



MARINA COAST WATER DISTRICT & GROUNDWATER SUSTAINABILITY AGENCY

920 SECOND AVENUE, MARINA, CA 93933-6009

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DIRECTORS

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President

JAN SHRINER
Vice President

BRAD IMAMURA
THOMAS P. MOORE
STACEY SMITH

Agenda

**Regular Board Meeting, Board of Directors
Marina Coast Water District**

and

**Regular Board Meeting, Board of Directors
Marina Coast Water District Groundwater Sustainability Agency**

920 2nd Avenue, Marina, California

Monday, November 17, 2025, 6:00 p.m. PST

Members of the public may attend the Board meeting in person or can attend remotely via Zoom conference.

Members of the public participating by Zoom will be placed on mute during the proceedings and will be acknowledged only when public comment is allowed, after requesting and receiving recognition from the Board President. Persons who are participating via telephone will need to press *9 to be acknowledged for comments. Public comment on the action item can also be submitted in writing to Paula Riso at priso@mcwd.org by 9:00 am on Monday, November 17, 2025; such comments will be distributed to the MCWD Board before the meeting.

This meeting may be accessed remotely using the following Zoom link:

<https://us02web.zoom.us/j/87258365676?pwd=nQkLXNPAhz9pLDhZ8ohxSOsbJ91mFJ.1>

Passcode: 836067

To participate via phone: 1-669-900-9128; Meeting ID: 872 5836 5676 Passcode: 836067

Our Mission: Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**

This agenda is subject to revision and may be amended prior to the scheduled meeting. Pursuant to Government Code section 54954.2(a)(1), the agenda for each meeting of the Board shall be posted at the District offices at 920 2nd Avenue, Marina. A complete Board packet containing all enclosures and staff materials will be available for public review on the District website, Wednesday, November 12, 2025. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5931.

4. **Public Hearing**

- A. [Conduct a Public Hearing: Consider Waiving the Reading of Ordinance No. 65 in its Entirety; and, Consider the Second Reading of Ordinance No. 65, an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers, Sections 5.20.050, and 5.20.060, and Adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code in Accordance with Updated Standards and Requirements for the Reduction of Fats, Oil, and Grease in Public Sewer Systems](#)
(Page 1)

5. **Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board. Disruptive behavior may result in the removal of the individual responsible.*

6. **Consent Calendar**

- A. [Receive and File the Check Register for the Month of October 2025](#)
(Page 14)
- B. [Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of October 20, 2025](#)
(Page 22)
- C. [Receive the Third Quarter Investment Report for Calendar Year 2025](#)
(Page 28)
- D. [Receive a Status Report Update on Current Capital Improvement Projects](#)
(Page 32)
- E. [Adopt Resolution No. 2025-54 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fund Capital Improvement Program\) Project MW-2518 Water Distribution Pipeline Upsizing Project \(MW-2518\)](#)
(Page 49)
- F. [Adopt Resolution No. 2025-55 to Amend the FY 2025-2026 Capital Improvement Program Budget and Award a Construction Contract to Granite Rock Company for General Construction Services for the Construction of California Avenue Water Main Project \(MW-0321\)](#)
(Page 53)
- G. [Adopt Resolution No. 2025-56 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Solar Energy and Battery Storage Project \(WD-2405\)](#)
(Page 57)
- H. [Adopt Resolution No. 2025-57 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fund Water Improvements Coinciding with the City of Marina's Imjin Parkway Widening Project \(OW-2420\)](#)
(Page 62)
- I. [Adopt Resolution No. 2025-58 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Gigling Sanitary Sewer Lift Station Replacement Project Design \(OS-0218\)](#)
(Page 66)

- J. [Adopt Resolution No. 2025-59 to Amend the FY 2025-2026 Capital Improvement Program Budget and Award a Construction Contract to Golden State Construction & Utility, Inc. for General Construction Services for the Construction of the Gigling Road Water Pipeline Replacement Project \(OW-0201\)](#)
(Page 70)

- K. [Adopt Resolution No. 2025-60 to Accept the Infrastructure Improvements Installed Under a Water, Sewer, and Recycled Water Infrastructure Agreement between Marina Coast Water District and Lightfighter Village GP, LLC for the Lightfighter Village Development in Marina, CA](#)
(Page 74)

7. Action Items

- A. [Accept the Annual Comprehensive Financial Report and the Independent Auditor's Report for the Fiscal Year ended June 30, 2025](#)
(Page 86)
- B. [Adopt Resolution No. 2025-61 to Consider an Amendment to the FY 2025-2026 Budget in the Amount of \\$10,000 for the Board of Directors Training Budget](#)
(Page 88)

8. Informational Items *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

- A. General Manager's Report
- B. Committee and Board Liaison Reports
1. Executive Committee
 2. M1W Board Member Liaison

9. Board Member Requests for Future Agenda Items

10. Director's Comments *Director reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District matters.*

11. Adjournment *Set or Announce Next Meeting(s), date(s), and time(s):*

Regular Meeting: Monday, December 15, 2025, 6:00 p.m.

Marina Coast Water District Agenda Transmittal

Agenda Item: 4-A

Meeting Date: November 17, 2025

Prepared By: Derek Cray

Approved By: Remleh Scherzinger

Agenda Title: Conduct a Public Hearing; Consider the Second Reading of Ordinance No. 65, an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers, Sections 5.20.050, and 5.20.060, and Adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code, in Accordance with Updated Standards and Requirements for the Reduction of Fats, Oil, and Grease in Public Sewer Systems

Staff Recommendation: Open the public hearing, conduct or waive the second reading of Ordinance No. 65 adopting an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers Sections 5.20.050, and 5.20.060, and adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code.

Background: *Strategic Plan Goal No. 4. Infrastructure: Reliable, Cost-Effective, and Sustainable Facilities and Properties;*
Strategic Plan Goal No. 5. Engagement: Communicate and Engage Effectively with Customers, Partners, and Stakeholders.

The Marina Coast Water District (District or MCWD) adopted Ordinance 02 in 1967, which governs Source Control regarding grease traps and grease interceptors within Title 5 of the District Code (amended in 2003). The District's wastewater collection system is regulated by the State Water Resources Control Board (State Board) under the general Statewide Waste Discharge Requirements, Order WQ 2022-0103-DWQ, which became effective June 05, 2023.

At the September 22, 2025, regularly scheduled MCWD board meeting, District staff presented an updated Ordinance No. 65 for the Board of Directors (BOD) review. The BOD requested additional items to be incorporated into the ordinance at that time. Therefore, at the following Board Meeting on October 20, 2025, District staff presented the revised ordinance with additional changes per the BOD direction, at which time the BOD introduced and waived the first reading of the updated ordinance.

Discussion/Analysis: The District enforces Fats, Oil and Grease (FOG) through its Source Control program, which is undertaken by the Operations and Maintenance (O&M) department. A significant source of grease in the District's wastewater collection system comes from food establishments that provide food preparation services. Occurrences of FOG within the District's wastewater collection system can lead to pipe blockages, resulting in sewer spills, health and safety concerns, and potentially significant fines from the State Board.

Therefore, the District's goal is to reduce and/or eliminate FOG in the District's collection system through education and enforcement activities. Recently, the O&M department updated its Sewer System Management Plan, which was approved in June 2025. Since the adoption of the plan, the District has enhanced its outreach program by utilizing email notifications, social media, as well as newspaper articles and radio, through the District's internal Public Relations (PR) firm, or through the Southern Monterey Bay Discharges Group, of which the District is a member.

Inspection of food establishments is conducted by trained O&M staff at a frequency determined by the type of establishment and the customer's grease removal system (i.e., grease trap vs. grease interceptor). Currently, the enforcement options against noncompliant food establishments need improvement and this code amendment is intended to help protect the wastewater collection system through better enforcement. When a blockage occurs, not only does it affect the business that may have caused it, but it also can affect a much larger area, as it takes time for the FOG to accumulate downstream in the collection system. One food establishment has the potential to cause large blockages in the wastewater collection system downstream of the business, which can affect both the gravity sewer mains and the District's pump stations.

Therefore, staff recommends amending Title 5, Chapters 5.20.050 and 5.20.060, and adding Sections 5.20.045, 5.20.062, and 5.20.065 to create a robust and enforceable source control program. A redline version of the proposed amendment is attached to this transmittal. Below is a summary of some of the revisions, primary changes, and an explanation for the revision:

5.20.045- adds definitions for grease trap and grease interceptor.

5.20.050(A) – the requirement that all food establishments that discharge fats, oil, and grease shall have a properly sized grease interceptor, and removed the language allowing for a grease trap.

5.20.050 (A)(1)- adds language that allows an existing food establishment with an operable grease trap to be permitted to continue using a grease trap. If the establishment fails to maintain its grease trap, then a grease interceptor will be required.

5.20.050(A)(1)(a)- any food establishment that changes ownership or type of use shall be required to install the appropriate grease interceptor as required by the District.

5.20.050(B)(1)- added in language to prohibit wastewater flows from urinals, toilets, or similar fixtures from passing through a grease trap or interceptor.

5.20.050(C)- adds the minimum size allowed for a grease interceptor at 750-gallon capacity.

5.20.060- addition of the language for grease traps and grease interceptors.

5.20.060(B)- adds the requirement frequency and trigger points for grease traps to be pumped.

5.20.060(C)- adds the requirement frequency and trigger points for grease interceptors to be pumped.

5.20.060(D)- adds requirements for the use of grease haulers, required paperwork, and record retention for pump outs and grease measurements.

5.20.060(F)- wording cleanup.

5.20.060(G)- adding in additional language on authority to inspect grease removal devices, and authority to terminate services if inspections are denied.

5.20.062- new section added for fees to administer the program. Fees will be set by resolution at a later date.

5.20.065- new section for enforcement added.

5.20.065(A)- If a food establishment is found not to be maintaining its grease trap or interceptor, the District will provide a first warning, providing the customer and property owner 72 hours to comply.

5.20.065(B)- if a food establishment is still not complying after the first warning, the District will provide a final twenty-four-hour notice to comply.

5.20.065(C)- if the customer or property owner fails to comply with the final notice, the District may terminate water service to the premise.

5.20.065(D)- if the customer or property owner still fails to comply and is still producing or disposing of grease down the sanitary sewer line, the District may terminate sewer service to the premise.

5.20.065(E)- adds language that the customer or property owner shall be responsible for all disconnection and reconnection fees associated with any disconnection of services.

5.20.065(F)- revised previous language that requires the installation of a grease interceptor if a customer is not maintaining their grease traps as required.

5.20.065(G)-adds language to recover any costs associated with a sewer spill caused by a customer's inadequate maintenance of their grease trap or interceptor. The Customer or property owner shall be responsible for all costs associated with cleaning the spill, including equipment, labor, and materials, as well as any regulatory fines or attorney fees resulting from the spill.

5.20.065(H)-adds language ensuring the District provides notice of all enforcement issues to both the customer and property owner, as well as to the local health department, should either water or sewer services be terminated.

Ordinance Adoption Overview:

The Board Chair is requested to open the public hearing, introduce, and conduct or waive the second reading of the above Ordinance as the final step in adopting the District's revised Ordinance. All ordinances must be read in full at the time of introduction unless a regular motion waiving reading the Ordinance in its entirety is adopted by a majority of the Board members present.

Environmental Review Compliance: None.

Legal Counsel Review: Legal Counsel has reviewed and collaborated with staff on the ordinance update and processes to facilitate a public hearing and publication.

Climate Adaptation: A reduction of FOG within the District's sewer system, will reduce the amount of emergency callout and heavy machinery needed to remedy sewer blockages and spills which will reduce greenhouse gas emissions.

Financial Impact: X Yes No Funding Source/Recap: There would be minor costs to publish the proposed and finalized ordinance. Funding sources would come from the Operations and Maintenance budget.

Other Considerations: None.

Material Included for Information/Consideration: A copy of the proposed draft ordinance; and Title 5, Chapter 5.20, with track changes.

Action Required: X Ordinance X Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

MARINA COAST WATER DISTRICT
ORDINANCE NO. 65

AN ORDINANCE AMENDING TITLE 5, SEWER SERVICE SYSTEM
CHAPTER 5.20, SECTIONS 5.20.050, 5.20.060,
AND, ADDING SECTIONS 5.20.045, 5.20.062, 5.20.065 TO THE DISTRICT CODE

Be it ordained by the Board of Directors of
Marina Coast Water District
as follows:

Section 1. Authority. This Ordinance is enacted pursuant to Sections 30000 and following the California Water Code, and Section 6 of Article XIII D of the California Constitution.

Section 2. Findings.

- A. This ordinance is considered for action by the Board of Directors at a regularly scheduled and noticed meeting. The agenda was posted in accordance with the Brown Act with an opportunity for public review in advance of the meeting and public comment during consideration of the ordinance by the Board. The District has complied with the publication, notice, and hearing requirements of Section 50022.3 of the California Government Code.
- B. The District operates its Sewer System in accordance with the State Water Resources Control Board's Water Discharge Requirements. In 2003, the Board of Directors amended Ordinance No. 2 (1967) by adopting Ordinance No. 38, in order to address the discharge of Fats, Oils and Grease (FOG) into the District's Sewer System. The Board of Directors desires to update FOG requirements as set forth herein for the protection of public health and safety.
- C. The Board of Directors finds that it is in the best interests of the District to adopt this ordinance.

Section 3. Purpose of Ordinance. The purpose of this Ordinance is to amend sections 5.20.050, and 5.20.060, and add sections 5.20.045, 5.20.062, and 5.20.065.

Section 4. General Provisions. Chapter 5.20 is hereby amended to read as follows:

5.20.045 Definitions.

- A. Grease Trap - a grease trap is multi-baffle compartment located within a food preparation area and under a sink which has a smaller volume capacity in order to remove fats, oil and grease.
- B. Grease Interceptor - a grease interceptor is a fats, oil, and grease separating structure, located outside of a building, underground, and is designed with a minimum of a two-baffled tank.

5.20.050 Grease trap, grease interceptor or other device required.

- A. All food service establishments discharging fats, oil, grease or other similar material shall have an operable and properly sized grease interceptor, as determined by the district. All grease interceptors shall be of a type and capacity approved by the general manager or their designee and shall be so located as to be readily and easily accessible for cleaning and inspection.
 - 1. Existing food service establishments with an existing and operable grease trap will be permitted to continue operating, provided the establishment properly maintains its grease trap and provides documentation to the district. Should the establishment fail to properly maintain its grease trap, then the district will require the installation of a grease interceptor per section 5.20.065.
 - a. Any existing food service establishment that changes property ownership or type of use shall be required to install the appropriate grease interceptor as required by the district.
- B. All drains from food preparation and clean-up areas, including, but not limited to, pre-wash sinks, floor drains, food waste disposal units, pots and pans sinks, scullery sinks and garbage can wash areas shall be connected to such grease trap or grease interceptor.
 - 1. The customer or property owner shall ensure that no wastewater flows from toilets, urinals or similar fixtures shall pass through a grease trap or grease interceptor.
- C. Sizing Formula. The size of a grease trap or grease interceptor shall be as determined by the district. Notwithstanding the foregoing, grease traps required by this chapter shall be no smaller than an eighty-gallon capacity grease trap with a seventy-five gallon per minute flow rate and grease interceptors shall have a minimum capacity of 750 gallons.
- D. Existing grease traps, grease interceptors or similar devices. All existing grease traps, grease interceptors or similar devices shall comply with these requirements or be subject to enforcement as set forth herein.

5.20.060 Maintenance of grease traps and grease interceptors.

- A. Grease traps and grease interceptors shall be maintained by the customer or property owner, at their expense, and shall continuously operate efficiently at all times. The customer or property owner shall periodically remove accumulated grease from the trap or interceptor. No collected grease shall be introduced into any public or private drainage piping.
- B. Grease traps shall be pumped when the combined surface grease and the solids at the bottom reach twenty-five percent or at a minimum frequency once every three months, whichever occurs first. The district in its discretion may require more frequent pumping based on the flow rates and the amount of fats, oils, and grease discharged by the food service establishment.

- C. Grease interceptors shall be pumped when the combined surface grease and the solids at the bottom reach twenty-five percent or at a minimum frequency once every three months, whichever occurs first. The district in its discretion may require more frequent pumping based on the flow rates and the amount of fats, oils, and grease discharged by the food service establishment.
- D. All grease, including fats, oil or other similar material in grease traps and grease interceptors shall be removed by a waste hauler that specializes in the removal of grease, and each said hauler shall provide the customer or property owner with a signed certification manifest for the removal of waste. Customer or property owner shall ensure that haulers measure the percentage of accumulated and floating grease and the customer or property owner shall provide that documentation to the district. Customer or property owner is responsible for ensuring that all manifests shall be provided to the district and uploaded to the district's compliance program. All pump-out and servicing records shall be maintained by the customer or property owner for a minimum of three years and be available upon request by the district.
- E. Any grease trap or grease interceptor required by this chapter shall be readily accessible for inspection and properly maintained to assure that accumulations of grease or oil do not impair its efficiency or transport grease or oil into the sewer system.
- F. The district shall perform grease trap and grease interceptor inspections bi-annually or more often, at the customer or property owner's expense, and at the discretion of the district should maintenance reports not be received or should a grease trap or grease interceptor fail to operate properly.
- G. Access to a premise for the inspection of grease traps and grease interceptors during normal working hours shall not be denied. If access to a premise or building within a premise is denied for the purposes of grease traps or grease interceptor inspections, the district may terminate services in accordance with section 5.20.065.

5.20.062 Fees.

- A. Any food service establishment that is required to have a grease trap or grease interceptor shall pay a compliance fee to the district as established by resolution. All such fees shall be sufficient to cover the costs of all services required for the inspection and documentation of grease hauling and maintenance activities.

5.20.065 Enforcement

- A. If the district determines that any food service establishment is not maintaining its grease trap or interceptor per 5.20.060, the food service establishment shall receive an initial first warning, which will provide the food service establishment seventy-two hours to comply.
- B. If the food service establishment has not complied with the initial first warning, the district will then provide a final, twenty-four-hour notice to comply.
- C. In the event the food service establishment fails to comply with the final notice, the district may terminate water service to the premises.

- D. If the district determines that the food service establishment is still conducting business that is generating sewage waste, the district may terminate sewer services to the premises in accordance with 5.08.070.
- E. The customer or property owner shall be responsible for all disconnection and reconnection fees associated with 5.20.065 C and D. No building shall be occupied until the property owner has complied with all rules and regulations per 5.08.050.
- F. In the event of an occurrence of any condition in A through E above, the district may require the immediate installation of a grease interceptor, if only a grease trap is installed, as a condition of continued water and wastewater services.
- G. If the district determines that a sewer spill results due to a customer's inadequate maintenance of their grease trap or grease interceptor, or improper disposal of fats, oil, grease, or debris, the customer or property owner will be required to reimburse the district at the district's then-in-effect rates for all labor, material, and equipment required to remedy the sewer spill. If the sewer spill results in fines from any regulatory agency, the customer or property owner shall be responsible for all costs associated with the fines, including attorney fees.
- H. All notices hereunder shall be provided to the customer and property owner. In the event sewer or water service is terminated due to a violation of this ordinance, the district will notify the local health department.

Section 5. Enforcement and Administration. The General Manager and all officers and employees of the District, including all ex-officio officers and employees, shall enforce all the provisions of this Ordinance. The General Manager shall implement and administer this Ordinance. The General Manager shall report to the Board all factors which affect the implementation of this Ordinance and shall maintain a separate file of violations of this Ordinance and a file of any requests for variances from this Ordinance.

Section 6. Effective Date. All sections of this Ordinance shall be in full force and effect 30 days after its final passage in accordance with section 36937 of the California Government Code.

Section 7. Publication and Posting. Within 15 days after adoption, the district shall publish, in a newspaper published in Monterey County and circulated within the district, this ordinance with the names of those directors voting for and against adoption, and shall post in the district office a certified copy of the full text of this ordinance as adopted along with the names of those directors voting for and against adoption.

Section 8. Interpretation. Words and phrases used in this ordinance shall be read conjunctively with and shall have the same meaning as in prior district ordinances and the district Code, unless specifically changed by this ordinance or unless the context requires some other construction. If there is any inconsistency between this ordinance and prior provisions, this ordinance shall control.

On motion of Director _____, seconded by Director _____; the foregoing Ordinance is enacted and shall take effect upon adoption by the following roll call of the Board:

Ayes: _____

Nays: _____

Absent: _____

Abstained: _____

By _____
Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that the foregoing Ordinance No. 65 was adopted and approved by the Board of Directors at their regular meeting on November 17, 2025.

Remleh Scherzinger, Secretary

Chapter 5.20 USE OF PUBLIC SEWERS

Sections 5.20.010, 5.20.020, 5.20.030, 5.20.040, 5.20.070, 5.20.080, 5.20.090, 5.20.100, 5.20.110, and 5.20.120 remain unchanged.

