



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

TEL: (831) 384-6131 FAX: (831) 883-5995

**DIRECTORS**  
KENNETH K. NISHI  
*President*

WILLIAM LEE  
*Vice President*

THOMAS P. MOORE  
HOWARD GUSTAFSON  
DAN BURNS

## Agenda

### Regular Board Meeting, Board of Directors Marina Coast Water District

11 Reservation Road, Marina, California

Tuesday, January 12, 2010, 6:45 p.m. PST

*This meeting has been noticed according to the Brown Act rules. The Board of Directors now meets regularly on the second Tuesday of each month. The meetings normally begin at 6:45 p.m. at the District offices at 11 Reservation Road, Marina, California.*

**Mission:** Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.

**Vision:** The Marina Coast Water District will be the leading public supplier of integrated water and wastewater services in the Monterey Bay Region.

#### 1. Call to Order

#### 2. Roll Call

#### 3. Closed Session

##### A. Pursuant to Government Code 54956.8

Conference with Real Property Negotiator (General Manager, Legal Counsel)

Property: Outfall capacity, regional wastewater outfall, Marina, California

Agency negotiators: (General Manager, Legal Counsel)

Negotiating parties: MCWD, Monterey Regional Water Pollution Control Agency

Under negotiation: Price and terms of payment

#### 7:00 p.m. Reconvene Open Session

**4. Possible Action on Closed Session Items** *The Board will report out on any action taken during Closed Session, and may take additional action in Open Session, as appropriate. Any closed session items not completed will be discussed at the end of the meeting.*

#### 5. Pledge of Allegiance

**This agenda is subject to revision and may be amended prior to the scheduled meeting. A final agenda will be posted at the District office at 11 Reservation Road, Marina, 72 hours prior to the meeting. Copies will also be available at the Board meeting. A complete Board packet containing all enclosures and staff materials will be available for public review on Thursday, January 7, 2010 at the District office, Marina and Seaside City Halls, and at the Marina and Seaside Libraries. The next regular meeting of the Board of Directors is scheduled for February 9, 2010.**

**6. Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

## **7. Presentations**

- A. Consider Adoption of Resolution No. 2010-01 to Recognize Paul Lord, Water Conservation Specialist, and Awarding a Plaque and Gift Certificate for 5 Years of Service to the Marina Coast Water District

*Action: The Board will consider adopting Resolution No. 2010-01 recognizing Paul Lord, Water Conservation Specialist, and awarding a plaque and gift certificate for 5 years of service to the Marina Coast Water District.*

- B. Consider Adoption of Resolution No. 2010-02 in Recognition and Appreciation of Director Howard Gustafson's Service as Board President from January 2007 through December 2009

*Action: The Board will consider adopting Resolution No. 2010-02 recognizing Director Howard Gustafson for his outstanding service during his term as President of the Board for the Marina Coast Water District.*

- C. Receive a Presentation by the US Army on the Groundwater Remediation Program on the Former Fort Ord

*Action: The Board will receive a presentation by the US Army on the Groundwater Remediation Program on the former Fort Ord.*

**8. Consent Calendar** *Board approval can be taken with a single motion and vote. A Board member or member of the public may request that any item be pulled from the Consent Calendar for separate consideration at this meeting or a subsequent meeting. The public may address the Board on any Consent Calendar item. Please limit your comment to three minutes.*

- A. Adopt Resolution No. 2010-03 to Extend and Amend the Professional Services Agreement with Schaaf & Wheeler Consulting Civil Engineers for General Engineering Services for As-Needed General Planning, Design, and Hydraulic Model Maintenance Tasks
- B. Adopt Resolution No. 2010-04 to Authorize the General Manager and/or Deputy General Manager/District Engineer to Accept Easements for the District
- C. Adopt Resolution No. 2010-05 to Modify the District's Check Signing Policy and to Authorize the Deputy General Manager/District Engineer Signing Authority for District Contracts and Agreements
- D. Approve the Expenditures for the Month of December 2009
- E. Approve the Draft Minutes of the Regular Board Meeting of November 17, 2009

F. Approve the Draft Minutes of the Regular Board Meeting of December 8, 2009

G. Approve the Draft Minutes of the Special Board Meeting of December 22, 2009

**9. Action Items** *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these Items as each item is reviewed by the Board. Please limit your comment to three minutes.*

A. Consider Adoption of Resolution No. 2010-06 to Authorize the General Manager and/or the Deputy General Manager/District Engineer to Sign a License Agreement with the Regents of the University of California for Well No. 32 Replacement/Eastern Distribution System Project

*Action: The Board of Directors will consider authorizing the General Manager and/or the Deputy General Manager/District Engineer to sign a License Agreement with the Regents of the University of California for Well No. 32 Replacement/Eastern Distribution System Project.*

B. Consider Adoption of Resolution No. 2010-07 to Authorize the General Manager and/or the Deputy General Manager/District Engineer to Sign a Memorandum of Understanding and License Agreement with the County of Monterey and UCP-East Garrison, LLC for Temporary Use of North Drainage Basin for Well No. 32 Replacement/Eastern Distribution System Project

*Action: The Board of Directors will consider authorizing the General Manager and/or the Deputy General Manager/District Engineer to sign a Memorandum of Understanding and License Agreement with the County of Monterey and UCP-East Garrison, LLC for temporary use of North Drainage Basin for Well No. 32 Replacement/Eastern Distribution System Project.*

C. Consider Director Appointments to Standing Committees of the Board and to Outside Agencies for 2010

*Action: The Board of Directors will consider Director appointments to Standing Committees of the Board and to outside agencies for 2010.*

## **10. Staff Reports**

A. Receive a Report on the Current Public Outreach Efforts

B. Receive a Report on the Landscapes Incentives Program

## 11. Workshop

- A. Ord Community Ad Hoc Recommendation Discussion – Part III

**12. Informational Items** *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to three minutes.*

- A. General Manager's Report
- B. District Engineer's Report
- C. Counsel's Report
- D. Committee and Board Liaison Reports
  - 1. Water Conservation Commission
  - 2. Joint City-District Committee
  - 3. MRWPCA Board Member
  - 4. LAFCO Liaison
  - 5. JPIA Liaison
  - 6. FORA
  - 7. Executive Committee
  - 8. Community Outreach
  - 9. Special Districts Association Liaison
- E. Director's Comments

## 13. Correspondence

**14. Adjournment** *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Tuesday, February 9, 2010, 6:45 p.m.,  
11 Reservation Road, Marina*

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 7-A

Meeting Date: January 12, 2010

Submitted By: Rich Youngblood

Presented By: Jim Heitzman

Reviewed By: Carl Niizawa

Agenda Title: Consider Adoption of Resolution No. 2010-01 to Recognize Paul Lord, Water Conservation Specialist, and Awarding a Plaque and Gift Certificate for 5 Years of Service to the Marina Coast Water District

Detailed Description: Paul Lord joined the District on January 3, 2005. His impact was felt immediately in the assistance he provided in the revision of the District's conservation ordinance for new construction and in particular in the landscape design standards.

Paul's influence has also been felt in the customer service arena where he responds to calls from customers that are concerned about high water bills. He meticulously investigates complaints, identifies the problem, and provides recommendations to the customer.

Paul worked diligently in writing the implementation procedures for the California Model Water Efficiency Landscape Ordinance. He worked to make the elements of the water efficiency statute as clear as possible, preparing forms for customers that assist them through the documentation process. Paul's abilities enabled the District to meet the regulatory requirements associated with this legislation and to provide concise instruction to customers.

Paul conducts over 200 inspections a year throughout the District. Paul's professionalism and expertise during these visits, and at numerous public events, help the District provide information on water conservation to the public on a daily basis.

Paul's efforts have resulted in the development of a low cost demonstration landscape garden at the District's Ord Office. The irrigation system provides a display of a properly installed system that efficiently supplies water to an attractive low water use landscape.

It is with great pleasure that the District recognizes Paul Lord's five years of service to the Marina Coast Water District, and wishes him well in his continued service to the District.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2007 Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:       X   Yes          No

Funding Source/Recap: All four cost centers – Hospitality and awards.

Material Included for Information/Consideration: Resolution No. 2010-01.

Staff Recommendation: The Board of Directors consider adoption of Resolution No. 2010-01 in recognition of Paul Lord, Water Conservation Specialist, and awarding a plaque and gift certificate for five years of service to the Marina Coast Water District.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

---

Board Action

Resolution No  Motion By  Seconded By

Ayes  Abstained

Noes  Absent

Reagendized  Date  No Action Taken

Resolution No. 2010-01  
Resolution of the Board of Directors  
Marina Coast Water District  
In Recognition of Mr. Paul Lord for  
5 Years of Service to the Marina Coast Water District

January 12, 2010

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on January 12, 2010 at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, Paul Lord joined the District on January 3, 2005 as Water Conservation Specialist; and,

WHEREAS, Paul has compiled a significant list of accomplishments that have led to direct improvements to conservation and customer services, support to the Board of Directors and greater staff efficiencies; and,

WHEREAS, Paul led the effort to meet the evolving requirements in water conservation with special emphasis in landscape irrigation efficiency; and,

WHEREAS, Paul’s primary focus remains fixed on improving services to our customers. He continues to improve the District’s web site, billing formats, and on-line capabilities for customers to interact with the District and their personal accounts, as well as design and implementation of the Automated Meter Reading System; and,

WHEREAS, during his five years with District, Paul has played an integral role in the District and has rendered a consistent and outstanding performance of his duties.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby express its gratitude and recognizes Paul Lord for five years of service to the Marina Coast Water District, and wishes him continued success with the District.

PASSED AND ADOPTED on January 12, 2010, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Kenneth K. Nishi, President

ATTEST:

---

Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2010-01 adopted January 12, 2010.

---

Jim Heitzman, Secretary



Marina Coast Water District  
Agenda Transmittal

Agenda Item: 7-B

Meeting Date: January 12, 2010

Submitted By: Jim Heitzman

Presented By: Kenneth K. Nishi

Agenda Title: Consider Adoption of Resolution No. 2010-02 in Recognition and Appreciation of Director Howard Gustafson's Service as Board President from January 2007 through December 2009

Detailed Description: The Board of Directors would like to present a plaque expressing its appreciation to Director Howard Gustafson for his unselfish commitment and dedication. His strong leadership in support of the mission and policy governance of the District served as a superior example to others and enabled him to make significant contributions to the many achievements of the District during his tenure as President of the Board of Directors of the Marina Coast Water District.

Director Gustafson contributed significantly to the District and to the Board of Directors by serving as a director on the Joint City-District Committee, Monterey Regional Water Pollution Control Agency Negotiating Committee, Special Districts Association, Executive Committee, Outreach Committee, and the Monterey Regional Plenary Oversight Group (REPOG). Director Gustafson also served as District Board Vice President in 2006 and Board President in 2007, 2008, and 2009.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2007 Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:  Yes  No

Funding Source/Recap: All four cost centers - Hospitality & Awards.

