

Marina Coast Water District

Dual Locations
District Offices
11 Reservation Road
Marina, California
&
The Metropolitan
901 S. 15th Street, Apt. 702
Arlington, VA 22202

Regular Board Meeting
June 25, 2003
7:00 p.m.

Minutes

1. Call to Order/Roll Call:

President Nishi called the meeting to order at 7:00 p.m. on June 25, 2003. In deference to Director Moore attending via telephone, all votes were roll call votes.

Board Members Present:

Ken Nishi – President
Charles Scholl – Vice-President
Tom Moore – via telephone
David Brown
Ron Russo – arrived at 7:05 p.m.

Board Members Absent:

None.

Staff Members Present:

Mike Armstrong, General Manager
Lloyd Lowrey, Legal Counsel
Dave Meza, District Engineer
Suresh Prasad, ASO Finance and Technology
Richard Youngblood, Water Conservation Specialist
Jim Dowless, Operations and Maintenance Superintendent
Paula Carina, Board Clerk

Audience:

Paul Martin
Mark Duplissie

2. Oral Communications:

None.

3. Presentations:

- A. Consider Adoption of Resolution No. 2003-29 in Recognition of Community Member, Mr. Paul Martin, for His Dedicated Service to the MCWD as a Public Member on the Projects and Planning Committee:

Mr. Armstrong read the narration commending Mr. Martin for his dedicated service to the MCWD.

On motion by Director Brown, seconded by Director Moore; the Board recognize Mr. Paul Martin for his dedicated services to the MCWD as a public member on the Projects and Planning Committee. The motion was passed.

Director Moore	-	Yes	Vice-President Scholl	-	Yes
Director Russo	-	Absent	President Nishi	-	Yes
Director Brown	-	Yes			

President Nishi presented Mr. Martin with a copy of the Resolution.

- B. Consider Adoption of Resolution No. 2003-30 in Recognition of Community Member, Mr. Bill Collins, for His Dedicated Service to the MCWD as a Public Member on the Water Conservation Commission

As Mr. Collins was unable to attend the meeting, the Board requested to postpone this item until July 9, 2003.

Director Russo arrived at 7:05 p.m.

- C. Award Certificate and Make Presentation for Employee of the Quarter for July – September 2003

Mr. Armstrong read the narration commending Mr. Mark Duplissie for his outstanding dedication and commitment to the District and congratulated him on his nomination as Employee of the Quarter for July – September 2003.

Item 3-C (continued):

On motion by Vice-President Scholl, seconded by Director Brown; the Board award Mr. Mark Duplissie a certificate; a check for \$100 and 4 hours off with pay for Employee of the Quarter for July – September 2003. The motion was passed.

Director Moore	-	Yes	Vice-President Scholl	-	Yes
Director Russo	-	Yes	President Nishi	-	Yes
Director Brown	-	Yes			

President Nishi presented the certificate and check to Mr. Duplissie and then recessed the meeting from 7:08 p.m. until 7:19 p.m. for everyone to enjoy a celebratory slice of cake.

4. Public Hearing:

- A. Accept Comments from the Public on the District's Proposal to Adopt a Negative Declaration under the California Environmental Quality Act for a Proposed Amendment to Annexation Agreement and Groundwater Mitigation Framework for Marina Area Lands Affecting Marina Coast Water District and J. G. Armstrong Family Members:

Mr. Armstrong requested the Board hear any comments from the public and continue the meeting until June 30, 2003. Upon hearing no comments from the public, President Nishi continued the Public Hearing until June 30, 2003 at 4:00 p.m.

5. Action Items:

President Nishi stated staff requested to pull item 5-B from the agenda.

- A. Receive Report from District Negotiators Regarding Negotiations with California State University Monterey Bay and Capital Component Charges and Consider Providing Direction to Negotiators:

Mr. Lowrey absented himself from the meeting at 7:22 p.m. while the Board discussed this item. Mr. Armstrong handed out a memo from Hatch & Parent law firm for the Board to review. The Board took several minutes to review the memo. Mr. Armstrong explained the options listed by Hatch & Parent. Discussion followed.

On motion by Director Moore, seconded by Director Brown; the Board directs staff to pursue the potential change of philosophy with FORA and to simultaneously follow Option 1 “Variable Allocation Based on Actual Water Use” provided by Hatch & Parent. The motion was passed.

Director Moore	-	Yes	Vice-President Scholl	-	Yes
Director Russo	-	No	President Nishi	-	No
Director Brown	-	Yes			

C. Consider Approval of the Draft Scope of Work to Construct and to Analyze Data from a New Deep Aquifer Dedicated Monitoring Well:

Mr. Meza introduced this item. He noted the following clarifications and changes within the draft scope of work:

- a. Task 1.2 – Once the site is selected, Marina Coast Water District will approve the location of said site.
- b. Task 2.2 – Second paragraph, A reminder that the task will be reviewed by the consultant and the guarantor, the Department of Water Resources, to decide the necessity of the task.
- c. Task 2.3 - First bullet to state “The well screens would be ‘based’ on a combination....”
- d. Task 2.4 – Second paragraph to state “A hydrologist ‘shall’ be onsite....”
- e. Task 3.1 – Second paragraph to state “...provided to MCWD and MCWRA immediately after....”
- f. Task 3.2 – Will state “The District is going to update the deep aquifer study once the information is received.”

