



MARINA COAST WATER DISTRICT

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DIRECTORS

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Agenda

Board Meeting, Board of Directors

Budget Workshop

Marina Coast Water District

211 Hillcrest Avenue, Marina, California

Monday, June 3, 2013, 7:00 p.m. PST

This meeting has been noticed according to the Brown Act rules. The Board of Directors meet regularly on the first and third Monday of each month. The meetings normally begin at 6:45 p.m. and are held at the City of Marina Council Chambers at 211 Hillcrest Avenue, Marina, California.

Mission: *Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Vision: *The Marina Coast Water District will be the leading public supplier of integrated water and wastewater services in the Monterey Bay Region.*

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Oral Communications *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

5. Budget Workshop

A. Receive Draft Budget for FY 2013-2014 and Provide Direction Regarding Preparation of Final Budget Documents

Action: The Board of Directors will receive a brief presentation on the draft FY 2013-2014 Budget and hold a workshop for discussion and providing direction regarding preparation of the final documents.

This agenda is subject to revision and may be amended prior to the scheduled meeting. A final agenda will be posted at the District office at 11 Reservation Road, Marina, 72 hours prior to the meeting. Copies will also be available at the Board meeting. A complete Board packet containing all enclosures and staff materials will be available for public review on Thursday, May 30, 2013 at the District office, Marina and Seaside City Halls, and at the Marina and Seaside Libraries. Information about items on this agenda or persons requesting disability related modifications and/or accommodations can contact the Board Clerk at: 831-883-5910. The next regular meeting of the Board of Directors is scheduled for June 17, 2013.

- B. Receive District Draft Five-Year Capital Improvement Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents

Action: The Board of Directors will receive a brief presentation, hold a discussion on the draft Five-Year Capital Improvement Plan, and provide direction regarding preparation of the final CIP documents.

6. Director's Comments

- 7. Adjournment** *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Monday, June 17, 2013, 6:45 p.m.,
211 Hillcrest Avenue, Marina*

Marina Coast Water District
Agenda Transmittal

Agenda Item: 5-A

Meeting Date: June 3, 2013

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Reviewed By: Brian Lee

Agenda Title: Receive Revised Draft District FY 2013-2014 Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents

Detailed Description: The Board is requested to receive the revised draft budget for FY 2013-2014 and provide direction to staff regarding the expenditure portion of the budget to include in preparation of the final budget documents.

Staff has made minor edits to the Draft 2013-2014 District Budget received by the Board at its May 20, 2013 regular meeting with the exception of an additional capital item for the Ord sewer cost center of \$101,000. The addition is for the completion of OS-0150 East Garrison Lift Station Improvements which was approved by the Board in FY 2012-2013.

No other edits are anticipated, however, any further revisions to the Draft Budget will be presented to the Board for final approval at the next Budget Workshop to be scheduled once the District's rate study is completed.

Prior Committee or Board Action: The Board received the Draft FY 2013-2014 Budget on May 20, 2013.

Board Goals/Objectives: *Strategic Plan, Goal No. 4 – To manage the District's finances in the most effective and fiscally responsible manner.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: None

Materials Included for Information/Consideration: Revised Draft FY 2013-2014 Budget Document dated June 3, 2013.

Staff Recommendation: The Board of Directors receive the Revised Draft District FY 2013-2014 Budget documents and associated supporting information for the Marina and Ord Community Service Areas and provide direction to staff to include preparation of the final budget documents.

Action Required: ___ Resolution ___ Motion ___ X Review

Board Action

____ Resolution No ____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 5-B

Meeting Date: June 3, 2013

Submitted By: Brian Lee

Presented By: Brian Lee

Agenda Title: Receive District Draft Five-Year Capital Improvement Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents

Detailed Description: The Board is requested to receive the draft Five-Year Capital Improvement Projects (CIP) budget and provide direction to staff to include preparation of the final budget documents.

Each year, the District follows a budget development process that results in Board approval of the annual budget. Annual update of the District's CIP program follows the same schedule.

Staff is in the process of making substantial changes to the CIP budget. Each project has been reviewed based on estimated schedule of need. Those projects that are not scheduled for immediate need have been pushed forward. Additional scrutiny is being given to the annual CIP budget with an effort to balance individual yearly CIP spending across the five year schedule. The intent is to smooth capital spending across the multiple years, avoiding yearly spikes or dips.

The two largest projects are Recycled Water ~(\$40M) and Regional Desalination (~\$245M). Although these projects remain in the 5-year CIP, it is unlikely that the District will spend the proposed amounts. Staff requests Board input regarding District options on these two projects.

Individual project sheets are being prepared for proposed 2013/14 projects. Costs for projects which start in the five-year budget period but finish later are also shown in this draft budget.

Board Goals/Objectives: *Strategic Plan, Goal No. 4 – To manage the District's finances in the most effective and fiscally responsible manner.*

Financial Impact: ___ Yes ___ **X** ___ No

Funding Source/Recap: None

Materials Included for Information/Consideration: Draft Five-Year CIP Budget Sheets

Staff Recommendation: The Board of Directors receive the District draft Five Year CIP Budget overview sheets for the Marina and Ord Community Service Areas and provide direction to staff to include preparation of the final budget documents.

Action Required: ___ Resolution ___ Motion ___ **X** ___ Review

Board Action

____ Resolution No ____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____