Material Included for Information/Consideration: Resolution No. 2010-02.

Recommendation: Consider adopting Resolution No. 2010-02 in appreciation of Director Gustafson for outstanding and dedicated service as Board President from January 2007 through December 2009.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

---

Board Action

\_\_\_\_ Resolution No \_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Resolution No. 2010-02  
Resolution of the Board of Directors  
Marina Coast Water District  
Commending Howard Gustafson  
For Outstanding and Dedicated Service

January 12, 2010

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on January 12, 2010 at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, Howard Gustafson was nominated on December 13, 2006, on January 9, 2008, and December 23, 2008 to serve as President of the Board of Directors of the Marina Coast Water District; and,

WHEREAS, Howard Gustafson’s strong leadership in support of the mission and policy governance of the District served as a superior example to others and enabled him to make significant contributions to the many achievements of the District during his tenure as President; and,

WHEREAS, Howard Gustafson will continue serving as a Director and bring his wisdom and experience to the Board when there was turmoil on the Board and acted at all time in support of the District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the District does hereby express its gratitude and commend Howard Gustafson for outstanding leadership and dedicated service to the District and the Board; and,

RESOLVED FURTHER, that the Board is looking forward to Howard Gustafson’s continued service as a Director of the Marina Coast Water District.

PASSED AND ADOPTED on January 12, 2010, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Kenneth K. Nishi, President

ATTEST:

---

Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2010-02 adopted January 12, 2010.

---

Jim Heitzman, Secretary

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 7-C

Meeting Date: January 12, 2010

Submitted By: Jim Heitzman

Presented By: Jim Heitzman

Agenda Title: Receive Presentation by the US Army on the Groundwater Remediation Program on the Former Fort Ord

Detailed Description: Representatives from the US Army Base Realignment and Closure (BRAC) office will give a presentation on the status of the Army's Groundwater Remediation Program on the former Fort Ord.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2007/2008 Strategic Plan, Mission Statement - Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:  Yes  No

Funding Source/Recap: N/A

Material Included for Information/Consideration: None.

Staff Recommendation: Receive Presentation by the Army on the Groundwater Remediation Program on the former Fort Ord.

Action Required:  Resolution  Motion  Review

---

Board Action

Resolution No  Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8

Meeting Date: January 12, 2010

Submitted By: Paula Riso

Presented By: Paula Riso

Reviewed By: Carl Niizawa

Agenda Title: Consent Calendar

Detailed Description: Consent calendar consisting of: A) Adopt Resolution No 2010-03 to Extend and Amend the Professional Services Agreement with Schaaf & Wheeler Consulting Civil Engineers for General Engineering Services for As-Needed General Planning, Design, and Hydraulic Model Maintenance Tasks; B) Adopt Resolution No. 2010-04 to Authorize the General Manager or Deputy General Manager to Accept an Easement from PG&E for the Proposed Recycled Water Facilities; C) Adopt Resolution No. 2010-05 to Approve the Signing Authority for the Deputy General Manager/District Engineer; D) Approve Expenditures for the Month of December 2009; E) Approve the Draft Minutes of the Regular Board Meeting of November 17, 2009; F) Approve the Draft Minutes of the Regular Board Meeting of December 8, 2009; and, G) Approve the Draft Minutes of the Special Board Meeting of December 22, 2009.

Environmental Review Compliance: None required.

Prior Committee or Board Action: See individual transmittals.

Board Goals/Objectives: *2007/2008 Strategic Plan, Mission Statement - Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:     \_\_\_\_\_Yes     \_\_\_\_\_No

Funding Source/Recap: See individual transmittals.

Material Included for Information/Consideration: See individual transmittals.

Staff Recommendation: The Board of Directors approve the Consent Calendar as presented.

Action Required:     \_\_\_\_\_Resolution       X   Motion     \_\_\_\_\_Review  
(Roll call vote is required.)

---

Board Action

\_\_\_\_ Resolution No \_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-A

Meeting Date: January 12, 2010

Submitted By: Brian True

Presented By: Brian True

Reviewed By: Carl Niizawa

Agenda Title: Adopt Resolution No. 2010-03 to Extend and Amend the Professional Services Agreement with Schaaf & Wheeler Consulting Civil Engineers for General Engineering Services for As-Needed General Planning, Design, and Hydraulic Model Maintenance Tasks

Detailed Description: The Board of Directors is requested to authorize an amendment to the Professional Services Agreement with Schaaf & Wheeler Consulting Civil Engineers to extend the contract for General Engineering Services for an additional year and to provide as-needed general planning, design, and hydraulic model maintenance within the MCWD service area.

The Professional Services Agreement (PSA) for General Engineering Services with Schaaf & Wheeler was approved by the Board on January 10, 2007 (Resolution No. 2007-04). The scope of that Agreement included a broad range of activities that are consistent with those contemplated with this proposed Amendment. Excerpts from the baseline PSA's Scope that highlights the tasks proposed by staff to be assigned to Schaaf & Wheeler with this Amendment includes:

1. Review and approve capital construction projects;
2. Review and approve development master plans and construction documents;
3. Manage the design effort and coordinate with District staff for required information;
4. Review technical submittals;
5. Review development water and sewer master plans;
6. Review development construction plans;
7. Coordinate connections to the existing system with District staff;
8. Ensure project record drawings (as-built data) are incorporated into District Asset Management system, system maps and models;
9. For civil design projects having a design and bidding cost of less than \$75,000, District staff may request Schaaf & Wheeler to perform the design in-house or solicit an outside design firm.

The original PSA was for a two-year term, with annual renewals thereafter. The proposed amendment extends the contract term through February, 2011.

The Board authorized the last (current) amendment to the PSA on November 18, 2008 for a not-to-exceed amount of \$75,000. Since that time, Schaaf & Wheeler has performed hydraulic modeling in support of on-going PRV calibration, and delivered several significant technical works, including: a Technical Memorandum (TM) confirming the future demands and needed pipe capacity within the Col Durham Rd corridor; a TM confirming the future demands and needed pipe capacity within the 12<sup>th</sup> Street corridor; updated sewer system modeling of flows



from the Monterey County development parcel near CSUMB, which identified two unneeded CIP projects due to errors in the master plan model; and updating of the O&M system maps, generally adding new developments and incorporating CIP projects. The resources of the last amendment are depleted; this amendment will restore the District's ability to request engineering services from Schaaf & Wheeler as needed. In addition to on-call modeling and technical analysis tasks, District staff anticipates using this PSA for final preparation of system maps for O&M, on-call support during rehabilitation of the District's desalination facility, field support of Central Marina water system compliance investigations and design of repairs, and design support for repair of identified sewer constructions in Central Marina.

The proposed contract amendment will be performed and invoiced on a time and expense basis, for the not-to-exceed amount of \$50,000. Schaaf & Wheeler provides service to the District under their Professional Services Agreement for General Engineering Services at a six percent (6%) discount off their standard labor charge rate schedule. Schaaf & Wheeler's charge rates are comparable to other engineering firms providing services to the District and are competitive based on general industry-wide standards. Additionally, the District Engineer reviews the annual charge rate schedule to ensure there are no significant increases. Schaaf & Wheeler staff is exceptionally familiar with the Central Marina and Ord Community's water and sewer systems, current Master Plans for that water and sewer systems, and the on-going changes to the system due to their work in reviewing planned developments. Schaaf & Wheeler has conducted the work within the previous contract amendments adequately and with great responsiveness and professionalism so staff is pleased to recommend this proposed action to the District Board.

Environmental Review Compliance: None required.

Prior Committee or Board Action: Board Resolution No. 2007-04 on January 10, 2007 approved a Professional Services Agreement for General Engineering Services with Schaaf & Wheeler Consulting Civil Engineers. The Board last amended the baseline PSA with Board Resolution No. 2008-59 on November 18, 2008.

Board Goals/Objectives: *2007/2008 Strategic Plan, Goal No. 2 – To meet 100% of current and future customers' needs and make timely improvements and increase infrastructure and level of services and human resources to meet needs of expanding service areas in an environmentally sensitive way.*

Financial Impact:     \_\_\_X\_\_\_ Yes     \_\_\_\_\_ No

Funding Source/Recap: The Engineering Department's budget for the line-item "Engineering Consultants" is designated to cover the cost proposed herein. The FY 2009/2010 budget for Engineering Consultants is \$120,000 with approximately \$110,400 remaining in that budget line-item as of January 4, 2010.

Material Included for Information/Consideration: Resolution No. 2010-03.

Staff Recommendation: The Board of Directors approve an amendment to the Professional Services Agreement with Schaaf & Wheeler Consulting Civil Engineers for General Engineering Services for As-Needed General Planning, Design, and Hydraulic Model Maintenance Tasks.



Resolution No. 2010-03  
Resolution of the Board of Directors  
Marina Coast Water District  
Authorizing an Amendment to the Professional Services Agreement with  
Schaaf & Wheeler Consulting Civil Engineers for General Engineering Services for  
As-Needed General Planning, Design, and Hydraulic Model Maintenance

January 12, 2010

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on January 12, 2010, at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, the District seeks to provide and improve the water and sewer services within Central Marina and the Ord Community by conducting engineering planning, design, and hydraulic model maintenance tasks that is consistent with the goals and objectives stated in the District’s 2007/2008 Strategic Plan; and,

WHEREAS, the District Board adopted the FY 2009/2010 Budget for the Engineering Department that includes a \$120,000 line-item for Engineering Consultants, \$110,400 remains as of January 4, 2010, and,

WHEREAS, on January 10, 2007, the Board adopted Resolution No. 2007-04 approving a Professional Services Agreement for General Engineering Services with Schaaf & Wheeler Consulting Civil Engineers; and,

WHEREAS, District staff has identified tasks that are within the negotiated scope of the Professional Services Agreement for General Engineering Services with Schaaf & Wheeler and wishes to extend the term of the agreement through February 2011; and,

WHEREAS, Schaaf & Wheeler has a strong working knowledge of the District’s water and sewer systems and the on-going changes due to their work in reviewing planned developments and District staff believes that the monetary resources proposed herein are reasonable given the complexities of the work, the savings in time and effort that will be realized, and the six (6%) discount.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager and/or Deputy General Manager to execute an amendment to the Professional Services Agreement with Schaaf & Wheeler Consulting Civil Engineers for General Engineering Services for As-Needed General Planning, Design, and Hydraulic Model Maintenance Tasks and extending the term of the agreement through February 2011, and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution, the total dollar amount not-to-exceed \$50,000.

PASSED AND ADOPTED on January 12, 2010 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Kenneth K. Nishi, President

ATTEST:

\_\_\_\_\_  
Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2010-03 adopted January 12, 2010.