5.20.045 Definitions

A. Grease Trap- a grease trap is multi-baffle compartment located within a food preparation area and under a sink which has a smaller volume capacity in order to remove fats, oil and grease.

B. Grease Interceptor- a grease interceptor is a fats, oil, and grease separating structure, located outside of a building, underground, and is designed with a minimum of a two-baffled tank.

5.20.050 Grease trap, grease interceptor or other device required.

- A. ~~A~~All food service establishments ~~s, or any other business~~ discharging ~~fats, oil, grease, oil~~ or other similar material shall have an operable and properly sized grease ~~trap, grease~~ interceptor ~~or other comparable device(s)~~, as determined by the ~~general manager~~ district. All ~~grease interceptors~~ traps, grease interceptor ~~or other devices~~ shall be of a type and capacity approved by the general manager or their designee and shall be so located as to be readily and easily accessible for cleaning and inspection.

1. Existing food service establishments with an existing and operable grease trap will be permitted to continue operating, provided the establishment properly maintains its grease trap and provides documentation to the district. Should the establishment fail to properly maintain its grease trap, then the district will require the installation of a grease interceptor per section 5.20.065.

a. Any existing food service establishment that changes property ownership or type of use shall be required to install the appropriate grease interceptor as required by the district.

- B. All drains from food preparation and clean-up areas, including, but not limited to, pre-wash sinks, floor drains, food waste disposal units, pots and pans sinks, scullery sinks and garbage can wash areas shall be connected to such grease trap or grease interceptor.

1. The customer or property owner shall ensure that no wastewater flows from toilets, urinals or similar fixtures shall pass through a grease trap or grease interceptor.

- C. Sizing Formula. The size of a grease trap or grease interceptor shall be as determined by the district. Notwithstanding the foregoing, grease traps required by this chapter shall be no smaller than an eighty gallon capacity grease trap with a seventy-five gallon per minute flow rate ~~and grease interceptors shall have a minimum capacity of 750 gallons.~~
- D. Existing grease traps, grease interceptors or similar devices. All existing grease traps, grease interceptors or similar devices shall comply with these requirements or be subject to enforcement as set forth herein.

(Ord. 38 § 9, 2003: amended during 3-02 supplement: Ord. 2 § 804, 1967)

5.20.060 Maintenance of grease traps and grease interceptors.

- A. GreaseTraps traps and grease interceptors shall be maintained by the customer or property owner, at histheir expense, and shall continuously operate efficiently at all times. The customer or property owner shall periodically remove accumulated grease from the trap or interceptor. No collected grease shall be introduced into any public or private drainage piping.
- B. Grease traps shall be pumped when the combined surface grease and the solids at the bottom reach twenty-five percent or at a minimum frequency once every three months, whichever occurs first. The district in its discretion may require more frequent pumping based on the flow rates and the amount of fats, oils, and grease discharged by the food service establishment.
- C. Grease interceptors shall be pumped when the combined surface grease and the solids at the bottom reach twenty-five percent or at a minimum frequency once every three months, whichever occurs first. The district in its discretion may require more frequent pumping based on the flow rates and the amount of fats, oils, and grease discharged by the food service establishment.
- D. All grease, including fats, oil or other similar material in grease traps and grease interceptors shall be removed by a waste hauler that specializes in the removal of grease, and each said hauler shall provide the customer or property owner with a signed certification manifest for the removal of waste. Customer or property owner shall ensure that haulers shall measure the percentage of accumulated and floating grease and the customer or property owner shall provide that documentation to the district. Customer or property owner is responsible for ensuring that all manifests shall be provided to the district and uploaded to the district's compliance program. All pump-out and servicing records shall be maintained by the customer or property owner for a minimum of three years and be available upon request by the district.
- E. Any grease trap or grease interceptor required by this chapter shall be readily accessible for inspection and properly maintained to assure that accumulations of grease or oil do not impair its efficiency or transport grease or oil into the sewer system.
- ~~EE.~~ The ~~general manager or its designee~~district shall perform grease trap and grease interceptor inspections bi-annually or more often, at the customer or property owner's expense, and at the discretion of the district should maintenance reports not be received or should a grease trap or grease interceptor fail to operate properly.
- ~~D.~~ ~~In the event the District determines that a food service establishment or business required to install and maintain a grease trap either fails to maintain the maintenance record required by this section, or fails to maintain the grease trap as required by this section, the district may require the immediate installation of a grease interceptor.~~
- G. Access to a premise for the inspection of grease traps and grease interceptors during normal working hours shall not be denied. If access to a premise or building within a premise is denied for the purposes of grease traps or grease interceptor inspections, the district may terminate services in accordance with section 5.20.065.

(Ord. 38 § 10, 2003: amended during 3-02 supplement: Ord. 2 § 805, 1967)

5.20.062 Fees

- A. Any food service establishment that is required to have a grease trap or grease interceptor shall pay a compliance fee to the district as established by resolution. All such fees shall be sufficient to cover the costs of all services required for the inspection and documentation of grease hauling and maintenance activities.

5.20.065 Enforcement

- A. If the district determines that any food service establishment is not maintaining its grease trap or interceptor per 5.20.060, the food service establishment shall receive an initial first warning, which will provide the food service establishment seventy-two hours to comply.
- B. If the food service establishment has not complied with the initial first warning, the district will then provide a final, twenty-four-hour notice to comply.
- C. In the event the food service establishment fails to comply with the final notice, the district may terminate water service to the premises.
- D. If the district determines that the food service establishment is still conducting business that is generating sewage waste, the district may terminate sewer services to the premises in accordance with 5.08.070.
- E. The customer or property owner shall be responsible for all disconnection and reconnection fees associated with 5.20.065 C and D. No building shall be occupied until the property owner has complied with all rules and regulations per 5.08.050.
- F. In the event of an occurrence of any condition in A through E above, the district may require the immediate installation of a grease interceptor, if only a grease trap is installed, as a condition of continued water and wastewater services.
- G. If the district determines that a sewer spill results due to a customer's inadequate maintenance of their grease trap or grease interceptor, or improper disposal of fats, oil, grease, or debris, the customer or property owner will be required to reimburse the district at the district's then-in-effect rates for all labor, material, and equipment required to remedy the sewer spill. If the sewer spill results in fines from any regulatory agency, the customer or property owner shall be responsible for all costs associated with the fines, including attorney fees.
- H. All notices hereunder shall be provided to the customer and property owner. In the event sewer or water service is terminated due to a violation of this ordinance, the district will notify the local health department.

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6

Meeting Date: November 17, 2025

Prepared By: Paula Riso

Approved By: Remleh Scherzinger, PE

Agenda Title: Consent Calendar

Staff Recommendation: Approve the Consent Calendar as presented.

Background: *Strategic Plan, Mission Statement – Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.*

Consent calendar consisting of:

- A) Receive and File the Check Register for the Month of October 2025
- B) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of October 20, 2025
- C) Receive the Third Quarter Investment Report for Calendar Year 2025
- D) Receive a Status Report Update on Current Capital Improvement Projects
- E) Adopt Resolution No. 2025-54 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fund the Capital Improvement Program Water Distribution Pipeline Upsizing Project (MW-2518)
- F) Adopt Resolution No. 2025-55 to Amend the FY 2025-2026 Capital Improvement Program Budget and Award a Construction Contract to Granite Rock Company for General Construction Services for the Construction of California Avenue Water Main Project (MW-0321)
- G) Adopt Resolution No. 2025-56 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Solar Energy and Battery Storage Project (WD-2405)
- H) Adopt Resolution No. 2025-57 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fund Water Improvements Coinciding with the City of Marina's Imjin Parkway Widening Project (OW-2420)
- I) Adopt Resolution No. 2025-58 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Gigling Sanitary Sewer Lift Station Replacement Project Design (OS-0218)
- J) Adopt Resolution No. 2025-59 to Amend the FY 2025-2026 Capital Improvement Program Budget and Award a Construction Contract to Golden State Construction & Utility, Inc. for General Construction Services for the Construction of the Gigling Road Water Pipeline Replacement Project (OW-0201)
- K) Adopt Resolution No. 2025-60 to Accept the Infrastructure Improvements Installed Under a Water, Sewer, and Recycled Water Infrastructure Agreement between Marina Coast Water District and Lightfighter Village GP, LLC for the Lightfighter Village Development in Marina, CA

Discussion/Analysis: See individual transmittals.

Environmental Review Compliance: None required.

Legal Counsel Review: See individual transmittals.

Climate Action: Not applicable.

Other Considerations: The Board of Directors can approve these items together or they can pull them separately for discussion.

Material Included for Information/Consideration: Check Register for October 2025; draft minutes of October 20, 2025; investment summary for 3rd quarter 2025; CIP Status Report; Resolution No. 2025-54; Resolution No. 2025-55; Resolution No. 2025-56; Resolution No. 2025-57; Resolution No. 2025-58; Resolution No. 2025-59; Resolution No. 2025-60; and, Dedication, Assignment, and Certificate of Acceptance of Public Improvements, including Exhibits A-C, prepared for execution.

Action Required: X Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6-A

Meeting Date: November 17, 2025

Prepared By: Mary Lagasca, CPA

Approved By: Remleh Scherzinger, PE

Agenda Title: Receive and File the Check Register for the Month of October 2025

Staff Recommendation: Receive and file the October 2025 expenditures totaling \$3,551,479.37.

Background: *Strategic Plan, Objective No. 3.2: Finances are well managed to provide adequate revenue and avoid volatile rates.*

Discussion/Analysis: These expenditures were paid in October 2025, and the Board is requested to receive and file the check register. The October check register was larger than normal due to the following payments:

1. Check No. 77741 – Graniterock Company in the amount of \$235,220.00 for ATW Irrigation Connections at Armstrong Ranch – Construction Payment #1
2. Check No. 77755 – The Pape Group, Inc. in the amount of \$94,574.94 for a 2025 John Deere 325G Skid Steer, MP78B Bucket
3. Check No. 77771 – Golden State Construction & Utility, Inc. in the amount of \$1,045,000.00 for Inter-Garrison Rd Pipeline Upsizing – Construction Payment #1
4. Check No. 77775 – Monterey Peninsula Engineering in the amount of \$233,474.85 for LS Wet Well Lining – Construction Payment #1

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: ____Yes ____X____No **Funding Source/Recap:** Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-Recycled Water, 06-Regional Water.

Other Consideration: None.

Material Included for Information/Consideration: October 2025 Summary Check Register.

Action Required: ____Resolution ____X____Motion ____Review

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____ Abstained_____

Noes_____ Absent_____

OCTOBER 2025 SUMMARY CHECK REGISTER

DATE	CHECK #	CHECK DESCRIPTION	AMOUNT
10/07/2025	ACH	Friedman & Springwater LLP	50,457.50
10/07/2025	77723 - 77773	Check Register	1,719,829.22
10/14/2025	ACH	Griffith, Masuda & Hobbs	53,438.15
10/14/2025	77774 - 77786	Check Register	496,669.71
10/20/2025	77787 - 77838	Check Register	244,998.19
10/27/2025	77839 - 77869	Check Register	162,343.27
10/01/2025	502006 - 502013	Check Register	10,026.79
10/03/2025	ACH	Board Compensation Direct Deposits	461.74
10/03/2025	ACH	Internal Revenue Service	76.52
10/07/2025	502014 - 502024	Check Register	13,317.25
10/10/2025	ACH	Payroll Direct Deposits	165,732.06
10/10/2025	ACH	CalPERS	42,817.94
10/10/2025	ACH	Empower Retirement	18,213.01
10/10/2025	ACH	Internal Revenue Service	74,881.28
10/10/2025	ACH	State of California - EDD	17,593.45
10/10/2025	ACH	WageWorks, Inc.	2,270.53
10/16/2025	502025 - 502026	Check Register	1,214.46
10/20/2025	502027 - 502031	Check Register	169,406.95
10/24/2025	ACH	Internal Revenue Service	550.46
10/24/2025	ACH	Payroll Direct Deposits	158,958.43
10/24/2025	ACH	CalPERS	42,494.97
10/24/2025	ACH	Empower Retirement	18,642.36
10/24/2025	ACH	Internal Revenue Service	68,307.51
10/24/2025	ACH	State of California - EDD	16,158.63
10/24/2025	ACH	WageWorks, Inc.	2,270.53
10/28/2025	502032	Check Register	348.46
TOTAL DISBURSEMENTS			<u>3,551,479.37</u>

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
ACH	09/09/2025	10/07/2025	Friedman & Springwater LLP	Legal Services 08/2025	50,457.50
77723	09/20/2025	10/07/2025	Pitney Bowes Global Financial Services LLC	Postage Machine Lease 08/09 - 11/08	1,089.75
77724	09/04/2025	10/07/2025	Grainger	General Operations/ Maintenance Supplies	271.90
77725	08/31/2025	10/07/2025	Schaaf & Wheeler	Design Phase Engineering Services - Bayer St, CA Ave Water Mains 07/2025 - 08/2025; Developers (Campus Town, Dunes 2N Gas Station & Hotels, Enclave Phase 4)	20,985.00
77726	05/20/2025	10/07/2025	Monterey Peninsula Engineering	McClure Way Phase II Water Pipeline Improvements - Seaside Resort Reimbursement Agreement	39,450.00
77727	09/30/2025	10/07/2025	Peninsula Welding & Medical Supply, Inc.	Gas Cylinder Tank Rental Fees - Welding Supplies 09/2025	64.50
77728	08/31/2025	10/07/2025	Monterey Newspapers Partnership	Invitation to Bidders - A1/A2 Reservoir Landscaping, CA Ave Pipeline	858.72
77729	10/02/2025	10/07/2025	Rauch Communication Consultants, Inc.	Public Relations 07/2025	12,278.32
77730	09/18/2025	10/07/2025	Verizon Wireless	Cell Phone Service 09/2025	408.73
77731	09/24/2025	10/07/2025	Orkin Central Coast	Pest Control - BLM/IOP 09/2025	227.00
77732	08/31/2025	10/07/2025	Maggiore Bros Drilling	Well Pump Equipment Rental - Well 12 Rehab 07/2025 - 08/2025	3,000.00
77733	10/01/2025	10/07/2025	Maynard Group	Network Support 10/2025	4,429.05
77734	09/17/2025	10/07/2025	American Supply Company	Janitorial Supplies	656.58
77735	08/22/2025	10/07/2025	Wallace Group	Construction Phase Support - LS Safety Grate Improvements, LS Wet Well Lining; Construction Management - Imjin, Lightfighter Manhole Rehab, Inter-Garrison Rd Pipeline; Engineering Design Services - Reservation Rd Desal Plant 07/2025; Developer (Seaside B&B)	38,170.15
77736	09/30/2025	10/07/2025	Val's Plumbing & Heating, Inc.	Aerator Replacements - BLM	413.22
77737	09/27/2025	10/07/2025	McGrath Rent Corp.	Locker Room Trailer Rental - Ord Office 10/2025	7,286.98
77738	08/29/2025	10/07/2025	Calcon Systems, Inc.	VFD Button Integration - Ord Village LS	2,100.00
77739	09/18/2025	10/07/2025	Daiohs USA	Coffee Supplies	549.61
77740	09/30/2025	10/07/2025	ECAM Secure	Monthly Security Fees - Ord Wastewater Treatment Facility	1,218.50
77741	09/18/2025	10/07/2025	Graniterock Company	ATW Irrigation Connections at Armstrong Ranch - Construction Pmt #1	235,220.00
77742	09/12/2025	10/07/2025	Richards, Watson & Gershon	Legal Services 08/2025	87,216.79
77743	09/09/2025	10/07/2025	Edges Electrical Group, LLC	General Operations/ Maintenance Supplies	217.98
77744	09/25/2025	10/07/2025	U.S. Bank National Association	IOP A Side Office Copier Lease 09/20 - 10/19	287.34
77745	10/01/2025	10/07/2025	U.S. Bank National Association	Ord Office Copier Lease 09/26 - 10/25	221.77
77746	09/10/2025	10/07/2025	Remy Moose Manley, LLP	Legal Services 08/2025	40,147.00
77747	09/30/2025	10/07/2025	Peninsula Messenger LLC	Courier Service 10/2025	272.00
77748	09/30/2025	10/07/2025	Iron Mountain, Inc.	Shredding Service 09/2025	175.18
77749	09/22/2025	10/07/2025	AT&T	Phone and Alarm Line Services 09/2025	157.59
77750	10/01/2025	10/07/2025	Simpler Systems, Inc.	UB/ Finance Datapp Maintenance 10/2025	500.00
77751	09/25/2025	10/07/2025	Marina Coast Water District (BLM)	BLM Water, Sewer, Fire Service 09/2025	446.92
77752	10/01/2025	10/07/2025	Pure Janitorial, LLC	Janitorial Service - MCWD, BLM Offices 09/2025	5,291.08
77753	09/17/2025	10/07/2025	ChargePoint, Inc.	ChargePoint Charging Station Service	660.00
77754	09/25/2025	10/07/2025	WEX Bank	Fleet Gasoline 09/2025	6,898.01

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
77755	09/22/2025	10/07/2025	The Pape' Group, Inc.	2025 John Deere 325G Skid Steer, MP78B Bucket	94,574.94
77756	09/15/2025	10/07/2025	Int'l Council for Local Environmental Initiatives	Climate Action Plan Association Membership 12/2025 - 11/2026	1,800.00
77757	09/09/2025	10/07/2025	Zanjero, Inc.	Water Supply Investigations 08/2025	9,163.70
77758	10/01/2025	10/07/2025	The Ferguson Group, LLC	Grant Writing and Legislative Advocacy 10/2025, FY 2025-2026 MBARD Clean Air Management Program Grant Writing	7,920.00
77759	08/27/2025	10/07/2025	Dell Marketing LP	(2) Pro Smart Docks, (2) Pro 16 Plus Laptops, (8) Pro Micro Computers	12,251.19
77760	08/19/2025	10/07/2025	American Water Works Association	Water Utility Membership 12/2025 - 11/2026	2,712.00
77761	08/31/2025	10/07/2025	Regional Government Services Authority	CS/UB Assessment, Change Implementation Services 07/2025 - 08/2025; Finance Consulting Services 08/2025	17,240.00
77762	08/08/2025	10/07/2025	Todd Groundwater	Development of Rehab Requirements - Well 12 07/2025	547.50
77763	09/20/2025	10/07/2025	T-Mobile	Cellular Services 07/19 - 08/18	1,275.66
77764	09/21/2025	10/07/2025	T-Mobile	Cell Phone Service 09/2025	2,091.00
77765	09/21/2025	10/07/2025	T-Mobile	GPS Service - (39) Fleet Vehicles 09/2025	832.65
77766	09/30/2025	10/07/2025	Quick Quack Car Wash Holdings, LLC	Car Washes - (10) Fleet Vehicles 09/2025	80.00
77767	09/04/2025	10/07/2025	QOVO Solutions, Inc.	General IT Supplies	141.10
77768	09/09/2025	10/07/2025	Staples, Inc.	Office Supplies	658.71
77769	09/26/2025	10/07/2025	Blaine Tech Services Inc	Laboratory Testing	3,800.00
77770	09/24/2025	10/07/2025	DaneCo Electric, Inc.	Electrical System Installation/ Reconnection - Water Resources Shop	7,746.25
77771	09/02/2025	10/07/2025	Golden State Construction & Utility, Inc.	Inter-Garrison Rd Pipeline Upsizing - Construction Pmt #1	1,045,000.00
77772	09/18/2025	10/07/2025	ASAP Signs & Printing	(30) Evacuation Plan Signs - IOP Building (Deposit)	674.85
77773	09/30/2025	10/07/2025	Conservation Rebate Program	3097 Abrams Dr - Washer Rebate	150.00
ACH	09/09/2025	10/14/2025	Griffith, Masuda & Hobbs	Legal Services 08/2025	53,438.15
77774	09/29/2025	10/14/2025	PG&E	Gas and Electric Service 09/2025	128,643.22
77775	09/12/2025	10/14/2025	Monterey Peninsula Engineering	LS Wet Well Lining - Construction Pmt #1	233,474.85
77776	09/26/2025	10/14/2025	Monterey Bay Analytical Services	Laboratory Testing	1,600.00
77777	10/02/2025	10/14/2025	Rauch Communication Consultants, Inc.	Conservation Outreach Program 07/2025	1,675.00
77778	09/30/2025	10/14/2025	Monterey One Water	Sewer Treatment Charges 09/2025 - 10/2025	382.10
77779	09/30/2025	10/14/2025	Employee Reimbursement	MCWD Group Photo, Frame - Going Away Potluck	24.56
77780	07/30/2025	10/14/2025	Calcon Systems, Inc.	Alarm Logic Programming - D Reservoir; Communication Updates, Configuration; Sewer Communication Troubleshooting	10,070.00
77781	09/25/2025	10/14/2025	EKI Environment & Water, Inc.	Contracting/ Permitting Support - Monitoring Wells 07/2025 - 08/2025; Monterey Subbasin GSP Implementation 07/2025	30,970.00
77782	09/25/2025	10/14/2025	U.S. Bank National Association	2024 Bond Administration Fee 09/2025 - 08/2026	3,000.00
77783	10/01/2025	10/14/2025	Handyman 831	Electrical Work for TV Plug - IOP Front Room	385.00
77784	10/06/2025	10/14/2025	City of Seaside	City Utility Tax 07/2025 - 09/2025	70,055.73
77785	10/06/2025	10/14/2025	Kysmet Security & Patrol, Inc.	Security Patrol Services - MCWD Offices 09/2025	300.00
77786	09/11/2025	10/14/2025	Rincon Consultants, Inc.	City of Marina 2040 General Plan Update Water Supply Assessment	16,089.25
77787	10/01/2025	10/20/2025	Insight Planners	Web Development/ Maintenance and Hosting 09/2025	1,944.00
77788	10/09/2025	10/20/2025	PG&E	Electric Service 09/2025	2,230.33
77789	10/09/2025	10/20/2025	PG&E	Electric Service 09/2025	16,963.40

