

Draft Minutes
Budget and Personnel Committee Meeting

July 9, 2018

1. Call to Order:

The July 9, 2018 Budget and Personnel Committee meeting was called to order at 6:09 p.m. by Director Gustafson. In attendance were:

- Committee members: Director Gustafson and Director Cortez
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes for the June 11, 2018 Meeting:

Director Gustafson made a motion to approve the minutes, Director Cortez seconded the motion. The minutes were unanimously approved.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- Human Resources Retirement and Org Evaluation – hiring process is complete and Rose Gill began on June 18th. This is now complete.
- Water Resources Manager and Water Resources Department –posting for the Associate Engineer position and received some resumes. Recruitment ends July 31st. Water Resources Analyst position recruitment is being held for a few more weeks.
- 2018-2019 Budget – the Board the budget on June 18th. This is now complete.

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting and Set Date:

The same items will be brought back for discussion. The next meeting is scheduled for August 13th at 5:40 p.m.

6. Committee Member Comments:

There were no Committee Member comments.

7. Adjournment:

Meeting adjourned at 6:20 p.m.