

Marina Coast Water District

District Offices
11 Reservation Road
Marina, California

Regular Board Meeting
August 13, 2003
7:00 p.m.

Minutes

1. Call to Order/Roll Call:

President Nishi called the meeting to order at 7:01 p.m. on August 13, 2003.

Board Members Present:

Ken Nishi – President
Charles Scholl – Vice-President
Tom Moore
Ron Russo

Board Members Absent:

David Brown

Staff Members Present:

Mike Armstrong, General Manager
Lloyd Lowrey, Legal Counsel
Suresh Prasad, ASO Finance and Technology
David Meza, District Engineer
Jade Sullivan, Water Conservation Specialist
Connie Chavoya, ASO Administration and Personnel
Paula Carina, Board Clerk

Audience:

Kelly Morgan, City Administrator, Sand City
Craig Hubler, Sand City Councilmember
Stan Kulakow, City Engineer
Jim Brezack, RBF Consulting
Reena Galano, RBF Consulting
Denise Duffy, Denise Duffy & Associates
Mike Wilson, Schaaf & Wheeler Engineering

2. Oral Communications:

None.

3. Review Draft Board Items:

A. Receive Report from Ad Hoc Sub-Committee Regarding the Sand City Desalination Plant Draft EIR and Alternatives that Include Possible Participation by the Marina Coast Water District and Consider Providing Additional Direction:

Director Russo updated the Board on the recent discussions held by the ad hoc sub-committees consisting of Sand City staff and Board, and MCWD staff and Board. President Nishi asked if Granite Rock had a private well on their property? Mr. Kelly Morgan, City Administrator with Sand City, stated he believed Granite Rock used Cal-Am not well water, but they recycled the water used to clean the trucks. Mr. Craig Hubler, Sand City Councilmember, stated Sand City is performing an EIR that will evaluate the following project alternatives to construct a small desalination facility in Sand City: 1) using whatever "excess capacity" MCWD may have in its current desal facility; 2) buying MCWD's complete 300 acre-foot desal capacity; and, 3) working with MCWD to expand its current desal facility to accommodate the future needs of both MCWD and Sand City.

President Nishi asked legal counsel's opinion of "excess capacity". Mr. Lowrey stated the Board needs to decide if they want to look at long or short term availability, and the Board would need to project the excess over whatever the economic life of the project is.

President Nishi clarified that Sand City was looking at an initial 150 afy and increasing production over time to 300 afy. Director Moore asked if there were any unresolved issues that arose during the ad hoc sub-committee's meeting. Mr. Armstrong responded there were no unresolved issues and it was a positive discussion. Mr. Morgan stated Sand City was looking for long-term water supply and both organizations need to look toward future needs. Vice-President Scholl encouraged keeping the dialogue open throughout the EIR process as this is a win-win for both organizations. Mr. Kulakow commented the administrative draft EIR will be presented to MCWD for comments.

B. Review Draft Board Transmittal to Consider Approval of the July 2003 Expenditures:

There were no comments or questions on the check register.

The Board recommended this item be placed on the August 27, 2003 Consent Calendar.

- C. Review Draft Board Transmittal to Consider Adoption of Resolution No. 2003-39 to Approve a Resolution of Intention to Approve a Contract Between the Board of Administration of the California Public Employee's Retirement System and the Board of Directors of the Marina Coast Water District and Direct Staff Regarding Buy in Costs:

Ms. Chavoya introduced this item. Director Moore asked if staff is asking for approval to have an actuarial be completed by California Public Employee's Retirement System (CalPers)? Ms. Chavoya stated yes, Board approval is needed to request an actuarial from CalPers and Board direction is needed on obtaining an overall or individual actuarials.

Director Moore requested to see the outcome of the employee voting for each of the three times the District looked into joining CalPers. He also requested a cash flow analysis showing if, over time, the District would save money compared to the present program. President Nishi stated the District may not save money, but by not having CalPers, it limits the applicants interested in working for the District.

Director Moore had questions on "Attachment A" and will meet with Ms. Chavoya for clarification and answers.

The Board recommended this item be placed on the August 27, 2003 Consent Calendar.

Mr. Armstrong asked the Board to consider reviewing agenda item I before item D.

- I. Review Draft Board Transmittal to Consider Approval of the Regional Urban Recycled Water Distribution Project Report:

Mr. Meza introduced this item. Mr. Jim Brezack gave a presentation and a brief overview of the project. Director Moore asked how much storage is required. Mr. Brezack stated 1246 af of storage is needed to meet Phase II demands. Of the four alternatives, Mr. Brezack stated RBF is recommending the District pursue Alternative D. Discussion followed. President Nishi asked if the pump stations have redundancy. Mr. Brezack stated they did with two duty and one standby pump each. President Nishi asked if emergency backup, i.e. generators, had been considered. Mr. Brezack said it was not. Discussion followed.

The Board recommended this item be placed on the August 27, 2003 Consent Calendar.

