



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

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## DIRECTORS

THOMAS P. MOORE  
*President*

JAN SHRINER  
*Vice President*

HOWARD GUSTAFSON  
WILLIAM Y. LEE  
PETER LE

## Agenda

### Regular Board Meeting, Board of Directors Marina Coast Water District

211 Hillcrest Avenue, Marina, California

Monday, July 15, 2013, 6:45 p.m. PST

*This meeting has been noticed according to the Brown Act rules. The Board of Directors meet regularly on the first and third Monday of each month. The meetings normally begin at 6:45 p.m. and are held at the City of Marina Council Chambers at 211 Hillcrest Avenue, Marina, California.*

**Mission:** *Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

**Vision:** *The Marina Coast Water District will be the leading public supplier of integrated water and wastewater services in the Monterey Bay Region.*

#### 1. Call to Order

#### 2. Roll Call

**3. Public Comment on Closed Session Items** *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

#### 4. Closed Session

A. Pursuant to Government Code 54956.9  
Conference with Legal Counsel – Existing Litigation  
(Subdivision (a) of Section 54956.9)

1) Ag Land Trust v. Marina Coast Water District, Monterey County Superior Court Case No. M105019; Sixth Appellate District Court of Appeals Case No. H038550

This agenda is subject to revision and may be amended prior to the scheduled meeting. A final agenda will be posted at the District office at 11 Reservation Road, Marina, 72 hours prior to the meeting. Copies will also be available at the Board meeting. A complete Board packet containing all enclosures and staff materials will be available for public review on Thursday, July 11, 2013 at the District office, Marina and Seaside City Halls, and at the Marina and Seaside Libraries. Information about items on this agenda or persons requesting disability related modifications and/or accommodations can contact the Board Clerk at: 831-883-5910. The next regular meeting of the Board of Directors is scheduled for August 5, 2013.

2) In the Matter of the Application of California-American Water Company (U210W) for Approval of the Monterey Peninsula Water Supply Project and Authorization to Recover All Present and Future Costs in Rates, California Public Utilities Commission No. A.12-04-019

3) California-American Water Company vs Marina Coast Water District; Monterey County Water Resources Agency; and Does 1 through 10, Monterey County Superior Court Case No. M120053 (Complaint for Declaratory Relief)

4) State Water Resources Control Board's Proposed Revocation of Monterey County Water Resources Agency Water Right Permit 11043 authorizing the diversion of up to 168,538 acre-feet per year from the Salinas River

- B. Pursuant to Government Code 54956.9(b)(1)  
Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation: One Potential Case
- C. Pursuant to Government Code 54956.8  
Conference with Real Property Negotiator (General Manager, District Counsel)  
Property: Water Rights  
Negotiating Parties: Clark Colony Water Company and MCWD  
Under Negotiations: Price and Terms
- D. Pursuant to Government Code 54957.6  
Conference with Labor Negotiator (Howard Gustafson)  
Unrepresented Employee (Interim General Manager)

## **7:00 p.m. Reconvene Open Session**

**5. Possible Action on Closed Session Items** *The Board will report out on any action taken during Closed Session, and may take additional action in Open Session, as appropriate. Any closed session items not completed will be discussed at the end of the meeting.*

## **6. Pledge of Allegiance**

**7. Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

**8. Consent Calendar** *Board approval can be taken with a single motion and vote. A Board member or member of the public may request that any item be pulled from the Consent Calendar for separate consideration at this meeting or a subsequent meeting. The public may address the Board on any Consent Calendar item. Please limit your comment to four minutes.*

- A. Approve the Expenditures for the Month of June 2013
- B. Approve the Draft Minutes of the Regular Board Meeting of July 1, 2013

**9. Action Items** *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these Items as each item is reviewed by the Board. Please limit your comment to four minutes.*

A. Consider Public Appointments to the Water Conservation Commission

*Action: The Board of Directors will making public appointments to the Water Conservation Commission for one and two-year terms.*

B. Receive Presentation of the Preliminary Findings of the Draft 5-Year Rate Study Financial Plan; and Provide Direction to Staff Regarding Preparation of the Final Rate Study

*Action: The Board of Directors will receive a draft Rate Study presentation and provide direction to staff regarding final preparation of the Rate Study.*

C. Consider Adoption of Resolution No. 2013-42 to Approve an Agreement with Monterey Peninsula Unified School District for Construction and Transfer of Water Infrastructure at Marina High School

*Action: The Board of Directors will consider approving an agreement with Monterey Peninsula Unified School District for construction and transfer of water infrastructure at Marina High School.*

D. Consider Authorizing the Consent and Waiver of 90-Day Time Limit for a Special Election for East Garrison Public Financing Authority

*Action: The Board of Directors will consider approving the Monterey County proposed Consent and Waiver regarding the East Garrison project.*

E. Discuss Possible Participation in the Community Labor Day Parade

*Action: The Board of Directors will discuss whether to participate in the Community Labor Day Parade.*

F. Discuss Director Participation at the California Special Districts Association Conference in Monterey, September 2013

*Action: The Board of Directors will discuss whether to participate in the California Special Districts Association Conference.*

G. Discuss Communication Flow Between Directors and Staff Regarding Board Packet Items

*Action: The Board of Directors will discuss how to create a stress-free communication flow between Directors and staff.*

## H. Discuss How to Address Director's Comments in Action Minutes

*Action: The Board of Directors will discuss how to capture Director's comments while preparing action minutes.*

**10. Informational Items** *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

### A. General Manager's Report

- Correspondence Received by Board or General Manager

### B. Counsel's Report

### C. Committee and Board Liaison Reports

- |                                  |                                   |
|----------------------------------|-----------------------------------|
| 1. Water Conservation Commission | 6. LAFCO Liaison                  |
| 2. Joint City-District Committee | 7. FORA                           |
| 3. Executive Committee           | 8. WWOC Report                    |
| 4. Community Outreach            | 9. JPIA Liaison                   |
| 5. MRWPCA Board Member Liaison   | 10. Special Districts Association |

## 11. Board Member Requests for Future Agenda Items

### A. Board Member Requests

## 12. Director's Comments

**13. Adjournment** *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Monday, August 5, 2013, 6:45 p.m.,  
211 Hillcrest Avenue, Marina*

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8

Meeting Date: July 15, 2013

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Consent Calendar

Detailed Description: Consent calendar consisting of:

- A) Approve the Expenditures for the Month of June 2013
- B) Approve the Draft Minutes of the Regular Board Meeting of July 1, 2013

Environmental Review Compliance: None required.

