

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 7-A

Meeting Date: October 11, 2011

Submitted By: Patrick Breen

Presented By: Patrick Breen

Reviewed By: Carl Niizawa

Agenda Title: Adopt of Resolution No. 2011-75 to Approve an Amendment to the Professional Services Agreement with Ground Zone, LLC, the Industrial Hygienist/Hazardous Materials Specialist for the Well No. 34 Site Improvement Project/Eastern Distribution System Project

Detailed Description: The Board of Directors is requested to authorize an amendment to the professional services agreement with Ground Zone, LLC for additional Industrial Hygienist/Hazardous Materials Specialist Work for the Well No. 34 Site Improvement Project/Eastern Distribution System Project (EDS Project) in the amount of \$6,600.

Ground Zone, LLC was contracted for Industrial Hygienist/Hazardous Materials Specialist Work for the Eastern Distribution System project for \$32,850. Ground Zone prepared a consolidated Site-Specific Health and Safety Plan [SSHSP], Waste Management and Spill Prevention Plan [WMSPP]. In addition, they conducted plan and specification review, performed permit development services, notice and license development and provided management services for UC Regent compliance. These services and documents were necessary to meet requirements within the UC Regent License Agreement (for construction on UC property) and County of Monterey/Union Community Partners (UCP) License Agreement (for use of a drainage basin) in which the District entered.

During the project development, activities outside the original scope of the Industrial Hygienist/Hazardous Materials Specialist Work were required. Staff authorized an amendment to the original contract amount with Ground Zone, LLC within the Board authorized contingency in the amount of \$7,875 for the following work items; compliance monitoring for plans, agreements, and permitting; monitoring of Well No. 32 Demolition; and Best Management Practice (BMP) monitoring during Well No. 34 construction.

An additional need has been identified for continued Industrial Hygienist/Hazardous Materials Specialist services for the Eastern Distribution Project; more specifically:

- Pre-field activities including: pre-construction meeting attendance and presentation, review of pertinent documents such as SSHSP, WMSPP, and project plans
- Construction Monitoring for compliance with plans, agreements, and permits
- Report preparation

Staff is recommending the Board authorize an amendment to the professional services agreement with Ground Zone, LLC in the amount of \$5,738 and a contingency of 15% for a Not to Exceed amount of \$6,600.

Environmental Review Compliance: None required.

Prior Committee or Board Action: Resolution No. 2009-11, the Board adopted the Well No. 32 Replacement/EDS Project Initial Study/Mitigated Negative Declaration CEQA document. Resolution No. 2009-12, the Board approved the Project. Resolution No. 2010-07, the Board authorized signature of a license agreement with the County of Monterey and UCP-East Garrison, LLC for use of the North Drainage Basin. Resolution No. 2010-08, the Board authorized signature of a license agreement with University of California for construction mobilization area. Resolution No. 2010-30 the Board authorized signature of a Professional Services Agreement with Ground Zone, LLC for Industrial Hygienist/Hazardous Materials Specialist services for the Eastern Distribution System Project

Board Goals/Objectives: *Strategic Plan, Goal No. 2 – To meet 100% of current and future customers’ needs and make timely improvements and increase infrastructure and level of services and human resources to meet needs of expanding service areas in an environmentally sensitive way.*

Financial Impact:  Yes  No

Funding Source/Recap: Funding for this work is from the Ord Community Water cost center. Additionally, the District will continue requesting reimbursement from the State of California State Water Resources Control Board Proposition 50 funds of an amount to be determined for the Eastern Distribution System Project.

Material Included for Information/Consideration: Resolution No. 2011-75.

Staff Recommendation: Adopt Resolution No. 2011-75 to authorize an amendment to the Professional Services Agreement with Industrial Hygienist/Hazardous Materials Specialist Firm, Ground Zone, LLC for the Eastern Distribution System Project for the not-to-exceed amount of \$6,600.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required.)

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Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

October 11, 2011

Resolution No. 2011-75  
Resolution of the Board of Directors  
Marina Coast Water District  
Approving an Amendment to the Professional Services Agreement with  
Industrial Hygienist/Hazardous Materials Specialist Firm Ground Zone, LLC for the  
Eastern Distribution System Project

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on October 11, 2011, at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, the proposed Well No. 32 Replacement/Eastern Distribution System Project (hereafter, the “Project”) contains components that are part of the MCWD CIP and identified within the 2006 Master Plan; and,

WHEREAS, in Resolution No. 2010-07, the Board authorized signature of a license agreement with the County of Monterey and UCP-East Garrison, LLC for use of the North Drainage Basin; and,

WHEREAS, in Resolution No. 2010-08, the Board authorized signature of a license agreement with University of California for construction mobilization area that includes the Well No. 34 site; and,

WHEREAS, the license agreements with the University of California and County of Monterey/UCP-East Garrison, LLC contained specific environmental policies and procedures for environmental compliance that an Industrial Hygienist/Hazardous Materials Specialist is qualified to implement; and,

WHEREAS, in Resolution No. 2010-30, the Board authorized the General Manager and/or Deputy General Manager to execute a Professional Services Agreement with Ground Zone LLC to provide Industrial Hygienist/Hazardous Materials Specialist services as professional consultants for the Well No. 32 Replacement/Eastern Distribution System Project (including Well No. 34) and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution, the total dollar amount not-to-exceed \$40,850; and,

WHEREAS, a need has been identified for continued Industrial Hygienist/Hazardous Materials Specialist services for the Eastern Distribution Project.

NOW, THEREFORE, BE IT RESOLVED THAT, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager and/or Deputy General Manager to execute a Professional Services Agreement Amendment with Ground Zone LLC to provide continued Industrial Hygienist/Hazardous Materials Specialist services as professional consultants for the Well 32 Replacement/ Eastern Distribution System Project and to take all actions and execute all documents as may be necessary or appropriate to give effect to this

resolution, the total dollar amount not-to-exceed \$6,600 (including a 15% contingency) without prior Board approval.

PASSED AND ADOPTED on October 11, 2011, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Dan Burns, Vice President

ATTEST:

\_\_\_\_\_  
Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true, and correct copy of Resolution No. 2011-75, adopted October 11, 2011.

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Jim Heitzman, Secretary