

**Agenda**  
**Regular Board Meeting, Board of Directors**  
**Marina Coast Water District**  
11 Reservation Road, Marina, California  
7:00 p.m., Wednesday, February 26, 2003

*This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the fourth Wednesday of each month. The meetings begin at 7:00 p.m. at the District offices at 11 Reservation Road, Marina, California.*

**1. Call to Order/Roll Call**

**2. Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

**3. Presentations**

- A. Consider Awarding Five-Year Plaque and Gift Certificate to Paula Carina, Board Clerk/Executive Assistant

*Action: The Board will consider recognizing Paula Carina with a plaque and gift certificate to commemorate five years of service with the District.*

**4. Closed Session**

- A. Pursuant to Government Code Section 54956.8  
Conference with Real Property Negotiator  
Property: Armstrong Ranch – Reserved Easements and Other Property  
Negotiating Parties: Michael Armstrong  
Under Negotiation: Price and Terms
- B. Pursuant to Government Code Section 54957  
Public Employee Performance Evaluation  
Title: General Manager

*This agenda is subject to revision and may be amended prior to the scheduled meeting. A final agenda will be posted at the District office at 11 Reservation Road, Marina, 72 hours prior to the meeting, and copies will be available at the Board meeting. A complete Board packet containing all enclosures and staff materials will be available for public review on Monday, February 24, 2003 at the District office and at the Marina Library. The next regular meeting of the Board of Directors is scheduled for March 26, 2003.*

## 5. Possible Action on Closed Session Items

*Action: The Board will report out on any action taken during Closed Session, and may take additional action in Open Session, as appropriate.*

## 6. Action Items *The public may address the Board on Action Items as each item is heard by the Board. Please limit your comment to three minutes.*

### A. Consider Acquisition Options for Armstrong Ranch Acreage Reserved for the Marina Coast Water District

*Action: The Board will review and select one of the three options provided and provide direction to the General Manager regarding the Armstrong Ranch acreage.*

### B. Consider Adopting Resolution No. 2003-02 to Approve the Consultant Procurement Policy and Procedure

*Action: The Board will review and consider adopting the recommended policy, which would provide the process to be followed by the District when selecting consultants.*

### C. Consider Authorizing General Manager to Seek Attorney General Opinion on Use of Cost Data in Procuring Profession Engineering, etc. Services

*Action: The Board will consider authorizing the General Manager to seek an AG opinion.*

### D. Consider Adopting Resolution No. 2003-11 to Authorize Additional Disbursements of the Water and Sewer Construction Cost Share of Fort Ord Reuse Authority Roadway Projects

*Action: The Board will consider authorizing disbursement of the water and sewer construction cost share of FORA's roadway projects.*

### E. Consider a Response to the Monterey County Grand Jury Recommendation to Fluoridate the Marina Coast Water District Drinking Water

*Action: The Board will consider the Grand Jury's recommendation to fluoridate the Marina Coast Water District drinking water and provide direction to staff.*

### F. Consider Adopting Resolution No. 2003-12 to Approve a Minor Construction Contract with Monterey Peninsula Engineering

*Action: The Board will consider approving the site preparation construction contract with MPE for the mitigation monitoring project.*

- G. Consider Analysis to Provide a Non-Potable Temporary Construction Water Service

*Action: The Board will consider staff's analysis to provide a non-potable temporary construction water service until a permanent non-potable service is in place.*

- H. Consider Adoption of Resolution No. 2003-13 to Authorize New Operations and Maintenance Collection Positions of Collection System Operator I and II and Approving Job Descriptions

*Action: The Board will review job descriptions and consider authorizing two new Operations and Maintenance positions for Collection System Operator I and II.*

- I. Review Draft RFP to Retain Consultant for Classification and Compensation Study

*Action: The Board will review the draft RFP to retain a consultant to perform a Classification and Compensation study per the Teamsters Local 890 MOU.*

- J. Review and Discuss Preliminary Draft Budget and Schedule for FY 2003/2004

*Action: The Board will review the draft budget and schedule for FY2003/2004.*

**7. Consent Calendar**      *The Consent Calendar contains routine items for which Board approval can be taken with a single motion and vote. A Board member may request that any item be pulled from the Consent Calendar for separate consideration. The public may address the Board on any Consent Calendar item. Please limit your comment to three minutes.*

- A. Consider Approving Minutes of the Regular Board Meeting of January 22, 2002
- B. Consider Approving Minutes of the Special Board Water Augmentation Workshop of January 23, 2003
- C. Consider Approving Minutes of the Special Board Strategic Planning Workshop of February 5, 2003
- D. Consider Approving Minutes of the Special Board Strategic Planning Workshop of February 19, 2003
- E. Consider Approving Expenditures for the Month of January 2003
- F. Review Quarterly Financial Statements for October 1, 2002 – December 31, 2002
- G. Consider Adoption of Resolution No. 2003-09 to Approve a Check Signing Policy

- H. Consider Adoption of Resolution No. 2003-14 to Approve New Contract for Capital Projects Director
- I. Review Economic Development Administration Letter Regarding the Regional Water Augmentation Project
- J. Consider Candidate for Public Service Appointment
- K. Consider Adoption of Resolution No. 2003-15 Directing the General Manager to Cast Affirmative Votes for the District-Owned Parcels for the Salinas Valley Water Project Ballot Assessment

**8. Informational Items** *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to three minutes.*

- A. General Manager's Report
- B. Counsel's Report
- C. Strategic Plan Update
- D. Committee and Board Liaison Reports
  - 1. Water Conservation Commission
  - 2. Operations and Maintenance Committee
  - 3. Budget and Personnel Committee
  - 4. Projects and Planning Committee
  - 5. Joint City-District Committee
  - 6. MRWPCA Board Member
  - 7. LAFCO Liaison
  - 8. JPIA Liaison
- E. District Correspondence
- F. Director's Comments

**9. Adjournment** *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Wednesday, March 26, 2003, 7:00 p.m.  
11 Reservation Road, Marina*