

Draft Minutes
Budget and Personnel Committee Meeting

November 12, 2015

1. Call to Order:

The Budget and Personnel Committee was called to order at 4:30 p.m. by President Gustafson. In attendance were:

- Committee members: President Gustafson and Vice President Le
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

No comments.

3. Approve the Draft Minutes of September 10, 2015:

On motion by Vice President Le, seconded by President Gustafson, the minutes were unanimously approved.

4. Receive a Budget Update:

Mr. Van Der Maaten noted that until the audited fund balances are put into the system this General Ledger showing quarter to date revenues and expenses were the best he could provide.

5. Receive a Fair Labor Standards Act Audit Update:

Mr. Van Der Maaten stated that staff has notified the unions regarding this audit and an update would be presented at the December 7th Board meeting.

6. Identify Agenda Items for the Next Committee Meeting and Set Date:

The next meeting date was set for December 10, 2015.

5. Committee Member Comments:

No comments.

6. Adjournment:

Meeting adjourned at 4:36 p.m.