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
77790	08/28/2025	10/20/2025	Home Depot Credit Services	(2) Metal Shelves, (2) Refrigerators - IOP Office, (2) Toolboxes, General Operations/ Maintenance Supplies	5,917.88
77791	10/13/2025	10/20/2025	Grainger	General Operations/ Maintenance Supplies	988.35
77792	10/15/2025	10/20/2025	Jane's Answering Service	Answering Service 09/17 - 10/14	259.40
77793	08/31/2025	10/20/2025	Schaaf & Wheeler	Design, Bid, Construction Services - Reservoir 2 Recoat 06/2025; Assessment Study - Eastern Well Field Supply 07/2025; Design Phase - Tate Park Lift Station 07/2025, B2 Zone Tank 07/2025 - 08/2025; Design Phase Engineering Services - Patton Pkwy Water Main 08/2025; Developer (FORTAG Trail Segment)	32,026.48
77794	09/30/2025	10/20/2025	MBS Business Systems	Copier Maintenance 09/20 - 12/19	319.77
77795	09/30/2025	10/20/2025	Owen Equipment	Swivel, Cylinder Replacement - Vehicle #2001	4,828.95
77796	10/14/2025	10/20/2025	Monterey Bay Analytical Services	Laboratory Testing	440.00
77797	10/01/2025	10/20/2025	Monterey One Water	PWM Expansion Ribbon Cutting Sponsorship	10,000.00
77798	10/10/2025	10/20/2025	Federal Express	Lab Sample Shipping	95.25
77799	09/23/2025	10/20/2025	HD Supply, Inc.	General Operations/ Maintenance Supplies	253.72
77800	08/31/2025	10/20/2025	Collins Electrical Company, Inc.	Troubleshoot Lighting - IOP Office	974.24
77801	10/10/2025	10/20/2025	Fastenal Industrial & Construction Supplies	General Operations/ Maintenance Supplies	1,938.47
77802	09/24/2025	10/20/2025	Wallace Group	Construction Phase Support, Management - LS Safety Grate Improvements, LS Wet Well Lining; Construction Management - Imjin, Lightfighter Manhole Rehab, Inter-Garrison Rd Pipeline; Engineering Design Services - Reservation Rd Desal Plant 08/2025	54,407.90
77803	09/28/2025	10/20/2025	O'Reilly Automotive Stores, Inc.	General Operations/ Maintenance Supplies	174.62
77804	09/22/2025	10/20/2025	Whitson Engineers	Field Survey of Slope - A1/A2 Tanks B/C Booster Easement Grading; Land Surveying/ Engineering Services - Inter-Garrison Rd Pipeline Upsizing	6,698.60
77805	09/20/2025	10/20/2025	Don Chapin Co., Inc	General Operations/ Maintenance Supplies	3,556.77
77806	09/29/2025	10/20/2025	Calcon Systems, Inc.	SCADA Updates/ Troubleshooting, Telemetry Updates, Chlorine Pump Troubleshooting, Radio Mast Installation	15,578.95
77807	09/22/2025	10/20/2025	Univar Solutions USA, Inc.	(1,489) gals Chlorine - Intermediate Reservoir, Wells 10, 11	5,299.50
77808	09/30/2025	10/20/2025	Pacific Ag Rentals LLC	(6) Mobile Restroom Rentals - MCWD Sites 09/2025	516.17
77809	10/14/2025	10/20/2025	Conservation Rebate Program	3057 Bayer Dr - Washer Rebate	150.00
77810	09/08/2025	10/20/2025	U.S. Bank Corporate Payment Systems	2025 ACWA Fall Conference/ Expo - GM; Certification Display Clamps - Ord Office; Fence Enclosure Kit; Notice of Exemption Filings - (7) CIPs; Monthly/ Annual Software Subscriptions; General Supplies	7,953.60
77811	09/18/2025	10/20/2025	Edges Electrical Group, LLC	General Operations/ Maintenance Supplies	396.04
77812	10/16/2025	10/20/2025	U.S. Bank National Association	IOP B Side Office Copier Lease 10/10 - 11/09	275.32
77813	09/23/2025	10/20/2025	Monterey Bay Technologies, Inc.	(6) UPS Backup Batteries	1,233.49
77814	09/25/2025	10/20/2025	ICONIX Waterworks (US), Inc.	Gate Valve, Repair Clamp, Coupling, General Operations/ Maintenance Supplies	4,609.56
77815	09/30/2025	10/20/2025	Association of California Water Agencies	Annual Agency Dues 01/2026 - 12/2026	27,420.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
77816	09/30/2025	10/20/2025	Evoqua Water Technologies, LLC	Chemical Pump Maintenance - East Garrison LS	1,863.82
77817	09/28/2025	10/20/2025	AT&T	Phone and Alarm Line Services 09/2025	138.84
77818	09/26/2025	10/20/2025	Security Shoring & Steel Plates, Inc.	General Operations/ Maintenance Supplies	530.67
77819	10/02/2025	10/20/2025	The Pape' Group, Inc.	Air Compressor Inspection/ Repair	2,719.54
77820	09/30/2025	10/20/2025	AutoZone Parts, Inc.	General Operations/ Maintenance Supplies	57.69
77821	09/18/2025	10/20/2025	The Ferguson Group, LLC	FY 2025 Drinking Water System Infrastructure Resilience Program Grant Writing	17,340.00
77822	10/07/2025	10/20/2025	Interstate Battery of San Jose	General Operations/ Maintenance Supplies	660.77
77823	10/10/2025	10/20/2025	BSK Associates	Laboratory Testing	2,282.54
77824	06/30/2025	10/20/2025	Quick Quack Car Wash Holdings, LLC	Car Washes - (5) Fleet Vehicles 06/2025 (Re-Issue)	40.00
77825	10/08/2025	10/20/2025	InfoSend, Inc.	Maintenance/ IVR Transaction Fees 09/2025	1,966.70
77826	03/24/2025	10/20/2025	Conservation Rebate Program	160 Normandy Rd - Washer Rebate (Re-Issue)	150.00
77827	09/30/2025	10/20/2025	TerraVerde Energy LLC	Energy, Power Program Development 09/2025	6,089.73
77828	10/15/2025	10/20/2025	Conservation Rebate Program	3220 Tallmon St - Landscape Rebate	397.50
77829	10/01/2025	10/20/2025	Greenwaste Recovery, Inc.	Garbage Collection & Recycling Services 10/2025	658.57
77830	10/07/2025	10/20/2025	Conservation Rebate Program	3052 Eddy Cir - Toilet Rebate	75.00
77831	10/15/2025	10/20/2025	Conservation Rebate Program	3004 Concord Ct - Landscape Rebate	150.00
77832	07/01/2024	10/20/2025	Customer Service Refund	Refund Check - 2933 Harvey Ct (Re-Issue)	198.23
77833	02/13/2025	10/20/2025	Customer Service Refund	Refund Check - 3122 Messinger Dr (Re-Issue)	26.41
77834	02/13/2025	10/20/2025	Customer Service Refund	Refund Check - 373 Reindollar Ave (Re-Issue)	2.05
77835	03/10/2025	10/20/2025	Customer Service Refund	Refund Check - 170 Bataan Rd (Re-Issue)	28.68
77836	03/10/2025	10/20/2025	Customer Service Refund	Refund Check - 3144 Lake Dr (Re-Issue)	3.99
77837	03/10/2025	10/20/2025	Customer Service Refund	Refund Check - 453 Carmel Ave (Re-Issue)	240.00
77838	05/19/2025	10/20/2025	Customer Service Refund	Refund Check - Hydrant Meter (Re-Issue)	1,926.70
77839	09/30/2025	10/27/2025	Ace Hardware of Watsonville, Inc.	General Meter Reader, Water Resources, Operations/ Maintenance Supplies	550.54
77840	10/10/2025	10/27/2025	Denise Duffy & Associates, Inc.	Environmental Consulting Services - MCWD Service Area Annexation	728.00
77841	09/17/2025	10/27/2025	Monterey County Tax Collector	Property Fees	2,279.06
77842	09/17/2025	10/27/2025	Monterey County Tax Collector	Property Fees	2,730.92
77843	10/17/2025	10/27/2025	Grainger	General Operations/ Maintenance Supplies	167.30
77844	10/01/2025	10/27/2025	WaterReuse Association	2026 Membership Dues	1,633.26
77845	10/16/2025	10/27/2025	Monterey Bay Analytical Services	Laboratory Testing	2,486.00
77846	10/17/2025	10/27/2025	Federal Express	Lab Sample Shipping	89.63
77847	10/01/2025	10/27/2025	CSDA	Membership Renewal 01/2026 - 12/2026	10,012.00
77848	10/07/2025	10/27/2025	Carollo Engineers, Inc.	Design, Bid, Construction Support - RW Chemical Injection Bldg	1,035.00
77849	10/13/2025	10/27/2025	Pitney Bowes, Inc. (Supplies)	Red Fluorescent Ink Cartridge - Postage Machine	136.01
77850	10/03/2025	10/27/2025	Fastenal Industrial & Construction Supplies	(2) Automated External Defibrillators, (5) Replacement Chest Pads	3,865.05
77851	10/16/2025	10/27/2025	Val's Plumbing & Heating, Inc.	HVAC Repair, AC Unit Service - IOP Office	1,869.91
77852	10/13/2025	10/27/2025	Sabre Backflow LLC	Backflow Test Kit Recalibration, Filter Kits	171.90

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
77853	08/30/2025	10/27/2025	Calcon Systems, Inc.	Flow Meter Verification; Radio Programming - Dunes LS; VFD Programming - Ord Village LS; SCADA Programming, Telemetry/ Communication Configuration and Troubleshooting	11,810.00
77854	10/16/2025	10/27/2025	Daiohs USA	Coffee Supplies	791.48
77855	10/09/2025	10/27/2025	Graniterock Company	ATW Irrigation Connections at Armstrong Ranch - Construction Pmt #2	24,510.00
77856	10/20/2025	10/27/2025	Marina Tire & Auto Repair	Tire Replacement - Vehicle #1803, Oil Change - Vehicle #2303	343.61
77857	10/03/2025	10/27/2025	Ausonio Incorporated	Restroom Door Relocation - IOP B Side Lobby	17,993.97
77858	09/30/2025	10/27/2025	Monterey Bay Technologies, Inc.	IT Support Services 09/2025	3,750.00
77859	09/30/2025	10/27/2025	ICONIX Waterworks (US), Inc.	Couplings, Brass/Copper Fittings, General Operations/ Maintenance Supplies	20,963.62
77860	09/18/2025	10/27/2025	Psomas	Construction Management - A1/A2 Tanks B/C Booster 08/2025	18,450.80
77861	09/29/2025	10/27/2025	U-Rock Utility Equipment, Inc.	CCTV Track Camera Repair	3,183.62
77862	09/30/2025	10/27/2025	InfoSend, Inc.	Customer Billing Statements 09/2025	8,005.57
77863	10/09/2025	10/27/2025	Staples, Inc.	Office Supplies	1,427.82
77864	10/06/2025	10/27/2025	Amazon Capital Services, Inc.	General Operations/ Maintenance Supplies	418.84
77865	10/15/2025	10/27/2025	DCSE, Inc.	Landscape Classification/ Area Measurement 10/2025	19,140.00
77866	10/15/2025	10/27/2025	First Alarm	Security, Fire, Alarm Monitoring - MCWD Offices 11/2025	1,463.50
77867	09/30/2025	10/27/2025	A&B Fire Protection and Safety, Inc.	Flow Switch, Check Valve Installation - IOP Office	1,550.00
77868	10/16/2025	10/27/2025	Conservation Rebate Program	3082 Helena Way - Landscape Rebate	755.00
77869	04/17/2025	10/27/2025	Customer Service Refund	Refund Check - 3093 Snell Pl (Re-Issue)	30.86
502006	08/08/2025	10/01/2025	SWRCB - DWOCP	Grade II Water Treatment Certification Renewal	60.00
502007	08/18/2025	10/01/2025	Principal Life	Employee Paid Benefits 09/2025	342.24
502008	08/08/2025	10/01/2025	Lincoln National Life Insurance Company	Life, Disability, AD&D Insurance 09/2025	4,083.75
502009	08/25/2025	10/01/2025	WageWorks, Inc.	FSA Admin Fees 08/2025	218.00
502010	08/31/2025	10/01/2025	Cintas Corporation No. 630	Uniforms, Towels, Rugs 08/2025	1,216.80
502011	07/31/2025	10/01/2025	Regional Government Services Authority	Advertisement - Cross Connection Control Specialist, Engineering Technician	2,918.00
502012	09/22/2025	10/01/2025	Board Reimbursement	Parking/ 2025 CSDA Conference	24.00
502013	07/31/2025	10/01/2025	Liebert Cassidy Whitmore	Legal Services 07/2025	1,164.00
ACH	10/03/2025	10/03/2025	Board Compensation Direct Deposits	Board Compensation 09/2025	461.74
ACH	10/03/2025	10/03/2025	Internal Revenue Service	Board Compensation 09/2025	76.52
502014	08/05/2025	10/07/2025	CWEA - Monterey Bay Section	Membership, Grade I Electrical/ Instrumentation, Mechanical Technologist, Grade II/ IV Collection System Certification Renewals	727.00
502015	09/25/2025	10/07/2025	SWRCB - DWOCP	Grade II/ III Water Distribution Certification Renewals	150.00
502016	09/25/2025	10/07/2025	AFLAC	Employee Paid Benefits 09/2025	2,120.62
502017	10/03/2025	10/07/2025	Employnet, Inc.	Temporary Customer Service Representative 08/25 - 09/25	6,849.35
502018	09/17/2025	10/07/2025	Principal Life	Employee Paid Benefits 10/2025	342.24
502019	08/31/2025	10/07/2025	Justifacts Credential Verification, Inc.	Background Check - New Hire	288.23
502020	09/23/2025	10/07/2025	WageWorks, Inc.	FSA Admin Fees 09/2025	218.00

Check No	Invoice Date	Check Date	Vendor Name	Description	Amount
502021	09/25/2025	10/07/2025	Federico Embroidery	Uniform Benefit - Engineering, Administration, Meter Reader	976.48
502022	09/16/2025	10/07/2025	Transamerica Life Insurance Company	Employee Paid Benefits 09/2025	313.96
502023	09/30/2025	10/07/2025	Cintas Corporation No. 630	Uniforms, Towels, Rugs 09/2025	1,206.37
502024	09/04/2025	10/07/2025	Agile Occupational Medicine, PC	Pre-Employment - New Hire	125.00
ACH	10/10/2025	10/10/2025	Payroll Direct Deposits	Payroll Ending 10/03/25	165,732.06
ACH	10/10/2025	10/10/2025	CalPERS	Payroll Ending 10/03/25	42,817.94
ACH	10/10/2025	10/10/2025	Empower Retirement	Payroll Ending 10/03/25	18,213.01
ACH	10/10/2025	10/10/2025	Internal Revenue Service	Payroll Ending 10/03/25	74,881.28
ACH	10/10/2025	10/10/2025	State of California - EDD	Payroll Ending 10/03/25	17,593.45
ACH	10/10/2025	10/10/2025	WageWorks, Inc.	Payroll Ending 10/03/25	2,270.53
502025	10/10/2025	10/16/2025	Teamsters Local Union No. 856	Payroll Ending 10/03/25	866.00
502026	10/10/2025	10/16/2025	CA State Disbursement Unit	Payroll Ending 10/03/25	348.46
502027	10/09/2025	10/20/2025	ACWA Joint Power Ins Authority	Workers Compensation Insurance 07/01/25 - 09/30/25	20,176.26
502028	10/02/2025	10/20/2025	ACWA/ JPIA	Medical, Dental, Vision, EAP Insurance 11/2025	105,800.74
502029	10/10/2025	10/20/2025	Employnet, Inc.	Temporary Customer Service Representative 09/08 - 10/03	3,125.78
502030	09/10/2025	10/20/2025	Lincoln National Life Insurance Company	Life, Disability, AD&D Insurance 10/2025	3,759.77
502031	08/31/2025	10/20/2025	Regional Government Services Authority	Advertisement - Engineering Technician; Classification/ Compensation Study, Human Resources Consulting Services 07/2025 - 08/2025	36,544.40
ACH	10/24/2025	10/24/2025	Internal Revenue Service	Payroll FICA/ MEDI Adjustment	550.46
ACH	10/24/2025	10/24/2025	Payroll Direct Deposits	Payroll Ending 10/17/25	158,958.43
ACH	10/24/2025	10/24/2025	CalPERS	Payroll Ending 10/17/25	42,494.97
ACH	10/24/2025	10/24/2025	Empower Retirement	Payroll Ending 10/17/25	18,642.36
ACH	10/24/2025	10/24/2025	Internal Revenue Service	Payroll Ending 10/17/25	68,307.51
ACH	10/24/2025	10/24/2025	State of California - EDD	Payroll Ending 10/17/25	16,158.63
ACH	10/24/2025	10/24/2025	WageWorks, Inc.	Payroll Ending 10/17/25	2,270.53
502032	10/24/2025	10/28/2025	CA State Disbursement Unit	Payroll Ending 10/17/25	348.46
Total Disbursements for October 2025					3,551,479.37

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6-B

Meeting Date: November 17, 2025

Prepared By: Paula Riso

Approved By: Remleh Scherzinger, PE

Agenda Title: Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of October 20, 2025

Staff Recommendation: Approve the draft minutes of the October 20, 2025 regular joint Board/GSA meeting.

Background: *Strategic Plan, Mission Statement – Marina Coast Water District delivers safe and environmentally sustainable water, recycled water, and wastewater services that meet community needs.*

Discussion/Analysis: The draft minutes of October 20, 2025 are provided for the Board to consider approval.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: ___ Yes ___ **X** ___ No **Funding Source/Recap:** None

Other Considerations: The Board can suggest changes/corrections to the minutes.

Material Included for Information/Consideration: Draft minutes of October 20, 2025.

Action Required: ___ Resolution ___ **X** ___ Motion ___ Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____



Marina Coast Water District

Marina Coast Water District

Regular Board Meeting/Groundwater Sustainability Agency Board Meeting
October 20, 2025

Draft Minutes

1. Call to Order:

President Morton called the meeting to order at 6:01 p.m. on October 20, 2025 at 920 2nd Avenue, Marina, California.

2. Roll Call:

Board Members Present:

Gail Morton – President
Jan Shriner – Vice President
Thomas P. Moore
Stacey Smith – arrived at 6:02 p.m.

Board Members Absent:

Brad Imamura

Staff Members Present:

Remleh Scherzinger, General Manager
David Hobbs, District Counsel
Derek Cray, Operations and Maintenance Manager
Mary Lagasca, Director of Administrative Services
Garrett Haertel, District Engineer
Charly Liscomb, Interim Water Resources Manager
Teo Espero, Information Technology Administrator
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

Access Media Productions
Andy Sterbenz, Schaaf & Wheeler Consulting Civil Engineers
Garren Fisher, MCWD
Katie Lampkin, MCWD
Tobias Osborne, MCWD
Erin Harwayne, Denise Duffy & Associates

3. Pledge of Allegiance:

Mr. Charly Liscomb led everyone present in the pledge of allegiance.

4. Public Comments on Closed Session Items:

There were no comments made.

Director Smith arrived at 6:02 p.m.

The Board entered into closed session at 6:07 p.m. to discuss the following items:

5. Closed Session:

- A. Pursuant to Government Code 54956.9
Conference with Legal Counsel – Existing Litigation
Marina Coast Water District vs California-American Water Company, Monterey County
Water Resources Agency; and, California-American Water Company, Monterey County
Water Resources Agency vs Marina Coast Water District, San Francisco Superior Court
Case No. CGC-15-546632 (Complaint for Damages, Breach of Warranties, etc.)

The Board ended closed session at 6:49 p.m. President Morton reconvened the meeting to open session at 6:55 p.m.

6. Reportable Actions Taken During Closed Session:

President Morton stated that there were no reportable actions taken in Closed Session.

7. Oral Communications:

There were no comments made.

