway Sanitary Sewer Manhole Rehabilitation Project (OS-0350) and Award a Construction Contract to Garney Pacific, Inc. for General Construction Services for the Construction of the Imjin Parkway Sanitary Sewer Manhole Rehabilitation Project; L) Adopt Resolution No. 2025-26 to Amend the FY 2024-2025 Capital Improvement Program Budget to Fully Fund the Lightfighter Drive Sanitary Sewer Manhole Rehabilitation Project (OS-2305) and Award a Construction Contract to Garney Pacific, Inc. for General Construction Services for the Construction of the Lightfighter Drive Sanitary Sewer Manhole Rehabilitation Project; and, M) Adoption of Resolution No. 2025-27 to Amend the Marina Coast Water District Conflict of Interest Code by Updating Position Titles. President Morton seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

A. Receive and File the Check Register for the Month of March 2025:

Director Imamura questioned checks made to Harris & Associates and Brigantino & Davis Real Estate Appraisal. Mr. Haertel stated that Harris & Associates performs construction inspections on developments to ensure they meet District standards, and Brigantino & Davis performs appraisals on such things as easements for the District.

Agenda Item 10-A (continued):

Director Imamura made a motion to receive and file the check register for the month of March 2025. Director Moore seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

11. Action Items:

- A. Adopt Resolution No. 2025-28 to Amend the FY 2024-2025 Capital Improvement Budget to fund the Del Monte Boulevard Sanitary Sewer Pipe (CIP OS-2306):

Mr. Haertel introduced this item.

Director Moore made a motion to adopt Resolution No. 2025-28 to Amend the FY 2024-2025 Capital Improvement Budget to fund the Del Monte Boulevard Sanitary Sewer Pipe (CIP OS-2306). Director Smith seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

12. Informational Items:

This item was not discussed.

13. Board Member Requests for Future Agenda Items:

This item was not discussed.

14. Director's Comments:

This item was not discussed.

15. Adjournment:

The meeting was adjourned at 10:20 p.m.

APPROVED:

Gail Morton, President

ATTEST:

Paula Riso, Deputy Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 12-C

Meeting Date: May 19, 2025

Prepared By: Mary Lagasca, CPA

Approved By: Remleh Scherzinger, PE

Agenda Title: Receive the First Quarter Investment Report for Calendar Year 2025

Staff Recommendation: The Board receives the Marina Coast Water District Quarterly Investment Report for 2025.

Background: *Strategic Plan, Objective 3.2 – Finances are well managed to provide adequate revenue and avoid volatile rates.*

In accordance with California Government Code Section 53646 and the District's Investment Policy, staff are required to provide a quarterly investment report to the Board of Directors. The report is intended to provide transparency and assurance that the District's funds are invested safely, prudently, and in compliance with applicable State laws and the District's adopted investment guidelines.

Discussion/Analysis: As of March 31, 2025, the District's total investment portfolio had a book value of \$48,569,124, with interest earnings totaling \$496,075 for the first quarter of the calendar year. The District's portfolio remains well-diversified, balancing liquidity, safety, and yield. The current investment composition is as follows:

- Certificates of Deposit (CDs) – 22% of the portfolio is held in CDs with Mechanics Bank, yielding an average interest rate of 4.25%.
- Local Agency Investment Fund (LAIF) – 15% of the portfolio is invested in LAIF, which earned an interest rate of 4.48% during the quarter.
- California Cooperative Liquid Assets Securities System (CA CLASS) – 18% of funds are placed in CA CLASS, a pooled investment program managed under a Joint Powers Authority, with a quarterly return of 4.40%.
- General Checking, Savings, and Money Market Accounts – 45% of funds are held in a combination of operational checking accounts (non-interest bearing) and interest-bearing savings and money market accounts, the latter yielding an average of 4.58%.

