

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-B

Meeting Date: November 8, 2011

Submitted By: Patrick Breen

Presented By: Patrick Breen

Reviewed By: Carl Niizawa

Agenda Title: Consider Adoption of Resolution No. 2011-82 to Approve an Amendment to the Professional Services Agreement with The Paul Davis Partnership for the Design of the MCWD Imjin Office Park Building C, Suite B

Detailed Description: The Board of Directors is requested to approve an amendment to the Professional Service Agreement with The Paul Davis Partnership for the design and permitting of Suite B in the Imjin Office Park Building C for an amount not to exceed \$44,500.

The original scope for Suite B was to be designed and permitted to the level of a “shell” which could be designed, permitted, and constructed to meet the needs of a future tenant.

In February of this year, the Paul Davis Partnership was requested to complete the design and permitting for Suite B. The space was to be designed to occupy one or two tenant groups one of which would be for District Staff. Once the design and permitting was completed, Staff obtained a quote for the improvements but elected not to proceed with the construction at that time.

At the time of this work, it was thought that this additional work scope could be completed under the existing allocated contract amount for project support on the construction of the Imjin Office Park Building C. However, completion of the building required expenditures of the full allocation of the contract amount on project support, requiring this additional allocation to the contract.

This amended scope includes preparing design and construction documents setting forth the requirements for the construction in accordance with applicable codes, state and federal regulation and accessibility laws. The Paul Davis Partnership engaged the services of structural, mechanical, electrical engineering firms, and a lighting designer. Also included in the scope was submission of plans to the City of Marina, as well as plan checks, and obtaining the Building Permit from the City.

Environmental Review Compliance: None required.

Prior Committee or Board Action: Resolution No. 2010-27 Authorized a Professional Services Agreement with The Paul Davis Partnership for completing the design of MCWD’s Imjin Office Park Building C. Resolution No. 2009-34 approved agreements with the Fort Ord Reuse Authority to purchase property and lease back space in the Imjin Office Park Building C, Suite A space. Resolution No. 2009-80 authorized the General Manager to sign contracts relating to the Imjin Office Park Project.

Board Goals/Objectives: *Strategic Plan, Goal No. 2 – To meet 100% of current and future customers’ needs and make timely improvements and increase infrastructure and level of services and human resources to meet needs of expanding service areas in an environmentally sensitive way.*

Financial Impact:      Yes      No

Funding Source/Recap: The District will utilize District Reserves to fund this work.

Material Included for Information/Consideration: Resolution No. 2010-82.

Staff Recommendation: The Board of Directors authorize an amendment to the Professional Services Agreement with The Paul Davis Partnership for completing the design of MCWD’s Imjin Office Park Building C, Suite B for a Not-to-Exceed amount of \$44,500.

Action Required:      Resolution      Motion      Review  
(Roll call vote is required.)

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Board Action

\_\_\_\_\_Resolution No\_\_\_\_\_     Motion By\_\_\_\_\_     Seconded By\_\_\_\_\_

Ayes\_\_\_\_\_     Abstained\_\_\_\_\_

Noes\_\_\_\_\_     Absent\_\_\_\_\_

Reagendized\_\_\_\_\_     Date\_\_\_\_\_     No Action Taken\_\_\_\_\_

November 8, 2011

Resolution No. 2010-82  
Resolution of the Board of Directors  
Marina Coast Water District  
Authorizing an Amendment to the Professional Services Agreement with  
The Paul Davis Partnership for the  
Design of the MCWD Imjin Office Park Building C

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on November 8, 2011 at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, the Board adopted Resolution No. 2010-27 Authorized a Professional Services Agreement with The Paul Davis Partnership for completing the design of MCWD’s Imjin Office Park Building C; and,

WHEREAS, the original scope for the design of the Imjin Office Park Building C did not include the interior design of Suite B; and,

WHEREAS, District Staff requested that The Paul Davis Partnership complete the design, construction drawings and permitting for the Imjin Office Park Building C, Suite B in February of this year; and,

WHEREAS, The Paul Davis Partnership completed the design, construction drawings, and permitting for the Imjin Office Park Building C, Suite B as requested; and,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager and/or Deputy General Manager to execute an amendment to the Professional Services Agreement with The Paul Davis Partnership for completing the design of MCWD’s Imjin Office Park Building C, Suite B and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution, the total dollar amount Not-To-Exceed \$44,500.

PASSED AND ADOPTED on November 8, 2011 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

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William Y. Lee, President

ATTEST:

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Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2011-82 adopted November 8, 2011.

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Jim Heitzman, Secretary