

Draft Minutes  
Operations and Maintenance Committee Meeting  
December 21, 2010

1. Call to Order:

The Operations and Maintenance Committee was called to order 9:02 a.m. by Chair Lee. In attendance were:

- Committee members: Chair Bill Lee and Director Dan Burns.
- Staff: Carl Niizawa, James Derbin, Evelina Adlawan, Rich Youngblood, Brian True and Paula Riso.
- Public Comments on Any Item Not on the Agenda:

No comments.

- Approve the Draft Minutes of November 23, 2010:

Director Burns made a motion to approve the draft minutes of November 23, 2010. Chair Lee seconded the motion. The minutes were passed unanimously.

4. Receive a Staff Report on Licensing and Staff Certifications:

Mr. Derbin briefly reviewed the different licensing and certifications that District staff is currently holding or in the process of completing. There are licenses that are required for the treatment and distribution of water. The licenses are rated Grade 1 through Grade 5, with Grade 5 being the highest level to achieve. Mr. Derbin commented that in order to achieve the higher Grade license, the system needs to be rated a certain number. The District's water system is classified as a D4/T1 system. Director Burns commented that in order to operate the new desalination plant, there may be mechanical licenses required.

5. Receive a Staff Report on the SCADA System:

Mr. Niizawa explained the function of the SCADA system. He stated that the well sites and pump stations that are on the current SCADA system have many failures every month that requires staff to respond in person. Director Burns cautioned against getting a proprietary system and the District should develop a plan and send a Request for Proposals before going forward. Mr. Niizawa stated that a Request for Qualifications will be sent out then the Request for Proposals will be sent from the qualified applicants.

6. Receive a Staff Report on the Water Use at the Bayonet/Blackhorse Golf Course:

Mr. Youngblood informed the Committee that according to the information gathered in the last nine months, the District staff estimates the golf course will use 500 acre feet (AF) per year for irrigation. When recycled water is available, the City of Seaside is entitled to 453 AF annually.

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7. Discuss the Status of the Marina Compliance Project:

Mr. True commented that the Marina Compliance Project will look at the water system in Marina and see what lines may need to be replaced. It will also look into replacing twelve fire hydrants. Mr. True stated that if eleven of the hydrants are replaced in-house, the District can save approximately \$100,000. There is one hydrant that will require outside help with replacing.

With the funds saved with in-house hydrant replacement, the engineering design for the A Tank storage can begin.

8. Discuss Setting a Date for a Tour of the Sand City Desalination Plant:

Mr. Derbin said that he was looking at the first week of January for a tour of the Sand City desalination plant.

9. Identify Agenda Items for the Next Committee Meeting:

The Committee asked that the following items be discussed at the next meeting: follow-up on the SCADA system; Sand City operations, and an update on the MRWPCA flow shut-off for the RUWAP.

10. Committee Member Comments:

No comments.

11. Adjournment:

The meeting was adjourned at 10:14 am.