On motion by Vice-President Scholl, seconded by Director Moore; the Board approve the draft scope of work to construct and analyze data from a new deep aquifer dedicated monitoring well. The motion was passed.

Director Moore	-	Yes	Vice-President Scholl	-	Yes
Director Russo	-	Yes	President Nishi	-	Yes
Director Brown	-	Yes			

D. Review the Joint Process with the Monterey Regional Water Pollution Control Agency to Develop a Joint Urban Recycled Water Project and Consider Providing Direction to District Representatives:

Mr. Armstrong introduced this item and updated the Board on the discussions of the Joint Leadership Group.

Action Item 5-D (continued):

Vice-President Scholl discussed the trunk line layout of the recycled water project and other concerns of the leadership group. The Board discussed governance, facilities ownership, project costs, system operation, and roles of each agency.

Vice-President Scholl made a recommendation that Mr. Armstrong summarize the discussion and provide it to the Board for review i.e. Governance: should be a 2-way contract between District and PCA; Ownership: District should own and operate all infrastructure in our two service areas; Costs: District should pay for all infrastructure required in our two service areas, and for whatever new infrastructure is required at SVRP; and, Operations: District should operate and maintain all infrastructure within our two service areas. The Board concurred.

E. Consider Selection of an Alternate LAFCO Commissioner:

Mr. Armstrong introduced this item.

Director Moore stated he would like to see Ms. Shirrel selected to the Alternate Commissioner position on LAFCO.

Vice-President Scholl stated his preferred order of selection is Perrine, Post, Shirrel, and Townsend. President Nishi agreed with Vice-President Scholl's order of selection as did Directors Russo and Brown. Director Moore concurred.

4. Consent Calendar:

On motion by Vice-President Scholl, seconded by Director Brown; the Board approve the consent calendar consisting of: A) Consider Approving the Minutes of the Special Board Strategic Planning Workshop of May 21, 2003; B) Consider Approving Minutes of the Regular Board Meeting of May 28, 2003; C) Consider Approving the Minutes of the Special Board Strategic Planning Workshop of June 4, 2003; D) Consider Approving Minutes of the Special Board Strategic Planning Workshop of June 11, 2003; E) Consider Approving Expenditures for the Month of May 2003; F) Consider Approval of Draft July 2003 Newsletter; G) Consider Approval of the Army GIS/GPS Agreement; and, H) Consider Adoption of Resolution No. 2003-32 to Authorize Disbursement to California State University Monterey Bay North Quad Project for Sewer Pipeline Replacement and to Amend the FY 2003-2004 Budget. The motion was passed.

Director Moore	-	Yes	Vice-President Scholl	-	Yes
Director Russo	-	Yes	President Nishi	-	Yes
Director Brown	-	Yes			

5. Informational Items:

A. General Manager's Report:

No comments.

B. Counsel's Report:

Mr. Lowrey stated he had correspondence with President Nishi on a variety of question.

C. Staff Reports:

No comments.

D. Committee and Board Liaison Reports:

1. Water Conservation Commission:

No comments.

2. Operations and Maintenance Committee:

No comments.

3. Budget and Personnel Committee:

No comments.

4. Projects and Planning Committee:

No comments.

5. Joint City-District Committee:

Director Moore pointed out that a mission statement had been created by the Committee and asked for any Board comments. Vice-President Scholl stated he approved of the statement.

6. MRWPCA Board Member:

Vice-President Scholl stated he and Director Moore attended the Strategic Planning and Budget Workshops for the MRWPCA.

7. LAFCO:

No comments.

8. JPIA:

No comments.

E. District Correspondence:

No comments.

F. Director's Comments:

Vice-President Scholl distributed a letter for the Board to review regarding Strategic Planning workshops.

President Nishi noted that the Board would like to recognize employees for their achievements with a Resolution and requested staff prepare a Resolution for Mr. Duplissie and bring it back to the Board.

8. Planning Workshop:

The Board discussed the procedures and format of the new Board meeting schedule with two meetings a month. At the first meeting, held on the second Wednesday of the month, the Board will review and discuss the items on the agenda. If there is a consensus on an item, even if staff is asked to make modifications, it will be placed on the consent calendar of the second Board meeting of the month. The first meeting will begin at 7:00 p.m.

9. Closed Session:

- B. Pursuant to Government Code Section 54957.6
Conference with Labor Negotiators
Agency Designated Representatives: Charles Scholl & Kenneth Nishi
Unrepresented Employee: General Manager

The Board entered into closed session at 9:50 p.m. and returned to open session at 10:04 p.m.

10. Possible Action on Closed Session Items:

Mr. Armstrong reported no action was taken during closed session.

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9. Adjournment:

The meeting was adjourned at 10:04 p.m.

APPROVED:

Kenneth K. Nishi, President

ATTEST:

Michael D. Armstrong, General Manager