

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-C

Meeting Date: January 10, 2012

Submitted By: Jean Premutati
Reviewed By: Carl Niizawa

Presented By: Jean Premutati

Agenda Title: Consider Adoption of Resolution No. 2012-03 to Direct Staff to Distribute a Request for Proposals to Conduct a District Compensation and Classification Survey

Detailed Description: The Board of Directors is requested to direct staff to distribute a Request for Proposals (RFP) to obtain professional services to conduct a District-wide compensation and classification survey.

At the December Budget and Personnel meeting, the Committee requested that staff propose a District-wide salary survey to the Board for consideration and direction to distribute a RFP. The Committee recommended that a total compensation (salary and benefits) survey and classification review be independently conducted.

Staff recommends setting a budget not to exceed \$25,000 for the size and scope of work expected.

Environmental Review Compliance: None.

Prior Committee or Board Action: N/A

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: Yes No

Funding Source/Recap: Consultant Fees -Expenditures are allocated across the five cost centers; 01-Marina Water, 02-Marina Sewer, 03-Fort Ord Water, 04-Fort Ord Sewer, 05-Recycled Water

Material Included for Information/Consideration: Resolution No. 2012-03.

Staff Recommendation: The Board of Directors consider directing staff to distribute a Request for Proposal to obtain professional services to conduct a compensation and classification survey.

Action Required: Resolution Motion Review
(Roll call vote is required.)

Board Action

____ Resolution No ____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

January 10, 2012

Resolution No. 2012-03
Resolution of the Board of Directors
Marina Coast Water District
Approve Staff to Distribute a Request for Proposals to Conduct a
Compensation and Classification Survey

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on January 10, 2012 at the business office of the District, 11 Reservation Road, Marina, California as follows:

WHEREAS, the Budget and Personnel Committee requested that staff propose a District-wide salary survey to the Board for consideration and distribute Requests for Proposals (RFP); and,

WHEREAS, the Committee recommended that a total compensation (salary and benefits) survey and classification review be independently conducted; and,

WHEREAS, staff recommends a budget not-to-exceed \$25,000 for the size and scope of work expected.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby direct staff to distribute a Request for Proposals to conduct a Compensation and Classification Survey.

PASSED AND ADOPTED on January 10, 2012, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Dan Burns, President

ATTEST:

Jim Heitzman, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2012-03 adopted January 10, 2012.

Jim Heitzman, Secretary