

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-E

Meeting Date: December 13, 2011

Submitted By: Kelly Cadiente
Reviewed By: Carl Niizawa

Presented By: Kelly Cadiente

Agenda Title: Approve the Expenditures for the Month of November 2011

Detailed Description: The Board of Directors is requested to approve the attached November 2011 check register for expenditures totaling \$1,846,241.62.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Goal No. 4 – To manage the District’s finances in the most effective and fiscally responsible manner.*

Financial Impact: ___ Yes ___ **X** ___ No

Funding Source/Recap: Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-Recycled Water, 06-Regional Water.

Material Included for Information/Consideration: November 2011 Summary Check Register.

Staff Recommendation: The Board of Directors approve the November 2011 expenditures totaling \$1,846,241.62.

Action Required: ___ Resolution ___ **X** ___ Motion ___ Review

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes ___ Abstained ___

Noes ___ Absent ___

Reagendized ___ Date ___ No Action Taken ___

NOVEMBER 2011 SUMMARY CHECK REGISTER

DATE	CHECK #	CHECK DESCRIPTION	AMOUNT
11/02/11	WIRE	Internal Revenue Service	25,633.06
11/02/11	WIRE	State of California-EDD	5,946.87
11/02/11	WIRE	Other Payroll Deduction	1,500.00
11/04/11	52932-52993	Check Register	99,945.14
11/10/11	52994-52996	Payroll Checks and Direct Deposit Period Ended 11/04/11	68,151.85
11/09/11	52997-53033	Check Register	72,338.90
11/15/11	WIRE	Internal Revenue Service	25,293.62
11/15/11	WIRE	State of California-EDD	5,753.55
11/15/11	WIRE	Other Payroll Deduction	1,500.00
11/18/11	53034-53075	Check Register	204,538.95
11/23/11	53076-53078	Payroll Direct Deposit Period Ended 11/18/11	67,120.43
11/29/11	WIRE	Internal Revenue Service	24,685.67
11/29/11	WIRE	State of California-EDD	5,502.38
11/29/11	WIRE	Union Bank of California	1,021,793.33
11/29/11	WIRE	Other Payroll Deduction	1,500.00
11/29/11	53079-53092	Check Register	215,037.87
TOTAL DISBURSEMENTS			<u>1,846,241.62</u>