8. Consent Calendar:

Director Moore made a motion to approve the Consent Calendar consisting of items: A) Receive and File the Check Register for the Month of September 2025; B) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of September 22, 2025; C) Approve the Draft Minutes of the Special Joint Board/GSA Meeting of October 7, 2025; D) Receive the 3rd Quarter 2025 MCWD Water Consumption and Wastewater Flow Report; E) Adopt Resolution No. 2025-51 to Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Zone B Tank 2 Project and Approving the Project; F) Adopt Resolution No. 2025-52 to Adopt the Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring and Reporting Plan for the Tate Park Lift Station Project and Approving the Project; and, G) Adopt Resolution No. 2025-53 to Adopt the Notice of Determination for the Blight Removal - Ord Wastewater Treatment Blight Removal Project. President Morton seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Absent	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

9. Action Items:

- A. Review the Marina Coast Water District Fiscal Year 2024-2025 Preliminary Unaudited Year End Financials:

President Morton stated that this item was pulled from the agenda and will not be discussed at this meeting.

- B. Consider the Introduction and First Reading of Ordinance No. 65, an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers, Sections 5.20.050, and 5.20.060, and Adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code in Accordance with Updated Standards and Requirements for the Reduction of Fats, Oil, and Grease in Public Sewer Systems and Set a Public Hearing Date for November 17, 2025:

Mr. Cray introduced this item and reviewed the latest suggested changes to Title 5 of the District's Code following discussion at the last Board meeting. The Board asked more clarifying questions and suggested clarifying the definition of the term 'grease'. Mr. David Hobbs, District Counsel, suggested the following change to the first sentence in Section 5.20.060, D. "All fats, oils, grease, or similar material, in grease traps and interceptors shall be removed...". The Board concurred with the suggested revision.

President Morton made a motion to waive the reading of Ordinance No. 65, an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers, Sections 5.20.050, and 5.20.060, and Adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code in Accordance with Updated Standards and Requirements for the Reduction of Fats, Oil, and Grease in Public Sewer Systems in its entirety, as amended, and set a Public Hearing Date for November 17, 2025. Director Smith seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Absent	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

10. Informational Items:

- A. General Manager's Report:

Mr. Scherzinger reported the following:

- the audit will be brought to the Board in November as staff is doing one last review to make sure all i's are dotted and t's are crossed;
- staff hosted the City of Marina on a tour of the District owned veterinary barracks building;
- the City of Marina has reached out with information that the Cypress Knolls development is changing its conception which will also change the water demands;

Agenda Item 10-A (continued):

- the 4th Avenue monitoring well is moving along at a good pace and there have been no complaints being raised by the nearby residents over the noise;
- staff has completed the master meter agreement of which will be used going forward as needed;
- staff is completing an update of an encroachment agreement of which will soon be brought to the Board to set a fee for the permit established;
- the engineering team is working with the operations team to bring recycled water to the 247 recycled water meters, and they should soon be online;
- the Pure Water expansion permit is complete, and the project is running. Staff is meeting to begin work on amendment #2 to the agreement;
- the MPWMD is voting to rescind the Cease and Desist on meter moratorium; and,
- the Castroville Intertie has finally been recognized by Judge Wills as a suitable alternative for Castroville;
- CPUC rehearing and stay are moving along, and the judge reissued a new order that reduced Cal Am's water requirement for their 25 year project to about 2 million gallons per day.

B. Committee and Board Liaison Reports:

1. Executive Committee:

President Morton and Vice President Shriner gave a brief update.

2. Community Outreach and Personnel Committee:

Director Smith gave a brief update.

3. M1W Board Member Liaison:

Director Moore gave a brief update.

4. Joint City District:

Director Smith and Mr. Scherzinger gave a brief update.

5. Special Districts Association of Monterey County:

Director Moore gave a brief update.

6. MCWD/SVBGSA Steering Committee:

President Morton gave a brief update.

11. Board Member Requests for Future Agenda Items:

Director Moore asked for a “comprehensive” briefing on the District’s Joint Powers Insurance Authority membership.

12. Director’s Comments:

Director Smith, Director Moore, Vice President Shriner, and President Morton made comments.

13. Adjournment:

President Morton adjourned the meeting at 7:58 p.m.

APPROVED:

Gail Morton, President

ATTEST:

Paula Riso, Deputy Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6-C

Meeting Date: November 17, 2025

Prepared By: Mary Lagasca, CPA

Approved By: Remleh Scherzinger, PE

Agenda Title: Receive the Third Quarter Investment Report for Calendar Year 2025

Staff Recommendation: Receive the Marina Coast Water District Quarterly Investment Report for 2025.

Background: *Strategic Plan, Objective 3.2 – Finances are well managed to provide adequate revenue and avoid volatile rates.*

In accordance with California Government Code Section 53646 and the District's Investment Policy, staff are required to provide a quarterly investment report to the Board of Directors. The report is intended to provide transparency and assurance that the District's funds are invested safely, prudently, and in compliance with applicable State laws and the District's adopted investment guidelines.

Discussion/Analysis: As of September 30, 2025, the District's total investment portfolio had a book value of \$50,560,284 with interest earnings totaling \$1,482,632 for the third quarter of the calendar year. The District's portfolio remains well-diversified, balancing liquidity, safety, and yield.

Current Investment Composition:

- Local Agency Investment Fund (LAIF) – 15% of the portfolio is invested in LAIF, which earned an interest rate of 4.34% during the quarter.
- California Cooperative Liquid Assets Securities System (CA CLASS) – 18% of funds are placed in CA CLASS, a pooled investment program managed under a Joint Powers Authority, with a quarterly return of 4.27%.
- General Checking, Savings, and Money Market Accounts – 67% of funds are held in a combination of operational checking accounts (non-interest bearing) and interest-bearing savings and money market accounts, the latter yielding an average of 4.26%.

All of the District's Certificates of Deposit (CDs) matured during May, July, and August 2025. At the time of the maturity, the interest rates offered for new CDs were lower than the rate available through the District's Money Market (MMK) savings accounts. As a result, the matured CD funds were transferred to MMK savings to maximize earnings while maintaining safety and liquidity.

The District's investments continue to perform well, even as interest rates have begun to decline over the past year. Despite this trend, returns remain strong across all investment vehicles. During Calendar Year 2024, the District realized a \$7.2 million increase in total investments and a 66% increase in interest earnings compared to the prior year. As of the third quarter of 2025, the principal balance has increased by \$3.7 million, reflecting financial stability and prudent investment management.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not applicable.

Financial Impact: _____ Yes X No

Funding Source/Recap: None

Material Included for Information/Consideration: Historical Investment Summary for Third Quarter Calendar Year 2025.

Action Required: _____ Resolution _____ Motion X Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

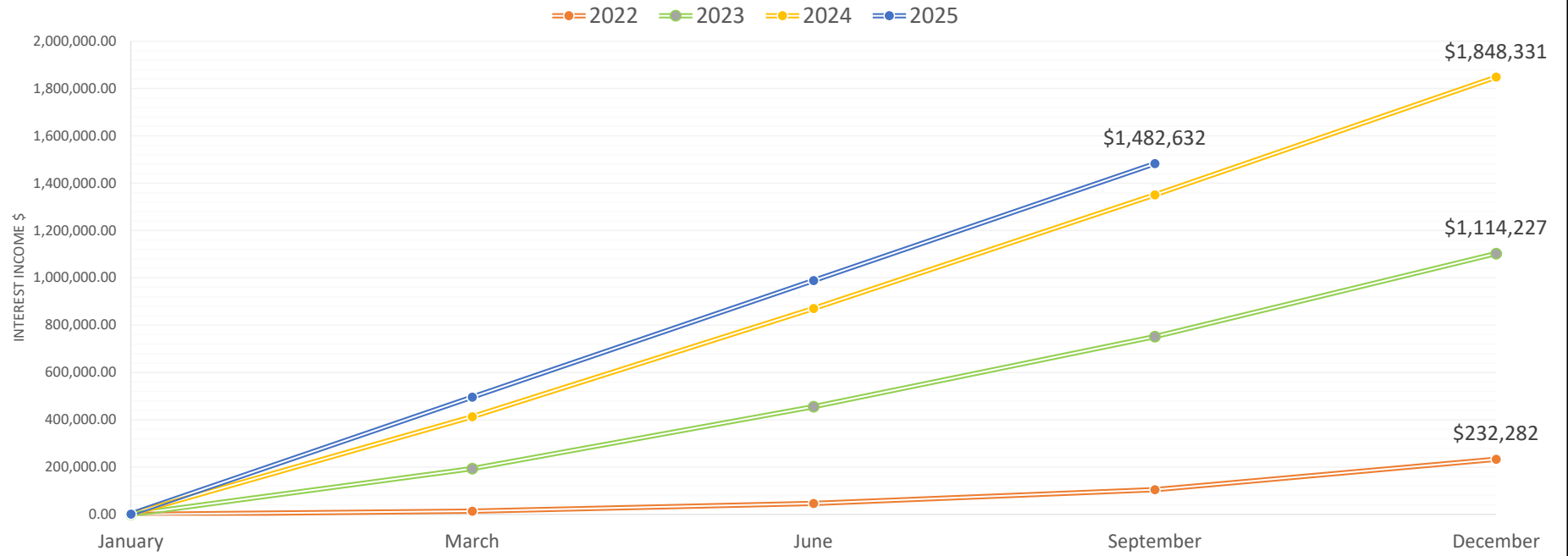
Noes _____ Absent _____



Historical Investment Summary as of September 30, 2025

Depository	BALANCE AS OF 12/31/23	YTD INTEREST 12/31/23	RATE	BALANCE AS OF 12/31/24	YTD INTEREST 12/31/24	RATE	BALANCE AS OF 09/30/25	YTD INTEREST 09/30/25	MATURITY DATE	RATE
Mechanics Bank										
General Checking	2,638,565	-		2,143,583	-		2,168,282	-		
Savings/MMK	13,484,736	371,417	4.86%	17,162,219	605,648	4.67%	31,058,159	665,458		4.26%
Savings - Bldg. Removal Fund	1,019,059	37,392	4.86%	1,068,608	49,548	4.67%	662,943	33,030		4.26%
Certificate of Deposit	-	8,822	3.50%	-	-		-	-		
Certificate of Deposit	-	17,644	3.50%	-	-		-	-		
Certificate of Deposit	5,000,000	145,397	4.35%	5,124,658	256,755	5.25%	-	129,290	7/26/2025	4.25%
Certificate of Deposit	3,000,000	59,342	4.75%	3,074,795	154,512	5.25%	-	80,670	8/2/2025	4.25%
Certificate of Deposit	2,000,000	9,041	5.00%	2,101,531	100,565	4.25%	-	36,215	5/29/2025	4.25%
PNC Bank										
General Checking	2,047,516	-		-	-		-	-		
Certificate of Deposit	-	34,032	4.55%	-	-		-	-		
Certificate of Deposit	-	45,123	4.50%	-	-		-	-		
Chase Bank										
Savings	-	16	0.00%	-	-		-	-		
State of California										
Local Agency Investment Fund (LAIF)	10,381,957	386,001	4.00%	7,258,828	356,995	4.71%	7,505,512	244,250		4.34%
California CLASS				8,871,669	324,308	4.64%	9,165,388	293,719		4.27%
Total Investment	39,571,833	1,114,227	3.99%	46,805,891	1,848,331	4.78%	50,560,284	1,482,632		4.27%
				7,234,058	66%		3,754,393			

YTD INTEREST INCOME BY QUARTER



Interest Income	2022	2023	2024	2025
Q1	13,903	193,290	412,849	496,075
Q2	32,268	262,412	457,270	492,422
Q3	58,380	295,926	480,512	494,135
Q4	128,731	362,599	497,700	-
Total Interest	233,282	1,114,227	1,848,331	1,482,632

Marina Coast Water District Agenda Transmittal

Agenda Item: 6-D

Meeting Date: November 17, 2025

Prepared By: Jack Gao, EIT, PMP

Approved By: Remleh Scherzinger, PE

Reviewed By: Garrett Haertel, PE

Agenda Title: Capital Improvement Program – Project Update Report

Staff Recommendation: Receive the quarterly project update report on the current Capital Improvement Program (CIP).

Background: *Strategic Plan, Goal No. 4 – INFRASTRUCTURE: Reliable, Cost-Effective, and Sustainable Facilities and Properties. The District will develop a comprehensive plan to guide the use of its properties and the renewal and replacement of facilities for timeliness, cost-effectiveness, and maximum long-term benefit.*

OBJECTIVE 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.

OBJECTIVE 4.2: The comprehensive, long-term facility plan is funded.

The FY 2025-2026 Budget approved by the Board of Directors included improvements and expansion plans for existing water, recycled water, and wastewater collection systems. The following CIP update report provides project lists currently in design/construction based on the board adopted annual budget.

Projects listed include details on service area and system. For reference, the project number contains an identifier prefix for the appropriate cost center. The prefixes include:

- District-wide projects (WD) (Projects affecting all cost centers),
- General Water (GW) (General projects affect both service areas),
- Marina Water (MW),
- Ord Community Water (OW),
- General Sewer (GS) (General projects affect both service areas),
- Marina Sewer (MS),
- Ord Community Sewer (OS),
- Recycled Water (RW), and
- Groundwater Sustainability Agency (GA).

Discussion/Analysis: The attached CIP Project Status Report lists active projects with project number, title, description, justification and status of progression through design and construction.

Within the 2025-2026 fiscal year approved budget there are a total of 38 projects included. Of the 38 currently budgeted projects; 17 are renewal and replacement, 18 are engineering improvement, 2 are for Recycled Water, and 1 is for the Groundwater Sustainability Agency. District engineering staff is also working on 4 separate major development projects, 20 small development projects and the associated project review, coordination, and construction of infrastructure that has become or will become assets of the District.

The Inter-Garrison Road Pipeline Project (OW-2421) has completed construction of approximately 1,800 linear feet of new 18-inch pipeline along Inter-Garrison from Schoonover Road to the existing East Garrison subdivision. The pipeline is now operational and in service, enhancing the reliability and capacity of system flows for the East Garrison Community. Final road restoration work is currently being completed to ensure full compliance with Monterey County's standards for materials, quality, and durability.

The First Avenue 30" Sewer Main project (OS-2611) located in Phase 3 of the Dunes is nearing completion. Coordinating with Shea Homes, MCWD Engineering oversaw the installation of approximately 1,400 linear feet of new 30" gravity main between 5th and 1st Streets. Installation was completed over the summer months, and as of late September, combined flows from two aging and poorly-located gravity mains has been switched over to the new 30" main. The upcoming abandonment of the old lines will allow for the development of Opportunity Parcels at the southern end of the Dunes, adding economic growth and vibrancy to this area of Marina.

During this quarter Irrigation Connections at Armstrong Ranch (RW-2401) project completed two (2) recycled water turnouts on the existing 24-inch recycled water transmission main were installed. The project included the installation of meters, pressure reducing valves, and the associated valves, fittings, piping, appurtenances and site work. A sampling port was installed at one site that will facilitate the collection of water quality samples.

Environmental Review Compliance: A majority of the projects will be submitting a California Environmental Quality Act (CEQA) Notice of Exemption (NOE); 4 projects will require an Environmental Impact Report (EIR).

Climate Adaptation: The District's goal is to provide projects that address climate change and improve the District's footprint on the environment. The myriad of FY2025-2026 CIP projects accomplishes this in several ways. The Solar Array Project moves the District towards more sustainable energy consumption. The alternative water supply projects and planning help to protect groundwater in Marina by reducing the amount of groundwater that must be extracted from the Salinas Valley Groundwater Basin, an aquifer that is vulnerable to seawater intrusion, drought and sea level rise associated with climate change. The ability to keep parks and public spaces green during drought conditions removes additional carbon from the atmosphere and provides a cooling effect on our communities, as well as habitat for local plant and animal species. Other water and wastewater system improvement projects provide overall system reliability and reduce the potential liability of impacts to the sensitive local environment and inefficient operation and overconsumption of resources.

Financial Impact: _____ Yes X No **Funding Source/Recap:** None

Material Included for Information/Consideration: CIP Status Report.

Action Required: _____Resolution _____Motion X Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
1	WD-2401	IOP B Side Improvements Project	Complete the B-side suite at 920 Second Ave with board meeting rooms and offices	This project is needed to accommodate the consolidation of District staff locations and functions	Close Out	Magdaleno	Project completed September 2025
2	WD-2404	Security and Access Improvements Project	Installation of systems to improve outside and on-premises security	Improve physical security to protect important data, confidential information, networks, software, equipment, facilities, assets, and personnel	Close Out	Espero	Project completed September 2025
3	WD-2405	Solar Array	New solar array at Second Ave office	Improve the Districts sustainable energy portfolio. Potential to offset energy surplus costs	Phase 1 Design – 95%	Gao	- Overall system demand and potential microgrid customers being assessed and solicited. - Phase 1 Construction (920 Building & Battery) estimated to start in January 2026



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
4	GW-0112	Zone A Tank Improvements	• Two 1.6 MG A-Zone storage tanks • B/C – Zone BPS upgrade • Associated piping and facilities • California Ave Pipeline Installation	• This project will provide water storage for Zone A in the Ord Community and Central Marina. The B and C booster pumps will pump water from Zone A tanks to Zones B and C tanks. It will provide needed storage and fire flows for the community	Construction - 95%	Gao	• Project is in closeout phase • Required landscape construction to start in November 2025
5	GW-0123	Zone B Tank 2 Project	• Adjacent to existing Zone B storage tank • Increase B-Zone storage capacity • Existing CSUMB Easement	• This project is to complete tank & piping design and construction for the B2 Tank Project within existing CSUMB Easement	Design – 95%	Gao	• CSUMB Plan Review in Progress • Board approved CEQA documents October 2025



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
6	GW-0330	Paint Reservoir 2 Exterior	Recoat tank exterior to extend asset useful life	Existing coating is failing and needs to be redone to improve protection from corrosive environment and extent life of asset	On Hold	Bertrand	Project is on hold and under review
7	GW-0378	Well 12 Rehabilitation	Initial investigation to identify and develop rehabilitation requirements	Well 12 needs rehabilitation in order to restart and prepare for full well utilization	Design – 10%	Bertrand	Project rehabilitation in design
8	GW-2310	Castroville Water Pipeline Intertie	Design for the potential alignment of water service pipelines extending distribution network to the Castroville Community Services District (CCSD) and acquisition of grant funding being identified	To complete an initial design of a pipeline with the determined alignment for water service pipelines extending MCWD's distribution system to CCSD	Design – 30%	Gao	Funding opportunities being identified



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
9	GW-2403	Comprehensive Desal Improvements	- Initial phase addresses program partnering and preliminary system planning - Design and Construction of brine line discharge system	- Reduce reliance on groundwater pumping - Increase supply availability and resiliency - Improved groundwater sustainability throughout Salinas Valley Subbasin	Design and Planning – 15%	Gao	- Potential Desalination Brine demand and feasibility assessment - Overall Water Supply Portfolio Assessment
10	GW-2504	Eastern Well Field Supply Study	Analyze and select alternatives to improve system reliability and efficiency, to fill A Zone reservoirs, and provide a second supply source connection to East Garrison	Project will begin the process of providing additional pumping to minimize supply availability issues potentially caused by infrastructure failure, water quality degradation, source availability, climate change, and other impacts	Design – 50%	Bertrand	- Project study report completed August 2025 - New scope is being assigned to S&W to accommodate District growth and includes additional modeling run scenarios



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
11	GW-2610	Water Pipeline Renew/ Replacement Program	• Replace failing and/or old pipeline through an annual program	• Programmatic budgeting to provide Pipeline Replacement needs as identified to prevent systematic pipeline failures over time	Planning	Haertel	• Projects assessed and identified (MW-2518, OW-0201)
12	GW-2620	Fire Hydrant Replacement Program	• Replace fire hydrants through an annual program	• Existing hydrants are outdated, missing isolation valves, or are not the correct type (wet vs dry barrel)	Construction – 5%	Magdaleno	• Awarded in September 2025 • Construction to start in November 2025
13	GS-2531	Lift Station Wet Well Lining	• Project created from Programmatic CIP	• Protects concrete from deterioration • Severe deterioration can lead to failure of lift station	Close Out	Magdaleno	• Project completed October 2025



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
14	GS-2532	Lift Station Improvement Safety Grates	Project created from Programmatic CIP	- Protects concrete from deterioration - Severe deterioration can lead to failure of lift station	Construction – 90%	Magdaleno	Project to be completed by January 2026
15	MW-0321	Water Pipeline In California Ave from Patton Parkway to Reindollar Ave	This project includes replacing an existing 12" pipeline (approx. 1,225LF)	This pipeline is intended to service the Downtown Vitalization Specific Plan	Construction – 0%	Magdaleno	- Project to be awarded in November 2025 - Construction to start in December 2025
16	MW-2515	Water Pipeline in Bayer Steet from Carmel Avenue to Reservation Road	Design for upsizing the existing 6-inch water pipeline on Bayer Street from Carmel Avenue to Reservation Road to a 12-inch pipeline	This change will enhance system flows in the B-Zone and support the Downtown Vitalization Specific Plan	Design – 95%	Magdaleno	Project design to be completed November 2025



