

**Agenda**  
**Regular Board Meeting, Board of Directors**  
**Marina Coast Water District**  
11 Reservation Road, Marina  
7:00 p.m., Wednesday, December 8, 2004

*This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the second and fourth Wednesday of each month. The meetings begin at 7:00 p.m. at the District offices at 11 Reservation Road, Marina, California.*

**1. Call to Order/Roll Call**

**2. Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

**3. Administer Oath of Office**

*Action: The General Manager will administer the Oath of Office to the three individuals elected on November 2, 2004 to serve as Directors to the Marina Coast Water District Board.*

**4. Election of Board President and Vice-President**

*Action: The Board will elect two Directors to serve as President and Vice-President of the Board until December 2005.*

**5. Action Items** *The Board will review and discuss agenda items that are being presented to the Board for action. The public may address the Board on these items as each item is reviewed by the Board. Please limit your comment to three minutes.*

**A. Consider Director Appointments to Standing Committees of the Board and to Outside Agencies for 2005**

*Action: The Board will consider appointments to committees of the Board for 2005.*

*This agenda is subject to revision and may be amended prior to the scheduled meeting. A final agenda will be posted at the District office at 11 Reservation Road, Marina, 72 hours prior to the meeting, and copies will be available at the Board meeting. A complete Board packet containing all enclosures and staff materials will be available for public review on Monday, December 6, 2004 at the District office, City Hall, and at the Marina Library. The next regular meeting of the Board of Directors is scheduled for December 15, 2004.*

- B. Consider Adoption of Resolution No. 2004-65 to Approve the Koff & Associates Study Recommendations to Revise Job Descriptions and Position Titles; Create Two Proposed O&M Systems Operator Grade III Positions; and, Revise the District Salary Schedule

*Action: The Board will consider approving the Koff & Associates study recommendations to revise job descriptions and position titles as well as creating two O&M Systems Operator Grade III positions and revising the District salary schedule.*

- C. Consider Adoption of Resolution 2004-67 to Participate in the Purchase of Basewide Environmental Insurance Coverage for District Properties in the Ord Community and to Amend the FY 2004-2005 Budget

*Action: The Board will consider participating in the purchase of a unique insurance policy to cover pollution legal liability and catastrophic events on the former Army installation. This policy is to be shared among all EDC property owners.*

**6. Review Draft Board Items** *The Board will review and discuss draft agenda items that may subsequently be presented to the Board for action on an Action Agenda. The public may address the Board on these items as each item is reviewed by the Board. Please limit your comment to three minutes.*

- A. Review Draft Board Transmittal to Consider Adoption of Resolution No. 2004-xx to Direct Staff to Develop and Issue Will-Serve Letters for Future Developments
- B. Review Draft Board Transmittal to Consider Adoption of Resolution No. 2004-xx to Approve a Contract Change Order to the Design/Build Agreement with Kaweah Construction Co. for the Marina Disinfection Replacement Project and to Amend the FY 2004/2005 Budget
- C. Review Draft Board Transmittal to Consider Approving Expenditures for the Month of November 2004
- D. Review Draft Board Transmittal to Consider Approval of Proposed Regular Board Meeting and Standing Committee Meeting Dates and Times for 2005
- E. Review Draft Board Transmittal to Consider Approval of the Draft Minutes of the Special Board Meeting of November 4, 2004
- F. Review Draft Board Transmittal to Consider Approval of the Draft Minutes of the Regular Board Meeting of November 10, 2004

**7. Discuss Possible Agenda Items for the December 15, 2004 Board Meeting**

**8. Director's Comments**

**9. Adjournment**    *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meetings:*                      *Wednesday, December 15, 2004, 7:00 p.m.*  
*11 Reservation Road, Marina*

*Wednesday, January 12, 2005, 7:00 p.m.*  
*11 Reservation Road, Marina*