\_\_\_\_\_  
Jim Heitzman, Secretary

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-B

Meeting Date: January 12, 2010

Submitted By: Brian True

Presented By: Brian True

Reviewed By: Carl Niizawa

Agenda Title: Adopt Resolution No. 2010-04 to Authorize the General Manager and/or Deputy General Manager/District Engineer to Accept Easements for the District

Detailed Description: The Board of Directors is requested to authorize the General Manager and/or the Deputy General Manager/District Engineer to accept easements on behalf of MCWD. The general authority for easement acceptance will be used to enable the installation of and access to the water, sewer, and recycled water infrastructure necessary to complete the District's mission.

California Government Code Section 27281 provides that Deeds or grants conveying any interest in or easement upon real estate to a governmental agency for public purposes shall not be accepted for recordation without the consent of the grantee evidenced by its certificate or resolution of acceptance attached to or printed on the deed or grant. Section 27281 also provides that a political corporation or governmental agency, by a general resolution, may authorize one or more officers or agents to accept and consent to such deeds or grants.

On October 25, 2006 the Board approved Resolution No. 2006-90 that directed the General Manager to accept grants of easements within developments under the terms of approved Agreements for Construction and Transfer of Water, Sewer and Recycled Water Infrastructure. That Board approval focused on those easements that were developed in accordance with developer Infrastructure Agreement; however, there are times when other easements need to be accepted that are beyond the limits of an Infrastructure Agreement. On March 14, 2007, the Board approved Resolution 2007-25 that provided general authority to the General Manager to accept easements. At that time, the Deputy General Manager/District Engineer's position was vacant.

Staff anticipates the probability of MCWD-obtained easements increasing over the coming years to accommodate the installation of and access to the water, sewer, and recycled water infrastructure necessary to satisfy District operations. The form of the easement documents has been established and accepted by District Counsel. Prior to acceptance of the easements, grant of easement documents are reviewed by staff to ensure that the easement locations and dimensions are correct and sufficient for the task. In an effort to streamline the approval process and maintain staff transparency, staff recommends delegating the authority to accept easements to both the General Manager and/or the Deputy General Manager/District Engineer and that the granting of this authority be reviewed and potentially refreshed from time to time at the Board's direction.

The installation of water, sewer and recycled water infrastructure is addressed as part of any given project-specific CEQA action. No additional CEQA action is required for the acceptance

of easements for a project or contract approved by the Board with appropriate project-specific CEQA review.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On October 25, 2006, the Board approved Resolution No. 2006-90 to direct the General Manager to accept grants of easements within developments under the terms of approved Agreements for Construction and Transfer of Water, Sewer and Recycled Water Infrastructure. On March 14, 2007, the Board approved Resolution No. 2007-25 that authorized the General Manager to accept water, sewer, and recycled water easements.

Board Goals/Objectives: *2007/2008 Strategic Plan, Goal No. 2 – To meet 100% of current and future customers’ needs and make timely improvements and increase infrastructure and level of services and human resources to meet needs of expanding service areas in an environmentally sensitive way.*

Financial Impact:  Yes  No

Funding Source/Recap: Legal documents are prepared by the attorneys of both parties and commonly entail other professional services to prepare exhibits to the Grant of Easement document. District expenses with respect to these actions will be paid by the District or other party as may be appropriate.

Material Included for Information/Consideration: Resolution No. 2010-04;

Staff Recommendation: The Board of Directors adopt Resolution 2010-04 to authorize the General Manager and/or Deputy General Manager/District Engineer to accept easements for the District.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Resolution No. 2010-04  
Resolution of the Board of Directors  
Marina Coast Water District  
Authorizing the General Manager and/or Deputy General Manager/District Engineer to  
Accept Easements for the District

January 12, 2010

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on January 12, 2010 at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, Section 27281 of the California Government Code provides that a governmental agency like the District, by a general resolution, may authorize one or more officers or agents to accept and consent to deeds or grants of interests or easements in real property, to permit recording of a deed or grant; and,

WHEREAS, on October 25, 2006, the Board approved Resolution No. 2006-90 to direct the General Manager to accept grants of easements within developments under the terms of approved Agreements for Construction and Transfer of Water, Sewer and Recycled Water Infrastructure; and,

WHEREAS, staff anticipates that easement acceptance necessary to accommodate installation of and access to its water, recycled water and sewer infrastructure outside the limitations of particular development and therefore beyond the limits of Resolution No. 2006-90 will increase over time, and that this action by the Board to authorize the General Manager and/or the Deputy General Manager/District Engineer to sign such documents will streamline the easement acceptance process; and,

WHEREAS, the form of the easement documents has been established and accepted by District Counsel and District staff reviews grant of easement documents prior to the acceptance or granting of an easement to ensure that the easement locations and dimensions are correct; and,

WHEREAS, the acceptance of an easement for a project or contract approved by the Board with appropriate CEQA review does not require an additional action under CEQA.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does authorize the General Manager and/or the Deputy General Manager/District Engineer to accept grants of easements that are part of a project or contract approved by the Board after appropriate review under CEQA and to sign instruments and take actions appropriate to the acceptance of such easements.

PASSED AND ADOPTED on January 12, 2010, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Kenneth K. Nishi, President

ATTEST:

\_\_\_\_\_  
Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2010-04 adopted January 12, 2010.

\_\_\_\_\_  
Jim Heitzman, Secretary



Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-C

Meeting Date: January 12, 2010

Submitted By: Suresh Prasad

Presented By: Suresh Prasad

Reviewed By: Carl Niizawa

Agenda Title: Adopt Resolution No. 2010-05 to Modify the District's Check Signing Policy and to Authorize the Deputy General Manager/District Engineer Signing Authority for District Contracts and Agreements

Detailed Description: The Board of Directors is requested to consider adopting this resolution revising the existing check signing policy to add the Deputy General Manager/District Engineer (DGM/DE) to the District's check signing policy and authorizing the DGM/DE signing authority on District contracts and agreements. The revised check signing policy will allow the (DGM/DE) signing authority on accounts payable and payroll checks. The current staff members authorized to sign checks for the District are the General Manager and the Director of Finance. The revised policy, with the addition of the DGM/DE, will not change the staff or Board members currently authorized to co-sign checks.

The General Manager's contract and agreement signing authority is up to \$10,000 per month with a maximum of \$75,000 per year. Staff recommends the Board of Directors allow the DGM/DE signing authority on contracts and agreements of up to \$6,500 per month and \$50,000 per year.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On January 14, 1998, the District adopted Resolution No. 98-1, which required a member of the Board of Directors to co-sign checks over \$500. On February 26, 2003, the District adopted Resolution No. 2003-09, which required two staff members to co-sign checks up to \$5,000, and a member of the Budget & Personnel Committee to co-sign checks above \$5,000. In the absence or unavailability of the Budget & Personnel Committee members to sign check in a timely manner, any Board of Director is authorized to co-sign checks. On November 14, 2007, the District adopted Resolution No. 2007-81 requiring two staff members to co-sign checks up to \$25,000 and a member of the Board of Directors to co-sign checks over \$25,000. On December 12, 2007, the District adopted Resolution No. 2007-88 requiring only one staff member signature for checks up to \$25,000 and a member of the Board of Directors to co-sign checks over \$25,000.

Board Goals/Objectives: *2007/2008 Strategic Plan, Goal No. 4 – To manage the District's finances in the most effective and fiscally responsible manner.*

Financial Impact:         Yes     No

Funding Source/Recap: None



Resolution No. 2010-05  
Resolution of the Board of Directors  
Marina Coast Water District  
Modifying the District's Check Signing Policy and Authorizing the Deputy General  
Manager/District Engineer Signing Authority for District Contracts and Agreements

January 12, 2010

RESOLVED by the Board of Directors ("Directors") of the Marina Coast Water District ("District"), at a regular meeting duly called and held on January 12, 2010 at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, Resolution No. 98-1 and the Board Procedures Manual requires a Board Member to co-sign checks over \$500; and,

WHEREAS, Resolution No. 2003-09 revised Resolution No. 98-1 and the Board Procedures Manual and required a Member of the Board of Directors to co-sign checks over \$5,000; and,

WHEREAS, Resolution No. 2007-81 revised Resolution No. 98-1 and the Board Procedures Manual and required a Member of the Board of Directors to co-sign checks over \$25,000; and,

WHEREAS, Resolution No. 2007-88 revised Resolution No. 98-1 and the Board Procedures Manual to require one staff member signature on checks up to \$25,000, and a member of the Board of Directors to co-sign checks above \$25,000; and,

WHEREAS, this revised check signing policy will allow the Deputy General Manager/District Engineer (DGM/DE), along with the General Manager and Director of Finance, signing authority on accounts payable and payroll checks up to \$25,000; and,

WHEREAS, staff recommends the Board of Directors allow the DGM/DE signing authority on District contracts and agreements of up to \$6,500 per month and \$50,000 per year.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District adopt Resolution No. 2010-xx, approving a new check signing policy (attached) and amending Resolution No. 98-1 and the Board Procedures Manual, accordingly; and authorizing the DGM/DE signing authority on District contracts and agreements of up to \$6,500 per month and \$50,000 per year.

PASSED AND ADOPTED on January 12, 2010, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Kenneth K. Nishi, President

ATTEST:

\_\_\_\_\_  
Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2010-05 adopted January 12, 2010.

\_\_\_\_\_  
Jim Heitzman, Secretary

## Marina Coast Water District

### Check Signing Policy

It is the policy of the District to pay bills promptly to take advantage of all financial incentives. All checks up to \$25,000 shall be signed by the District General Manager, Deputy General Manager/District Engineer, or the Director of Finance. All checks over \$25,000 shall be co-signed by a member of the Board of Directors.

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-D

Meeting Date: January 12, 2010

Submitted By: Suresh Prasad

Presented By: Suresh Prasad

Reviewed By: Jim Heitzman

Agenda Title: Approve Expenditures for the Month of December 2009

Detailed Description: The Board is requested to approve the attached December 2009 check register for expenditures totaling \$1,308,022.82.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2007/2008 Strategic Plan, Goal No. 4 – To manage the District's finances in the most effective and fiscally responsible manner.*

Financial Impact:     \_\_\_Yes     \_\_\_X\_\_\_No

Funding Source/Recap: Expenditures are allocated across the five cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-New Water.

Material Included for Information/Consideration: December 2009 Summary Check Register.

Staff Recommendation: The Board of Directors approve the December 2009 expenditures totaling \$1,308,022.82.

