

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 10-F

Meeting Date: December 13, 2011

Submitted By: Sean Knight

Presented By: Sean Knight

Reviewed By: Carl Niizawa

Agenda Title: Consider Adoption of Resolution No. 2011-93 to Approve a Professional Services Agreement for Wastewater Engineering Services with Wood Rogers, Inc. for the Reservation Road Siphon Remediation Project

Detailed Description: The Board of Directors is requested to authorize a Professional Services Agreement (PSA) for Wastewater Engineering Services with Wood Rogers, Inc. to provide preliminary engineering services for the Reservation Road Siphon Remediation Project. These initial services include the evaluation of the existing infrastructure and recommendations of viable solutions for the affected portion of the sewer system.

The District is experiencing escalating operational issues derived from an existing sanitary sewer siphon within Reservation Road near the District Office at 11 Reservation Road. Staff has determined that the solution to this problem would be best done in conjunction with a larger system improvement project consistent with the needs of the system, and that the planned area improvement listed in the District's Sanitary Sewer Master Plan would not adequately address the problem.

In January 2011, District staff issued a Request for Qualifications (RFQ) for various Water and Wastewater Engineering Services. The RFQ was broadly advertised on the District website, free industry subscribed listings, and direct electronic mailers. Of the fifteen firms who responded to the solicitation for water and wastewater engineers and provided qualification packages; nine consultants were deemed to be most qualified for District's Water and Wastewater Engineering tasks. Of these nine previously qualified consultants, four were deemed to be best qualified for the work associated with the Reservation Road Siphon Remediation Project and invited to submit proposals. Two of the four consultants, Schaaf & Wheeler and Wood Rodgers, submitted proposals. Based on staff review of the proposals received, qualifications, work plans, and approaches, Wood Rogers, Inc. is the recommended firm.

Wood Rogers, Inc. has a local office in Salinas with core engineering staff in Sacramento. Wood Rogers, Inc. has stated that no travel expenses for this project will be charged to the District when work is completed by staff located in their Sacramento office. The preliminary engineering services will be performed per Wood Rogers Inc. rate sheet not-to-exceed \$15,000. Based on the results of this first phase of engineering work, a second phase for detailed design plans and specifications will be needed to contract and implement the needed work.

Environmental Review Compliance: The project scope represents a Statutory Exemption per California Public Resource Code Division 13 (CEQA), Section 21080.21 and CEQA Guidelines Section 15282(k). This exemption applies to any project of less than one mile in length within a public street or highway or any other public right of way for the installation of a new pipeline or

the maintenance, repair, restoration, reconditioning, relocation, replacement, removal, or demolition of an existing pipeline. Staff will file a Notice of Exemption on this specified basis prior to starting construction.

Prior Committee or Board Action: Resolution No. 2011-42 the Board adopted the Central Marina Budget for FY 2011/2012 on June 14, 2011.

Board Goals/Objectives: – *Objectives Goal No. 2 – To meet 100% of current and future customers’ needs and make timely improvements and increase infrastructure and level of services and human resources to meet needs of expanding service areas in an environmentally sensitive way.*

Financial Impact:      Yes      No

Funding Source/Recap: Funding for this project is from the approved FY 2011/2012 Budget as CIP MS-0206 Reservation Road Siphon Maintenance and paid for from the Marina Sewer Reserves.

Material Included for Information/Consideration: Resolution No. 2011-93.

Staff Recommendation: The Board of Directors consider adopting Resolution No. 2011-93 to approve a Professional Services Agreement for Wastewater Engineering Services with Wood Rogers, Inc. for the Reservation Road Siphon Remediation Project performed per Wood Rogers, Inc. rate sheet not-to-exceed \$15,000.

Action Required:      Resolution      Motion      Review  
(Roll call vote is required.)

---

Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

December 13, 2011

Resolution No. 2011 - 93  
Resolution of the Board of Directors  
Marina Coast Water District

Approving a Professional Services Agreement for Wastewater Engineering Services with  
Wood Rogers, Inc. for the Reservation Road Siphon Remediation Project

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on December 13, 2011 at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, the District desires to remediate the current Reservation Road siphon operational issues which will enable the District to provide more efficient and reliable service to its customers; and,

WHEREAS, MCWD staff conducted the professional selection process and determined that Wood Rogers, Inc. to be the most qualified firm to provide Wastewater Engineering Services for the Reservation Road Siphon Remediation Project.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby adopt Resolution No. 2011-93 to approve a Professional Services Agreement for Wastewater Engineering Services with Wood Rogers, Inc. for the Reservation Road Siphon Remediation Project. The preliminary engineering services will be performed per Wood Rogers Inc. rate sheet not-to-exceed \$15,000.

PASSED AND ADOPTED on December 13, 2011 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
William Y. Lee, President

ATTEST:

\_\_\_\_\_  
Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2011-93 Adopted December 13, 2011.

\_\_\_\_\_  
Jim Heitzman, Secretary