



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: www.mcwd.org

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Board of Directors Budget and Personnel Committee Meeting

Marina Coast Water District

April 6, 2021 at 6:30 p.m.

DIRECTORS

JAN SHRINER
President

THOMAS P. MOORE
Vice President

HERBERT CORTEZ
GAIL MORTON
MATT ZEFFERMAN

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Committee members will be attending the April 6, 2021 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89262789167?pwd=bWNHeVFXTVdBYlA0c041V1dSQklOZz09>

Passcode: 551660

To join via phone: 1-669-900-6833

Webinar ID: 892 6278 9167

Passcode: 551660

Committee Members

Herbert Cortez

Jan Shriner

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Roll Call
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the March 2, 2021 Meeting
4. Discuss Succession Planning
5. Discuss Board Member Compensation and Proposed Board Procedures Manual Language Update
6. Discuss Possible Financial Help Options for Customers During the COVID Crisis
7. Identify Agenda Items for the Next Committee Meeting
8. Committee Member Comments
9. Adjournment



Marina Coast Water District

Draft Minutes Budget and Personnel Committee Meeting

March 2, 2021

1. Call to Order:

The March 2, 2021 Budget and Personnel Committee meeting was called to order at 6:38 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Director Cortez
- Staff: Derek Cray and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the February 9, 2021 Meeting:

Director Cortez made a motion to approve the minutes of February 9, 2021. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Shriner), 0-Noes, and 0-Absent.

4. Discuss Succession Planning:

Mr. Cray gave an update noting that the Finance department has filled the Accountant position and the new employee will start in two weeks.

5. Discuss Board Member Compensation:

Director Cortez explained that in researching other local agencies compensation for their Board members, he found the District's Board members is among the lowest paid and suggested raising the compensation from \$50 to \$100 per meeting to begin at a later date to be determined. There was discussion regarding timing of an increase, perhaps in 2022, and options for compensation, such as compensation for Committee's as well.

6. Discuss a Breakdown of District Rates:

Mr. Cray reviewed the rates for the Ord and Central Marina communities. He explained the factors that determined the rates, including the number of wells, lift stations, and booster pumps, and how the Ord rates are higher than those of Central Marina due to the majority being located in the Ord Community. Director Cortez asked to see a map showing the areas in the Ord Community that pay the capital component surcharge. Mr. Cray said he would have staff work on pulling the map together.

7. Identify Budget and Personnel Agenda Items for the Next Committee Meeting:

Director Cortez stated that he would bring back the Board Member Compensation item as well as proposed language to update the Board Procedures Manual regarding the compensation. President Shriner wanted to discuss the COVID 19 crisis and if there are any other ideas to help customers with their hardship.

Budget and Personnel Committee Meeting

March 2, 2021

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8. Committee Member Comments:

Director Cortez and President Shriner thanked staff for their hard work.

9. Adjournment:

Meeting adjourned at 7:32 p.m.