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
17	MW-2518	4-inch Water Distribution Pipeline Upsize Project	The scope of the project involves surveying nine (9) 4-inch water main locations and preparing design plans to upsize the water mains to the District minimum standard of 8-inches	The segments were found deficient in size and material and could utilize available funding to improve the reliability and resiliency of the District's pipeline network	Design – 40%	Bertrand	- Design started in April 2025 - Project scope modified in September 2025
18	MW-2580	Armstrong Ranch Pipeline (Capacity Fees)	MCWD will reimburse the Developer to the extent allowable, based both upon MCWD's proportional share of Existing User versus Future User benefit, as well as any capacity fees collected from the Developer	District staff recommend having the Developer install a portion of new water main to accommodate existing and future demands within the Marina service area beyond what is required to serve the Marina Station Project	Construction – 15%	Racz	- Reimbursement Agreement approved in March 2025 - Construction progress aligned with Marina Station development progress



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
19	OW-0127	5th Avenue Pipeline Replacement – Diverty Circle to Inter-Garrison Rd	This project consists of replacing an existing 8-inch pipeline with a new 12-inch pipeline (approximately 750 LF)	This project is intended to improve system looping, redundancy, and flow	Planning	Bertrand	Re-analyze fire flow requirements and further define project needs
20	OW-0201	Gigling Road Water Pipeline Replacement	This project is to replace an existing 12" pipeline ~2,300 LF due to poor condition	This project is to replace the pipeline segment that has been subject to numerous repairs	Construction – 0%	Gao	- Project to be awarded November 2025 - Construction to start December 2025
21	OW-0340	McClure Road Water Pipeline	This project consists of a new 12" pipeline ~1,460LF. This pipeline is intended to serve portions of the Seaside resort development and to tie-in the existing water infrastructure in Fairway Dr	- This project is needed to service the Seaside golf course and residential project elements. - Improve pressure and system flows	Close Out	Racz	Construction completed September 2025



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
22	OW-2302	East Garrison 2 nd Supply – Watkins Gate and C2 Reservoir	This project adds a second supply source to East Garrison with a pipeline from C2 Reservoir to East Garrison system via Watkins Gate alignment. Approximately 4,000 LF of 18-inch pipe	East Garrison system only has one supply source and needs a second source for redundancy	Planning – 50%	Magdaleno	• Pending Eastern Well Field Supply Study Modeling results
23	OW-2402	Ord Wastewater Treatment Plant Blight Removal	Demolish Ord Wastewater Treatment Facility and remove blighted buildings	Project is to remove/repair existing facilities at former Wastewater Treatment Plant. Project will decrease safety risk to staff associated with deteriorating buildings	Design – 10%	Bertrand	• Board approved CEQA documents October 2025 • Project scope and design underway



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
24	OW-2404	Reservation Rd. Desal Plant Renovation	Implement necessary renovations to enable operations	• Adding desal supply into the District's water supply portfolio • Enhanced reliability and resilience	Design and Planning – 80%	Gao	• Wells and supporting infrastructure design to be completed November 2025 • Electrical Panel to be delivered November 2025
25	OW-2420	Imjin Parkway Widening - Water Improvement	In concert with the City of Marina's roadway widening project, MCWD coordinated to replace the water main near Preston Drive serving the Army Reserve and Don Chapin properties	• Project is to remove/repair existing facilities in concert with City's roadway improvement project	Close Out	Racz	• Final Blowoffs corrected October 2025
26	OW-2421	Inter-Garrison Rd Pipeline Upsizing	• Construct new 18-inch pipeline segment to complete piping alignment upsizing • Schoonover to East Garrison • Approximately 1,800 LF	• Improves reliability of system flows for East Garrison Community	Close Out	Gao	• Project close out November 2025



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
27	OW-2501	ASP Booster Pump Station Improvement	The ASP Booster Station is part of the Marina Coast Water District (MCWD, District) water system located at the corner of Sloat Street and Watkins Gate Road in East Garrison	The pump station has been offline for over 17 years. The building and the equipment inside show minor signs of distress	Design – 15%	Gao	Project pending Eastern Wellfield Supply Study Modeling
28	OW-2502	Patton Pkwy Loop Connector Pipeline	This project involves the design of a water main to complete the potable water loop system to better serve the Marina service area on Patton Parkway, from California Avenue to Del Monte Boulevard	Staff recommends completing the design and construction of the water main alongside the City's project, as this approach will reduce costs and impacts to the community and environment	Design – 100%	Gao	- Design complete April 2025 - Project pending City of Marina Del Monte extension coordination



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
29	OW-2601	Pipeline Replacement – C2 Reservoir to Inter-Garrison	Replace existing pipeline with a larger diameter to provide additional capacity for water supply to East Garrison and East Marina area. Approximately 3,575 LF of 18-inch pipe	This project will replace an existing pipeline with a new line with additional capacity	Planning	Magdaleno	Pending the Eastern Well Field Supply Modeling results
30	MS-2401	Tate Park LS	- Installation of new sanitary sewer lift station and associated gravity and force mains. - Proposed location is north side of Tate park	- Needed to serve the Marina Station development and existing Central Marina customers - Location improves resiliency against climate change	Construction – 0%	Racz	- Lift station designed, completing final station and appurtenance access in conjunction with City of Marina Tate Park designer - Construction to be completed by Marina Station Developer through reimbursement agreement
31	OS-0218	Giggling Lift Station Replacement	This project includes replacement of the Giggling lift station and remaining portion of force main	These improvements are intended to increase capacity of the existing force main and mitigate condition issues of the existing lift station	Design – 60%	Gao	Design to be completed by December 2025



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
32	OS-0348	Odor Control Program (Imjin parkway LS)	Conduct programmatic odor control activities as sites are identified	Ongoing programmatic odor control efforts reduce corrosive environments that deteriorate sewer infrastructure and efforts also address public concerns at identified location	Construction – 0%	Magdaleno	Awarded in August 2025 Construction to start November 2025
33	OS-0350	Imjin Parkway Sewer Manhole Rehab	Rehab manholes where Imjin force main breaks to gravity on Imjin along 3 rd to Abrams	- Hydrogen sulfide releases as flow breaks to gravity, corrodes and deteriorates existing manhole structures - Project will improve protection and extend asset life	Construction – 90%	Magdaleno	Construction to be completed November 2025
34	OS-2305	Manhole Rehab and Lining Lightfighter	Rehabilitate and line 21 sewer manholes along Lightfighter Ave	Manholes are deteriorated and need refurbishment to extend asset life	Construction – 90%	Magdaleno	Construction to be completed November 2025



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
35	OS-2611	1 st Ave Gravity Main	- Rehabilitation of the existing 30-inch sanitary sewer pipeline using CIPP trenchless technology 1,472 LF	Pipeline assessment required for portion remaining in service	Complete	Racz	Project budget reallocated from OS-0210 to reimburse developer for completing construction of new 30" gravity main to relocate pipe within the street, opposed to original scope of rehabilitating existing line
36	RW-2401	ATW Irrigation Connection at Armstrong ranch	Construction of turnout off the RUWAP main	- Allow access to recycled water at two locations - Allow for early stage recycled water monitoring	Construction – 100%	Bertrand	Project to be completed in October 2025
37	RW-2501	Pure Water Monterey Isolation and Metering Station Building Project	This project would include chemical storage tanks with metering pumps and injection lines into the RUWAP pipeline, flowmeter, motor operated valve, inline mixer, and water quality meters	This project is intended to construct a new isolation, metering, and chemical storage and injection building to monitor and adjust the water quality in the Regional Urban Water Augmentation Project (RUWAP) pipeline downstream of the Monterey One Water (M1W) Advanced Water Purification Facility	Design - 40%	Magdaleno	Design completion by January 2026



CIP Status Report

No	Project No.	Title	Description	Justification	Phase	PM	Status
38	GA-2402	Install Monitoring Wells	This project is a part of the Monterey Subbasin GSP in the Monterey/Ord management area to address monitoring data gaps in the area	The project is needed to address GSP data gaps but to also analyze future feasibility of other projects that require future study of the aquifer system such as indirect potable reuse and/or aquifer storage and recovery	Construction – 30%	Gao	- Construction started September 2025 on 4th St. Site 3-well cluster - Well cluster scheduled completion December 2025

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6-E

Meeting Date: November 17, 2025

Prepared By: Dominique Bertrand, EIT
Reviewed By: Garrett Haertel, PE

Approved By: Remleh Scherzinger, PE

Agenda Title: Adopt Resolution No. 2025-54 to Amend the FY 2025-2026 Capital Improvement Program Budget and Fund Capital Improvement Program Project Water Distribution Pipeline Upsizing Project (MW-2518)

Staff Recommendation: Adopt Resolution No. 2025-54 to amend the Capital Improvement Program (CIP) Budget and for Engineering Services to complete the design of Water Distribution Pipeline Upsizing Project (MW-2518)

Background: *Strategic Plan, Goal No. 4 – INFRASTRUCTURE: Reliable, Cost-Effective, and Sustainable Facilities and Properties. The District will develop a comprehensive plan to guide the use of its properties and the renewal and replacement of facilities for timeliness, cost-effectiveness, and maximum long-term benefit.*

OBJECTIVE 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.

OBJECTIVE 4.2: The comprehensive, long-term facility plan is funded.

The Fiscal Year (FY) 2025-2026 Budget approved by the Board of Directors included improvements and expansion plans for existing water, recycled water, and wastewater collection systems.

Surveying and partial design of eleven (11) water pipeline segments was completed in FY 2024-2025. These segments were selected as they are deficient in size and material. The pipeline segments were also selected as their locations align with the City of Marina's 2025/2026 Pavement Management Program and the Marina Coast Water District's (District) CIP MW-0321- California Avenue Upsizing and Replacement Project. The City of Marina will be performing micro surfacing, slurry sealing, and or reconstruction in the areas of each of the selected segments. The City of Marina maintains a pavement moratorium, meaning that no trenching or excavation work is allowed on streets that have been constructed or resurfaced within three to five years. Emergency work is exempt.

The results of the survey and 30% design for the 11 segments allowed for the District to prioritize which segments to upsize prior to the City of Marina starting their 2025-2026 pavement management efforts. Completing the construction efforts of the pipe upsizing prior to the City of Marina beginning their 2025-2026 Pavement Management Program work will allow the District to realize project cost savings as the District's project scope would be reduced to trenching and capping post construction efforts. The District would not be responsible for additional road reconstruction.

Discussion/Analysis: The scope of the project includes full design and construction support services for the following three segments: Eddy Street, Eddy Circle, and Liberty Court, including a tie-in from Liberty Court to the new California Ave pipeline. All three segments are currently undersized at 4-inches and will be upsized to the District minimum standard of 8-inches. Upsizing these pipelines will improve the reliability and resiliency of the District's pipeline network.

Additionally, new fire hydrants will be installed as part of the project scope. The installation of fire hydrants, where feasible, would provide the City of Marina's fire department with water access points and provide the District with flushing locations. The Consultant contract value with Whitson and Associates, Inc. is \$80,300 and internal costs including staff time is estimated at \$18,750.

Environmental Review Compliance: Notice of Exemption (NOE).

Legal Counsel Review: Legal Counsel reviewed this agenda item.

Climate Adaptation: The District's goal is to provide projects that address climate change and improve the District's footprint on the environment. Water system improvement projects provide overall system reliability and reduce the potential liability of impacts to the sensitive local environment and inefficient operation and overconsumption of resources.

Financial Impact: ☐ Yes ☒ No **Funding Source/Recap:** Funding is available from the approved FY 2025/2026 GW-2610 Water Pipeline Renewal and Replacement Programmatic CIP Budget. GW-2610 programmatic budgeting serves to support water system pipeline replacement needs as identified to prevent systematic pipeline failures and deficiencies over time. The 2024 bond proceeds cover underfunding for the Marina Water cost center for the first three years of the bond; funding the replacement and upgrade of aging and undersized infrastructure to support the District's long-term service reliability and efficiency. Additional funding to cover the consulting cost and staff time was sourced from Account 01-05-040-027 Engineering consultants.

The proposed FY 2025-2026 CIP Budget amendments are:

CIP Budget Amendment	Budget	Change	Balance
FROM: GW-2610 Water Pipeline Renew/Replacement Program FY 25/26 (MW)	\$20,000	\$(20,000)	\$0
FROM: Account 01-05-040-027 Engineering Consultants	\$37,420	\$(9,500)	\$27,920
FROM: 2024 Bond (MW)	\$69,550	\$(69,550)	\$0
TO: MW-2518 4-inch Water Distribution Pipeline Upsize Project	\$0	\$99,050	\$99,050-MW

Material Included for Information/Consideration: Resolution No. 2025-54.

Action Required: ☒ Resolution ☐ Motion ☐ Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

November 17, 2025

Resolution No. 2025-54

Resolution of the Board of Directors

Marina Coast Water District

Amend the FY 2025-2026 Capital Improvement Program Budget and Fund Capital Improvement Program (CIP) Project MW-2518 Water Distribution Pipeline Upsizing Project

RESOLVED by the Board of Directors (“Board”) of the Marina Coast Water District (“MCWD” or “District”) at a regular meeting duly called and held on November 17, 2025 at 920 Second Avenue, Marina, California as follows:

WHEREAS, the MCWD is a County Water District and political subdivision of the State of California, organized under Division 12, Sections 3000 and following for the California Water Codes, established in 1960; and,

WHEREAS, the District owns and operates facilities and property for the supply, treatment and distribution of water, including recycled wastewater (the “Water System”), and the collection, treatment and disposal of wastewater (the “Wastewater System”) and the District wishes to allocate funds for the acquisition, construction and installation of improvements to the Water System and the Wastewater System, consisting generally of infrastructure improvements to pipelines, pumping stations, storage, groundwater wells, other water supply sources, facilities, and District operational systems to modernize the District’s water, wastewater and recycled water systems(the “Projects”); and,

WHEREAS, the MCWDGSA is a Sustainable Groundwater Agency (GSA) and a Political subdivision of the State of California, organized under Division 6 of the California Water Code; and,

WHEREAS, on May 18, 2020, the Board accepted the Water, Sewer and Recycled Water Master Plans; and,

WHEREAS, the Board passed and adopted Resolution No. 2025-31 adopting the District Budget for FY 2025-2026; and,

WHEREAS, the city of Marina released their updated 2025-2026 Pavement Management Program in the first quarter of 2025; and,

WHEREAS, District’s Engineering and Finance staff identified design projects in need of available funding that aligned with the City of Marina’s 2025/2026 Pavement Management Program and calculated the funding necessary; and,

WHEREAS, the District’s Engineering and Finance staff identified appropriate and available funding sources; and,

WHEREAS, Whitson and Associates, Inc. has completed engineering services for the survey of eleven (11) 4-inch water main segments, complete the 30% design plans to upsize each segment, and determine practical locations to situate new fire hydrants; and,

WHEREAS, three (3) of the 11 segments align with the current scope of the City of Marina's paving project; and,

WHEREAS, a FY 2025-2026 CIP Budget amendment is required to resource the 3 identified segments in order to achieve the desired facility objectives.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-54 to amend the FY 2025-2026 Capital Improvement Program Budget as follows:

CIP Budget Amendment	Budget	Change	Balance
FROM: GW-2610 Water Pipeline Renew/Replacement Program FY 25/26 (MW)	\$20,000	\$(20,000)	\$0
FROM: Account 01-05-040-027 Engineering Consultants	\$37,420	\$(9,500)	\$27,920
FROM: 2024 Bond (MW)	\$69,550	\$(69,550)	\$0
TO: MW-2518 4-inch Water Distribution Pipeline Upsize Project	\$0	\$99,050	\$99,050-MW

2. authorize the General Manager to take all actions and execute all documents which may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on November 17, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2025-54 adopted November 17, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6-F

Meeting Date: November 17, 2025

Prepared By: Mayra Magdaleno

Approved By: Remleh Scherzinger, PE

Reviewed By: Jack Gao, PMP

Reviewed By: Garrett Haertel, PE

Agenda Title: Adopt Resolution No. 2025-55 to Amend the FY 2025-2026 Capital Improvement Program Budget and Award a Construction Contract to Granite Rock Company for General Construction Services for the Construction of California Avenue Water Main Project (MW-0321)

Staff Recommendation: Adopt Resolution No. 2025-55 to amend the Capital Improvement Program (CIP) Budget and award a Construction Contract to Granite Rock Company for General Construction Services for the Construction of the California Avenue Water Main Project (MW-0321).

Background: *Strategic Plan, Goal No. 4 – INFRASTRUCTURE: Reliable, Cost-Effective, and Sustainable Facilities and Properties. The District will develop a comprehensive plan to guide the use of its properties and the renewal and replacement of facilities for timeliness, cost-effectiveness, and maximum long-term benefit.*

OBJECTIVE 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.

OBJECTIVE 4.2: The comprehensive, long-term facility plan is funded.

The Fiscal Year (FY) 2024-2025 Budget approved by the Board of Directors included improvements and expansion plans for the existing water, recycled water, and wastewater collection systems. One such asset is a 12-inch water pipeline that runs along California Avenue from Patton Parkway to Carmel Avenue. This pipeline serves as a vital component of the MCWD water system as it is one of the Marina-Ord Interconnects.

Discussion/Analysis: MW-0321 California Avenue Water Main: The project involves constructing approximately 1,230 linear feet (LF) of new 12-inch pipeline along California Avenue, from the Marina-Ord Intertie meter at Patton Parkway and extending to Carmel Avenue. Instead of replacing the existing 12-inch pipeline with a single larger diameter pipe, the new 12-inch pipeline will run parallel and connect to the existing infrastructure. This addition will enhance fire flow capabilities in the A-Zone pressure hydraulic system and improve overall system operation and redundancy. The California Avenue Water Main Project opened for bidding on August 14, 2025. Throughout the bidding process, there was one addendum issued to address Request for Information (RFI) and questions from construction firms. A public bid opening was held on September 18, 2025, in which eight bids were received. The lowest responsive bidder was Granite Rock Company at \$856,900. See the table below for results.

Bid Summary	
Construction Firm	Bid Total
Granite Rock Company	\$856,900
Corcus Construction, Inc.	\$1,001,800
Monterey Peninsula Engineering	\$1,045,800

Golden State Construction & Utility, Inc.	\$1,064,000
Garney Pacific, Inc.	\$1,073,000
Pacific Underground Construction, Inc.	\$1,294,515
The Don Chapin Co., Inc.	\$1,423,200
Anderson Pacific Engineering Construction, Inc.	\$1,431,123

Environmental Review Compliance: Notice of Exemption (NOE).

Legal Counsel Review: Legal Counsel reviewed this agenda item.

Climate Adaptation: The District's goal is to provide projects that address climate change and improve the District's footprint on the environment. Water system improvement projects provide overall system reliability and reduce the potential liability of impacts to the sensitive local environment and inefficient operation and overconsumption of resources.

Financial Impact: X Yes No **Funding Source/Recap:** The FY 2025-2026 CIP budget for project CIP # MW-0321 was set to \$628,000. The lowest bid submitted by Granite Rock Company amounts to \$856,900. To fund the overall project, which includes construction management, construction inspection, staff time, and initiation of work, staff recommends amending FY 2025-2026 CIP Budget to add funding to total \$1,000,000 for the California Avenue Water Main Project (MW-0321). The funding source is GW-0112 Zone A Tank and Improvements, as the project scope value has been reduced, which allows for budget relief to the Marina Water cost center to fund this project. See the table below for the budget amendment summary.

CIP Budget Amendment	Budget	Change	Balance
From: GW-0112 Zone A Tank and Improvements (GW-0112)	\$1,431,255 – MW 2024 Bond	(\$372,000)	\$1,059,255
To: FY 2025-2026 MW-0321 California Avenue Water Main	\$628,000	\$372,000	\$1,000,000

Material Included for Information/Consideration: Resolution No. 2025-55.