Check #	Invoice Date	Check Date	Vendor Name	Description - November 2011	Amount
WIRE	10/28/2011	11/02/2011	Internal Revenue Service	PR Batch 902 10 2011	25,633.06
WIRE	10/28/2011	11/02/2011	State of California - EDD	PR Batch 902 10 2011	5,946.87
WIRE	10/28/2011	11/02/2011	Other Payroll Deduction	PR Batch 902 10 2011	1,500.00
52932	10/13/2011	11/04/2011	Alhambra and Sierra Springs	Lab Grade Water Delivery 10/11/11	11.04
52933	10/31/2011	11/04/2011	Carlons Fire Extinguisher	First Aid Supplies for Main Office	63.92
52934		VOID			
52935	10/21/2011	11/04/2011	Fort Ord Reuse Authority	FORA Note Payment 07/2011-09/2011	7,074.00
52936	10/14/2011	11/04/2011	Peninsula Communications	(3)-Handheld Radios for O&M Dept, Install New Repeater Antenna at DE Reservoir Site	6,019.98
52937	10/28/2011	11/04/2011	Rabobank, N.A. - Aflac URM	PR Batch 902 10 2011	526.90
52938	10/28/2011	11/04/2011	Hartford	PR Batch 902 10 2011	5,127.78
52939	10/19/2011	11/04/2011	AT&T	831-000-1006-079/831-000-1006-141 IP Flex	796.13
52940	10/10/2011	11/04/2011	Fisher Scientific	Syringe Filters 3-pks	243.72
52941	11/01/2011	11/04/2011	Carmel Marina Corporation	Marina/Ft Ord Trash Pickups 11/2011	514.25
52942	10/14/2011	11/04/2011	AT&T	279-1514 Line Point to Point Beach Office, 384-6131 Main Office DSL Line, IOP Bldg C Fire Alarm Line	1,165.05
52943	10/14/2011	11/04/2011	AT&T	Local/LD Calls Temp PRI IP Flex	278.11
52944	09/26/2011	11/04/2011	Marina Plumbing & Hardware, Inc.	Meter Box Installation Repair	246.47
52945	09/30/2011	11/04/2011	Schaaf & Wheeler	Eastern Distribution Project-Watkins Gate Well & Pipeline Installation	10,068.84
52946	10/12/2011	11/04/2011	Idexx Distribution Corporation	Sterile Bacti Bottles, Bacti Media (Enterolert)	1,177.55
52947	10/14/2011	11/04/2011	Environmental Resource Assoc	Microbiological QC	756.09
52948	09/20/2011	11/04/2011	Staples Credit Plan	Office Supplies for Admin,O&M, Eng	1,201.68
52949	10/18/2011	11/04/2011	Verizon Wireless	(8) Aircards, Cell Phones GM, DGM/DE, O&M	1,100.26
52950	09/22/2011	11/04/2011	The Maynard Group	Install New Ext 5922/ Power Adapter, Reterminate Cabling, Programming	197.84
52951	10/06/2011	11/04/2011	Groeniger & Company	(5)-1 1/4" Ball Valve Pack Joints, 6"x36" Hydrant Bury for O&M Stock	993.85
52952	10/28/2011	11/04/2011	CalPERS	PR Batch 902 10 2011	14,982.12
52953	11/03/2011	11/04/2011	CSDA	Annual Membership Dues	669.00
52954	10/21/2011	11/04/2011	NEC Financial Services, Inc.	Phone Equipment Lease	935.44
52955	10/28/2011	11/04/2011	Devin Derham-Burk, Trustee	PR Batch 902 10 2011	161.54
52956	10/06/2011	11/04/2011	Carl Niizawa	10/26/11 American Society of Civil Engineers Dinner Meeting	35.00
52957	10/28/2011	11/04/2011	Hartford Life Insurance Company	PR Batch 902 10 2011	1,588.88
52958	10/12/2011	11/04/2011	Fastenal Industrial/Construction Supplies	Mask Filters for O&M Stock	112.43
52959	10/11/2011	11/04/2011	Hoge Fenton Jones & Appel	Legal Services	1,827.30
52960	10/28/2011	11/04/2011	Prepaid Legal Services, Inc	PR Batch 902 10 2011	39.35

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52961	09/30/2010	11/04/2011	Pinnacle Bank	FORA IOP Bldg C (Retention)	5,219.50
52962	09/30/2011	11/04/2011	BHI Management Consulting	September 30 Strategic Planning Session Advanced Preparation	4,075.04
52963	09/30/2011	11/04/2011	Luhdorff/Scalmanini Consulting Engineers Inc	Watkins Gate Well Investigation	306.00
52964	09/12/2011	11/04/2011	Robert Half International Inc.	Temporary Accounting Assistance 09/05-09/09 and 10/10-10/07	2,380.00
52965	10/24/2011	11/04/2011	Canon Business Solutions, Newcal Inc.	7055 Copy Machine Lease 07/2011-06/2012	609.85
52966	09/28/2011	11/04/2011	Evans Group International, L.L.C.	Regional Project Meetings for 09/2011	4,281.93
52967	10/28/2011	11/04/2011	TFD Open Systems, LLC	Call in Tech Support	544.50
52968	10/28/2011	11/04/2011	CA State Disbursement Unit	PR Batch 902 10 2011	488.76
52969	07/25/2011	11/04/2011	Environmental Systems Research Inst	ArcEditor/ArGIS Software 11/2011-11/2012	7,963.01
52970	10/28/2011	11/04/2011	Principal Life Group	PR Batch 902 10 2011	147.35
52971	10/13/2011	11/04/2011	Public Agency Retirement Services	PARS Administrative Fee 08/2011	327.81
52972	10/12/2011	11/04/2011	Marina Tire & Auto Repair	Oil Change for Vehicle #0504	35.81
52973	10/31/2011	11/04/2011	Justifacts Credential Verification, Inc.	References and Background Checks for Accountant Position	186.75
52974	10/07/2011	11/04/2011	California Glass Company	32 oz Sample Bottles and Caps	792.93
52975	08/29/2011	11/04/2011	American Water Works Assoc.	AWWA Membership Dues 12/2011-11/2012	1,780.00
52976	10/28/2011	11/04/2011	Montgomery Watson Harza Labs	DMW2 (4 days in July) , DMW2 (Weekly)	8,660.00
52977	11/03/2011	11/04/2011	Bobbie Buckley	Refund check - 478 Crivello Rd	8.83
52978	11/03/2011	11/04/2011	Joseph & Marsha Torralba	Refund check - 420 Exeter Place	25.00
52979	11/03/2011	11/04/2011	Monterey Peninsula Engineering	Refund check - Hydrant Meter #023	1,711.43
52980	11/03/2011	11/04/2011	Salvador Panlilio Jr.	Refund check - 3260 Marina Drive	42.60
52981	11/03/2011	11/04/2011	Gerald Enders	Refund check - 491 Melville Ave	15.64
52982	11/03/2011	11/04/2011	Fusako Jensen	Refund check - 454 Reindollar Ave	26.66
52983	11/03/2011	11/04/2011	FOAM-RS	Refund check - 1512 Devers Ct	24.05
52984	11/03/2011	11/04/2011	Jeff Henion	Refund check - 158 Sweet Pea	29.78
52985	11/03/2011	11/04/2011	Ramiro Ramos	Refund check - 705 Ready Ct	59.66
52986	11/03/2011	11/04/2011	Jim Wright	Refund check - 47 Sweet Pea	249.20
52987	11/03/2011	11/04/2011	David Ford	Refund check - 4780 Peninsula Pt Dr	27.31
52988	11/03/2011	11/04/2011	Luana Ochoa	Refund check - 129 Lakewood Dr	35.00
52989	11/03/2011	11/04/2011	Rory & Sherrie Lane	Refund check - 164 Daffodil	85.75
52990	11/03/2011	11/04/2011	Thomas & Jessica Headland	Refund check - 2940 Jordan Ct	35.00
52991	11/03/2011	11/04/2011	Denise Lederhouse	Refund check - 5035 Beach Wood Dr	35.00
52992	11/03/2011	11/04/2011	Dana Suess	Refund check - 123 Buttercup	89.66
52993	11/03/2011	11/04/2011	HGL	Refund check - Hydrant Meter #072	1,730.81
52994-52996	11/04/2011	11/10/2011	Payroll Checks and Direct Deposits	PR Batch 901 11 2011 Checks and Direct Deposit (3 Checks)	68,151.85