The District's investments continue to perform well, even as interest rates have begun to decline over the past year. Despite this trend, returns remain strong across all investment vehicles. During Calendar Year 2024, the District realized a \$7.2 million increase in total investments and a 66% increase in interest earnings compared to the prior year. As of the first quarter of 2025, the portfolio has grown by an additional \$1.76 million, demonstrating the continued strength and prudent management of the District's investment strategy.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: _____ Yes X No

Funding Source/Recap: None

Other Considerations: None.

Material Included for Information/Consideration: Historical Investment Summary for First Quarter Calendar Year 2025.

Action Required: _____Resolution _____Motion X Review

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____ Abstained_____

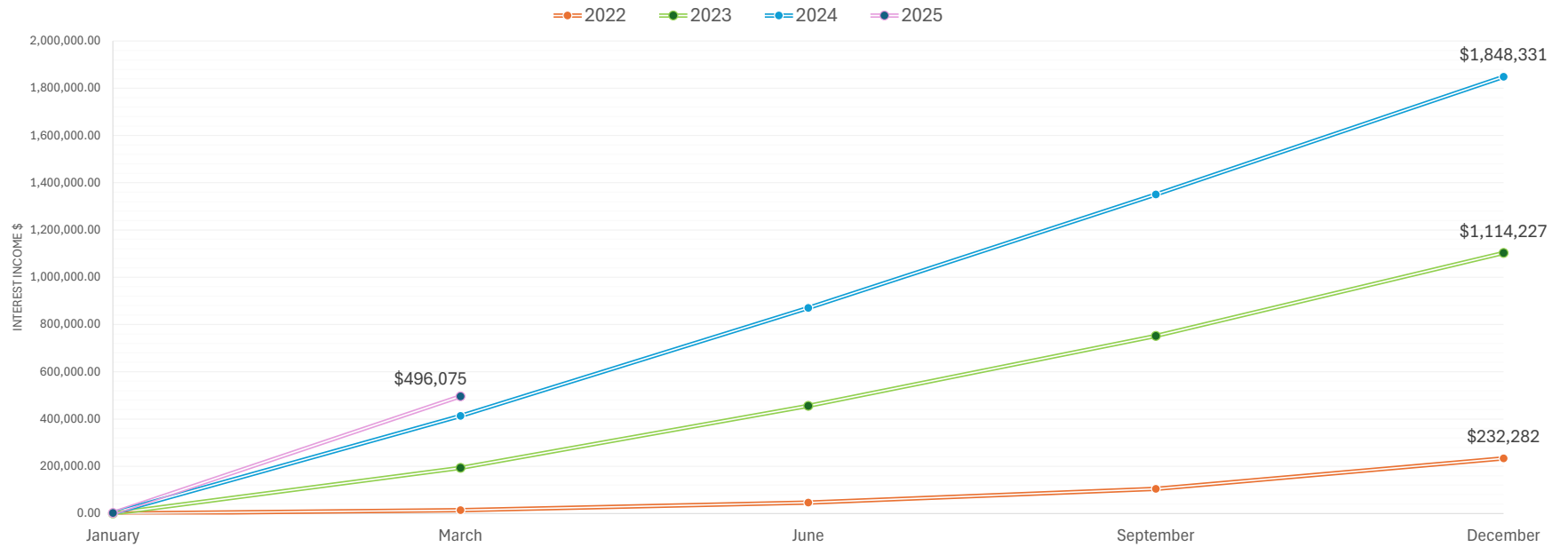
Noes_____ Absent_____

**MARINA COAST WATER DISTRICT
HISTORICAL INVESTMENT SUMMARY
AS OF 03/31/2025**

DEPOSITORY	BALANCE AS OF 12/31/23	YTD INTEREST 12/31/23	RATE	BALANCE AS OF 12/31/24	YTD INTEREST 12/31/24	RATE	BALANCE AS OF 03/31/25	YTD INTEREST 03/31/25	MATURITY DATE	RATE
Mechanics Bank										
General Checking	2,638,565	-		2,143,583	-		3,305,967	-		
Savings/MMK	12,352,434	326,547	4.86%	15,974,863	550,594	4.67%	16,152,378	177,514		4.58%
Restricted Money Market (MMK)	1,132,302	44,870	4.86%	1,187,356	55,054	4.67%	1,200,550	13,194		4.58%
Savings - Bldg. Removal Fund	1,019,059	37,392	4.86%	1,068,608	49,548	4.67%	1,080,482	11,875		4.58%
Certificate of Deposit	-	8,822	3.50%	-	-		-	-		
Certificate of Deposit	-	17,644	3.50%	-	-		-	-		
Certificate of Deposit	5,000,000	145,397	4.35%	5,124,658	256,755	5.25%	5,260,285	58,240	7/26/25	4.25%
Certificate of Deposit	3,000,000	59,342	4.75%	3,074,795	154,512	5.25%	3,156,171	35,467	8/2/25	4.25%
Certificate of Deposit	2,000,000	9,041	5.00%	2,101,531	100,565	4.25%	2,101,531	22,023	5/29/25	4.25%
PNC Bank										
General Checking	2,047,516	-		-	-		-	-		
Certificate of Deposit	-	34,032	4.55%	-	-		-	-		
Certificate of Deposit	-	45,123	4.50%	-	-		-	-		
Chase Bank										
Savings	-	16	0.00%	-	-		-	-		
State Local Agency Investment Fund (LAIF)	10,381,957	386,001	4.00%	7,258,828	356,995	4.71%	7,343,251	80,922		4.48%
California CLASS				8,871,669	324,308	4.64%	8,968,509	96,840		4.40%
