

Marina Coast Water District

District Offices
11 Reservation Road
Marina, California

Regular Board Meeting
July 9, 2008
7:00 p.m.

Minutes

1. Call to Order:

President Gustafson called the meeting to order at 7:00 p.m. on July 9, 2008.

2. Roll Call:

Board Members Present:

Howard Gustafson – President
Ken Nishi – Vice President
Tom Moore
Dan Burns
Bill Lee

Board Members Absent:

None.

Staff Members Present:

Jim Heitzman, General Manager
Lloyd Lowrey, Legal Counsel
Jeff Cattaneo, District Engineer
Brian True, Capital Projects Manager
Stephenie Fogel, Administrative Assistant

Audience:

Peder Jorgensen, Schaaf & Wheeler
Sean Tillema, Marina Heights
Tom Buell, MRWPCA

3. Pledge of Allegiance:

President Gustafson led everyone present in the pledge of allegiance.

4. Oral Communications:

None.

5. Consent Calendar:

Mr. Jeff Cattaneo, District Engineer, pulled item A from the Consent Calendar stating that staff needed to revise this item and would bring it back at a subsequent meeting. Vice President Nishi requested to pull item E, and Director Moore requested to pull items B and G from the Consent Calendar.

Director Burns made a motion to approve the consent calendar consisting of items C) Adopt Resolution No. 2008-32 to Amend the Schaaf & Wheeler Professional Services Agreement for General Engineering Services for As-Needed General Planning, Design, and Hydraulic Model Maintenance Tasks within the MCWD Service Area; D) Adopt Resolution No. 2008-33 to Approve Amendment No. 1 to the Agreement for Construction and Transfer of Water, Sewer, and Recycled Water Infrastructure with Cypress Marina Heights, LP at Cypress Marina Heights – Phases I, II, & III; and, F) Approve Expenditures for the Month of June 2008. Director Moore seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Nishi	-	Yes
Director Lee	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

B. Adopt Resolution No. 2008-31 to Approve a Professional Services Agreement with the EDCCO Group, Inc. for SCADA System Integration and Replacement:

Director Moore questioned the Server selected for this system and if the security was optimal as it would be accessible over the internet. Mr. Cattaneo answered that the benefits of having access over the internet allows the on-call service person to see and manage any problems from a remote location; and, there are other security measures in the system to prevent hackers from accessing the system i.e. significant changes to SCADA must be made on-site. Discussion followed.

Vice President Nishi made a motion to adopt Resolution No. 2008-31 approving a Professional Services Agreement with the EDCCO Group, Inc. for SCADA System integration and replacement. Director Burns seconded the motion. The motion was passed.

Director Moore	-	No	Vice President Nishi	-	Yes
Director Lee	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

E. Approve the Draft August 2008 Newsletter:

Vice President Nishi suggested moving the Air Faire article to the back page and putting an article about employees on the front page. He also suggested not advertising that non-profit organizations can list their events in the District newsletter; and, limiting the size of the non-profit advertisement so the newsletter doesn't turn out to be ten pages long. Mr. Heitzman answered that those changes would be made and the title of the Air Faire article will be changed.

Director Lee made a motion to approve the August 2008 Newsletter with the suggested changes. Director Burns seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Nishi	-	Yes
Director Lee	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

G. Approve the Draft Minutes of the Regular Board Meeting of June 25, 2008:

Director Moore noted one correction on page 2 of the minutes. The first sentence in section B should read, "...he pulled this item because he is opposed to..."

Director Moore made a motion to approve the draft minutes of the regular Board meeting of June 25, 2008 with the correction noted. Director Burns seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Nishi	-	Yes
Director Lee	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

6. General Manager's/District Engineer's/Legal Counsel's Comments:

Mr. Heitzman had no comments.

Mr. Cattaneo had no comments.

Mr. Lowrey had no comments.

7. Director's Comments:

There were no comments.

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8. Adjournment:

The meeting was adjourned at 7:15 p.m.

APPROVED:

Howard Gustafson, President

Date

ATTEST:

Jim Heitzman, General Manager