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52997	10/12/2011	11/09/2011	Water Environment Federation	Annual Membership and Lab Solutions Subs	238.00
52998	10/21/2011	11/09/2011	Quinn Company	General Operations & Maint Parts for Stock	114.16
52999	10/12/2011	11/09/2011	GHX Industrial LLC	Rain Jackets for O&M Crew	303.11
53000	11/10/2011	11/09/2011	Rabobank, N.A. - Aflac URM	PR Batch 901 11 2011	526.90
53001	11/10/2011	11/09/2011	Hartford	PR Batch 901 11 2011	5,127.78
53002	10/21/2011	11/09/2011	Fisher Scientific	Syringe Filters	974.88
53003	10/15/2011	11/09/2011	AT&T	883-4390 Booster Station	58.98
53004	10/05/2011	11/09/2011	Home Depot/GECF	Materials & Equipments for Bldg #3145 at Ord Office, Half Unions for Spare Backflow Parts, General Operations & Maint Equipment, Salt Supply at Well #10, Well #11, Well #12, Booster #F	1,543.20
53005	09/20/2011	11/09/2011	Noland, Hamerly, Etienne	Legal Services thru 09/15/11 (Partial Payment)	13,507.50
53006	11/10/2011	11/09/2011	General Teamsters Union	PR Batch 901 11 2011	293.00
53007	10/17/2011	11/09/2011	Dept of Public Health	Grade II Water Distribution Certificate Renewals for Nguyen, Pineda, and Kelsey	200.00
53008	10/17/2011	11/09/2011	Cypress Coast Ford	Front-End Repairs on Vehicle #0302	2,039.49
53009	10/31/2011	11/09/2011	Pacific Smog	Smog Tests for (5)-District Vehicles	198.75
53010	10/28/2011	11/09/2011	HD Supply Waterworks	(50)-3/4x7.5" Meters for Stilwell Project	10,689.53
53011	10/20/2011	11/09/2011	Peninsula Fence Company	Fence Project at Ord Building #3145	3,239.00
53012	11/10/2011	11/09/2011	CalPERS	PR Batch 901 11 2011	14,985.45
53013	09/27/2011	11/09/2011	Kansas State Bank	Capital Lease Payment of Vactor Truck	8,679.61
53014	11/10/2011	11/09/2011	Devin Derham-Burk, Trustee	PR Batch 901 11 2011	161.54
53015	11/10/2011	11/09/2011	Hartford Life Insurance Company	PR Batch 901 11 2011	1,605.97
53016	10/19/2011	11/09/2011	Fastenal Industrial & Construction Supplies	4-6' Safety Lanyard for O&M Dept	86.20
53017	10/18/2011	11/09/2011	Kim Cantrell	3137 Seacrest Ave #22-Toilet Rebate	125.00
53018	11/10/2011	11/09/2011	Prepaid Legal Services, Inc	PR Batch 901 11 2011	39.35
53019	10/27/2011	11/09/2011	O'Reilly Automotive Stores Inc	General Operations & Maint Equipment	107.94
53020	10/19/2011	11/09/2011	Harold A. Steuber Enterprises, Inc.	Coffee Supplies for Eng & O&M Depts	231.39
53021	11/03/2011	11/09/2011	Jan Shriner	CSDA Training Meals-Shriner, Niizawa	27.00
53022	10/18/2011	11/09/2011	James Browne	4590 Peninsula Point Dr-Washing Machine Rebate	125.00
53023	10/24/2011	11/09/2011	Robert Half International Inc.	Temporary Accounting Assistance 10/17-10/21	1,321.25
53024	10/19/2011	11/09/2011	Cal-Risk Control Services, Inc	Forklift Safety Training Class	1,386.00
53025	10/19/2011	11/09/2011	Jim DiMaggio	3015 Concord Ct-Toilet Rebate	125.00
53026	10/18/2011	11/09/2011	Albert J. Cecchetti	3032 Talcott Ave-Toilet Rebate	125.00
53027	10/21/2011	11/09/2011	Jones, Slaughter & Corcoran	271 Reservation Rd #102-Toilet Rebate	125.00
53028	11/10/2011	11/09/2011	CA State Disbursement Unit	PR Batch 901 11 2011	488.76
53029	10/24/2011	11/09/2011	Voyager Fleet Systems Inc	Fleet Gasoline	2,787.89
53030	11/10/2011	11/09/2011	Principal Life Group	PR Batch 901 11 2011	147.35