Total Investment	39,571,833	1,114,227	4.06%	46,805,891	1,848,331	4.76%	48,569,124	496,075		4.42%
YTD Change in Ending Balance				7,234,058	66%		1,763,233			

Certificates of Deposit - Purchases of certificates of deposit, in accordance with Section 53635.8 and subdivision (i) of Section 53601, shall not exceed 30% of the agency's total funds. Currently, the District's total CD investment is at 22%

YTD INTEREST INCOME BY QUARTER



Interest Income	2022	2023	2024	2025
Q1	\$ 13,903	\$ 193,290	\$ 412,849	\$ 496,075
Q2	\$ 32,268	\$ 262,411	\$ 457,270	-
Q3	\$ 58,380	\$ 295,927	\$ 480,512	-
Q4	\$ 128,731	\$ 362,599	\$ 497,700	-
Total Interest	\$ 233,282	\$ 1,114,227	\$ 1,848,331	\$ 496,075

Marina Coast Water District Agenda Transmittal

Agenda Item: 13-A

Meeting Date: May 19, 2025

Prepared By: Mary Lagasca, CPA

Approved By: Remleh Scherzinger, PE

Agenda Title: Adopt Resolution No. 2025-31 to Adopt the Marina Coast Water District Operating and Capital Improvement Budget for FY 2025-2026 and Waive Section 6.08.070 of the District Code for FY 2025-2026

Staff Recommendation: Adopt Resolution No. 2025-31 to adopt the Marina Coast Water District Operating and Capital Improvement budget for FY 2025-2026 and waive Section 6.08.070 of the District Code for FY 2025-2026.

Background: *Strategic Plan, 3: FINANCE – Stable and Secure Funding and Affordable Rates – Objective 3.3 – The board receives understandable, timely, and up-to-date financial reports on an approved schedule. Objective 3.2 – Finances are well managed to provide adequate revenue and avoid volatile rates.*

This budget was developed in alignment with the District’s 2024 Strategic Plan, integrating strategic priorities, financial forecasts from the 2024 Rate Study, and infrastructure investment needs. It provides a balanced and sustainable framework for delivering essential services while maintaining financial health.

In February 2025, staff presented the FY 2025–2026 Budget Schedule to the Board of Directors, outlining key milestones in the development process. The Budget and Engineering Committee reviewed the proposed budget in two meetings in April and again in May, providing recommendations that have been incorporated into the final version. On April 21, 2025, the District held a Budget Workshop with the full Board, offering an in-depth review of the proposed budget and allowing for Board discussion and feedback.