Action Required:     \_\_\_Resolution     \_\_\_X\_\_\_Motion     \_\_\_Review

---

Board Action

\_\_\_Resolution No\_\_\_     Motion By\_\_\_     Seconded By\_\_\_

Ayes\_\_\_     Abstained\_\_\_

Noes\_\_\_     Absent\_\_\_

Reagendized\_\_\_     Date\_\_\_     No Action Taken\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-E

Meeting Date: January 12, 2010

Submitted By: Paula Riso  
Reviewed By: Jim Heitzman

Presented By: Paula Riso

Agenda Title: Approve the Draft Minutes of the Regular Board Meeting of November 17, 2009

Detailed Description: The Board of Directors is requested to approve the attached draft minutes of November 17, 2009.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2007/2008 Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:     \_\_\_\_\_Yes     \_\_\_X\_\_\_No

Funding Source/Recap: None.

Material Included for Information/Consideration: Draft minutes of November 17, 2009.

Staff Recommendation: The Board of Directors approve the draft minutes of the November 17, 2009 regular Board meeting.

Action Required:     \_\_\_\_\_Resolution     \_\_\_X\_\_\_Motion     \_\_\_\_\_Review

---

Board Action

\_\_\_\_\_Resolution No\_\_\_\_\_     Motion By\_\_\_\_\_     Seconded By\_\_\_\_\_

Ayes\_\_\_\_\_     Abstained\_\_\_\_\_

Noes\_\_\_\_\_     Absent\_\_\_\_\_

Reagendized\_\_\_\_\_     Date\_\_\_\_\_     No Action Taken\_\_\_\_\_

Marina Coast Water District

District Offices  
11 Reservation Road  
Marina, California

Regular Board Meeting  
November 17, 2009  
5:30 p.m.

**Draft Minutes**

1. Call to Order:

President Gustafson called the meeting to order at 5:30 p.m. on November 17, 2009.

2. Roll Call:

Board Members Present:

Howard Gustafson – President  
Bill Lee – Vice President  
Ken Nishi  
Dan Burns – arrived at 5:41 p.m.  
Tom Moore

Board Members Absent:

None.

Staff Members Present:

Jim Heitzman, General Manager  
Lloyd Lowrey, Legal Counsel  
Jean Premutati, Management Services Administrator  
Carl Niizawa, Deputy General Manager/District Engineer  
Brian True, Capital Projects Manager  
Suresh Prasad, Director of Finance  
Rich Youngblood, Conservation Coordinator  
Paula Riso, Executive Assistant

Audience Members:

Bob Holden, MRWPCA  
Vienna Merritt Moore, Marina Resident  
Andy Sterbenz, Schaaf & Wheeler  
Kurt Gonzalez, Marina Resident  
Scott Ottmar, City of Seaside  
Alison Imamura, Denise Duffy & Associates  
Ryan Alameda, RMC Water & Environment

Ashley Duquette, CSUMB Student  
Forest Brazelton, Marina Resident  
Shaelyn Hession, Marina Resident  
Ralph Rubio, Mayor of Seaside  
Kate McKenna, LAFCO Exec. Officer



3. Pledge of Allegiance:

President Gustafson led everyone present in the pledge of allegiance.

4. Board Workshop:

A. Receive the Recommendations from the Ord Community Ad Hoc (OCAC) and Discuss Annexation Regarding the Former Fort Ord Service Area:

Mr. Lloyd Lowrey, District Legal Counsel, introduced this item. Mr. Jim Heitzman, General Manager, commented that this workshop was going to report out the recommendations of the OCAC and not delve into details. Director Moore had asked some questions several months ago and staff has been working on the answers. Staff was planning a series of workshops and discussions scheduled to discuss the OCAC recommendations.

Mr. Brian True, Capital Projects Manager, gave a brief presentation of the recommendations made by the OCAC. The key recommendations being, 1) MCWD annex only to the jurisdictional boundaries of the City of Marina; 2) the allocation of responsibilities fall to a new Joint Powers Authority (JPA); and, 3) the Seaside Municipal Water System (SMWS) and Seaside County Sanitation District (SCSD) take over the cities of Seaside and Del Rey Oaks.

Mr. True stated that to answer Director Moore's questions of several months ago, it would be a significant undertaking to design and plan, and take extensive construction activity to achieve the recommendations made by the OCAC. There will be an inefficiency regarding fire flow that will be realized where the jurisdictions abut each other. There would have to be service agreements, wholesale water agreements, as well as other agreements to provide service to all the jurisdictions. There will be cost involved with moving and changing infrastructures, as well as developing all the agreements between the different jurisdictions and agencies.

Mr. Lowrey commented that the City of Monterey and the Army have requested to have only one service provider. The City of Seaside has proposed that the District serve everything north of Eucalyptus and Seaside serve everything south of Eucalyptus.

Mr. Heitzman commented that the District should look at each option more thoroughly and over the next several Board meetings, hold workshops to discuss the different options in detail.

Director Burns arrived at 5:41 p.m.

Mayor Ralph Rubio, City of Seaside, thanked the Board for putting the Committee together and their hard work. It was never the intent that things just slid through and it was understood that there would be a lot of discussions and negotiations to pull the recommendations off. Mayor Rubio stated that the City of Seaside and SCSD are ready to help and work together with the District to begin the work needed to resolve any issues.

The Board entered into closed session at 5:45 p.m.

5. Closed Session:

- A. Pursuant to Government Code Section 54956.8  
Conference with Real Property Negotiator (General Manager, Legal Counsel)  
Property: D/E Reservoir Site  
Negotiating Parties: MCWD and City of Seaside  
Under Negotiation: Lease Agreement or Quitclaim
- B. Pursuant to Government Code 54956.8  
Conference with Real Property Negotiator (General Manager, Legal Counsel)  
Property: 5<sup>th</sup> Avenue Pump Station Site  
Negotiating Parties: MCWD and City of Marina  
Under Negotiation: Price and Terms
- C. Pursuant to Government Code 54956.8  
Conference with Real Property Negotiator (General Manager, Legal Counsel)  
Property: Water Rights  
Negotiating Parties: MCWD and Clark Colony Water Company  
Under Negotiation: Price and Terms
- D. Pursuant to Government Code 54956.8  
Conference with Real Property Negotiator (General Manager, Legal Counsel)  
Property: Existing Desalination Plant at 11 Reservation Road, Marina  
Negotiating Parties: MCWD and California American Water Company  
Under Negotiation: Price and Terms
- E. Pursuant to Government Code 54956.9(a)  
Conference With Legal Counsel--Existing Litigation  
Name of case: BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA In the Matter of the Application of California-American Water Company (U210W) for a Certificate of Public Convenience and Necessity to Construct and Operate its Coastal Water Project to Resolve the Long-Term Water Supply Deficit in its Monterey District and to Recover All Present and Future Costs in Connection Therewith in Rates. Application 04-09-019

The Board ended closed session at 6:50 p.m.

President Gustafson reconvened the meeting to open session at 6:52 p.m.

6. Possible Action on Closed Session Items:

President Gustafson stated that no action was taken and direction was given.

7. Oral Communications:

None.

8. Presentations:

- A. Consider Adoption of Resolution No. 2009-77 to Recognize Suresh Prasad, Director of Finance, and Awarding a Plaque and Gift Certificate for 10 Years of Service to the Marina Coast Water District:

Director Moore made a motion to approve Resolution No. 2009-77 recognizing Suresh Prasad, Director of Finance, and awarding a plaque and gift certificate for 10 years of service to the Marina Coast Water District. Director Burns seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

President Gustafson read the narration and presented Mr. Prasad with a plaque and gift certificate. Mr. Jim Heitzman, General Manager, commended Mr. Prasad on his tenure with the District.

- B. Receive a Presentation from RMC Water and Environment on the Final Environmental Review for the Coastal Water Project:

Mr. Heitzman introduced this item. Mr. Ryan Alameda, RMC Water and Environment, gave a brief presentation and update on the Final Environmental Review for the Coastal Water Project.

9. Consent Calendar:

President Gustafson stated that Agenda Item 9-A was pulled.

Director Burns made a motion to approve the Consent Calendar consisting of items; B) Approve Expenditures for the Month of October 2009; and, C) Approve the Draft Minutes of the Regular Board Meeting of October 21, 2009. Director Moore seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

10. Action Items:

A. Consider Adoption of Resolution No. 2009-75 to Approve the Updated Landscape Incentive Program and to Allocate Additional Funding:

Mr. Rich Youngblood, Conservation Coordinator, introduced this item and gave a brief presentation. Director Nishi asked if this item was returned to the Water Conservation Commission (WCC) for review and if they were aware of the issues. Mr. Youngblood answered that this item did not return to the WCC. Director Burns commented that the presentation was given to the WCC two meetings ago and they were aware of the numbers. Director Nishi asked that the residential and large landscape projects be split into separate categories. He also voiced his concern over giving a rebate to a customer and having someone else move into the residence and put turf back in. Director Nishi suggested having a stipulation that the renovated landscape must be maintained for a certain number of years. Director Burns commented that if a customer spends \$15,000 on hardscape, it will take many years for them to recoup their investment.

Director Nishi would like the WCC to discuss this program and bring back ideas to benefit conservation. Director Burns asked to look into accommodations for people with low income.

Director Nishi made a motion to adopt Resolution No. 2009-75 approving the updated Landscape Incentive Program and allocating an additional \$10,000 in funding. Vice President Lee seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

B. Consider Adoption of Resolution No. 2009-76 to Approve the Hot Water Recirculation System Rebate Program and Allocate Funds for the Program:

Mr. Youngblood introduced this item and gave a brief presentation. Director Burns asked if Mr. Youngblood spoke with a plumber on installation costs or took the figures from the internet. Mr. Youngblood said he made some phone calls to get a cost estimate, but there are many variables that come into play.

Director Moore made a motion to adopt Resolution No. 2009-76 approving the Hot Water Recirculation System Rebate Program and allocating funds for the program. Director Burns seconded the motion. Director Nishi asked if this item went back to the WCC for further discussion. Mr. Youngblood answered that it did not. Director Nishi commented that there were cold water recirculation systems put into some of the Seaside Highland homes and suggested that staff look at which houses put that system in and do a study to see how efficient cold water recirculation is and then bring it to the Board for discussion and approval.

Agenda Item 10-B (continued):

Mr. Youngblood answered that the recirculation systems being discussed are the same as the cold water recirculation systems. Director Moore asked how staff will verify that there was no prior system installed in the house. Mr. Youngblood stated that there will be questions on the application form. Director Moore amended his motion to fund the Hot Water Recirculation System Rebate Program with \$5,000. Director Burns seconded the amendment. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	No
Director Nishi	-	No	President Gustafson	-	Yes
Director Burns	-	Yes			

- C. Consider Adoption of Resolution No. 2009-74 to Accept the Infrastructure Installed by FORA as a Portion of the General Jim Moore Boulevard - Phase IV Project and to Convey Certain Portions of that Infrastructure to the California American Water Company:

Mr. Lowrey stated that staff was pulling this item until next month.

11. Informational Items:

A. General Manager's Report:

Mr. Heitzman introduced Mr. Carl Niizawa, Deputy General Manager/District Engineer, who joined the Marina Coast Water District on November 6<sup>th</sup>, and welcomed him to the District.