Check #	Invoice Date	Check Date	Vendor Name	Description - November 2011	Amount
53031	10/20/2011	11/09/2011	Marina Tire & Auto Repair	Oil Changes for Vehicle #1005, & Vehicle #0502	68.91
53032	10/18/2011	11/09/2011	Marina Square Apartments	269 Reservation Rd #102, #120-Toilet Rebate	199.52
53033	10/20/2011	11/09/2011	Culligan Water Enterprises	Water Softeners Tank Services at Well #10, Well #11, Well #12, Booster #F	335.49
WIRE	11/10/2011	11/15/2011	Internal Revenue Service	PR Batch 901 11 2011	25,293.62
WIRE	11/10/2011	11/15/2011	State of California - EDD	PR Batch 901 11 2011	5,753.55
WIRE	11/10/2011	11/15/2011	Other Payroll Deduction	PR Batch 901 11 2011	1,500.00
53034	10/31/2011	11/18/2011	Ace Hardware	General Operations & Maint Equipment	914.02
53035	09/14/2011	11/18/2011	New Cal Industries	7065 Copy Machine Maintenance 06/20/11-09/20/11	633.25
53036	10/31/2011	11/18/2011	Carlons Fire Extinguisher	First Aid Supplies for Ord Office	54.23
53037	10/23/2011	11/18/2011	Manpower Inc.	Accounting Clerk 10/10-13, 10/17-21, 10/24-10/27	2,745.41
53038	10/06/2011	11/18/2011	Don's Lock & Key	Spare Keys for O&M Dept	6.50
53039	10/31/2011	11/18/2011	Insight Planners	Web Maintenance/Hosting	126.00
53040	11/01/2011	11/18/2011	Peninsula Communications	Install 2-Way Radio In Vehicle #1102 Valve Turner Truck	265.20
53041	10/27/2011	11/18/2011	AT&T	384-2068 Modem Line, 582-9817 Main Frame Computer, 384-0267 O&M Fax, 384-6103 Booster Station, 384-6133 Alarm Lines at Marina Beach Office	110.95
53042	11/02/2011	11/18/2011	Grainger	(1)-Respirator Mask for O&M Crew	24.41
53043	11/01/2011	11/18/2011	Area Communications	Answering Service	190.84
53044	10/26/2011	11/18/2011	ACWA Joint Power Ins Authority	2012 Agency Member Dues	13,655.00
53045	11/01/2011	11/18/2011	ACWA Health Benefits Authority	Medical/Dental/Vision Insurance 12/2011	43,297.32
53046	09/20/2011	11/18/2011	Noland, Hamerly, Etienne	Legal Services thru 09/15/11 (Partial Payment)	12,045.16
53047	10/31/2011	11/18/2011	Monterey Regional Waste Mgmt	Operations & Maintenance Dept Refuse	433.62
53048	11/14/2011	11/18/2011	CWEA - Monterey Bay Section	Grade II Collection Certification Renewal- Derbin	78.00
53049	10/13/2011	11/18/2011	WFCB - OSH Commercial Services	General Operations & Maint Equipment	138.93
53050	11/02/2011	11/18/2011	Business & Legal Reports Inc	Annual 7-Minute Safety Trainer Renewal	482.83
53051	10/24/2011	11/18/2011	Golden Gate Petroleum	Diesel Fuel for Schoonover Generator	91.45
53052	10/25/2011	11/18/2011	ADT Security Systems	Ord Office Security Alarm Repair	313.00
53053	11/04/2011	11/18/2011	Cypress Coast Ford	Brake Repairs for Vehicle #0502, RR-Tailight Assembly for Vehicle #1003, Service Maintenance Repairs for Vehicle #0602	3,371.38
53054	11/01/2011	11/18/2011	The Maynard Group	NEC Phone Equipment Maintenance, Install New Ext. Line #5922, Power Adapter, Reterminate Cabling and Programming	317.84
53055	10/25/2011	11/18/2011	USA Bluebook	Chlorine Test Kits, Valve Wrench Set, Hydrant Wrench	1,858.11
53056	11/04/2011	11/18/2011	AFLAC	Employee Withholding, Fees 10/2011	769.76

