

Marina Coast Water District

District Offices
11 Reservation Road
Marina, California

Regular Board Meeting
August 11, 2004
7:00 p.m.

Minutes

1. Call to Order:

President Scholl called the meeting to order at 7:00 p.m. on August 11, 2004.

Board Members Present:

Charles Scholl – President
Tom Moore - Vice-President
Ken Nishi
David Brown
Dan O'Brien

Board Members Absent:

None.

Staff Members Present:

Mike Armstrong, General Manager
Lloyd Lowrey, Legal Counsel – arrived at 7:06 p.m.
Jade Sullivan, Project Engineer
Suresh Prasad, ASO Finance and Technology
Richard Youngblood, Water Conservation Specialist
Jim Dowless, Operations and Maintenance Superintendent
Paula Carina, Executive Assistant/Board Clerk

Audience:

Bob Shaffer
Sid Williams
Richard Boynton
Lu Millard

2. Oral Communications:

None.

3. Review Draft Board Items:

A. Review Draft Board Transmittal to Consider Approving the District's Hot Water Recirculation Study Program:

Mr. Youngblood introduced this item. Vice-President Moore asked how the District would get the cooperation of customers who have already had hot water recirculating systems installed in their homes and would not be eligible for a rebate. Mr. Youngblood suggested proposing a small stipend. Vice-President Moore asked how the two-week time frame was decided on. Mr. Youngblood stated that Aquacraft, the company the District will work with on this project, did all the research for American Water Works Association (AWWA) and found that a two-week time frame was sufficient to provide the data needed for this study. Discussion followed.

Mrs. Lu Millard stated that the hot water recirculating system in her home had to be replaced and the cost was approximately \$500. She felt the rebate the District was considering was too generous. Mrs. Millard suggested the District shop around for better prices. She talked with her neighbors and found that half of the hot water recirculating systems in their homes were not working and she was concerned over the potential water waste. Discussion over the different types of hot water recirculating systems followed.

Director Nishi commented that he would like the District to specify that the hot water recirculating system must be hardwired to insure proper use.

President Scholl inquired what the objective of the study was. Mr. Youngblood stated that it was to see the amount of water savings with a hot water recirculating system. President Scholl suggested focusing on systems that would provide the greatest potential for water conservation. He questioned the need to pay someone to install hot water recirculating systems when there are already many homes that have the systems in place. President Scholl stated that there may be many systems that were installed improperly and he suggested getting the facts first before offering rebates. He would like to see more preparation and fact finding before going forward with this study. Discussion followed.

Vice-President Moore suggested getting volunteers from the new Seaside Highland homes for the study and that staff get statistical advice and do more research before bringing this item back. Discussion followed on how to notify homeowners; to solicit volunteers for the study; and, the need for fine tuning and fact finding before going forward with the study. The Board requested staff to do more fact finding and fine tuning on this item before bringing it back to the Board.

B. Review Draft Board Transmittal to Consider Adoption of Resolution No. 2004-xx to Approve the Purchase of Four Ford F-250 Trucks and Two Ford Rangers:

Mr. Dowless introduced this item. Vice-President Moore asked the purchase date and mileage on the trucks to be replaced. Mr. Dowless stated that they were all purchased in 1997 and had between 50,000 and 116,000 miles on them and that two trucks were non-operable. Vice-President Moore asked if the District could get another year of service out of the truck with only 50,000 miles. Mr. Dowless did not feel confident that the truck would last another year. Mr. Sid Williams stated that the military kept "float" vehicles in case one broke down there would always be another available for use. President Scholl requested this item be placed on the consent calendar for August 25, 2004.

C. Review Draft Board Transmittal to Consider Adoption of Resolution No. 2004-xx to Approve the Associate Engineer Job Description, Amend the FY 2004-2005 Budget, and Direct the General Manager to Recruit and Fill the Position:

Mr. Armstrong introduced this item. Vice-President Moore inquired on the total cost to the District for this position per year. Mr. Prasad stated it was around \$90,000. Vice-President Moore asked if this proposed position was permanent. Mr. Armstrong answered that it was. Vice-President Moore suggested offering this position as a limited term position for up to four years and after that looking at the developments on the horizon to decide if the position should be continued. Director Nishi agreed with Vice-President's rationale but suggested outsourcing the work for one to two years. He also would like to see the salary increased for this position. Director Brown asked if hiring someone for this position would save the District funds as opposed to outsourcing to consultants. Mr. Armstrong stated that outsourcing and hiring a consultant would definitely cost the District more. Director O'Brien agreed with hiring for this position on a short-term basis. Mr. Williams commented that a short-term basis could be difficult for someone in this area. Director Nishi again asked that the salary range be revised. Mr. Armstrong stated that staff would reconsider the salary range. Vice-President Moore suggested the second paragraph on page two of the transmittal be revised as it is unclear and not consistent. President Scholl requested this item be revised and placed on the consent calendar for August 25, 2004.

D. Review Draft Board Transmittal to Consider First Reading of Ordinance No. 39 Approving Developer Payment for Water Supply Assessments and Water Supply Verifications:

Mr. Armstrong introduced this item. Mr. Lowrey stated that the District can not require jurisdictions to add this fee collection to their checklist but that if jurisdictions did collect it they could pass the funds to the District. Vice-President Moore asked how the District could charge developers a fee for a water assessment when the amount is unknown.

Agenda Item 3-D (continued):

Mr. Lowrey answered that the District could make an assumption of the charges and bill the difference to the developer after the assessment is complete. Discussion followed. Vice-President Moore stated that Section 6.16.030 is not clear. Mr. Armstrong stated the ordinance would be modified before bringing it back on August 25, 2004. Mr. Shaffer suggested that the developers be at the table in the contract negotiation. Mr. Armstrong answered that developers may be present but the ultimate decision rests with the District. Discussion followed. President Scholl requested this item be revised and placed as an action item for August 25, 2004.