B. District Engineer's Report:

Mr. Niizawa thanked everyone and stated that it was a privilege to work at the District.

C. Counsel's Report:

Mr. Lowery stated he had nothing to report.

D. Committee and Board Liaison Reports:

1. Water Conservation Commission:

Director Burns stated he attended the meeting for Vice President Lee and the recommendation that was pulled from the Consent Calendar was what was discussed.

2. Joint City-District Committee:

President Gustafson stated there was no meeting held.

3. MRWPCA Board Member:

Director Nishi reported that the Board extended the allocation plan to April 2010.

4. LAFCO Liaison:

Director Nishi stated the October meeting was canceled and the next meeting is December 7, 2009.

5. JPIA Liaison:

No comments.

6. FORA:

Director Nishi stated the meeting was boiler-plate.

7. Executive Committee:

No comments.

8. Community Outreach:

President Gustafson commented that Water Conservation information was sent out.

9. Special Districts Association Liaison:

President Gustafson commented that the next meeting is January 2010.

C. Director's Comments:

Director Burns thanked Mr. Heitzman for his dedication to the District and acknowledged how difficult it has been with all the travel involved. He also thanked Mr. Lowrey for his dedication to the District.

Vice-President Lee echoed Director Burns' comments and thanked both Mr. Heitzman and Mr. Lowrey.

Regular Board Meeting  
November 17, 2009  
Page 8 of 8

Director Moore cautioned Mr. Heitzman not to get sick since he is working so hard. He also commented that he would like to see negotiations opened with the City of Marina to get the District's Board meeting on television.

Director Nishi asked for an item to fund the REPOG Program; and an item for a Public Relations Program on the next agenda.

President Gustafson thanked Mr. Heitzman and Mr. Lowrey for their hard work and welcomed Mr. Niizawa to the District.

12. Adjournment:

The meeting was adjourned at 7:59 p.m.

APPROVED:

---

Howard Gustafson, President

ATTEST:

---

Jim Heitzman, General Manager

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-F

Meeting Date: January 12, 2010

Submitted By: Paula Riso  
Reviewed By: Jim Heitzman

Presented By: Paula Riso

Agenda Title: Approve the Draft Minutes of the Regular Board Meeting of December 8, 2009

Detailed Description: The Board of Directors is requested to approve the attached draft minutes of December 8, 2009.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2007/2008 Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: \_\_\_\_\_ Yes      X   No

Funding Source/Recap: None.

Material Included for Information/Consideration: Draft minutes of December 8, 2009.

Staff Recommendation: The Board of Directors approve the draft minutes of the December 8, 2009 regular Board meeting.

Action Required: \_\_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review

---

Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_



Marina Coast Water District

District Offices  
11 Reservation Road  
Marina, California

Regular Board Meeting  
December 8, 2009  
6:45 p.m.

**Draft Minutes**

1. Call to Order:

President Gustafson called the meeting to order at 6:45 p.m. on December 8, 2009.

2. Roll Call:

Board Members Present:

Howard Gustafson – President  
Bill Lee – Vice President  
Ken Nishi  
Dan Burns  
Tom Moore

Board Members Absent:

None.

Staff Members Present:

Jim Heitzman, General Manager  
Lloyd Lowrey, Legal Counsel  
Jean Premutati, Management Services Administrator  
Carl Niizawa, Deputy General Manager/District Engineer  
Brian True, Capital Projects Manager  
Suresh Prasad, Director of Finance  
Rich Youngblood, Conservation Coordinator  
Paula Riso, Executive Assistant

Audience Members:

Bob Holden, MRWPCA  
Jan Shriner, Marina Resident  
Vienna Merritt Moore, Marina Resident  
Andy Sterbenz, Schaaf & Wheeler  
Kate McKenna, LAFCO Executive Director  
Kurt Gonzalez, Marina Resident  
Erin Tate, CSUMB Student

Ashley Duquette, CSUMB Student  
Brandon Gilmore, CSUMB Student  
Michael Conner, R. J. Ricciardi, Inc.

The Board entered into closed session at 6:45 p.m.

3. Closed Session:

- A. Pursuant to Government Code 54956.8  
Conference with Real Property Negotiator (General Manager, Legal Counsel)  
Property: Water Rights  
Negotiating Parties: MCWD and Clark Colony Water Company  
Under Negotiation: Price and Terms
  
- B. Pursuant to Government Code 54956.8  
Conference with Real Property Negotiator (General Manager, Legal Counsel)  
Property: Desalination Plant at 11 Reservation Road, Marina  
Negotiating Parties: MCWD and California American Water Company  
Under Negotiation: Price and Terms

The Board ended closed session at 6:57 p.m.

President Gustafson reconvened the meeting to open session at 7:00 p.m.

4. Possible Action on Closed Session Items:

President Gustafson stated that no action was taken and item 3-A would be brought forward for consideration.

- A. Consider Adoption of Resolution No. 2009-78 to Approve Extending the Negotiation Agreement with Clark Colony Water Company for an Additional 12 Months:

Mr. Lloyd Lowrey, Legal Counsel, introduced this item explaining that it extends the 2007 Negotiating Agreement for another 12-months.

Director Burns made a motion to adopt Resolution No. 2009-78 approving extending the Negotiation Agreement with Clark Colony Water Company for an additional 12-months. Vice President Lee seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

5. Pledge of Allegiance:

President Gustafson led everyone present in the pledge of allegiance.

6. Oral Communications:

None.

7. Consent Calendar:

Director Nishi pulled items A and C. Director Burns pulled item B.

Director Burns made a motion to approve the Consent Calendar consisting of items; D) Approve the Proposed Regular Board Meeting and Standing Committee Meeting Dates and Times for 2010; E) Receive the Quarterly Financial Statements for July 1, 2009 to September 30, 2009; and, F) Approve Expenditures for the Month of November 2009. Vice President Lee seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

A. Appoint Members to the Water Conservation Commission:

President Gustafson made a motion to appoint Mr. Dan Amadeo and Mr. Bob Drake to the Water Conservation Commission. Vice President Lee seconded the motion. Director Moore commented that Mr. Bob Felton turned his application in first and should be considered. President Gustafson stated that there was a motion already on the floor. Ms. Jan Shriner, Marina resident, commented that Mr. Bob Drake and Mr. Jim Felton are really experienced and would be excellent additions to the Commission. Director Burns commented that he believes in first come first serve and would like to see all three applicants appointed to the Commission. The motion to appoint Mr. Dan Amadeo and Mr. Bob Drake to the Water Conservation Commission was passed.

Director Moore	-	No	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	No			

B. Adopt Resolution No. 2009-79 to Authorize District Property to be Surplused:

Director Burns asked for clarification on the District owned street, Sunset Place, and why it was on the surplus list. Mr. Heitzman answered that it needed to be declared surplus before any negotiations on that property can commence.

Agenda Item 7-B (continued):

Director Moore made a motion to adopt Resolution No. 2009-79 authorizing District property to be surplus. Director Burns seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

C. Adopt Resolution No. 2009-80 to Authorize the General Manager to Sign Contracts Relating to the Imjin Office Park Project:

Director Nishi voiced his concern that someone else negotiated the agreement and asked to bring this item back under a closed session item next month for discussion. Mr. Lowrey answered that in the agreements with AMBAG and FORA, the District was to take over certain contracts which include the contracts with Ausonio.

Mr. Suresh Prasad, Director of Finance, answered that the Phase II and Phase III site improvements were four-party agreements that were negotiated with FORA, AMBAG, Carpenters Union and Builders Exchange. The building construction was a contract by itself and the District is re-negotiating that contract. Director Nishi stated that he only has a problem with the building construction contract as it was negotiated in 2005 and costs have gone down since then. Mr. Heitzman suggested pulling the Ausonio portion out of the resolution and approving the General Manager to sign the other contracts relating to the Imjin Office Park Project. Mr. Heitzman suggested returning the Ausonio contract item to the January meeting.

Director Moore made a motion to adopt Resolution No. 2009-80 dropping the table from the resolution. Vice President Lee seconded the motion. Director Nishi suggested changing the amount to not-to-exceed \$680,000. Director Moore amended his motion to remove the \$3,200,000 from the table and leaving the other items. Mr. Heitzman asked to have the Aggregate Total at \$680,000. Director Moore agreed. Vice President Lee seconded the amendment. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

8. Action Items:

A. Consider Adoption of Resolution No. 2009-74 to Accept the Infrastructure Installed by the Fort Ord Reuse Authority as a Portion of the General Jim Moore Boulevard - Phase IV Project and to Convey Certain Portions of that Infrastructure to the California American Water Company:

Agenda Item 8-A (continued):

Mr. Heitzman stated that staff was pulling this item.

B. Consider Accepting the Comprehensive Annual Financial Report and the Independent Auditor's Report for the Fiscal Year Ended June 30, 2009:

Mr. Prasad introduced this item announcing that the Independent Auditor's Report and the Management Report were received after the packet was distributed and were handed out at this meeting. Of the three items mentioned in the Auditor's Report, items two and three have been resolved and item one will be brought to the Board in the near future for consideration.

Director Moore commented that he had already spoken with Mr. Prasad regarding several questions he had and would let Mr. Prasad know of a few typo's in the document. He then praised Mr. Prasad on a job well done.

Director Nishi also complimented Mr. Prasad for the job well done.

Ms. Shriner stated for the record that page 70 shows an increase in revenue and decrease in operating expenses and congratulated the Board on that. She also suggested allocating about \$10,000 for AMP to have professional videographers tape the meeting and put it on the media channel.

Director Moore made a motion to accept the Comprehensive Annual Financial Report and the Independent Auditor's Report for the Fiscal Year Ended June 30, 2009. Vice President Lee seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

C. Consider Adoption of Resolution No. 2009-81 to Authorize Expenditure of the District's Share of Construction Costs to Install Various Sized Potable Water Pipelines, Recycled Water Pipelines and a Sewer Pipeline Within the Fort Ord Reuse Authority's General Jim Moore Boulevard Phase V Improvement Project Alignment and to Amend the FY 2009/2010 Budget:

Mr. Brian True, Capital Projects Manager, introduced this item adding that page 118 of the packet has one change. The third paragraph, second sentence; "and reimbursable support for CAW efforts," should be struck from the sentence. Mr. True commented that there was a great cost savings in reusing the High Density Polyethylene (HDPE) pipeline that was just across the street.

Agenda Item 8-C (continued):

Vice President Lee asked if the pipe was inspected to make sure it was in good condition. Mr. True answered that several consulting teams have inspected the pipe and reported it is in good shape.