Check #	Invoice Date	Check Date	Vendor Name	Description - November 2011	Amount
53057	10/31/2011	11/18/2011	Jonathan P Lord	Water Use Efficiency Practitioner Grade II Renewal	50.00
53058	11/01/2011	11/18/2011	Quinn Rental Services	Rented 45' Knuckleboom Truck for Antenna at DE Station	477.34
53059	10/17/2011	11/18/2011	Carollo Engineers	RUWAP (Bidding/Oncall) Services	3,732.00
53060	11/09/2011	11/18/2011	Carl Niizawa	10/11 Parking for CSDA Conference in Monterey, 11/09 APWA Dinner Meeting	59.00
53061	10/31/2011	11/18/2011	Marina Cypress Apartments	3153 Eucalyptus St. #5-Toilet Rebate	750.00
53062	09/22/2011	11/18/2011	Harold A. Steuber Enterprises, Inc.	Coffee Supply for Eng & O&M Dept	143.05
53063	10/31/2011	11/18/2011	Robert Half International Inc.	Temporary Accounting Assistance 10/24-10/28	1,400.00
53064	10/18/2011	11/18/2011	Fred Scharinger	3224 DeForest Rd-Landscape Incentive Rebate	330.00
53065	10/27/2011	11/18/2011	Pearly Ruppert	129 Redondo Ct-Washing Machine Rebate	125.00
53066	10/27/2011	11/18/2011	James Burt	3007 Jean St-Toilet Rebate	98.00
53067	10/20/2011	11/18/2011	The Don Chapin Co., Inc	Construction of Watkins Gate Well & Pipeline Project (Proposal 50)	92,700.00
53068	11/03/2011	11/18/2011	Sid Williams	147 Dolphin Cir-Washing Machine Rebate	125.00
53069	10/31/2011	11/18/2011	Air Resources Board	Operation Certificate Renewal for O&M Portable Multiquip Generator	575.00
53070	10/27/2011	11/18/2011	U.S. Bank Corporate	Ord Annexation Negative Declaration Advertising, Security System Battery for O&M PSI Logger, (3)-Car Chargers for Panasonic Toughbook, Constant Contact Service, (4)-Hands-free Headsets for O&M Cell Phones, MCWD ORG Domain Renewal, CCHRA Annual Membership-Premutati, CSMFO Annual Membership-Cadiente, Fuel for District Vehicle, General Supplies for Marina & Ord Office, Employees & Board Member Conferences/Travel Expenses	9,445.92
53071	10/27/2011	11/18/2011	Marina Tire & Auto Repair	(4)-New Tires for Vehicle #0504	914.18
53072	11/03/2011	11/18/2011	Gisse Properties LP	3106 Lake Drive-(8)Washing Machine Rebate	1,000.00
53073	11/10/2011	11/18/2011	Rabobank, N.A. - Pers Loan	CalPers Loan Payment 11/26/2011	10,231.70
53074	10/14/2011	11/18/2011	Dell Marketing LP	Docking Station for Engineering Laptop	105.53
53075	11/18/2011	11/18/2011	Kristine Drinovsky	Refund Check - 383 Hillcrest Ave	354.02
53076-53078	11/18/2011	11/23/2011	Payroll Checks and Direct Deposits	PR Batch 901 11 2011 Checks and Direct Deposit (3 Checks)	67,120.43
WIRE	11/23/2011	11/29/2011	Internal Revenue Service	PR Batch 902 11 2011 FIT	24,685.67
WIRE	11/23/2011	11/29/2011	State of California - EDD	PR Batch 902 11 2011 ETT	5,502.38
WIRE	11/01/2011	11/29/2011	Union Bank of California	2006 Series Install Payment Fund	1,021,793.33
WIRE	11/23/2011	11/29/2011	Other Payroll Deduction	PR Batch 902 11 2011	1,500.00
53079	11/23/2011	11/29/2011	Rabobank, N.A. - Aflac URM	PR Batch 902 11 2011	526.90

