

Marina Coast Water District

District Offices  
11 Reservation Road  
Marina, California

Regular Board Meeting  
July 23, 2003  
7:00 p.m.

**Minutes**

1. Call to Order/Roll Call:

President Nishi called the meeting to order at 7:00 p.m. on July 23, 2003.

Board Members Present:

Ken Nishi – President  
Charles Scholl – Vice-President  
Tom Moore – arrived at 7:02 p.m.  
David Brown  
Ron Russo

Board Members Absent:

None.

Staff Members Present:

Mike Armstrong, General Manager  
Mike Masuda, Noland, Hamerly, Etienne & Hoss, Legal Counsel  
Suresh Prasad, ASO Finance and Technology  
Richard Youngblood, Water Conservation Specialist  
Paula Carina, Board Clerk

Audience:

Sherrie Payne  
Tom Payne  
Susan Kiefert  
Lizet Ceras  
Sergio Ybarra

2. Oral Communications:

None.

3. Presentations:

- A. Consider Adoption of Resolution No. 2003-35 in Recognition of Mark Duplissie as Employee of the Quarter for July – September 2003:

As Mr. Duplissie was unable to attend the meeting, the Board requested to postpone this item.

Director Moore arrived at 7:02 p.m.

- B. Consider Adoption of Resolution No. 2003-36 in Recognition of Sherrie Payne, Customer Service Representative II, and Awarding a Plaque and Gift Certificate for 20 Years of Service to MCWD:

Mr. Armstrong read the narration commending Mrs. Payne for her dedicated service to the MCWD.

On motion by Director Brown, seconded by Director Moore; the Board recognize Sherrie Payne for her 20 years of dedicated service to the MCWD. The motion was passed.

Director Moore	-	Yes	Vice-President Scholl	-	Yes
Director Russo	-	Yes	President Nishi	-	Yes
Director Brown	-	Yes			

President Nishi presented Mrs. Payne with a copy of the Resolution, a plaque and a gift certificate for \$100.00.

4. Action Items:

- A. Consider Adoption of Resolution No. 2003-37 to Approve a Professional Services Agreement with Bill Lovvorn to Provide Consultant Services for the Water Education Program:

Mr. Youngblood introduced this item. He reviewed Mr. Lovvorn's accomplishments with the Water Education Program for school year 2002-2003 and expressed a desire for continued success with the 2003-2004 school year.

On motion by Director Moore, seconded by Director Brown; the Board approve the PSA with Bill Lovvorn to provide consultant services for the Water Education Program. The motion was passed.

Director Moore	-	Yes	Vice-President Scholl	-	Yes
Director Russo	-	Yes	President Nishi	-	Yes
Director Brown	-	Yes			

5. Consent Calendar:

President Nishi requested item A (Consider Approving the Minutes of the Regular Board Meeting of June 25, 2003) show all votes made were roll call votes.

On motion by Director Moore, seconded by Director Russo; the Board approve the consent calendar consisting of: A) Consider Approving the Minutes of the Regular Board Meeting of June 25, 2003; B) Consider Approving the Minutes of the Regular Board Meeting of July 9, 2003; and C) Review Staff Report Regarding the Final Water Education Program Report, 2002-2003 School Year, with the stipulation that item A show all votes made were roll call votes. With a vote of 5-Ayes, 0-Noes, 0-Absent, the motion was passed.

6. Informational Items:

A. General Manager's Report:

Mr. Armstrong updated the Board on the upcoming ad-hoc sub-committee meeting with Sand City.

B. Counsel's Report:

None.

C. Staff Report:

None.

D. Committee and Board Liaison Reports:

1. Water Conservation Commission:

No comments.

2. Joint City-District Committee:

Director Moore stated they discussed water allocations within the city.

3. MRWPCA Board Member:

No comments.

4. LAFCO Liaison:

No comments.

5. JPIA Liaison:

No comments.

6. FORA:

Director Moore summarized the public testimony at the FORA meeting regarding affordable housing.

E. District Correspondence:

No comments.

F. Director's Comments:

Director Moore questioned if Seaside Highlands was following the District's conservation guidelines regarding landscaping? He would like to see this issue on the agenda for the next Board meeting.

President Nishi stated the District should consider a joint committee meeting with Seaside as well as the County and City of Monterey. He would like to see the Joint City-District Committee ask for support from the City of Marina in enforcing landscaping conservation guidelines.

Vice-President Scholl stated he felt the landscaping conservation issue should be discussed by the General Manager with the other agencies and not discussed at Board level. The other Board members concurred. Mr. Armstrong advised he had received adequate direction from the Board.

7. Planning Workshop:

Mr. Armstrong suggested the upcoming Strategic Planning Workshop on July 30<sup>th</sup> start at 5:30 p.m. to allow Gail Koff of Koff & Associates to make a presentation to the Board for approval of comparator agencies for the salary and benefits survey. President Nishi questioned the need for this presentation to be made at a special meeting instead of the regularly scheduled Board meeting? Mr. Armstrong explained that of the upcoming Board meeting dates in the near future, Gail Koff is only available on the 30<sup>th</sup>.

Item 7 (continued):

The Board discussed the layout of the agenda for the first meeting of the month. Vice-President Scholl explained the intention of the first meeting was for the Board to discuss the items in a workshop mode and allowing action on emergency items if/when the need arises.

Staff will make presentations and receive direction from the Board at the first meeting and the "final" document may go on the consent calendar the second meeting if there is Board consensus. If any Board member has further questions or does not feel the final document adequately satisfies the requirement, it may be pulled from the consent calendar, receive additional Board direction and continued to the next meeting.

The Board would like the agenda for the second meeting of the month to have an item that allows the public to comment on the consent calendar. President Nishi requested an opinion from legal counsel on the ability to have an item allowing public members comment on consent items.

Closed sessions will be allowed at either or both meetings each month. Director Moore suggested informing the public via newsletter and/or the District website of the new meeting format, specifically mentioning the first meeting is where most discussion will be held.

8. Adjournment:

The meeting was adjourned at 7:41 p.m.

APPROVED:

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Kenneth K. Nishi, President

ATTEST:

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Michael D. Armstrong, General Manager