Vice President Lee made a motion to adopt Resolution No. 2009-81 authorizing the expenditure of the District's share of construction costs to install various sized potable water pipelines, recycled water pipelines and a sewer pipeline within the Fort Ord Reuse Authority's General Jim Moore Boulevard Phase V Improvement Project alignment and to amend the FY 2009/2010 Budget. Director Burns seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

D. Consider Adoption of Resolution No. 2009-82 to Authorize an Agreement with California American Water Company for MCWD to Obtain Ownership of the High Density Polyethylene (HDPE) Pipe Located Along the West-Side of General Jim Moore Boulevard:

Mr. True introduced this item adding that this pipe will be completely tested before it is placed in the ground. Director Moore asked when the ownership of the pipeline transfers. Mr. Heitzman answered that it transfers upon execution of the agreement and payment.

Director Nishi made a motion to adopt Resolution No. 2009-82 authorizing an agreement with California American Water Company for MCWD to obtain ownership of the High Density Polyethylene (HDPE) Pipe located along the west-side of General Jim Moore Boulevard. Vice President Lee seconded the motion. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	Yes			

9. Staff Reports:

A. Receive a Report on Funding for the REPOG Program:

Mr. Heitzman introduced this item. Director Moore asked what the funds were spent on. Mr. Heitzman answered that they were spent on the room rental, snacks, meeting minutes and the facilitator. Director Moore asked that the District would continue engaging the Monterey County Water Resources Agency and the Peninsula in the discussions. Mr. Heitzman answered that with the upcoming developments, it would be very important to have as much public participation as possible.

Agenda Item 9-A (continued):

President Gustafson commented that the meetings with this group were most successful in public outreach. Director Nishi commented that he asked for this item to be placed on the agenda and he suggested sending a letter to the Monterey Peninsula Water Management District telling them that if they want to be a member of the group, they need to pay their share of the funds to bring them up to date with what everyone else has paid. They have paid over \$14,000 less than everyone else and if they fund the next two meetings, it would bring them to full partner status.

10. Workshop:

A. Ord Community Ad Hoc Recommendation Discussion

- Discuss Boundaries, Pipelines and Flows:

Mr. Carl Niizawa, Deputy General Manager/District Engineer, gave a brief presentation of the Ord Community Ad Hoc (OCAC) Recommendation. The Board asked several clarifying questions regarding cost, pressure zones and lift stations. Mr. Niizawa commented that to comply with the recommended actions of the OCAC, it would require the break-up of an integrated water and wastewater system and require additional infrastructure and an increase in overall development fees.

Mr. Lowrey commented that the OCAC was aware that the District has all rights that the Army didn't retain regarding water capacity, extraction capacity and wastewater capacity. There would need to be many agreements in order to give those rights to other jurisdictions. Director Moore asked if there were any cost estimates regarding the infrastructure and rights. Mr. Niizawa answered that staff has not even looked at cost at this time. Mr. Heitzman stated that the District has always been regionally minded looked into what would benefit the region. Director Nishi commented that the jurisdictions who send sewer flows to the MRWPCA should receive rights to any additional amount over their agreed upon amount in recycled water. Director Nishi stated that everyone needs to think outside the box. Mr. Lowrey stated that when the matter comes back to the Board, part of the information to be considered, would be the package of MOU's the Board approved back in April 2009.

Director Burns commented that the Board needs to conduct a Strategic Plan and set Goals. Mr. Heitzman answered that staff was already planning on setting up a meeting for the Strategic Plans and Goals for the District.

11. Election of Board President and Vice President:

President Gustafson made a motion to nominate Director Nishi as President and Vice President Lee remain as Vice President. Vice President Lee seconded the motion to nominate. The motion was passed.

Director Moore	-	No	Vice President Lee	-	Yes
Director Nishi	-	Yes	President Gustafson	-	Yes
Director Burns	-	No			

Director Gustafson passed over the gavel to President Nishi. President Nishi stated he was looking forward to working together over the next year.

12. Informational Items:

A. General Manager's Report:

Mr. Heitzman stated he had nothing to report.

C. District Engineer's Report:

Mr. Niizawa commented that the HDPE pipeline welds were good and it was a good deal for the District. He added that next month, he would bring a Public Relations item before the Board.

C. Counsel's Report:

Mr. Lowery commented that there is a very big focus on water issues at the State. There were a number of measures adopted that will potentially impact the District's operations through funding and water conservation efforts. There are pending revisions to the Clean Water Act. Today, the EPA announced certain initiatives in connection with clean water that may have an impact on the District's operations.

D. Committee and Board Liaison Reports:

1. Water Conservation Commission:

Vice President Lee commented that the Water Conservation Commission held its Holiday Dinner on December 3<sup>rd</sup>.

4. Joint City-District Committee:

President Gustafson stated there was no meeting held.



5. MRWPCA Board Member:

Director Burns commented that the Holiday dinner was good.

4. LAFCO Liaison:

Director Moore stated the pending lawsuit against LAFCO was decided in LAFCO's favor. They also discussed the annexation of Greenfield.

7. JPIA Liaison:

No comments.

8. FORA:

Director Nishi stated the meeting was Friday, December 11th.

7. Executive Committee:

No comments.

8. Community Outreach:

President Gustafson commented that REPOG and the Water Conservation Commission were out there informing the public.

9. Special Districts Association Liaison:

President Gustafson commented that the next meeting was to be held in January.

E. Director's Comments:

Director Burns commented that passing the Presidency and Vice Presidency back and forth doesn't work for him. He would like to see the Vice President move into the Presidency next year.

Director Moore complimented Mr. Prasad on a job well done with the CAFR and the new District Engineer for getting involved in the OCAC recommendations for the Board.

Director Gustafson commented that it was a pleasure to serve as President for the last three years.

Regular Board Meeting  
December 8, 2009  
Page 10 of 10

Agenda Item 12-E

President Nishi asked the Directors to submit their committee requests by next week so he can get them to the staff so the assignments can be ready for next meeting. He then thanked everyone, including the CSUMB students, for attending the meeting.

13. Adjournment:

The meeting was adjourned at 8:16 p.m.

APPROVED:

---

Kenneth K. Nishi, President

ATTEST:

---

Jim Heitzman, General Manager

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-G

Meeting Date: January 12, 2010

Submitted By: Paula Riso  
Reviewed By: Jim Heitzman

Presented By: Paula Riso

Agenda Title: Approve the Draft Minutes of the Special Board Meeting of December 22, 2009

Detailed Description: The Board of Directors is requested to approve the attached draft minutes of December 22, 2009.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2007/2008 Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: \_\_\_\_\_ Yes      X   No

Funding Source/Recap: None.

Material Included for Information/Consideration: Draft minutes of December 22, 2009.

Staff Recommendation: The Board of Directors approve the draft minutes of the December 22, 2009 special Board meeting.

Action Required: \_\_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review

---

Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_    Motion By \_\_\_\_\_    Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_    Abstained \_\_\_\_\_

Noes \_\_\_\_\_    Absent \_\_\_\_\_

Reagendized \_\_\_\_\_    Date \_\_\_\_\_    No Action Taken \_\_\_\_\_

Marina Coast Water District

District Offices  
11 Reservation Road  
Marina, California

Special Board Meeting  
December 22, 2009  
5:30 p.m.

**Draft Minutes**

1. Call to Order:

President Nishi called the meeting to order at 5:30 p.m. on December 22, 2009.

2. Roll Call:

Board Members Present:

Howard Gustafson – President  
Bill Lee – Vice President  
Ken Nishi  
Dan Burns  
Tom Moore

Board Members Absent:

None.

Staff Members Present:

Jim Heitzman, General Manager  
Paula Riso, Executive Assistant  
Carl Niizawa, Deputy General Manager/District Engineer  
Suresh Prasad, Director of Finance

Audience Members:

George Riley, Monterey Resident  
Andy Sterbenz, Schaaf & Wheeler

The Board entered into Closed Session at 5:30 p.m.

3. Closed Session:

A. Pursuant to (Subdivision (a) of Government Code Section 54956.9)  
Conference with Legal Counsel -- Existing Litigation

Name of case: California Public Utilities Commission Proceeding A.04-09-019, "In the Matter of the Application of California-American Water Company (U 210 @) for a Certificate of Public Convenience and Necessity to Construct and Operate its Coastal Water Project to Resolve the Long-Term Water Supply Deficit in its Monterey District and to Recover All Present and Future Costs in Connection Therewith in Rates."

The Board ended closed session at 5:59 p.m.

4. Reconvene Open Session:

President Nishi reconvened the meeting to open session at 6:00 p.m.

5. Possible Action on Closed Session Items:

Mr. Lloyd Lowrey, Legal Counsel, stated that there was a conference and no action was taken in closed session.

6. Pledge of Allegiance:

Director Gustafson led everyone present in the pledge of allegiance.

7. Oral Communications:

Mr. George Riley, Monterey resident, stated that he was a strong advocate and in total support of the Regional Plan. He voiced his concern that the Monterey Peninsula Water Management District had no formal role in the Regional Plan and would like to see them become involved somewhere down the line.

8. Action Item:

A. Consider Adoption of Resolution No. 2009-83 to Amend the FY 2009/2010 Budget and Authorize Additional Funding for Continued District Participation in the Coastal Water Project/Regional Water Project Proceedings:

Mr. Jim Heitzman, General Manager, introduced this item. Mr. Lowrey commented that this represents the funds formally appropriated by the Board, specifically for participation in the Public Utility Commissions' processes, formally. Before the District applied to become a party to the proceedings, there were significant funds spent on the REPOG process and Water for Monterey County.

Agenda Item 8-A (continued):

Mr. Lowrey stated that these funds are the ones specifically targeted for participating in this party, not the least of which is the Final Environmental Impact Report for the Coastal Water Project.

Director Moore asked if the expenditures could be recovered and what the estimated cost would be through mid-January 2010. Mr. Lowrey answered that he didn't know if the expenditures could be recovered and that there was no way to know what the estimated cost would be through mid-January. He did not know if there were any outstanding bills that had yet to be received or processed. Mr. Lowrey stated that the Board's authorization would be for two things, 1) a ratification to pay the bills that were already appropriated, and, 2) bills that may have been encumbered but have not yet been received by the District. Director Burns asked if the Board should just authorize \$350,000 for now to get through the next few months. Mr. Heitzman commented that the excellent legal firms the District has retained has others wanting their services and if the District can't promise them the funds are committed, the District may lose the firms contract.

Mr. Riley commented that the Marina Coast Water District has been very important in this process and it is only as productive as the Board is committed and this Board has been very committed from the very beginning. Mr. Riley stated that this District has brought professional commitments to the table and deserves a lot more respect and credit for what has transpired.

Director Gustafson made a motion to adopt Resolution No. 2009-83 amending the FY 2009/2010 Budget and authorizing additional funding for continued District participation in the Coastal Water Project/Regional Water Project proceedings. Vice President Lee seconded the motion. Director Moore commented that he would reluctantly vote in favor of this resolution and would have rather seen this item at a regularly scheduled Board meeting. President Nishi commented that you either have to fish or cut bait, and this District has been fishing. President Nishi stated that he has confidence in the staff to make the right decisions. The motion was passed.