Check #	Invoice Date	Check Date	Vendor Name	Description - November 2011	Amount
53080	11/23/2011	11/29/2011	Hartford	PR Batch 902 11 2011	5,127.78
53081	09/27/2011	11/29/2011	Monterey Co Tax Collector	Property Tax for Well #4, Imjin Office, Well #2, Well #1, Well #5, Sunset Pl, Well #3, Pleasant Cir, Well #7, Well #4, Well #9, Right-of-Way, Well Lot/Talcott, Well Lot/Dunes, Main Office Well #12, Armstrong Ranch	3,128.86
53082	11/10/2011	11/29/2011	PG&E	Gas/Electric 2840 4th Ave, Gas/Electric IOP Bldg C Suite B, Pump Groundwater, L/S #2, Sewtr Desalin TN Plan, L/S #6, Booster Station, Well #9, Well #10, L/S #5, Wtr Treat #4975, Beach Range, L/S #5790, 3 Booster Pumps, Well #11, Well #30, Wtr Treat #4977, Gas/Electric Main Office, L/S #514, Booster #D, IOP Bldg C Suite D, L/S #6143, L/S #5447, L/S #5398, L/S #8775, L/S #4906, L/S #530, L/S #528, Booster #E, Booster #B, L/S #5713, Well #29, L/S #7698, L/S #5871, L/S #5990, CA Ave, L/S #3	69,056.97
53083	10/28/2011	11/29/2011	The Maynard Group	Tech Support to Fix Firewall	1,656.00
53084	11/23/2011	11/29/2011	CalPERS	PR Batch 902 11 2011	15,393.88
53085	11/08/2011	11/29/2011	RMC Water Environment	Program Management of the Regional Desal 09/2011-10/2011	79,227.31
53086	11/23/2011	11/29/2011	Devin Derham-Burk, Trustee	PR Batch 902 11 2011	161.54
53087	11/23/2011	11/29/2011	Hartford Life Insurance Company	PR Batch 902 11 2011	1,605.97
53088	10/31/2011	11/29/2011	Paul Davis Partnership LLP	Deisgn of Imjin Office Park Bldg C 03/2011-07/2011, 10/2011	36,974.20
53089	11/23/2011	11/29/2011	Prepaid Legal Services, Inc	PR Batch 902 11 2011	39.35
53090	11/10/2011	11/29/2011	TFD Open Systems, LLC	Tech Support to Fix E-Mail	1,503.00
53091	11/23/2011	11/29/2011	Other Payroll Deduction	PR Batch 902 11 2011	488.76
53092	11/23/2011	11/29/2011	Principal Life Group	PR Batch 902 11 2011	147.35
				Total Disbursements November 2011	1,846,241.62