- D. Receive Consultant Presentation and Review Draft Board Transmittal to Consider Adoption of Resolution of No. 2003-40 to Approve and Engineering Feasibility Study for the Regional Urban Water Augmentation Project and Receive a Notice of Preparation of the EIR for the Project:

Item 3-D continued:

Mr. Meza introduced this item and stated the title to the Resolution was modified to agree with the transmittal. Ms. Denise Duffy distributed color copies of the presentation to the Board and began the presentation. Mr. Brezack described the project and the alternatives. The Board discussed the various desal options. President Nishi asked the consultants to ensure they look at the erosion factor when planning the location of the Ranney Wells and to address the digesters to see if they could be used or need to be demolished. Ms. Duffy explained the Notice of Preparation (NOP) and recommended holding a public scoping session to allow public comment. Discussion regarding the EIR followed. Ms. Duffy explained the purpose and content of a programmatic EIR, i.e. a program-level document that would allow other documents to tier off it. If another document is tiered off the EIR, the process is made much simpler. Another EIR may not be needed; rather an addendum is prepared.

The Notice of Preparation will be published to allow outside agencies time to review and comment and a public scoping session will take place in early September.

President Nishi recessed the meeting from 9:40 p.m. until 9:45 p.m.

- E. Review Draft Board Transmittal to Consider Adoption of Resolution No. 2003-41 to Authorize Financial Disbursement to the Fort Ord Reuse Authority for District Infrastructure Included in the 2nd Avenue Roadway Improvements Project:

Mr. Sullivan introduced this item. There were no questions or comments on this item.

The Board requested this item to be placed on the August 27, 2003 Consent Calendar.

- F. Review Draft Board Transmittal to Consider Adoption of Resolution No. 2003-42 to Approve an Agreement for Design/Build Services with Kaweah Construction Company for the Marina Disinfection Replacement Project and to Amend the FY 2003-2004 Budget:

Mr. Sullivan introduced this item. Director Moore inquired on the cost savings, regarding insurance, of switching from gaseous chlorine to a bulk or on-site generation. Mr. Sullivan stated it was difficult to determine a cost with the possibility of injury to employees.

President Nishi made a motion to adjourn as it was 10:00 p.m. Vice-President Scholl seconded the motion. With a vote of 2-Aye, 2-No, 1-Absent, the motion failed. The meeting continued.

The Board inquired if staff had received any competitive costs. Staff stated the costs researched were for the ClorTech equipment. The Board questioned the construction costs involved with this project. Discussion followed.

Item 3-F continued:

Board and staff discussed the options available. Accept this bid and negotiate with Kaweah Construction, request a peer review, or reject all bids and re-issue a Request for Proposals. The Board voiced their concerns over the costs involved with this project and not having a comparative bid. Staff advised the construction industry is very unpredictable and cautioned that there was no way of predicting what a new RFP process would yield.

The Board requested this item be brought back on the August 27, 2003 agenda to reject all bids and re-issue a Request for Proposals with a revised scope of work.

- G. Review Draft Board Transmittal to Consider Adoption of Resolution No. 2003-43 to Approve Amendment No. 1 to the Professional Services Agreement with Winzler and Kelly Consulting Engineers to Provide Additional Wastewater Collection System Conceptual Planning for the Proposed East Garrison Development Project and to Amend the FY 2002-2003 and FY 2003-2004 Budgets:

Mr. Sullivan introduced this item. Director Moore questioned items 1) Define the number of allowable housing units for East Garrison Development; 2) Define the growth curve over time of master plan developments; 3) Evaluate and summarize the design criteria for wastewater facilities; and, 4) Review and compare design criteria used in the East Garrison Development Project with the District's draft standards, of the additional scope items that are needed to complete the Conceptual Plan. He asked if items 1 and 2 were overstepping District bounds. Mr. Sullivan stated staff is looking at the available water supply to support this development. Item 3 will look at other agencies and their criteria to show if the District is in line, and item 4 will look at the design criteria the developer's consultant prepared to see if it meets the District standards. Discussion followed regarding the costs of these additional tasks.

The Board recommended this item be placed on the August 27, 2003 Consent Calendar.

- H. Review Draft Board Transmittal to Consider Adoption of Resolution No. 2003-44 to Approve the District's In-Tract water and Wastewater Collection System Infrastructure Policy:

Mr. Meza introduced this item. There were no comments or questions on this item.

The Board recommended this item be placed on the August 27, 2003 Consent Calendar.

Regular Board Meeting
August 13, 2003
Page 6

- J. Review Draft Deed and Resolution No. 2003-45 to Accept and Authorize Conveyance of Six Parcels and Improvements Consisting of 12.62 Acres from FORA by No-Cost Economic Development Conveyance:

Mr. Lowrey introduced this item and stated the maps and project descriptions will be provided for the meeting on August 27, 2003.

The Board recommended this item be placed on the August 27, 2003 Consent Calendar.

4. Adjournment:

The meeting was adjourned at 11:05 p.m.

APPROVED:

Kenneth K. Nishi, President

ATTEST:

Michael D. Armstrong, General Manager