

Marina Coast Water District

District Offices
11 Reservation Road
Marina, California

Regular Board Meeting
March 26, 2008
6:45 p.m.

Minutes

1. Call to Order:

President Gustafson called the meeting to order at 6:45 p.m. on March 26, 2008.

2. Roll Call:

Board Members Present:

Howard Gustafson – President
Ken Nishi – Vice President
Tom Moore – arrived at 6:46 p.m.
Dan Burns
Bill Lee – arrived at 7:00 p.m.

Board Members Absent:

None.

Staff Members Present:

Jim Heitzman, General Manager
Jeff Cattaneo, District Engineer
Dan Griffee, Legal Counsel
Suresh Prasad, Director of Finance
Evelina Adlawan, Water Quality Manager
Jim Dowless, Operations and Maintenance Superintendent
Paula Riso, Executive Assistant/Clerk to the Board

Audience:

Bob Holden, MRWPCA
Leif Coponen, Schaaf & Wheeler
Dick Goblirsch, City of Del Rey Oaks
Jill Anderson, City of Seaside

The Board entered into closed session at 6:46 p.m.

3. Closed Session:

- A. Pursuant to Government Code Section 54956.8
Conference with Real Property Negotiator (General Manager, Directors Gustafson, Burns)
Property: Easements, Rights-of-Way, Pipelines and Appurtenances, and Water Rights
Negotiating Parties: MCWD and Monterey Regional Water Pollution Control Agency
Under Negotiation: Price and Terms

The Board ended closed session at 6:47 p.m.

Director Lee arrived at 7:00 p.m.

President Gustafson reconvened the meeting to open session at 7:00 p.m.

4. Possible Action on Closed Session Items:

President Gustafson stated that no direction was given and no action was taken.

5. Pledge of Allegiance:

President Gustafson led everyone present in the pledge of allegiance.

6. Oral Communications:

None.

7. Consent Calendar:

Vice President Nishi made a motion to approve the consent calendar consisting of items A) Adopt Resolution No. 2008-13 to Approve Support of a Request for the Interim Use of 400 AFY of Potable Water to the City of Seaside for Use at the Bayonet and Black Horse Golf Courses; B) Adopt Resolution No. 2008-14 to Approve Support of a Request for the Interim Use of 280 AFY of Potable Water to the City of Del Rey Oaks for a Mixed Use Project; and C) Approve the Draft Minutes of the Regular Board Meeting of March 12, 2008, to include the changes to all three items as provided by staff. Director Burns seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Nishi	-	Yes
Director Lee	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

8. Action Items:

- A. Consider Adoption of Resolution No. 2008-15 to Approve the Addition of an Assistant General Manager Position and Job Description; and, Direct the General Manager to Recruit and Fill the Position:

Mr. Jim Heitzman, General Manager, stated that staff was asking the Board to approve the addition of an Assistant General Manager position and approve the job description.

Vice President Nishi made a motion to adopt Resolution No. 2008-15 to approve the addition of an Assistant General Manager position and job description; and, direct the General Manager to recruit and fill the position. Director Lee seconded the motion. Director Moore requested that the record show that he is voting “No” because the evidence that this is a necessary step has not been convincing to this point. The motion was passed.

Director Moore	-	No	Vice President Nishi	-	Yes
Director Lee	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

9. Workshops:

- A. Receive Presentation of the Bartle Wells Associates 5-Year Rate Study Financial Plan; and, Provide Comments and Direction to Staff and Consultant Regarding Preparation of the Final Rate Study:

Mr. Heitzman stated that this item will be postponed until the next meeting and the information was provided so Board members can review it before the next meeting.

- B. Receive District Draft FY 2008-2009 Budgets, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents:

Mr. Suresh Prasad, Director of Finance, introduced this item. A slide presentation of the draft 2008-2009 budget was presented to the Board by the District Department Heads. The Board asked several clarifying questions and suggested getting creative with the fixed rate on the Ord Community by raising rates or putting in a master meter. Director Moore asked for information on where the funds are coming from to fund the two new positions before the next budget discussion. Director Moore suggested keeping an eye on putting infrastructure in the ground before it is needed. Mr. Jeff Cattaneo, District Engineer, stated that staff is keeping the window as narrow as possible. The Board complimented staff on a fine presentation.

10. General Manager's/District Engineer's/Legal Counsel's Comments:

There were no comments by the General Manager, District Engineer or Legal Counsel.

11. Director's Comments:

Vice President Nishi complimented staff for a good job on the budget. He stated that with the wise hires this board has made, we are moving on and the quality employees will get us prepared for the future.

President Gustafson reiterated the positive comments made by Vice President Nishi.

12. Adjournment:

The meeting was adjourned at 7:50 p.m.

APPROVED:

Howard Gustafson, President

Date

ATTEST:

Jim Heitzman, General Manager