Discussion/Analysis: The FY 2025–2026 Budget totals \$50.06 million, reflecting a 15% decrease from the FY 2025 Adopted Budget. The reduction is primarily due to a significant decline in grant-funded capital improvement projects, resulting in a streamlined Capital Improvement Program (CIP) for the year.

Revenue Highlights:

- Operating revenues are projected to increase by 11%, supported by the District’s Five-Year Rate Study and Ten-Year Financial Forecast, along with modest system growth estimates of 0.8% in Marina and 5.2% in Ord.
- Water and sewer service charges remain the District’s primary revenue source and are consistent with year two of the adopted rate structure.
- Recycled water revenues, while part of the 5-year rate structure, remain conservative due to slower-than-anticipated customer connections.
- Developer-related revenues, including capacity fees and meter fees, are based on the forecasted construction of 347 new units (260 in Ord, 87 in Marina), as estimated by engineering staff.

- Water source revenues used to fund the MCWD Groundwater Sustainability Agency (GSA) are allocated based on groundwater pumping and are indexed to the Construction Cost Index (CCI-ENR), which is 1.85% for FY 2026.
- Capacity fees, wheeling charges, and other service charges are also adjusted annually based on CCI-ENR or in accordance with the MCWD Code.
- Interest earnings are budgeted between 3%–4%, in line with current market conditions, and are expected to remain a strong secondary revenue source.
- Capital revenues (e.g., grant reimbursements, FORA building removal funds, bond proceeds) are lower in FY 2026 due to the planned reduction in capital activity and completion of several large projects funded in FY 2025.

Expense Highlights:

- Salaries and benefits are projected to increase by 8%, reflecting:
 - Full-year funding of two positions added in FY 2025 (Controller and Water Resources Technician)
 - A 2.7% cost-of-living adjustment (COLA) based on the San Francisco CPI
 - A 10% increase in healthcare premiums
 - Modest increases in CalPERS retirement contributions (0.47% for Classic Miscellaneous and 1.14% for PEPRA Miscellaneous groups)
 - No increase in full-time equivalent (FTE) positions is proposed for FY 2026
- Department operating budgets reflect a 29% increase over FY 2025, primarily due to:
 - The inclusion of non-cash expenses such as depreciation and amortization, particularly in the Administrative Services Department. These were previously excluded but are now incorporated for improved transparency and alignment with industry standards.
 - Insurance premium increases ranging from 15% to 30% across general liability, workers' compensation, and property coverage.
 - Higher interest expenses resulting from the interfund loan and bonds issued in FY 2025.
 - 100% increase in the Board Conference budget.
 - Most other departments are budgeting conservatively or below FY 2025 levels, reflecting cost containment and operational efficiency efforts.
- Capital outlay is budgeted at \$23 million, with:
 - 43% allocated to capital replacement projects
 - 36% to capacity-related expansion
 - 21% supported by grants, developer contributions, or other external sources
- Debt service obligations increase by 14%, largely due to the FY 2025 interfund loan. The 2024 bond issuance defers principal repayment until FY 2038, and the 2025 bond refinanced the District's 2015 bonds, providing long-term savings.

Based on input from the April Budget Workshop, the May Budget and Engineering Committee meeting, and subsequent staff refinements, the budget has been updated and included for the Board's final review. There are no major revisions from the version presented during the workshop. Changes are limited to minor corrections and the addition of new budget sections to enhance clarity and provide additional context to readers. A detailed list of revisions has been provided to the Board for reference.

In conclusion, the FY 2026 Budget is a strategic, balanced, and forward-looking financial plan. It supports long-term infrastructure investment, operational excellence, and financial resilience. Staff

recommends adoption to ensure timely execution of District priorities and continued alignment with the Board’s strategic goals.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: ___Yes ___X___No **Funding Source/Recap:** None

Other Considerations: None.