Director Moore	-	Yes	Vice President Lee	-	Yes
Director Gustafson	-	Yes	President Nishi	-	Yes
Director Burns	-	Yes			

6. Director's Comments:

Director Gustafson commented that he also has confidence in the staff and the District has put together an "A" team.

Director Moore wished everyone Happy Holidays.

Director Gustafson wished everyone a Merry Christmas.

Special Board Meeting  
December 22, 2009  
Page 4 of 4

7. Adjournment:

The meeting was adjourned at 6:19 p.m.

APPROVED:

---

Kenneth K. Nishi, President

ATTEST:

---

Jim Heitzman, General Manager

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-A

Meeting Date: January 12, 2010

Submitted By: Carl Niizawa  
Reviewed By: Jim Heitzman

Presented By: Carl Niizawa

Agenda Title: Consider Adoption of Resolution No. 2010-06 to Authorize the General Manager and/or the Deputy General Manager/District Engineer to Sign a License Agreement with the Regents of the University of California for Well No. 32 Replacement/Eastern Distribution System Project

Detailed Description: The Board of Directors is requested to consider authorizing the General Manager and/or the Deputy General Manager/District Engineer to sign a License Agreement (Agreement) with the University of California (UC) and to approve reimbursement of UC environmental review costs up to \$4,000.

The Well No. 32 well yard land is owned by the UC and the District has an existing easement conveyed to the District from the Fort Ord Reuse Authority (FORA). UC is requiring a License Agreement for accommodating construction equipment necessary for installing Well No. 34. UC land beyond the existing District easement is required for drilling rig placement, construction equipment mobilization, and potential percolation of well development water, if needed.

After several months of negotiations, the UC staff is now willing to issue a license agreement including items and criteria negotiated between UC staff and District staff. Key items required by the UC are:

- The District consider providing UC with water for agricultural research from the new well to the extent that UC can obtain allocation from another water user under the 1996 Annexation Agreement.
- The District be responsible for preventing hazardous materials releases and remediating previous releases observed on the UC land needed for Well No. 32 replacement. When the District accepted the former Fort Ord water system from FORA, the District relied on the Army and FORA conveyance documents relative to hazardous materials releases. The terms of the License Agreement allow for the District to conduct a site review for observable signs of former releases prior to License Agreement signature. Once the District signs the agreement, if observable evidence of a release is found during construction, the District would be required to clean-up the site prior to new well installation.
- The District reimburse UC for UC environmental review staff time to develop the license agreement. This cost, as of the beginning of December 2009, is about \$2,500. The final cost of UC environmental review will be invoiced to the District once the Agreement is signed.



Environmental Review Compliance: None required.

Prior Committee or Board Action: In Resolution No. 2007-44, the Board authorized a Professional Services Agreement with Martin Feeny hydrogeologic services for Well No. 32 replacement. In Resolution No. 2006-81, the Board authorized a Professional Services Agreement with Denise Duffy and Associates to prepare CEQA documentation services for Well No. 33 and Phase One of the Eastern Distribution System (EDS) Project. In Resolution No. 2009-11, the Board adopted the Well No. 32 Replacement/EDS Project Initial Study/Mitigated Negative Declaration (IS/MND) CEQA document. In Resolution No. 2009-12, the Board approved the Project.

Board Goals/Objectives: *2007/2008 Strategic Plan, Goal No. 2 – To meet 100% of current and future customers' needs and make timely improvements and increase infrastructure and level of services and human resources to meet needs of expanding service areas in an environmentally sensitive way.*

Financial Impact:  Yes  No

Funding Source/Recap: The cost for obtaining the License Agreement will be assigned to the design task for the project that appears in the approved FY 2009/2010 Budget as CIP No. OW-0116 with a value of \$500,000.

Funding for this work is from the Ord Community Water cost center. Additionally, the District will continue requesting reimbursement from the State of California State Water Resources Control Board Proposition 50 funds of an amount to be determined for a portion of the Well No. 32 replacement.

Material Included for Information/Consideration: Resolution No. 2010-06.

Staff Recommendation: The Board of Directors consider adopting Resolution No. 2010-06 to authorize the General Manager and/or the Deputy General Manager/District Engineer to sign a License Agreement with the Regents of the University of California for Well No. 32 Replacement/Eastern Distribution System Project.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

---

Board Action

\_\_\_\_ Resolution No \_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Resolution No. 2010-06  
Resolution of the Board of Directors  
Marina Coast Water District  
Authorizing the General Manager and/or the Deputy General Manager/District Engineer to  
Sign a License Agreement with the Regents of the University of California for  
Well No. 32 Replacement/Eastern Distribution System Project

January 12, 2010

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on January 12, 2010, at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, the proposed Well 32 Replacement/Eastern Distribution System Project (hereafter, the “Project”) contains components that are part of the MCWD CIP and identified within the 2006 Master Plan; and,

WHEREAS, the Project has the following objectives: (1) improve the system’s capacity and distribution facilities by adding redundancy and increasing peak day capacity to meet the projected future, long-term water supply demands of the MCWD’s Central Marina and Ord Community service areas; (2) decrease use of existing coastal MCWD-owned wells in an attempt to improve existing sea water intrusion conditions in the shallow coastal aquifer; (3) comply with current California Department of Public Health (CDPH) and Monterey County Environmental Health Department regulations for potable water distribution systems; and (4) comply with California and Monterey County Water Resources Agency requirements for abandonment and deconstruction of existing wells and construction of new wells; and,

WHEREAS, the Salinas Valley Integrated Water Management Plan was approved on March 20, 2007 to receive Proposition 50 funds from the State Water Resources Control Board and is expected to reimburse a portion of the District costs for replacement wells from the pressure zone; and,

WHEREAS, in Resolution No. 2009-12, this Board approved the Well 32 Replacement/Eastern Distribution System Project, and this Board determined to carry out the Project as described in Chapter 2 of the Draft IS/MND, authorized and directed the General Manager to undertake all administrative actions necessary to carry out the Project including but not limited to procuring final design plans and obtaining all necessary governmental permits, and that the carrying out of the Project is subject to all current, applicable agreements and memorandums of understanding by and among interested parties, regarding design, ownership, construction, financing and operation of the Project; and,

WHEREAS, the Regents of the University of California holds fee title to land property upon which the District holds an exclusive easement for operation of the Well No. 32 well yard; and,

WHEREAS, the University of California requires and is willing to issue a License Agreement to allow for construction equipment access and possible use of land for replacement of Well No. 32/Eastern Distribution System Project.

NOW, THEREFORE, BE IT RESOLVED THAT, based upon the foregoing, the Board of Directors of the Marina Coast Water District does hereby authorize:

- A. The General Manager and/or Deputy General Manager/District Engineer to sign the License Agreement with the Regents of the University of California.
- B. The General Manager and/or Deputy General Manager/District Engineer to reimburse the costs up to \$4,000 invoiced to the District by the University of California for preparation of the permit.

PASSED AND ADOPTED on January 12, 2010, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_  
Noes: Directors \_\_\_\_\_  
Absent: Directors \_\_\_\_\_  
Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Kenneth K. Nishi, President

ATTEST:

\_\_\_\_\_  
Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true, and correct copy of Resolution No. 2010-06, adopted January 12, 2010.

\_\_\_\_\_  
Jim Heitzman, Secretary

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-B

Meeting Date: January 12, 2010

Submitted By: Carl Niizawa  
Reviewed By: Jim Heitzman

Presented By: Carl Niizawa

Agenda Title: Consider Adoption of Resolution No. 2010-07 to Authorize the General Manager and/or the Deputy General Manager/District Engineer to Sign a Memorandum of Understanding and License Agreement with the County of Monterey and UCP-East Garrison, LLC for Temporary Use of North Drainage Basin for Well No. 32 Replacement/Eastern Distribution System Project

Detailed Description: The Board of Directors is requested to authorize the General Manager and/or the Deputy General Manager/District Engineer to sign a Memorandum of Understanding (MOU) and License Agreement for temporary use of the North Drainage Basin to percolate well development water during installation of Well No. 34 to replace Well No. 32.

The MOU is with the County of Monterey (County) and UCP-East Garrison, LLC (UCP), because the County owns the land under the North Drainage Basin. However, the UCP owns the North Drainage Basin facility, which was constructed by its predecessor developer, East Garrison Partners, LLC.

UCP has signed the MOU as shown in Appendix A. The County of Monterey staff will present the MOU to the County Board of Supervisors to consider for signature.

Environmental Review Compliance: None required.

Prior Committee or Board Action: In Resolution No. 2007-44, the Board authorized a Professional Services Agreement with Martin Feeney hydrogeologic services for Well 32 replacement. In Resolution No. 2006-81, the Board authorized a Professional Services Agreement with Denise Duffy and Associates to prepare CEQA documentation services for Well No. 33 and Phase One of the Eastern Distribution System (EDS) Project. In Resolution No. 2009-11, the Board adopted the Well No. 32 Replacement/EDS Project Initial Study/Mitigated Negative Declaration CEQA document. In Resolution No. 2009-12, the Board approved the Project.

Board Goals/Objectives: *2007/2008 Strategic Plan, Goal No. 2 – To meet 100% of current and future customers' needs and make timely improvements and increase infrastructure and level of services and human resources to meet needs of expanding service areas in an environmentally sensitive way.*

Financial Impact:   X   Yes             No

Funding Source/Recap: The cost for obtaining the License Agreement will be assigned to the design task for the project that appears in the approved FY 2009/2010 Budget as CIP No. OW-0116 with a value of \$500,000.

Funding for this work is from the Ord Community Water cost center. Additionally, the District will continue requesting reimbursement from the State of California State Water Resources Control Board Proposition 50 funds of an amount to be determined for a portion of the Well No. 32 replacement.

Material Included for Information/Consideration: Resolution No. 2010-07; and the MOU with the County of Monterey and UCP-East Garrison, LLC for Temporary Use of North Drainage Basin for Well No. 32 Replacement/Eastern Distribution System Project.

