



Marina Coast Water District

Minutes

Community Outreach Committee Meeting

January 12, 2021

1. Call to Order:

The January 12, 2021 meeting was called to order at 3:35 p.m. by Director Cortez. In attendance via Zoom teleconference were:

- Committee members: Director Cortez and Director Zefferman
- Staff: Derek Cray and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the December 8, 2020 Meeting:

Director Zefferman made a motion to approve the minutes of December 8, 2020. Director Cortez seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Zefferman), 0-Noes, and 0-Absent.

4. Receive Final Draft Board Procedures Manual:

Mr. Cray and the Committee reviewed the latest version of the Board Procedure Manual.

Director Zefferman made a motion to forward the Board Procedures Manual to the Board for approval. Director Cortez seconded the motion. The motion was approved by a vote of 2-Ayes (Cortez, Zefferman), 0-Noes, and 0-Absent.

5. Discuss Strategy for the NextDoor Forum:

Mr. Cray noted that Vice President was able to acquire an account on NextDoor for the District and is looking to turn it over to the District for staff to monitor and make postings. He noted that the Operations and Maintenance Administrative Analyst has been handling all the District's social media accounts. Discussion followed.

6. Discuss Meeting Schedule for 2021:

Ms. Riso suggested moving the meeting day to the first Tuesday of the month so that staff would have more time to process any suggested changes to Board meeting items before the packet is distributed. The Committee members agreed to moving the meeting date to the first Tuesday of the month at 3:30 p.m.

7. Identify Agenda Items for the Next Committee Meeting:

The Committee members asked for the NextDoor Strategy to return.

8. Committee Member Comments:

Director Zefferman commented he was thankful that the Board Procedures Manual was ready for approval and welcomed Mr. Cray as the Interim General Manager. Director Cortez agreed with Director Zefferman's comments.

9. Adjournment:

Meeting adjourned at 4:20 p.m.