Materials Included for Information/Consideration: Resolution No. 2025-31; List of Revisions to the May 19, 2025 version of the FY 2025-2026 District Budget; and FY 2025-2026 District Budget dated May 19, 2025 (provided separately).

Action Required: ___X___Resolution ___Motion ___Review

Board Action

Motion By_____	Seconded By_____	No Action Taken_____
Ayes_____	Abstained_____	
Noes_____	Absent_____	

May 19, 2025

Resolution No. 2025-31
Resolution of the Board of Directors
Marina Coast Water District

Adopt the Marina Coast Water District Budget for FY 2025-2026 and Waive Section 6.08.070 of the District Code for FY 2025-2026

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), a regular meeting duly called and held on May 19, 2025 at 920 Second Avenue, Suite B, Marina California as follows:

WHEREAS, staff prepared and presented the FY 2025-2026 District Budget that includes projected revenues, expenditures, and capital improvement projects for the six cost centers of the District’s Water, Wastewater, Recycled Water systems, and the MCWD Groundwater Sustainability Agency; and,

WHEREAS, rates, fees and charges; excluding capacity fees for the Marina and Ord Communities were adopted by the Board in Ordinance No. 63; and,

WHEREAS, the District Board reviewed the proposed FY 2025-2026 Budget on April 21, 2025, and provided updates to the document which have been incorporated; and,

WHEREAS, Section 6.08.070 of the District Code provides that twenty-five percent of all monthly charges collected by the District shall be used for long-term water supply projects, but this requirement may be waived by the Board on an annual basis; and,

WHEREAS, the Board finds, based on projected funding mechanisms and requirements, that is in the District’s interest to waive the requirements of Section 6.08.070 of the District Code for FY 2025-2026.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. Adopt Resolution No. 2025-31 to adopt the FY 2025-2026 Budget of the Marina Coast Water District.
2. Waive Section 6.08.070 of the District Code for FY 2025-2026.

PASSED AND ADOPTED on May 19, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors_____

Noes: Directors_____

Absent: Directors_____

Abstained: Directors_____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2025-31 adopted May 19, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 13-B

Meeting Date: May 19, 2025

Prepared By: Garrett Haertel, PE

Approved By: Remleh Scherzinger, PE

Agenda Title: Fire Water System Preparedness Response Project – Update

Staff Recommendation: Receive update on the project activities related to Fire Water System Preparedness Response (F-WSPR) Project.

Background: *Strategic Plan, Goal No. 4 – INFRASTRUCTURE: Reliable, Cost-Effective, and Sustainable Facilities and Properties. The District will develop a comprehensive plan to guide the use of its properties and the renewal and replacement of facilities for timeliness, cost-effectiveness, and maximum long-term benefit.*

OBJECTIVE 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.

OBJECTIVE 4.2: The comprehensive, long-term facility plan is funded.

OBJECTIVE 4.5: The District is prepared to mitigate and recover from unplanned events and will maintain cybersecurity.

Goal No. 5 – ENGAGEMENT: Communicate and Engage Effectively with Customers, Partners, and Stakeholders. The District views providing quality service and building understanding and garnering support from its customers as fundamental to its success. Additionally, it recognizes the importance of actively engaging and collaborating with neighboring entities across the region.

OBJECTIVE 5.1: Customers understand the services the District provides, where to learn more, and how to get their questions answered.

OBJECTIVE 5.4: The District's Board and Staff develop and maintain productive, mutually beneficial collaborative partnerships with the County, municipalities, neighboring water providers, and other stakeholders.

Goal No. 6 – STEWARDSHIP: Resilient and Sustainable Facilities and Operations. The District will continue to implement its comprehensive climate action plan. It will conduct thorough assessments of its facilities and properties to identify climate-related risks.

OBJECTIVE 6.4: The District works with innovative research and resulting forecasts to improve resilience to the impacts of rising sea levels, storm intensification, coastal erosion, fires, and more.