Staff Recommendation: The Board of Directors consider adopting Resolution No. 2010-07 Authorizing the General Manager and/or the Deputy General Manager/District Engineer to Sign a Memorandum of Understanding and License Agreement with the County of Monterey and UCP-East Garrison, LLC for Temporary Use of North Drainage Basin for Well No. 32 Replacement/Eastern Distribution System Project.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

---

Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Resolution No. 2010-07  
Resolution of the Board of Directors  
Marina Coast Water District

Authorizing the General Manager and/or the Deputy General Manager/District Engineer to Sign a Memorandum of Understanding and License Agreement with the County of Monterey and UCP-East Garrison, LLC for Temporary Use of North Drainage Basin for Well No. 32 Replacement/Eastern Distribution System Project

January 12, 2010

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on January 12, 2010, at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, the proposed Well 32 Replacement/Eastern Distribution System Project (hereafter, the “Project”) contains components that are part of the MCWD CIP and identified within the 2006 Master Plan; and,

WHEREAS, the Project has the following objectives: (1) improve the system’s capacity and distribution facilities by adding redundancy and increasing peak day capacity to meet the projected future, long-term water supply demands of the MCWD’s Central Marina and Ord Community service areas; (2) decrease use of existing coastal MCWD-owned wells in an attempt to improve existing sea water intrusion conditions in the shallow coastal aquifer; (3) comply with current California Department of Public Health (DPH) and Monterey County Environmental Health Department regulations for potable water distribution systems; and (4) comply with California and Monterey County Water Resources Agency requirements for abandonment and deconstruction of existing wells and construction of new wells; and,

WHEREAS, the Salinas Valley Integrated Water Management Plan was approved on March 20, 2007 to receive Proposition 50 funds from the State Water Resources Control Board and is expected to reimburse a portion of the District costs for replacement wells from the pressure zone; and,

WHEREAS, in Resolution No. 2009-12, this Board approved the Well 32 Replacement/Eastern Distribution System Project, and this Board determined to carry out the Project as described in Chapter 2 of the Draft IS/MND, authorized and directed the General Manager to undertake all administrative actions necessary to carry out the Project including but not limited to procuring final design plans and obtaining all necessary governmental permits, and that the carrying out of the Project is subject to all current, applicable agreements and memorandums of understanding by and among interested parties, regarding design, ownership, construction, financing and operation of the Project.

NOW, THEREFORE, BE IT RESOLVED THAT, based upon the foregoing, the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager and/or Deputy General Manager to sign the Memorandum of Understanding and License Agreement with the County of Monterey and UCP-East Garrison, LLC for Temporary Use of North Drainage Basin for the Well No. 32 Replacement/Eastern Distribution System Project.

PASSED AND ADOPTED on January 12, 2010, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Kenneth K. Nishi, President

ATTEST:

\_\_\_\_\_  
Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true, and correct copy of Resolution No. 2010-07, adopted January 12, 2010.

\_\_\_\_\_  
Jim Heitzman, Secretary



Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-C

Meeting Date: January 12, 2010

Submitted By: Paula Riso

Presented By: Paula Riso

Reviewed By: Carl Niizawa

Agenda Title: Consider Director Appointments to Standing Committees of the Board and to Outside Agencies for 2010

Detailed Description: The Board is asked to consider Director appointments to standing committees and outside agencies for 2010. The Joint City/District, Executive and Community Outreach Committees shall have two appointed directors and such other persons as the Board may appoint; the Water Conservation Commission shall have one director appointed.

The Board also appoints directors to the following: MRWPCA Board of Director's, FORA Board of Directors, liaison to the Monterey County Local Agency Formation Commission (LAFCO), ACWA Joint Powers Insurance Authority (JPIA), and the Special Districts Association of Monterey County.

The Board appoints representatives to the following District Standing Committees:

- |                                  |                               |
|----------------------------------|-------------------------------|
| 1. Water Conservation Commission | 1 Board member & 1 Alternate  |
| 2. Joint City/District Committee | 2 Board members & 1 Alternate |
| 3. Executive Committee           | 2 Board members               |
| 4. Community Outreach            | 2 Board members               |

The Board appoints representatives to the following outside agencies or committees:

- |           |                              |
|-----------|------------------------------|
| 1. MRWPCA | 1 Board member & 1 Alternate |
| 2. FORA   | 1 Board member & 1 Alternate |
| 3. LAFCO  | 1 Board member & 1 Alternate |
| 4. JPIA   | 1 Board member & 1 Alternate |
| 5. SDA    | 1 Board member & 1 Alternate |

Current Committee Assignments are:

- |                                  |  |
|----------------------------------|--|
| 1. Water Conservation Commission | Lee, with Burns as Alternate             |
| 2. Joint City/District Committee | Gustafson, Burns with Nishi as Alternate |
| 3. Executive Committee           | Gustafson, Lee                           |
| 4. Community Outreach            | Gustafson, Lee                           |

Current appointments to outside agencies:

- |           |                                  |
|-----------|----------------------------------|
| 1. MRWPCA | Nishi, with Burns as Alternate   |
| 2. FORA   | Nishi, with Burns as Alternate   |
| 3. LAFCO  | Moore, with Nishi as Alternate   |
| 4. JPIA   | Burns, with Lee as Alternate     |
| 5. SDA    | Gustafson, with Lee as Alternate |

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2007/2008 Strategic Plan, Mission Statement - Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: \_\_\_\_\_ Yes      X   No

Funding Source/Recap: N/A

Material Included for Information/Consideration: None.

Staff Recommendation: The Board of Directors consider making Director appointments to Board of Director's Standing Committees, outside agencies, and to Ad Hoc Committees for 2010.

Action Required: \_\_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review

Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_    Motion By \_\_\_\_\_    Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_    Abstained \_\_\_\_\_

Noes \_\_\_\_\_    Absent \_\_\_\_\_

Reagendized \_\_\_\_\_    Date \_\_\_\_\_    No Action Taken \_\_\_\_\_

Marina Coast Water District  
Staff Report

Agenda Item: 10-A

Meeting Date: January 12, 2010

Prepared By: Carl Niizawa  
Reviewed By: Jim Heitzman

Presented By: Carl Niizawa

Subject: Current Public Outreach Efforts

Summary: In its November meeting, the Marina Coast Water District Board requested an update on the District's public outreach efforts conducted outside of the Board meetings. Besides personal contact with staff on general water questions and billings, the District staff conveys its information via its website, the annual Consumer Confidence Report on water quality, and newsletters. The quarterly "Water Report" is sent to inform customers about the District's various programs and events. The "Water-wise Update" is sent to encourage customers to conserve water with information on District rebates and water conservation programs.

The District staff is also currently working on a water conservation short film and commercial in partnership with CalAm. Plans call for it to be shown in public venues such as local movie theaters.

There is a desired need for a larger public awareness of Marina Coast Water District as a capable agency. A need for means to convey to the public the continuing accomplishments of the District in the use of innovative technology, water supply creation and management, water conservation, and creative, sustainable & cost-effective solutions.

To fulfill this apparent need, staff is looking to increase its outreach with press releases and other cost effective means to provide a greater public awareness of the activities of the Marina Coast Water District. The District has previously approved the retention of Alex Hulanicki to support such public outreach, and staff intends to continue to utilize him for such efforts.

Marina Coast Water District  
Staff Report

Agenda Item: 10-B

Meeting Date: January 12, 2010

Prepared By: Paul Lord

Presented By: Rich Youngblood

Reviewed By: Carl Niizawa

Subject: Review Update on Landscape Incentive Program

Summary: Request the Water Conservation Commission receive a report on the Landscape Incentive Program. The report, requested by the Board of Directors, provides additional detail on water savings.

Forty-two landscape incentive projects have been accepted. Thirty-three of those projects are single family residential, five are multifamily, and four are large landscapes. Seven project applications have been suspended due to a lack of progress. As of this date, \$9,228.34 has been paid out to twenty-five completed projects and \$10,791.69 is encumbered for ten projects in progress.

Water use has been evaluated for the sixteen projects over one year old. Twelve of the sixteen projects show water savings between 9% and 77%. Four projects showed an increase in water use of 4, 9, 27, & 68% (three of them had completed a landscape expansion). The water use on the sixteen sites is down 5.59 AF the first year. Expenditures of \$1,069.47 were recorded for each acre-foot of water saved.

Eleven of the sixteen projects over one year old were in the single-family (SF) residential category (see Attachment # 1). Eight showed reduced water use. Savings for those sites that had reductions was significant, ranging between 26% and 77%. All of those SF residential projects that did not show a decrease in usage were those that increased the size of their landscapes when retrofitting. Program expenditures to reduce usage by one AF in this category were \$ 4,439. All the 7,871 Sq. Ft. of turf replacement and 9,351 Sq. Ft. of sprinkler conversions to drip irrigation that took place in the sixteen projects evaluated were in this single-family category. All of the savings was achieved by these two methods of retrofitting, for there were no controller replacements in this category.

Five of the sixteen projects over one year old fit into the large landscape category, all of them associated with multi-family housing projects (see Attachment # 2). Four showed reduced water use while one unexpectedly showed an increase. Savings for those sites that had reductions was significant, ranging between 9% and 53%. Four of the five projects involved only the simple replacement of an irrigation controller serving a large landscape, this work contributing to an impressive cost of savings equivalent to \$324 for each AF of water saved.

**Landscape Incentive Program  
Project Summary 11/08-11/09  
Single-family Residential Projects**

**Attachment 1**

Address	Lawn Replacement SF	Sprinkler Conversion SF	Rain Switch	Incentive	Cost /AF Saved	Change (HCF)	Change	Customer Savings
SF Project # 1			1	\$23.97		10	9%	\$43
SF Project # 2	1,714	2,006	1	\$953.97	\$3,848	-108	-49%	-\$463
SF Project # 3	532	532	0	\$266.00	\$2,318	-50	-26%	-\$215
SF Project # 4	486	486	1	\$288.00	\$2,851	-44	-42%	-\$189
SF Project # 5	1,344	1,344	1	\$693.48	\$8,885	-34	-24%	-\$146
SF Project # 6	540	540		\$270.00	\$6,919	-17	-35%	-\$73
SF Project # 7	935	860	0	\$448.75	\$8,886	-22	-34%	-\$94
SF Project # 8	1,356	692	1	\$531.14		51	68%	\$219
SF Project # 9	359	0	0	\$89.75	\$1,222	-32	-34%	-\$137
SF Project # 10	605	891	0	\$374.00		26	27%	\$112
SF Project # 11		2,000		\$500.00	\$1,224	-178	-77%	-\$764
Summary	7871	9351	5	\$4,439	\$4,859	-398		-\$1,707

**Landscape Incentive Program  
Project Summary 11/08-11/09  
Multi-family/Large Landscape Projects**

**Attachment 2**

Address	Sprinkler Conversion SF	Rain Switch	Controller	Incentive	Cost/AF Saved	Change (HCF)	Change	Customer Savings
MF/Landscape Project # 1	457	1		\$159	\$1,826	-38	-9%	-\$163.02
MF/Landscape Project # 2			1	\$150		35	4%	\$130.55
MF/Landscape Project # 3			1	\$150	\$85	-770	-33%	-\$2,872.10
MF/Landscape Project # 4			1	\$770	\$393	-854	-12%	-\$3,185.42
MF/Landscape Project # 5			1	\$310	\$330	-409	-53%	-\$1,525.57
Summary	457	1	4	\$1,539	\$324	-2036		-\$7,615.56