Action Required: X Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

November 17, 2025

Resolution No. 2025-55
Resolution of the Board of Directors
Marina Coast Water District

Amend the FY 2025-2026 Capital Improvement Program (CIP) Budget and Award a Construction Contract to Granite Rock Company for General Construction Services for the construction of California Avenue Pipeline Project (MW-0321)

RESOLVED by the Board of Directors (“Board”) of the Marina Coast Water District (“MCWD” or “District”) at a regular meeting duly called and held on November 17, 2025 at 920 Second Avenue, Marina, California as follows:

WHEREAS, the MCWD is a County Water District and political subdivision of the State of California, organized under Division 12, Sections 3000 and following for the California Water Codes, established in 1960; and,

WHEREAS, the District owns and operates facilities and property for the supply, treatment and distribution of water, including recycled wastewater (the “Water System”), and the collection, treatment and disposal of wastewater (the “Wastewater System”) and the District wishes to allocate funds for the acquisition, construction and installation of improvements to the Water System and the Wastewater System, consisting generally of infrastructure improvements to pipelines, pumping stations, storage, groundwater wells, other water supply sources, facilities, and District operational systems to modernize the District’s water, wastewater and recycled water systems(the “Projects”); and,

WHEREAS, the MCWDGSA is a Sustainable Groundwater Agency (GSA) and a Political subdivision of the State of California, organized under Division 6 of the California Water Code; and,

WHEREAS, on May 18, 2020, the Board accepted the Water, Sewer and Recycled Water Master Plans; and,

WHEREAS, the Board passed and adopted Resolution No. 2025-31 adopting the District Budget for FY 2025-2026; and,

WHEREAS, a 12-inch water pipeline runs along California Avenue from Patton Parkway to Carmel Avenue; and,

WHEREAS, the project involves constructing approximately 1,230-LF of new 12-inch pipeline along California Avenue from the Marina-Ord Intertie meter at Patton Parkway and extending to Carmel Avenue; and,

WHEREAS, a public bid opening was held on September 18, 2025, in which eight bids were received; and,

WHEREAS, a responsive bid from Granite Rock Company for General Construction Services was received and determined to be the low bid at \$856,900; and,

WHEREAS, the FY 2025-2026 Capital Improvement Program (CIP) Budget requires amendment in the amount of \$372,000 in order to reflect the actual project costs.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-55 to amend the FY 2025-2026 Capital Improvement Program Budget as follows:

CIP Budget Amendment	Budget	Change	Balance
From: GW-0112 Zone A Tank and Improvements (GW-0112)	\$1,431,255 – MW 2024 Bond	(\$372,000)	\$1,059,255
To: FY 2025-2026 MW-0321 California Avenue Water Main	\$628,000	\$372,000	\$1,000,000

2. award a Construction Contract to Granite Rock Company for General Construction Services for the construction of California Avenue Water Main Project (MW-0321); and,
3. authorize the General Manager to take all actions and execute all documents which may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on November 17, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2025-55 adopted November 17, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6-G

Meeting Date: November 17, 2025

Prepared By: Mayra Magdaleno

Approved By: Remleh Scherzinger, PE

Reviewed By: Jack Gao, PMP

Reviewed By: Garrett Haertel, PE

Agenda Title: Adopt Resolution No. 2025-56 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Solar Energy and Battery Storage Project (WD-2405)

Staff Recommendation: Adopt Resolution No. 2025-56 to amend the FY 2025-2026 Capital Improvement Program (CIP) Budget to fully fund the Solar Energy and Battery Storage Project (WD-2405).

Background: *Strategic Plan, Goal No. 4 – Reliable, Cost-Effective, and Sustainable Facilities and Properties. Strategic Goal 4.1 - A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.*

OBJECTIVE 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.

OBJECTIVE 4.2: The comprehensive, long-term facility plan is funded.

The Solar Energy and Battery Storage IOP Project was approved by the Board of Directors of the Marina Coast Water District (MCWD) on March 17, 2025, as Resolution No. 2025-17.

Discussion/Analysis: The original project plan included solar panels, inverters, power optimizers, transformers, monitoring system, battery energy storage system (BESS), and EV chargers. However, during the design phase, it was determined that upgrading key components would provide greater benefits to the overall future system. This change also aligns with the District's goal of becoming more energy efficient. As a result, staff recommends a budget adjustment for an additional \$200,000 to fully fund the Solar Energy and Battery Storage Project, increasing the total project budget to \$2,732,000.

Environmental Review Compliance: Notice of Exemption (NOE) has been filed.

Legal Counsel Review: Legal Counsel reviewed this agenda item.

Climate Adaptation: This initiative aims to address and mitigate the effects of climate change by reducing energy consumption and greenhouse gas (GHG) emissions associated with lower reliance on grid power. The average annual electricity usage for the 920 Second Avenue building is 94,436 kilowatt-hours (kWh). With the integration of solar energy, the project is expected to reduce approximately 76,493 pounds of carbon dioxide (CO₂) emissions annually. Additionally, the charging stations will support the transition to electric fleet vehicles, further contributing to the reduction of GHG emissions.

Financial Impact: X Yes No **Funding Source/Recap:** The FY 2025-2026 Capital Improvement Program (CIP) budget for the Solar Energy and Battery Storage Project (WD-2405) was set to \$2,532,000. Staff recommends a budget amendment of an additional

\$200,000, bringing the total to \$2,732,000 in order to fund the overall project and incorporate minor scope changes identified within the design process. Staff recommends reallocating the FY 2025-2026 CIP Budget for GW-0112 Zone A Tank and Improvements, as the project scope value has been reduced, which allows for capacity fee budget relief for the Marina Water and Ord Water cost centers and account 02-05-040-027 Engineering Consultants fund has available funding from the Marina Sewer cost center. Additionally, Ord Sewer and Recycled Water Capacity Fee Reserves, will provide funding for the Ord Sewer and Recycled Water cost centers. The FY 2025-2026 GSA Fund Balance will be utilized to fund the remaining portion of this project. See table below for the budget amendment summary.

CIP Budget Amendment	Budget	Change	Balance
FROM: GW-0112 Zone A Tank and Improvements	\$247,000 - MW Cap. Fee	\$(39,420)	\$207,580
FROM: Account 02-05-040-027 Engineering Consultants	\$64,450 - MS	\$(9,400)	\$55,050
FROM: GW-0112 Zone A Tank and Improvements	\$524,000 - OW Cap. Fee	\$(86,580)	\$437,420
FROM: Capacity Fee Reserves	\$4,987,068 - OS	\$(21,160)	\$4,965,908
FROM: Capacity Fee Reserves	\$5,036,804 - RW	\$(27,400)	\$5,009,404
FROM: FY 2025-2026 GSA Fund Balance	\$345,369	\$(16,040)	\$329,329
TO: WD-2405 Solar Energy and Battery Storage	\$2,532,000	\$200,000	\$2,732,000

Material Included for Information/Consideration: Resolution No. 2025-56.

Action Required: X Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

November 17, 2025

Resolution No. 2025-56
Resolution of the Board of Directors
Marina Coast Water District

Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Solar Energy and Battery Storage Project (WD-2405)

RESOLVED by the Board of Directors (“Board”) of the Marina Coast Water District (“MCWD” or “District”) at a regular meeting duly called and held on November 17, 2025, at 920 Second Avenue, Marina, California as follows:

WHEREAS, the MCWD is a County Water District and political subdivision of the State of California, organized under Division 12, Sections 3000 and following for the California Water Codes, established in 1960; and,

WHEREAS, the District owns and operates facilities and property for the supply, treatment and distribution of water, including recycled wastewater (the “Water System”), and the collection, treatment and disposal of wastewater (the “Wastewater System”) and the District wishes to allocate funds for the acquisition, construction and installation of improvements to the Water System and the Wastewater System, consisting generally of infrastructure improvements to pipelines, pumping stations, storage, groundwater wells, other water supply sources, facilities, and District operational systems to modernize the District’s water, wastewater and recycled water systems(the “Projects”); and,

WHEREAS, the MCWDGSA is a Sustainable Groundwater Agency (GSA) and a Political subdivision of the State of California, organized under Division 6 of the California Water Code; and,

WHEREAS, on May 18, 2020, the Board accepted the Water, Sewer and Recycled Water Master Plans; and,

WHEREAS, the Board passed and adopted Resolution No. 2025-31 adopting the District Budget for FY 2025-2026; and,

WHEREAS, on March 17, 2025, the Board approved the Solar Energy and Battery Storage IOP Project; and,

WHEREAS, the project scope originally included three Level 3 Electric Vehicle (EV) Chargers; and,

WHEREAS, through the design phase, it was determined that including three Level 2 and removing two Level 3 EV Chargers would provide greater benefits to the overall system; and,

WHEREAS, other upgrades to the design to accommodate the overall solar infrastructure to remain operational during emergencies or power disruptions for up to a 72-hour runtime; and,

WHEREAS, these scope modifications require additional funding of \$200,000 for a project total of \$2,732,000; and,

WHEREAS, the District Engineering and Finance staff identified appropriate and available funding sources; and,

WHEREAS, a FY 2025-2026 CIP Budget amendment is required to resource this project to achieve the desired facility objectives.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-56 to Amend the FY 2025-2026 Capital Improvement Program Budget as follows:

CIP Budget Amendment	Budget	Change	Balance
FROM: GW-0112 Zone A Tank and Improvements	\$247,000 - MW Cap. Fee	\$(39,420)	\$207,580
FROM: Account 02-05-040-027 Engineering Consultants	\$64,450 - MS	\$(9,400)	\$55,050
FROM: GW-0112 Zone A Tank and Improvements	\$524,000 - OW Cap. Fee	\$(86,580)	\$437,420
FROM: Capacity Fee Reserves	\$4,987,068 - OS	\$(21,160)	\$4,965,908
FROM: Capacity Fee Reserves	\$5,036,804 - RW	\$(27,400)	\$5,009,404
FROM: FY 2025-2026 GSA Fund Balance	\$345,369	\$(16,040)	\$329,329
TO: WD-2405 Solar Energy and Battery Storage	\$2,532,000	\$200,000	\$2,732,000

2. authorize the General Manager to take all actions and execute all documents which may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on November 17, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors_____

Noes: Directors_____

Absent: Directors_____

Abstained: Directors_____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2025-56 adopted November 17, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6-H

Meeting Date: November 17, 2025

Prepared By: Andrew Racz, PE

Approved By: Remleh Scherzinger, PE

Reviewed By: Garrett Haertel, PE

Agenda Title: Adopt Resolution No. 2025-57 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fund Water Improvements Coinciding with the City of Marina's Imjin Parkway Widening Project (OW-2420)

Staff Recommendation: Adopt Resolution No. 2025-57 to Amend the FY 2025-2026 Capital Improvement Budget to Fund Water Improvements Coinciding with the City of Marina's Imjin Parkway Widening Project. (OW-2420)

Background: *Strategic Plan, Goal No. 4 – INFRASTRUCTURE: Reliable, Cost-Effective, and Sustainable Facilities and Properties. The District will develop a comprehensive plan to guide the use of its properties and the renewal and replacement of facilities for timeliness, cost-effectiveness, and maximum long-term benefit.*

OBJECTIVE 4.3: Corrective and preventive maintenance is planned and proactively implemented on schedule for cost-effectiveness and the least disruption to regular operations.

The City of Marina has contracted Monterey Peninsula Engineering (MPE) to complete widening and other improvements to Imjin Parkway, between Imjin Road and Reservation Road. Per the improvement plans, some existing MCWD water and sewer pipeline facilities that conflict with the new roadway alignment or grade are being relocated at the City's expense. Construction activity has also revealed additional existing MCWD facilities whose location or poor condition were not previously known, and which it makes sense to replace simultaneously with roadwork, rather than in the future. In May of 2024, the MCWD Board of Directors previously approved Resolution No. 2024-21 to fund a series of such improvements. As the widening project nears completion, MCWD Staff identified one additional water improvement that is best completed while the contractor remains mobilized.

The proposed work entails the removal of two previously unidentified water main blowoff valves located at the southeast corner of Imjin Parkway and Abrams Drive. These Army-era appurtenances serve no current operational function and present a maintenance liability should they leak or fail. Their location in the outer traffic lane of the new roundabout would make repair or removal difficult and expensive if completed at a later date. A detailed scope of work is presented in attached MPE Potential Change Order #151.01.

Discussion/Analysis: Total funding required to complete the above changes is \$39,000. This includes \$36,144 for MPE Potential Change Order #151.01, plus approximately \$3,000 in overhead budget for project administration and closeout. The work affects the Ord Water cost center and may be funded entirely by available 2024 Bond funds. Staff recommends allocating uncommitted Bond funds to make the necessary system improvements.

Environmental Review Compliance: None required.

Legal Counsel Review: Legal Counsel reviewed and provided language to this agenda item.

Climate Adaptation: The efficient coordination of roadway and utility construction between local agencies saves both money and energy. Upgrades to new, well-located water facilities will help MCWD’s distribution systems remain resilient to climate-related stressors.

Financial Impact: X Yes No **Funding Source/Recap:** 2024 Bond funds

To fully fund the water improvements coinciding with the Imjin Parkway widening project, staff recommends amending the FY 2025-2026 CIP budget. Unallocated funding for Ord Water projects is currently available in the 2024 Bond fund. The proposed CIP budget amendment is as follows:

CIP Budget Amendment	Budget	Change	Balance
From: 2024 Bond (OW)	\$ 2,000,886	\$ (39,000)	\$ 1,961,886
To: OW-2420 Imjin Pkwy Widening – Water Improvements	\$ 0	\$ 39,000	\$ 39,000

Material Included for Information/Consideration: Resolution No. 2025-57.

Action Required: X Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

November 17, 2025

Resolution No. 2025-57
Resolution of the Board of Directors
Marina Coast Water District
Amend the FY 2025-2026 Capital Improvement Program (CIP) Budget to
Fund Water Improvements Coinciding with the
City of Marina's Imjin Parkway Widening Project

RESOLVED by the Board of Directors ("Directors") of the Marina Coast Water District ("District"), at a regular meeting duly called and held on November 17, 2025, at 920 Second Avenue, Marina, California, as follows:

WHEREAS, the MCWD is a County Water District and political subdivision of the State of California, organized under Division 12, Sections 3000 and following for the California Water Codes, established in 1960; and,

WHEREAS, the District owns and operates facilities and property for the supply, treatment and distribution of water, including recycled wastewater (the "Water System"), and the collection, treatment and disposal of wastewater (the "Wastewater System") and the District wishes to allocate funds for the acquisition, construction and installation of improvements to the Water System and the Wastewater System, consisting generally of infrastructure improvements to pipelines, pumping stations, storage, groundwater wells, other water supply sources, facilities, and District operational systems to modernize the District's water, wastewater and recycled water systems (the "Projects"); and,

WHEREAS, the MCWDGSA is a Sustainable Groundwater Agency (GSA) and a Political subdivision of the State of California, organized under Division 6 of the California Water Code; and,

WHEREAS, on May 18, 2020, the Board accepted the Water, Sewer and Recycled Water Master Plans; and,

WHEREAS, the City of Marina is currently contracting Monterey Peninsula Engineering (MPE) to construct roadway improvements related to the widening of Imjin Parkway; and,

WHEREAS, the District owns and operates aging and/or poorly located water and sewer facilities that might logically be replaced coincident with roadway reconstruction; and,

WHEREAS, the District maintains an on-call services contract with MPE, who at MCWD's request has submitted a Potential Change Orders to complete the required tasks; and,

WHEREAS, an additional \$39,000 in resources is necessary to cover the full cost of the proposed improvements; and,

WHEREAS, funding for Ord Water improvements remains available in the 2024 Bond.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-57 to award the water repair and replacement work to Monterey Peninsula Engineering (MPE) for construction services for the Imjin Parkway Widening – Water Improvements (OW-2420) in an amount not to exceed \$39,000; and,
2. amend the FY 2025-2026 Capital Improvement Budget as follows:

CIP Budget Amendment	Budget	Change	Balance
From: 2024 Bond (OW)	\$ 2,000,886	\$ (39,000)	\$ 1,961,886
To: OW-2420 Imjin Pkwy Widening – Water Improvements	\$ 0	\$ 39,000	\$ 39,000

3. authorize the General Manager to sign MPE PCO#151.01, and direct the General Manager to take all actions and execute all additional documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on November 17, 2025 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2025-57 adopted November 17, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6-I

Meeting Date: November 17, 2025

Prepared By: Mayra Magdaleno

Approved By: Remleh Scherzinger, PE

Reviewed By: Jack Gao, PMP

Reviewed By: Garrett Haertel, PE

Agenda Title: Adopt Resolution No. 2025-58 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Gigling Sanitary Sewer Lift Station Replacement Project Design (OS-0218)

Staff Recommendation: Adopt Resolution No. 2025-58 to amend the FY 2025-2026 Capital Improvement Program (CIP) Budget to fully fund the Gigling Sanitary Sewer Lift Station Replacement Project Design (OS-0218).

Background: *Strategic Plan, Goal No. 4 – INFRASTRUCTURE: Reliable, Cost-Effective, and Sustainable Facilities and Properties. The District will develop a comprehensive plan to guide the use of its properties and the renewal and replacement of facilities for timeliness, cost-effectiveness, and maximum long-term benefit.*

OBJECTIVE 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.

OBJECTIVE 4.2: The comprehensive, long-term facility plan is funded.

The Board of Directors of the Marina Coast Water District (MCWD) adopted Resolution No. 2025-24 on April 21, 2025, awarding a Professional Service Agreement (PSA) in the amount of \$222,900 to Schaaf and Wheeler Consulting Civil Engineers for Engineering Services for the design of the Gigling Sanitary Sewer Lift Station Replacement Project.

Discussion/Analysis: OS-0218 Gigling Sanitary Sewer Lift Station Replacement Project: The project's budget for FY 2025-2026 was initially set at \$900,000. However, during prior budget adjustments, this amount was reduced to a remainder of \$127,000. This amount is insufficient to cover the entire design scope under the PSA. In order to complete the project design, an additional \$105,000 is needed to cover the design cost and internal costs.

Environmental Review Compliance: Mitigated Negative Declaration (MND).

Legal Counsel Review: Legal Counsel reviewed this agenda item.

Climate Adaptation: The District's goal is to provide projects that address climate change and improve the District's footprint on the environment. Sanitary Sewer System improvement projects provide overall system reliability and reduce the potential liability of impacts to the sensitive local environment such as spills and leaks.

Financial Impact: X Yes No

Funding Source/Recap: Staff recommends amending the Ord Sewer Operating Reserves budget to add funding to the Gigling Lift Station Replacement Project (OS-0218) to finalize the design of the project, bringing the total to \$232,000. The Operating Reserve Fund is established to provide financial support to cover unanticipated operating expenses. See the table below for the budget amendment summary.

CIP Budget Amendment	Budget	Change	Balance
FROM: OS Operating Reserves	\$7,847,145	\$(105,000)	\$7,742,145
TO: OS-0218 Gigling Lift Station Replacement	\$127,000	\$105,000	\$232,000

Material Included for Information/Consideration: Resolution No. 2025-58.

Action Required: X Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

November 17, 2025

Resolution No. 2025-58
Resolution of the Board of Directors
Marina Coast Water District

Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Gigling
Sanitary Sewer Lift Station Replacement Project Design (OS-0218)

RESOLVED by the Board of Directors (“Board”) of the Marina Coast Water District (“MCWD” or “District”) at a regular meeting duly called and held on November 17, 2025 at 920 Second Avenue, Marina, California as follows:

WHEREAS, the MCWD is a County Water District and political subdivision of the State of California, organized under Division 12, Sections 3000 and following for the California Water Codes, established in 1960; and,

WHEREAS, the District owns and operates facilities and property for the supply, treatment and distribution of water, including recycled wastewater (the “Water System”), and the collection, treatment and disposal of wastewater (the “Wastewater System”) and the District wishes to allocate funds for the acquisition, construction and installation of improvements to the Water System and the Wastewater System, consisting generally of infrastructure improvements to pipelines, pumping stations, storage, groundwater wells, other water supply sources, facilities, and District operational systems to modernize the District’s water, wastewater and recycled water systems(the “Projects”); and,

WHEREAS, the MCWDGSA is a Sustainable Groundwater Agency (GSA) and a Political subdivision of the State of California, organized under Division 6 of the California Water Code; and,

WHEREAS, on May 18, 2020, the Board accepted the Water, Sewer and Recycled Water Master Plans; and,

WHEREAS, the Board passed and adopted Resolution No. 2025-31 adopting the District Budget for FY 2025-2026; and,

WHEREAS, the project OS-0218 Gigling Sanitary Sewer Lift Station Replacement Project will include a wet-pit pump station; and,

WHEREAS, on April 21, 2025, the Board awarded a Professional Service Agreement to Schaaf and Wheeler Consulting Civil Engineers for Engineering Services for the design of the Gigling Sanitary Sewer Lift Station Replacement Project; and,

WHEREAS, during earlier budget adjustments, the budget was amended to the remainder of \$127,000; and,

WHEREAS, the current budget is insufficient to cover the entire design scope; and,

WHEREAS, to complete the project design, an additional \$105,000 is needed to cover the design cost and internal costs.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-58 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Gigling Sanitary Sewer Lift Station Replacement Project Design (OS-0218) as follows:

CIP Budget Amendment	Budget	Change	Balance
FROM: OS Operating Reserves	\$7,847,145	\$(105,000)	\$7,742,145
TO: OS-0218 Gigling Lift Station Replacement	\$127,000	\$105,000	\$232,000

2. authorize the General Manager to take all actions and execute all documents which may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on November 17, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2025-58 adopted November 17, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6-J

Meeting Date: November 17, 2025

Prepared By: Mayra Magdaleno

Approved By: Remleh Scherzinger, PE

Reviewed By: Jack Gao, EIT, PMP

Reviewed By: Garrett Haertel, PE

Agenda Title: Adopt Resolution No. 2025-59 to Amend the FY 2025-2026 Capital Improvement Program Budget and Award a Construction Contract to Golden State Construction & Utility, Inc. for General Construction Services for the Construction of the Gigling Road Water Pipeline Replacement Project (OW-0201)

Staff Recommendation: Adopt Resolution No. 2025-59 to amend the Capital Improvement Program (CIP) Budget and award a Construction Contract to Golden State Construction & Utility, Inc. for General Construction Services for the construction of the Gigling Road Water Pipeline Replacement Project (OW-0201).