Marina Coast Water District (MCWD) has undertaken extensive preparations to maintain services during emergencies and support firefighters and local firefighting efforts. However, in light of the devastating wildfire events in Los Angeles earlier this year, and other parts of California, it is imperative that MCWD engages in comprehensive Fire Water System Preparedness Response (F-WSPR). The goal is to assess the water system's readiness and capacity to support firefighting efforts during large-scale fire events beyond existing code requirement design. This effort is estimated to cost approximately \$75,000 and use funds from the Engineering Department Operating Budget.

Discussion/Analysis: The following update will review current conditions, previous activities, and steps to be taken to prepare and implement the F-WSPR Project.

The District has previously taken extensive measures to ensure services continue even during emergencies, in summary:

24/7 crew availability. District crews are available every day and around the clock to respond to emergencies and serve our customers. They've proven their commitment by working through nights, weekends, and holidays, to deliver reliable service.

Reliable backup power. Every essential water pumping station is equipped with a permanent backup generator, ensuring continued operation even during power outages. In addition, each critical station can also be quickly connected to a portable, towed generator as a secondary backup, and staff maintains an in-house reliable fuel supply to keep things running.

Advanced remote monitoring & control. Sophisticated monitoring systems allow MCWD to control pumps and other infrastructure remotely, speeding up response times, reducing costs, and enhancing service efficiency, especially in times of crisis. High- and low-pressure alarms are tied to each pressure station and contact the Standby Operator immediately in the event of a drop or spike in pressure.

Redundant communication systems. In emergencies, clear communication is critical. That's why MCWD has implemented multiple, redundant communication systems so staff can remain in contact with each other and critical facilities, even if one communication system goes down.

Water storage reservoirs. The District has constructed over 13 million gallons of storage tanks that provide water for emergencies, meet needs during high water use days, and lower electrical pumping costs. Additional reservoirs are planned to be constructed in the coming years.

Parallel and Interconnected Pipelines. The District has added parallel and redundant pipelines and additional interconnections so that if one part of the water system is cut off in an emergency, it can be served by other parts of the system. This also improves overall system flow capacity.

Large well capacity. In a large-scale emergency, such as a fire, staff can immediately draw from substantial supplies in water storage reservoirs. In addition, District wells can pump up to 13,500 gallons per minute, enough to fill a typical household pool in about 90 seconds.

Redundant connections for backup water supply. In the event of an emergency, staff can quickly move water between different parts of the system to ensure the community has access to backup supplies as needed.

Fire hydrant maintenance and standards. The District tested and serviced all its hydrants within the last two years and painted them to make them more visible in an emergency. The District also requires that new residential hydrants be 300 feet apart, which is less than (closer together than) the 500 feet National Fire Protection Association (NFPA) requirements.

Strong partnerships with local fire departments. The District has established strong, ongoing collaborations with local fire departments, particularly the Marina Fire Department. Together, we've developed detailed emergency procedures to manage a wide range of potential crises.

The activities described below will outline the steps for modeling and assessing MCWD's water infrastructure to meet current and potentially updated fire suppression needs and identify potential steps to modify the water system capabilities.

Steps to be taken to prepare and implement the F-WSPR Project include the following:

- Evaluate the water system for compliance with the current fire code requirements.
- Convene a Fire Technical Advisory Committee (FTAC) of local fire authorities to define a large-scale fire event.
- Evaluate the water system to meet the needs of the large-scale fire defined by the FTAC, field test the defined parameters with FTAC members, and develop a Technical Memorandum (TM) outlining potential water system upgrades or operational modifications.
- Present the Fire Preparedness TM to local jurisdictions and the public, as well as the MCWD Board of Directors, for review and acceptance.

Each of the steps for the F-WSPR Project are further defined below.

