

Marina Coast Water District
Agenda Transmittal

Agenda Item: 8-C

Meeting Date: January 11, 2011

Submitted By: Paula Riso
Reviewed By: Carl Niizawa

Presented By: Paula Riso

Agenda Title: Approve the Draft Minutes of the Special Board Meeting of January 4, 2011

Detailed Description: The Board of Directors is requested to approve the attached draft minutes of January 4, 2011.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: _____ Yes X No

Funding Source/Recap: None.

Material Included for Information/Consideration: Draft minutes of January 4, 2011.

Staff Recommendation: The Board of Directors approve the draft minutes of the January 4, 2011 special Board meeting.

Action Required: _____ Resolution X Motion _____ Review

Board Action

_____ Resolution No _____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District

District Offices
11 Reservation Road
Marina, California

Special Board Meeting
January 4, 2011
7:30 p.m.

Draft Minutes

1. Call to Order:

Vice President Lee called the meeting to order at 5:30 p.m. on January 4, 2011.

2. Roll Call:

Board Members Present:

Bill Lee – President
Dan Burns – Vice President
Howard Gustafson
Jan Shriner

Board Members Absent:

Ken Nishi

Staff Members Present:

Jim Heitzman, General Manager
Lloyd Lowrey, Legal Counsel
Carl Niizawa, Deputy General Manager/District Engineer
Jean Premutati, Management Services Administrator
Kelly Cadiente, Director of Administrative Services
Evelina Adlawan, Water Quality Manager
Rich Youngblood, Conservation Coordinator
Suresh Prasad, Director of Finance
James Derbin, Operations and Maintenance Superintendent
Paula Riso, Executive Assistant/Board Clerk

Audience Members:

Bob Holden, MRWPCA
Dave McCall, Marina Resident
Robin McCall, Marina Resident

3. Pledge of Allegiance:

President Lee led everyone present in the pledge of allegiance.

4. Oral Communications:

No comments.

5. Action Item:

- A. Consider Adoption of Resolution No. 2011-01 to Approve Amendment No. 3 to the Professional Services Agreement with RMC Water and Environment for Continued Program Management and Engineering Services for the Regional Water Supply Project:

Mr. Jim Heitzman, General Manager, introduced this item explaining that there are funds still available and this Amendment was only extending the contract by one month.

Director Burns made a motion to adopt Resolution No. 2011-01 to approving Amendment No. 3 to the Professional Services Agreement with RMC Water and Environment for continued Program Management and Engineering Services for the Regional Water Supply Project. Director Gustafson seconded the motion. The motion was passed.

Director Gustafson	-	Yes	Vice President Burns	-	Yes
Director Nishi	-	Absent	President Lee	-	Yes
Director Shriner	-	Yes			

6. Director's Comments:

Director Shriner inquired on the process for putting an item on the agenda. Mr. Heitzman answered that the request needed to be submitted in writing to the General Manager at least 17 days before the meeting date and the Director will be contacted if clarification on the item is needed.

7. Adjournment:

The meeting was adjourned at 5:34 p.m.

APPROVED:

William Y. Lee, President

ATTEST:

Jim Heitzman, General Manager