

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-A

Meeting Date: September 13, 2011

Submitted By: Jean Premutati

Presented By: Kelly Cadiente

Reviewed By: Carl Niizawa

Agenda Title: Adopt Resolution No. 2011-65 to Approve a Correction to the Finance Department Reorganization

Detailed Description: The Board of Directors is requested to consider approval of a correction to the Finance Department reorganization. At the July 12, 2011, Regular Board Meeting, approval was given to reorganize the Finance Department.

This correction is submitted to amend an error in reporting the salary range of the Accounting Technician. The correct salary range should be Range T3 of the Teamsters Salary Schedule shown below:

T3	\$43,651.368	\$45,833.936	\$48,125.633	\$50,531.914	\$53,058.510	\$55,711.436
	\$3,637.614	\$3,819.495	\$4,010.469	\$4,210.993	\$4,421.543	\$4,642.620
	\$1,678.899	\$1,762.844	\$1,850.986	\$1,943.535	\$2,040.712	\$2,142.748
	\$20.986	\$22.036	\$23.137	\$24.294	\$25.509	\$26.784

In addition, a revised organizational chart for the Finance department is included.

Environmental Review Compliance: None.

Prior Committee or Board Action: Board adopted Resolution No. 2011-52 approving the reorganization of the Finance Department and related classifications and job descriptions.

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District’s expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: \_\_\_\_\_Yes      X  No

At this time there is no anticipated fiscal impact. Future promotions with the new salary schedules may have an impact on compensation.

Material Included for Information/Consideration: Resolution No. 2011-65; and Revised Organizational Chart.

Staff Recommendation: The Board of Directors adopt Resolution No. 2011-65 to approve a correction to the Finance Department reorganization.

Action Required:      X   Resolution \_\_\_\_\_ Motion    \_\_\_\_\_ Review  
(Roll call vote is required.)

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Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

September 13, 2011

Resolution No. 2011-65  
Resolution of the Board of Directors  
Marina Coast Water District  
Approve a Correction to the Finance Department Reorganization

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on September 13, 2011 at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, a correction is submitted to amend the salary range of the Accounting Technician to Range T3 of the Teamsters Salary Schedule.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby approve adoption of Resolution No. 2011-65 to revise the reorganization and salary schedule of the District and authorizes the General Manager to take all actions necessary to execute this resolution.

PASSED AND ADOPTED on September 13, 2011, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
William Y. Lee, President

ATTEST:

\_\_\_\_\_  
Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2011-xx adopted September 13, 2011.

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Jim Heitzman, Secretary