- **Evaluate the water system for compliance with the current fire code requirements.**
 - Test the existing water system computer model based on the current fire code and current system conditions to understand present capabilities and identify potential areas for improvement in meeting current fire suppression needs. The model will include water storage, hydrants, and piping capacity to support firefighting operations.
 - Develop a summary report and present it to the MCWD Board of Directors for review, comment, and acceptance. The report will highlight system capabilities related to current fire code and describe potential improvements if required.
 - Inform the public of the project via extensive outreach, including updates in District Board of Director's meetings.
- **Convene a Fire Technical Advisory Committee (FTAC) of local fire authorities to define a large-scale fire event.**
 - Establish a FTAC of local fire authorities. Proposed fire authorities include:
 - City of Marina Fire Department
 - City of Seaside Fire Department
 - Presidio of Monterey Fire Department
 - Monterey County Regional Fire District
 - North County Fire District
 - California Department of Forestry and Fire Protection (Cal-Fire)
 - Monterey County Fire Chief's Association
 - FTAC will define the parameters of a large-scale fire, including requested water flow capacities, hydrant accessibility, and firefighting strategies. They would also identify suggestions for communication, collaboration, and integration of the MCWD's water system into firefighting strategies.
- **Evaluate the water system to meet the needs of the large-scale fire defined by the FTAC, field test the defined parameters with FTAC members, and develop a Technical Memorandum (TM) for potential water system upgrades or operational modifications.**
 - Incorporate the FTAC-defined large-scale fire parameters into the water system model.
 - Coordinate with the FTAC to deploy real-world assets into the MCWD service area per the large-scale fire parameters and field test the water system.
 - Integrate the data collected from the field test to calibrate the water system model and run the model to determine full system capabilities.
 - Create a detailed report outlining the MCWD water system's capabilities related to fire suppression requirements during a large-scale fire. The report may include, for example:

- Numbers of hydrants available at full capacity for a defined extended period.
 - Estimated operational parameters for the system during a large-scale fire.
 - Potential infrastructure upgrades or modifications (storage tanks, pipelines, hydrants) to meet large-scale fire parameters.
 - Cost estimates for the proposed improvements.
 - Water quality and other potential impacts of proposed improvements.
- Reconvene the FTAC to report findings:
 - Discuss collaborative strategies for utilizing the MCWD water system and other regional planning and permitting mechanisms for strategic, large-scale fire management.
- Prepare a comprehensive Fire Water System Preparedness Response (F-WSPR) Technical Memorandum (TM) consolidating the findings from the previous steps, for example:
 - Current system readiness and capacity.
 - Potential infrastructure upgrades and enhancements.
 - Cost estimates for all recommended improvements.
 - Potential regional planning, permitting, and other fire preparedness improvements.
- **Present the Fire Preparedness Technical Memorandum (TM) to local jurisdictions and the public, as well as the MCWD Board of Directors, for review and acceptance.**
 - Present to local city councils, County Board of Supervisors, and fire jurisdictions, communicate to the public via social media, web, and hold a public meeting.
 - Update and finalize the report for presentation to the District Board of Directors for review, comment, and acceptance.

The F-WSPR Project aims to assess MCWD's water system capabilities and ensure they are fully understood. By modeling the system, collaborating with local fire authorities, and preparing for potential fire scenarios, MCWD will be better positioned to help safeguard the community and its infrastructure.

MCWD is dedicated to delivering safe, sustainable water and wastewater services while preparing for whatever challenges may arise.

Environmental Review Compliance: None required.

Climate Adaptation: The District's goal is to improve resilience to the impacts of climate change, which can affect the frequency and duration of large-scale fire events in the arid west. By understanding water system capabilities to react to large-scale fire events, and by supporting the community at large in dealing with fire events within the District's service area, the District is working to adapt to the ever-changing climate.

Financial Impact: _____ Yes ___X___ No **Funding Source/Recap:** None

Other Considerations: None.

Material Included for Information/Consideration: None.

Action Required: _____Resolution _____Motion ___X___Review

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____

Abstained_____

Noes_____

Absent_____