Background: *Strategic Plan, Goal No. 4 – INFRASTRUCTURE: Reliable, Cost-Effective, and Sustainable Facilities and Properties. The District will develop a comprehensive plan to guide the use of its properties and the renewal and replacement of facilities for timeliness, cost-effectiveness, and maximum long-term benefit.*

OBJECTIVE 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.

OBJECTIVE 4.2: The comprehensive, long-term facility plan is funded.

The Fiscal Year (FY) 2025-2026 Budget approved by the Board of Directors included replacement, upgrades, and expansion plans for the existing water, recycled water, and wastewater collection systems. A 12-inch water pipeline runs east from Gigling Road, corresponding to the District's C-Zone pressure hydraulic system, which also serves the neighboring D-Zone. The age of the existing pipeline is unknown.

Discussion/Analysis: OW-0201 Gigling Road Water Pipeline Replacement Project: The scope of the project involves the construction of approximately 2,600 linear feet (LF) of potable water lines and appurtenances, including trenching, excavation, removal of existing facilities and replacement in kind. The new water pipeline will be installed along Gigling Road from General Jim Moore Boulevard to the District's D-Zone Pump Station located approximately 220 feet east of Arnhem Road. The existing water pipeline has been determined to be in poor condition. The Gigling Road Water Pipeline Project opened for bidding on July 14, 2025. Throughout the bidding process, there was one addendum issued to address Request for Information (RFI) and questions from construction firms. A public bid opening was held on August 28, 2025, in which six bids were received. The lowest responsive bidder was Golden State Construction & Utility, Inc. at \$1,474,000. See the table below for results. MCWD officially requested a bid extension and sought validation for an additional 60 days, which Golden State Construction accepted.

Bid Summary	
Construction Firm	Bid Total
Golden State Construction & Utility, Inc.	\$1,474,000
Monterey Peninsula Engineering	\$1,679,040
Granite Rock Company	\$1,691,112
Garney Pacific, Inc.	\$1,698,840
Corcus Construction Inc.	\$1,968,300
Pacific Underground Construction, Inc.	\$2,428,832

Environmental Review Compliance: Notice of Exemption (NOE) has been filed.

Legal Counsel Review: Legal Counsel reviewed this agenda item.

Climate Adaptation: The District's goal is to provide projects that address climate change and improve the District's footprint on the environment. A positive environmental impact is achieved by replacing outdated and leaking water pipelines. These new pipelines minimize water waste and help conserve valuable water resources.

Financial Impact: ☒ Yes ☐ No **Funding Source/Recap:** The FY 2025-2026 CIP budget did not include construction funding for the Gigling Road Water Pipeline Replacement Project (OW-0201). The project design was completed and bids solicited. The lowest bid submitted by Golden State Construction & Utility, Inc. amounts to \$1,474,000. To fund the overall project, which includes construction management, construction inspection, staff time, and the initiation of work, staff recommends amending the FY 2025-2026 CIP Budget for a total of \$1,700,000 for the Gigling Road Water Pipeline Replacement Project (OW-0201). The funding source is GW-0112 Zone A Tank and Improvements, as the project scope value has been reduced, which allows for budget relief to the Ord Water cost center to fully fund this project. See table below for the budget amendment summary.

CIP Budget Amendment	Budget	Change	Balance
From: GW-0112 Zone A Tank and Improvements	\$3,035,167 – OW 2024 Bond	(\$1,700,000)	\$1,335,167
To: FY 2025-2026 OW-0201 Gigling Road Water Pipeline Replacement	\$0	\$1,700,000	\$1,700,000

Material Included for Information/Consideration: Resolution No. 2025-59.

Action Required: ☒ Resolution ☐ Motion ☐ Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

November 17, 2025

Resolution No. 2025-59
Resolution of the Board of Directors
Marina Coast Water District

Amend the FY 2025-2026 Capital Improvement Program Budget and Award a Construction Contract to Golden State Construction & Utility, Inc. for General Construction Services for the Construction of the Gigling Road Water Pipeline Replacement Project (OW 0201)

RESOLVED by the Board of Directors (“Board”) of the Marina Coast Water District (“MCWD” or “District”) at a regular meeting duly called and held on November 17, 2025 at 920 Second Avenue, Marina, California as follows:

WHEREAS, the MCWD is a County Water District and political subdivision of the State of California, organized under Division 12, Sections 3000 and following for the California Water Codes, established in 1960; and,

WHEREAS, the District owns and operates facilities and property for the supply, treatment and distribution of water, including recycled wastewater (the “Water System”), and the collection, treatment and disposal of wastewater (the “Wastewater System”) and the District wishes to allocate funds for the acquisition, construction and installation of improvements to the Water System and the Wastewater System, consisting generally of infrastructure improvements to pipelines, pumping stations, storage, groundwater wells, other water supply sources, facilities, and District operational systems to modernize the District’s water, wastewater and recycled water systems(the “Projects”); and,

WHEREAS, the MCWDGSA is a Sustainable Groundwater Agency (GSA) and a Political subdivision of the State of California, organized under Division 6 of the California Water Code; and,

WHEREAS, on May 18, 2020, the Board accepted the Water, Sewer and Recycled Water Master Plans; and,

WHEREAS, the Board passed and adopted Resolution No. 2025-31 adopting the District Budget for FY 2025-2026; and,

WHEREAS, a 12-inch water pipeline runs along Gigling Road corresponding to the District’s C-Zone pressure hydraulic system that also serves the neighboring D-Zone; and,

WHEREAS, the project involves the construction of approximately 2,600-LF of potable water lines and appurtenances, including trenching, excavation, removal of existing facilities and replacement in kind; and,

WHEREAS, a public bid opening was held on August 28, 2025, in which six bids were received; and,

WHEREAS, the lowest responsive bidder was Golden State Construction & Utility, Inc. at \$1,474,000; and,

WHEREAS, project CIP # OW-0201 was not funded in the FY 2025-2026 Capital Improvement Program (CIP) Budget, the FY 2025-2026 CIP Budget requires amendment in the approximate amount of \$1,700,000.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-59 to Amend the FY 2025-2026 Capital Improvement Program Budget as follows:
- 2.

CIP Budget Amendment	Budget	Change	Balance
From: GW-0112 Zone A Tank and Improvements	\$3,035,167 – OW 2024 Bond	(\$1,700,000)	\$1,335,167
To: FY 25/26 OW-0201 Gigling Road Water Pipeline Replacement	\$0	\$1,700,000	\$1,700,000

3. award a Construction Contract to Golden State Construction & Utility, Inc. for General Construction Services for the construction of Gigling Road Water Pipeline Replacement Project (OW 0201); and,
4. authorize the General Manager to take all actions and execute all documents which may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on November 17, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors_____

Noes: Directors_____

Absent: Directors_____

Abstained: Directors_____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2025-59 adopted November 17, 2025.

Remleh Scherzinger, Secretary

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 6-K

Meeting Date: November 17, 2025

Prepared By: Andrew Racz

Approved By: Remleh Scherzinger

Reviewed By: Garrett Haertel

Agenda Title: Adopt Resolution No. 2025-60 to Accept the Infrastructure Improvements Installed Under a Water, Sewer, and Recycled Water Infrastructure Agreement between Marina Coast Water District and Lightfighter Village GP, LLC for the Lightfighter Village Development in Marina, CA

Staff Recommendation: Adopt Resolution No. 2025-60 to Accept the Infrastructure Improvements Installed Under a Water, Sewer, and Recycled Water Infrastructure Agreement between Marina Coast Water District and Lightfighter Village GP, LLC, for the Lightfighter Village Development Project.

Background: *Strategic Plan, Goal 4, Infrastructure: Reliable, Cost-Effective, and Sustainable Facilities and Properties, Objective 4.1: A comprehensive plan guides long-term, cost-effective renewal, replacement, usage, and development of District facilities and properties.*

On August 15, 2022, MCWD entered into an Infrastructure Agreement with Lightfighter Village GP, LLC (Developer) for construction of the Lightfighter Village Development project (Resolution 2022-42). The construction of water and sewer improvements associated with the Development in the Ord service area within MCWD's jurisdiction, have now been completed. The Developer requests that, consistent with the Infrastructure Agreement, MCWD accept the transfer of ownership of the installed water and sewer infrastructure.

Lightfighter Village occupies a 3.4-acre site located on Hayes Circle on former Fort Ord lands within the City of Marina. The Development is a medium-density supportive housing complex for formerly homeless veterans consisting of 71 one- and two-bedroom residential apartment units, plus common areas, kitchen, offices, and approximately 1.2 acres of landscaping. In addition to improvements constructed on the single-parcel site, certain out-of-tract improvements to existing MCWD water and sewer facilities were required to support the Development. This includes improvements constructed within the public right-of-way, public utility easements, or within easements provided to MCWD by the Developer. These off-site improvements, which include PVC potable water pipelines, PVC gravity sewer pipelines, and associated sewer manholes, water valves, and other appurtenances, were completed by the Developer and are now to be transferred to MCWD ownership.

Discussion/Analysis: The infrastructure improvements made by the Developer for which acceptance of ownership is requested include potable water pipelines and appurtenances and sanitary sewer pipelines and appurtenances. Depictions of the infrastructure to be owned by MCWD may be found within the attached Dedication, Assignment, and Certificate of Acceptance of Public Improvements that includes Exhibits A-C mapping the locations of the infrastructure. The total value of the infrastructure to be transferred to MCWD for ownership totals approximately \$331,300.

Under the terms of the Infrastructure Agreement, MCWD requires the following items prior to final acceptance:

- Final inspection and walk-through by MCWD to verify completion of all punch-list items
- Completed easements for all pipelines outside of public rights-of-way or recorded public utility easements
- Conveyance of the property to MCWD by means of Certificate of Acceptance
- Submission of As-Built drawings for the work
- Submission of a One-Year Warranty Bond

The Developer and MCWD conducted several punch-list walk-throughs, and the associated corrective work was completed as of March 2025. All installed MCWD infrastructure assets are located within the public right-of-way, dedicated Public Utility Easements, or dedicated easements to MCWD. A Certificate of Acceptance is prepared for execution and is awaiting this Board action. As-Built drawings for the improvements described above, dated August 5, 2024, were received and accepted as adequate on September 30, 2025. A draft Warranty Bond has been provided. This listing of actions fulfills the District's requirements and conditions for accepting ownership of the installed infrastructure.

Based on the adequate completion of the above tasks and items, MCWD staff recommends that the MCWD Board of Directors accept ownership of the infrastructure installed on MCWD's behalf by Lightfighter Village GP, LLC, for the Lightfighter Village development project by adopting the provided Resolution.

Environmental Review Compliance: None required for acceptance of the improvements.

Legal Counsel Review: Legal Counsel reviewed the Board Transmittal, Resolution, and Dedication documents.

Climate Adaptation: Legal Counsel reviewed the Board Transmittal, Resolution, and standard Reimbursement Agreement.

Financial Impact: X Yes No **Funding Source/Recap:** There is no direct cost to MCWD for in-tract improvements; however, a slight increase in operational and maintenance costs in the near-term future may be reasonably anticipated within the Ord Water and Ord Sewer cost centers because of the additional infrastructure that becomes MCWD's responsibility.

Material Included for Information/Consideration: Resolution No. 2025-60; Dedication, Assignment, and Certificate of Acceptance of Public Improvements, including Exhibits A-C, prepared for execution.

Action Required: X Resolution Motion Review

Board Action

Motion By: _____ Seconded By: _____ No Action Taken: _____

Ayes: _____ Abstained: _____

Noes: _____ Absent: _____

November 17, 2025

Resolution No. 2025-60
Resolution of the Board of Directors
Marina Coast Water District
Accepting the Infrastructure Improvements Installed Under a
Water, Sewer, and Recycled Water Infrastructure Agreement
Between Marina Coast Water District and Lightfighter Village GP, LLC,
for the Lightfighter Village Development Project

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on November 17, 2025, at 920 Second Avenue, Marina, California as follows:

WHEREAS, the MCWD is a County Water District and political subdivision of the State of California, organized under Division 12, Sections 3000 and following for the California Water Codes, established in 1960; and,

WHEREAS, the District owns and operates facilities and property for the supply, treatment and distribution of water, including recycled wastewater (the “Water System”), and the collection, treatment and disposal of wastewater (the “Wastewater System”) and the District wishes to allocate funds for the acquisition, construction and installation of improvements to the Water System and the Wastewater System, consisting generally of infrastructure improvements to pipelines, pumping stations, storage, groundwater wells, other water supply sources, facilities, and District operational systems to modernize the District’s water, wastewater and recycled water systems(the “Projects”); and,

WHEREAS, the MCWDGSA is a Sustainable Groundwater Agency (GSA) and a Political subdivision of the State of California, organized under Division 6 of the California Water Code; and,

WHEREAS, Lightfighter Village GP, LLC, a California limited liability company (Developer), has constructed water and sewer infrastructure for their Lightfighter Village development project in the Ord service area of MCWD’s jurisdiction; and,

WHEREAS, Lightfighter Village GP, LLC, entered into a Water, Sewer and Recycled Water Infrastructure Agreement with MCWD for Lightfighter Village on August 15, 2022 with the adoption of Resolution No. 2022-42; and,

WHEREAS, construction of the water and sewer infrastructure is complete and the Developer has now satisfied all of the close-out conditions required by MCWD in the Infrastructure Agreement for the Lightfighter Village development project; and,

WHEREAS, the Developer requests, in conformance with the Infrastructure Agreement, that the District take ownership of the installed infrastructure.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-60 to accept the transfer of ownership of the Water and Sewer Infrastructure for the Lightfighter Village development projects; and,
2. directs the General Manager to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on November 17, 2025 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors_____

Noes: Directors_____

Absent: Directors_____

Abstained: Directors_____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2025-60 adopted November 17, 2025.

Remleh Scherzinger, Secretary

DEDICATION, ASSIGNMENT AND CERTIFICATE OF ACCEPTANCE OF PUBLIC IMPROVEMENTS

This Dedication, Assignment and Certificate of Acceptance of Public Improvements is entered this _____ day of 2025, by and between LIGHTFIGHTER VILLAGE, GP, LLC, a California limited liability company (“Developer”), and Marina Coast Water District, a County Water District organized under the laws of the State of California (“District”) for the purpose of dedicating, transferring, assigning, and accepting certain public improvements as described herein (“Dedication”).

A. In approving the development of Lightfighter Village, a planned Development in the City of Marina (“City”), City required Developer to construct, install, develop, and dedicate certain public improvements, including, but not limited to public improvements including Water System Facilities and Sewer System Facilities (collectively “Facilities”).

B. District provides potable water and sewer service to the Fort Ord Area, including, but not limited to Lightfighter Village.

C. On August 15, 2022, Developer and District entered into that certain Water, Sewer and Recycled Water Infrastructure Agreement (“Infrastructure Agreement”) which established the terms and conditions upon which Developer would construct, install, develop, and dedicate the MCWD Improvements with respect to Lightfighter Village.

D. Developer has completed those Lightfighter Village Facilities required by the Infrastructure Agreement.

E. District has inspected said Facilities and is prepared to accept said Facilities pursuant to this Dedication and Acceptance.

F. Developer, as the current owner of the Lightfighter Village Facilities, is prepared to dedicate and assign said Facilities to District.

Now therefore, in consideration of the foregoing, the adequacy of same is hereby acknowledged, LIGHTFIGHTER VILLAGE, GP and MCWD hereby agree as follows:

1. Developer hereby dedicates, transfers, conveys, and assigns to District any and all rights, title and interest Developer has in the following Facilities:

a. SEWER SYSTEM FACILITIES – Approximately 165 LF of 8-inch sewer main; 2 sanitary sewer manholes; 2 sewer service laterals, including, all right, title, and interest in and to mains, manholes, laterals, and other appurtenances to said sewer installation, constructed and installed in accepted and recorded easements per Final accepted Project Plans dated March 15, 2023, Improvement Plans for Veterans Supportive Housing, Lightfighter Village, Plan Sheets 1 through 14, as depicted on Exhibit C attached hereto (the “Sanitary Sewer Infrastructure”).

b. WATER SYSTEM FACILITIES – Approximately 90 LF of 6-inch water main; approximately 150 LF of 8-inch water main; 1 fire hydrant; 2 water service manifolds; approximately 73 water service lines, and other appurtenances to said water installation, constructed and installed in accepted and recorded easements per Final accepted Project Plans dated March 15, 2023, Improvement Plans for Veterans Supportive Housing, Lightfighter Village, Plan Sheets 1 through 14, as depicted on Exhibit C attached hereto (the “Potable Water Infrastructure”).

2. For accounting purposes, Developer and District agree that the Facilities have the following fair market values to District:

- | | | |
|----|--------------------------|----------------------|
| a. | Sewer System Facilities: | \$44,810.00. |
| b. | Water System Facilities: | \$286,520.00. |

3. This Dedication is in accordance with and subject to the Infrastructure Agreement.

4. Developer represents and warrants that, to the knowledge of Developer, Developer has title to and the legal right to transfer and dispose of the Facilities.

5. District represents and warrants to Developer that, prior to its execution and delivery of this Dedication, District has been given a sufficient opportunity to inspect and investigate the Facilities. Except as expressly set forth in the Infrastructure Agreement, District acknowledges that there are no other implied or express warranties regarding the Facilities.

6. Developer and District hereby further agree that nothing herein shall be construed as a sale, conveyance, transfer, or assignment of any other equipment other than the Facilities.

7. If either party brings suit against the other to enforce or interpret this Dedication, the prevailing party shall be entitled to reasonable attorneys’ fees and such other relief as may be awarded by the court.

8. This Dedication shall be governed by and construed in accordance with the laws of the State of California without regard to its choice of law or conflict of law principles.

9. If any provision of this Dedication to any extent is found by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Dedication shall not be affected thereby.

10. This Dedication constitutes the entire agreement between the parties concerning the dedication, assignment, conveyance, transfer and acceptance of the Facilities and has been entered into in reliance solely on the contents hereof. This Dedication may not be amended or modified except in writing signed by both parties.

11. This Dedication shall be binding upon the successors and assigns of the parties hereto. All representations, warranties, acknowledgments, covenants, releases, and waivers made by District in this Dedication, and all disclaimers made by Developer in this Dedication, and all provisions of this Dedication shall survive the execution and delivery of this Dedication.

12. Developer and District each warrant to the other that it is duly authorized to execute this Dedication, and that such execution is binding upon it without further action or ratification. The parties acknowledge their intent that this Dedication and any related signature or record shall be binding whether created, transmitted, or effected by traditional or electronic means. This Dedication may be executed in one or more identical counterparts, each of which when taken together will constitute one and the same instrument.

[SIGNATURE PAGE FOLLOWS]

SIGNATURE OF DEVELOPER:

LIGHTFIGHTER VILLAGE, GP, LLC,
a California limited liability company,

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

CERTIFICATE OF ACCEPTANCE

As per Resolution No. _____ as set forth in the minutes of a meeting of the Board of Directors of the Marina Coast Water District held on _____, the above Dedication of the Sewer System and Water System, dated _____, is hereby accepted by order of the Board of Directors of the Marina Coast Water District, a County Water District organized under the laws of the State of California.