- E. Review Draft Board Transmittal to Consider Adoption of Resolution No. 2004-xx to Authorize Construction of Phase One of the Water Distribution Pipeline in General Jim Moore Blvd and Amend the FY 2004-2005 Budget:

Mr. Sullivan introduced this item. Vice-President Moore asked if the pipelines were sized to meet future demand. Mr. Sullivan stated they were. Vice-President Moore asked how the District would collect costs from future developers for the infrastructure. Mr. Sullivan stated the District would collect through the in-tract policy. Vice-President Moore stated the District needed to calculate the cost so to be able to accurately charge future developers. He then asked to agendize a process of charging future developments for infrastructure for another Board meeting. Director O'Brien stated the District needed to keep track of costs to make it easier to explain to Ord Community developers as they come on line. Vice-President Moore stated the current residents are paying for the infrastructure and would want to be reimbursed at a later date. Director Nishi asked why FORA is proceeding with the road improvements ahead of schedule. Mr. Armstrong stated he did not know. Discussion followed. President Scholl requested this item be placed on the consent calendar for August 25, 2004.

- F. Review Draft Board Transmittal to Consider Status of District Desalination Plant and Provide Direction to the General Manager:

Mr. Armstrong introduced this item. Vice-President Moore reviewed the problems facing the desalination plant. He also explained the potential uncertainty with the Districts EIR and with the proposed Coastal Water Project (Cal-Am/MCWRA) and the proposed Pajaro/Sunny Mesa desalinations project. Vice-President Moore suggested asking staff to look into what it would take in time and money to leave the District's desalination plant out of operation but ready for emergency back-up. If the District had notice that the wells would be out of service within a certain time frame i.e. one week, he would like to see the plant ready for emergency back-up within that notice time. Director Nishi commented that the concept was good but what if the intermittent use was not the reason for the motor failure. He believes the District needs to talk to Ionics, Inc. President Scholl stated he would support Director Nishi contacting Ionics on behalf of the District. Director Nishi suggested the District contact State Parks and work out a program where the District cleans the parking lot and uses that sand to cover the intake well.

Agenda Item 3-F (continued):

Vice-President Moore asked that staff look into finding how much warning time is needed to put the plant back on line; and, to find the approximate cost if the District needed to move the intake well. Discussion followed. The Board requested staff to look into finding how much warning time is needed to put the plant back on line; to find cost if the District needed to move the well; and, Director Nishi to contact Ionics, Inc. for discussion on the desalination plant motor.

In deference to staff present President Scholl elected to proceed to agenda item 6 before completing the draft board items.

6. Staff Reports:

A. Highway One 24-Inch Diameter Sewer Main Project:

Mr. Sullivan briefed the Board on the progress of the sewer main project.

President Scholl recessed the meeting from 9:26 until 9:38 p.m. Director Brown left the meeting at 9:26 p.m.

3. Review Draft Board Items:

G. Review Draft Board Transmittal to Consider Approving Expenditures for the Month of July 2004:

There were no questions or comments on this item. President Scholl requested this item be placed on the consent calendar for August 25, 2004.

H. Review Draft Board Transmittal to Consider the Board Meeting Schedule of Two Board Meetings a Month:

Mr. Armstrong introduced this item. Director Nishi suggested holding two meetings in the months of November and December. President Scholl stated that he liked holding two meetings a month because it allows all the Directors to review the items proposed. Vice-President Moore asked how much extra work was involved in holding two meetings a month. Ms. Carina stated that other than the extra minutes, there was no additional work over what would be involved if the District went back to Committee meetings every month. Director O'Brien commented that he preferred the two meetings a month schedule. President Scholl directed staff to include two meetings for November and December and place this item on the August 25, 2004 consent calendar.

- I. Review Draft Board Transmittal to Consider Approval of the Draft Minutes of the Regular Board Meeting of June 9, 2004:

Ms. Carina explained the changes made to the minutes following the request of the Board at the July 28, 2004 meeting. President Scholl requested this item be placed on the consent calendar for August 25, 2004.

President Scholl noted that it was 10:00 p.m. and asked for a motion to adjourn. Hearing none, the meeting was continued.

- J. Review Draft Board Transmittal to Consider Approval of the Draft Minutes of the Regular Board Meeting of July 14, 2004:

There were no questions or comments on this item. President Scholl requested this item be placed on the consent calendar for August 25, 2004.

7. Discuss Possible Agenda Items for August 25, 2004 Planning Workshop:

President Scholl requested to have discussion of the 10:00 adjournment process; Strategic Planning; negotiations with CSUMB; Governance; and Ord Community Workshops be placed on the agenda. Director Nishi asked that the CSUMB Capital Component Charge be an agenda item.

8. Correspondence:

There were no questions or comments on this item.

9. Director's Comments:

There were no questions or comments on this item.

The Board entered into closed session at 10:07 p.m.

4. Closed Session:

- A. Pursuant to Government Code Section 54957.6
Conference with Labor Negotiator
Agency Negotiator: William Avery & Associates
Employee Organizations: Teamsters Local 890 and SEIU Local 817

The Board returned to open session at 10:45 p.m.

Regular Board Meeting
August 11, 2004
Page 7

5. Possible Action on Closed Session Items:

Mr. Lowrey stated that no action was taken and direction was given to the negotiator.

10. Adjournment:

The meeting was adjourned at 10:46 p.m.

APPROVED:

Thomas P. Moore, Vice-President Date

ATTEST:

Michael D. Armstrong, General Manager