Date of Acceptance: _____

By: _____
General Manager

MARINA COAST WATER DISTRICT



March 15, 2023

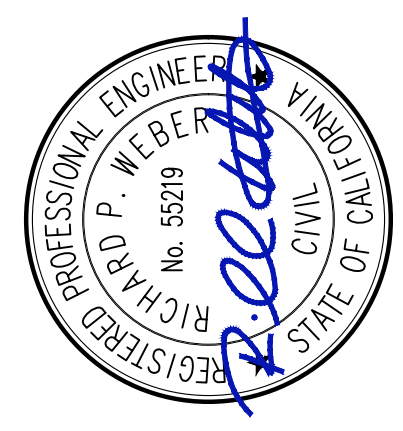
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ENGINEER'S BOND ESTIMATE
MARINA COAST WATER DISTRICT IMPROVEMENTS
LIGHTFIGHTER VILLAGE-VETERANS SUPPORTIVE HOUSING
MARINA, CALIFORNIA

Item Description	Quantity	Unit	Unit Price	Amount
<u>SANITARY SEWER</u>				
1 Demolition Sanitary Sewer Manhole	1	EA	\$ 2,500.00	\$ 2,500
2 Demolition 8" PVC Sanitary Sewer Pipe	165	LF	\$ 30.00	\$ 4,950
3 Manholes	2	EA	\$ 6,000.00	\$ 12,000
4 8" PVC Sanitary Sewer Pipe	165	LF	\$ 70.00	\$ 11,550
5 Trench Restoration <i>(includes sawcut and pavement)</i>	127	LF	\$ 30.00	\$ 3,810
6 Connect to Existing Sanitary Sewer System	2	EA	\$ 5,000.00	\$ 10,000
Subtotal Sanitary Sewer				\$ 44,810
<u>POTABLE WATER</u>				
1 6" PVC Water Line	90	LF	\$ 70.00	\$ 6,300
2 8" PVC Water Line	150	LF	\$ 90.00	\$ 13,500
3 Trench Repair <i>(includes sawcut and pavement)</i>	165	LF	\$ 30.00	\$ 4,950
4 6" Gate Valve	3	EA	\$ 1,500.00	\$ 4,500
5 8" Gate Valve	7	EA	\$ 2,000.00	\$ 14,000
6 Fire Hydrants and Connection	1	EA	\$ 10,000.00	\$ 10,000
7 Water Service Mainfold <i>(Including all appurtenances)</i>	2	EA	\$ 50,000.00	\$ 100,000
8 3/4" Water Meter <i>(units)</i>	71	EA	\$ 385.00	\$ 27,335
9 1" Water Meter <i>(common space)</i>	1	EA	\$ 440.00	\$ 440
10 1.5" Water Meter <i>(Irrigation)</i>	1	EA	\$ 495.00	\$ 495
11 Connect to Existing Water System	5	EA	\$ 12,000.00	\$ 60,000
12 Water Main Straight-Line Repair	3	EA	\$ 15,000.00	\$ 45,000
Subtotal Potable Water				\$ 286,520
SUBTOTAL MCWD BOND AMOUNT				\$ 331,330
10% CONTINGENCY				\$ 33,133
TOTAL MCWD BOND AMOUNT <i>(to nearest \$1,000)</i>				\$ 365,000



**Civil Engineering
Land Surveying**
6 Harris Court
Monterey, California
831.649.5225
whitsonengineers.com



AS-BUILT
Blackwell General
Engineering, Inc.

VETERANS
SUPPORTIVE
HOUSING

LIGHTFIGHTER VILLAGE

229-243 HAYES CIRCLE
MARINA, CA 93933
JOB NO. 30043 (WE: 3394)

DRAWN	KCL
CHECKED	RPW
JOB CAPTAIN	RPW

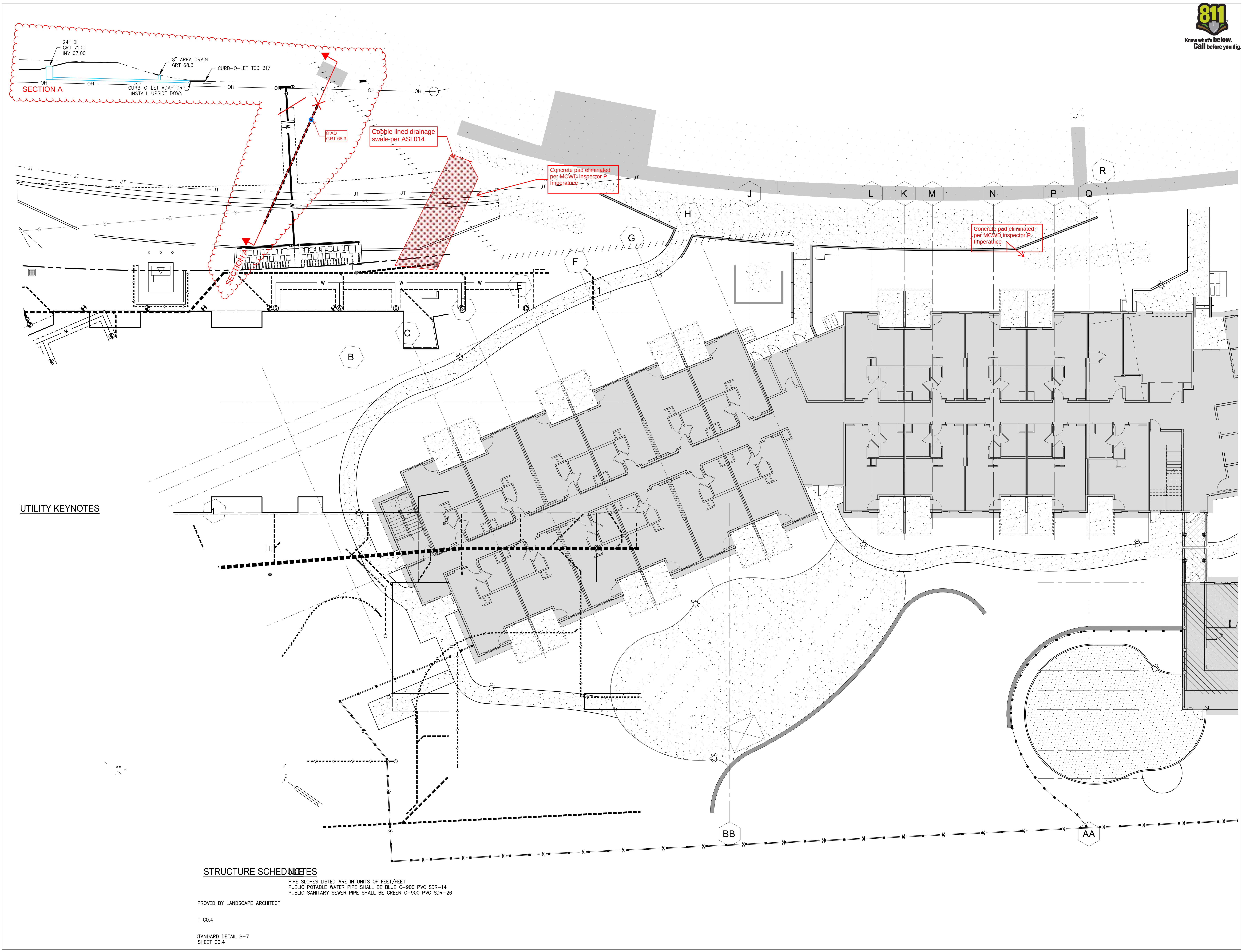
ISSUE

△	DATE	DESCRIPTION
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	02/25/22	50% CD SET
	04/29/22	90% CD SET

	8/5/24	ASI 14

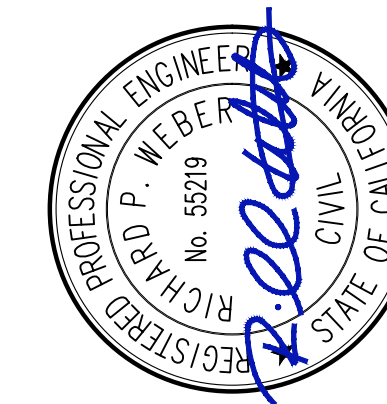
DRAWING TITLE

SCALE As indicated





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6 Harris Court
Monterey, California
331.649.5225
whitsonengineers.com



AS-BUILT
Blackwell General
Engineering, Inc.

VETERANS SUPPORTIVE HOUSING

LIGHTFIGHTER VILLAGE

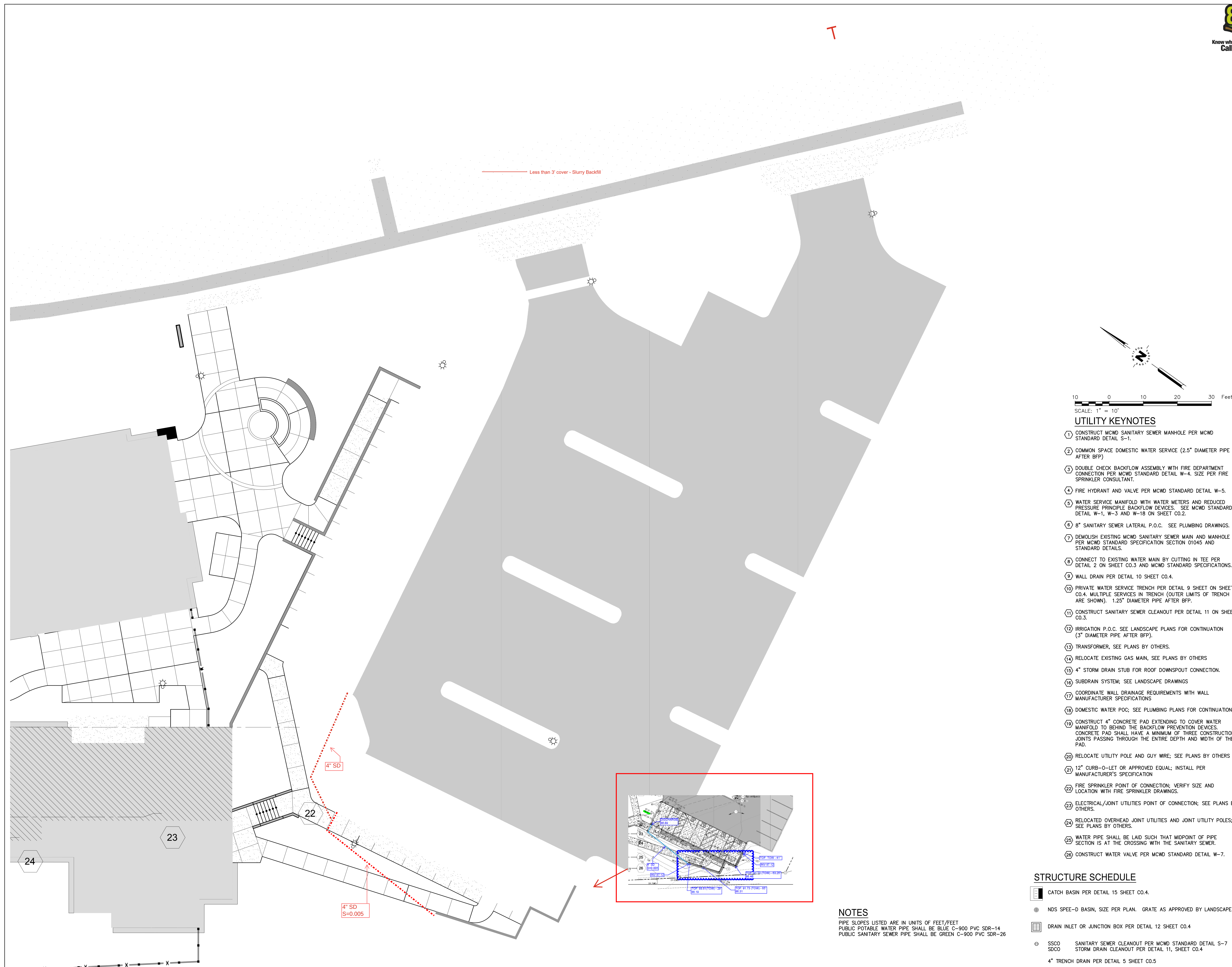
229-243 HAYES CIRCLE
MARINA, CA 93933
JOB NO. 30043 (WE: 3394)
DRAWN KCL
CHECKED RPW
JOB CAPTAIN RPW

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DRAWING TITLE
CIVIL UTILITY
PLAN SOUTH

SCALE	As indicated
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C3.2



**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 7-A

Meeting Date: November 17, 2025

Prepared By: Mary Lagasca, CPA

Approved By: Remleh Scherzinger, PE

Agenda Title: Consider Accepting the Annual Comprehensive Financial Report and the Independent Auditor's Report for the Fiscal Year ended June 30, 2025

Staff Recommendation: Accept the Annual Comprehensive Financial Report and the Independent Auditor's Report for fiscal year ended June 30, 2025.

Background: *Strategic Plan, Objective No. 3.3 – The Board receives understandable, timely, and up-to-date financial reports on an approved schedule.*

California Government Code Section 26909 requires the County Auditor to either make or contract with a certified public accountant or public accountant to perform an annual audit of the accounts and records of every special district within the county for which an audit by a certified public accountant or public accountant is not otherwise provided unless an audit by a certified public accountant has been arranged by the District.

On March 18, 2024, the Board adopted Resolution No. 2024-13 approving a 3-year contract with an option to renew for 2 additional years with Chavan and Associates, LLP. The contract is to provide annual audit services to the District from FY 2024 to FY 2026 for a not-to-exceed amount of \$24,250 for FY 2025.

Discussion/Analysis: The District contracted with Chavan & Associates, LLP, a firm of licensed certified public accountants, to audit the District's financial statements for the fiscal year ending June 30, 2025. The goal of the independent audit is to provide reasonable assurance that the basic financial statements are free from material misstatement. The Independent Auditor's Report which is included on page 11 of the Annual Comprehensive Financial Report (ACFR), indicates that the financial statements are presented fairly, in all material respects, the financial position of the District. This "unmodified" opinion is the optimal opinion to receive from an external auditor.

The ACFR is an extensive report summarizing the financial activities of the District that occurred from July 1, 2024, through June 30, 2025 and is divided into three sections: Introductory, Financial, and Statistical Sections.

The introductory section contains a Letter of Transmittal, awards and achievements, organizational chart, and directory of officials. The letter of transmittal includes a brief overview of the District, its policies, and how the District controls its finances.

The financial section contains the Management's Discussion and Analysis report. This analysis illustrates the basic financial operations of the District in a more detailed manner than is found in the Letter of Transmittal. Also included in this section are the Independent Auditor's Report and the Basic Financial Statements and Notes to the Financial Statements.

The final section of the report is a compilation of statistical schedules for the last ten years that depict various trends and general information about the District.

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its ACFR for the fiscal year ended June 30, 2024. This is the seventeenth consecutive year that the District has received this prestigious award. To be awarded a Certificate of Achievement, the District had to publish an easily readable and efficiently organized ACFR that satisfied both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. Staff believes that the District's current ACFR continues to meet the Certificate of Achievement Program's requirements and is submitting it to GFOA to determine its eligibility for another certificate.

Sheldon Chavan, Managing Partner of Chavan & Associates, LLP, Partner in charge of the District's audit team will be available at the Board meeting to answer any questions on their audit report and the District's ACFR.

Environmental Review Compliance: None required.

Legal Counsel Review: None required.

Climate Adaptation: Not Applicable.

Financial Impact: _____Yes ___X___No **Funding Source/Recap:** None.

Material Included for Information/Consideration: The Annual Comprehensive Financial Report for the fiscal year ended June 30, 2025 is provided separately.

Action Required: _____Resolution ___X___Motion _____Review

Board Action

Motion By_____ Seconded By_____ No Action Taken_____

Ayes_____ Abstained_____

Noes_____ Absent_____

**Marina Coast Water District
Agenda Transmittal**

Agenda Item: 7-B

Meeting Date: November 17, 2025

Prepared By: Remleh Scherzinger, PE

Approved By: N/A

Reviewed By: Brad Imamura

Agenda Title: Adopt Resolution No. 2025-61 to Consider an Amendment to the FY 2025-2026 Budget in the Amount of \$10,000 for the Board of Directors Training Budget

Staff Recommendation: Review Resolution No. 2025-61 to authorize a budget amendment in the amount of \$10,000 to the Board of Directors Training Budget.

Background: *Strategic Plan, Goal No.2 – PEOPLE District Staff are highly qualified, well-trained, motivated, and respected by their peers internally and in other agencies. Similarly, the Board is fortunate to be comprised of directors with diverse perspectives who work together well and understand their roles.*

OBJECTIVE 2.4: The Board periodically self-evaluates and implements identified areas of improvement, enabling it to set clear and effective direction and provide effective monitoring and oversight.

The Fiscal Year (FY) 2025-2026 Budget approved by the Board of Directors included \$10,000 dollars for Board training. These funds were then segregated into 5 sub funds for each Director.

For the past five (5) plus years the District has budgeted various amounts for Board training and that was, in part, based on the tenure of the Board and its working tempo. Below is a table of the last six (6) years and the current year to give context to the Boards spending tempo. To date the members have spent 66% of the budgeted amount.

Board - Training Account Summary

XX-01-040-019

<u>Fiscal Year</u>	<u>Budget</u>	<u>Expense</u>	<u>% Used</u>	<u>Notes</u>
FY 2020	\$ 2,500.00	\$ 1,698.00	68%	
FY 2021	\$ 9,800.00	\$ 570.00	6%	
FY 2022	\$ 2,000.00	\$ 905.00	45%	
FY 2023	\$ 2,000.00	\$ 1,015.00	51%	
FY 2024	\$ 2,000.00	\$ 1,865.00	93%	
FY 2025	\$ 5,000.00	\$ 4,727.00	95%	
FY 2026	\$ 10,000.00	\$ 6,603.00	66%	Estimated Expense as of 10/31/25

Discussion/Analysis: The District has completed its first Quarter and expenditure in this sub account is approaching 100% expended. District staff have reached out to the Board members, and some have indicated that they would like to attend other training courses.

Director Imamura has requested this item and for an additional \$2000 per Board member, to be added to the current budget. His Request is attached for reference. This would increase the existing budget to \$20,000 with a segregated amount of \$4000 per Board member.

As an example, an average Association of California Water Agencies (ACWA) bi-annual meeting costs (assuming travel, hotel and per diem) is approximately \$2,400. The annual cost to attend the two meetings per year would normally be about \$4,800 or a total budgeted amount of \$24,000 annually.

Environmental Review Compliance: None required.

Climate Adaptation: Having a Board with the appropriate amount of training and by extension understating of current issues facing the District enhances the Board's ability to develop the necessary policies and budgets to achieve the necessary operational and capital projects to address the climate variability that the District is experiencing and can predictably prepare for.

Financial Impact: X Yes No **Funding Source/Recap:** The FY 2025-2026 budget for Board training is currently \$10,000. Current Operating Reserve is approximately \$20,260,000. The reduction in funds will leave the account balance at \$20,250,000. The newly amended training budget will be \$20,000 and \$4,000 per Board member.

CIP Budget Amendment	Budget	Change	Balance
From: Operating reserves	-	(\$10,000)	\$20,250,000
To: ACCT XX-01-040-019 Board Training	\$10,000	\$10,000	\$20,000

Material Included for Information/Consideration: Resolution No. 2025-61; and email request from Director Imamura.

Action Required: X Resolution Motion Review

Board Action

Motion By _____ Seconded By _____ No Action Taken _____

Ayes _____ Abstained _____

Noes _____ Absent _____

November 17, 2025

Resolution No. 2025-61
Resolution of the Board of Directors
Marina Coast Water District
Amending the FY 2025-2026 Budget in the Amount of \$10,000
for the Board of Directors Training Budget

RESOLVED by the Board of Directors (“Board”) of the Marina Coast Water District (“MCWD” or “District”) at a regular meeting duly called and held on November 17, 2025 at 920 Second Avenue, Marina, California as follows:

WHEREAS, the MCWD is a County Water District and political subdivision of the State of California, organized under Division 12, Sections 3000 and following for the California Water Codes, established in 1960; and,

WHEREAS, the District owns and operates facilities and property for the supply, treatment and distribution of water, including recycled wastewater (the “Water System”), and the collection, treatment and disposal of wastewater (the “Wastewater System”) and the District wishes to allocate funds for the acquisition, construction and installation of improvements to the Water System and the Wastewater System, consisting generally of infrastructure improvements to pipelines, pumping stations, storage, groundwater wells, other water supply sources, facilities, and District operational systems to modernize the District’s water, wastewater and recycled water systems(the “Projects”); and,

WHEREAS, the MCWDGSA is a Sustainable Groundwater Agency (GSA) and a Political subdivision of the State of California, organized under Division 6 of the California Water Code; and,

WHEREAS, the Board passed and adopted Resolution No. 2024-42 adopting the District 2024 Strategic Plan; and,

WHEREAS, the Board passed and adopted Resolution No. 2025-31 adopting the District Budget for FY 2025-2026.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. adopt Resolution No. 2025-61 authorizing the addition of \$10,000 to the Board Training sub account and reducing the Operating Reserve by \$10,000 using the general cost allocation; and,
2. amend the FY 2025-2026 budget as follows:

CIP Budget Amendment	Budget	Change	Balance
From: Operating reserves	-	(\$10,000)	\$20,250,000
To: ACCT XX-01-040-019 Board Training	\$10,000	\$10,000	\$20,000

3. authorize the General Manager to take all actions and execute all documents which may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED on November 17, 2025, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Gail Morton, President

ATTEST:

Remleh Scherzinger, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2025-61 adopted November 17, 2025.

Remleh Scherzinger, Secretary

From: Brad Imamura <DirectorImamura@mcwd.org>
Sent: Thursday, October 30, 2025 12:03 PM
To: Remleh Scherzinger <RScherzinger@mcwd.org>
Subject: Board Agenda Item Request for 11/17/2025

Hi, Rem

I am requesting a board agenda item for the Nov 17th scheduled board meeting to include a request to increase, revise or amend (?) the current education/training budget of \$2K allotment per board member to an additional \$4K for the duration of this current fiscal year. Let me know if you require further clarification or have any questions regarding this request.

Thank you,
Brad

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