Prior Committee or Board Action: See individual transmittals.

Board Goals/Objectives: *Mission Statement - Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: See individual transmittals.

Funding Source/Recap: See individual transmittals.

Material Included for Information/Consideration: See individual transmittals.

Staff Recommendation: The Board of Directors approve the Consent Calendar as presented.

Action Required: \_\_\_\_\_Resolution      X   Motion    \_\_\_\_\_Review  
(Roll call vote is required.)

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Board Action

\_\_\_\_\_Resolution No\_\_\_\_\_    Motion By\_\_\_\_\_    Seconded By\_\_\_\_\_

Ayes\_\_\_\_\_    Abstained\_\_\_\_\_

Noes\_\_\_\_\_    Absent\_\_\_\_\_

Reagendized\_\_\_\_\_    Date\_\_\_\_\_    No Action Taken\_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-A

Meeting Date: July 15, 2013

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Agenda Title: Approve the Expenditures for the Month of June 2013

Detailed Description: The Board of Directors is requested to approve the attached June 2013 check register for expenditures totaling \$3,614,275.11.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Goal No. 4 – To manage the District’s finances in the most effective and fiscally responsible manner.*

Financial Impact:     \_\_\_Yes   \_\_\_X\_\_\_No

Funding Source/Recap: Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-Recycled Water, 06-Regional Water.

Material Included for Information/Consideration: June 2013 Summary Check Register.

Staff Recommendation: The Board of Directors approve the June 2013 expenditures totaling \$3,614,275.11.

Action Required:     \_\_\_Resolution   \_\_\_X\_\_\_Motion   \_\_\_Review  
(Roll call vote is required.)

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Board Action

\_\_\_Resolution No\_\_\_     Motion By\_\_\_     Seconded By\_\_\_

Ayes\_\_\_     Abstained\_\_\_

Noes\_\_\_     Absent\_\_\_

Reagendized\_\_\_     Date\_\_\_     No Action Taken\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-B

Meeting Date: July 15, 2013

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Approve the Draft Minutes of the Regular Board Meeting of July 1, 2013

Detailed Description: The Board of Directors is requested to approve the attached draft minutes of July 1, 2013.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District’s expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:     \_\_\_Yes   \_\_\_X\_\_\_No

Funding Source/Recap: None.

Material Included for Information/Consideration: Draft minutes of July 1, 2013.

Staff Recommendation: The Board of Directors approve the draft minutes of the July 1, 2013 regular Board meeting.

Action Required:     \_\_\_Resolution   \_\_\_X\_\_\_Motion   \_\_\_Review

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Board Action

\_\_\_Resolution No\_\_\_     Motion By\_\_\_     Seconded By\_\_\_

Ayes\_\_\_     Abstained\_\_\_

Noes\_\_\_     Absent\_\_\_

Reagendized\_\_\_     Date\_\_\_     No Action Taken\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-A

Meeting Date: July 15, 2013

Submitted By: Brian True

Presented By: Brian Lee

Reviewed By: Brian Lee

Agenda Title: Consider Public Appointments to the Water Conservation Commission

Detailed Description: The Water Conservation Commission (WCC) is authorized seven positions. Two positions are held by a MCWD Board of Director and a Councilmember from the City of Marina. The remaining five positions are members of the public. This action will appoint Commissioners for public positions #1, #2, #3, and #5. The appointment for public position #5 will be for the completion of the term (i.e. approximately 1-year); the position was recently vacated by Mr. Tom Jennings due to his other public service commitments. The appointments for public positions #1, #2, and #3 will be for the normal 2-years of service.

The MCWD Board re-set the WCC by modifying the Procedures for MCWD's Water Conservation Commission document (attached) during the February 12, 2013 Board meeting. The main change was the inclusion of Table 1 that instituted a more precise rotation of position appointments (see the last page of the Attachments) which will yield new public position appointments every year – three appointments in years ending with odd numbers and two appointments in years ending with even numbers. The appointments made by this action will commence their service beginning with the regularly scheduled WCC meeting in September, 2013 as specified by the Procedures for the WCC.

The current composition of the WCC is:

Board of Directors Member (1):	Jan Shriner, Bill Lee (alternate)
City of Marina Council Member (1):	David Brown
Public Members (5):	Dan Amadeo (position #1) Ruth Krotzer (position #2) Harold Krotzer (position #3) Carroll Meuse (position #4) Tom Jennings (position #5)

Attached for your consideration are the applications for appointment to the WCC received by staff within the timeline specified by the Procedures for MCWD's Water Conservation Commission and that was advertised and posted according to the Procedures.

Environmental Review Compliance: None required.



Prior Committee or Board Action: The current Water Conservation Commission reviewed the applications at their July 11, 2013 WCC meeting.

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District’s expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:     \_\_\_ Yes     \_\_\_ **X** \_\_\_ No

Funding Source/Recap: None.

Material Included for Information/Consideration: Applications for appointment to the Water Conservation Commission; Excerpt from the MCWD Board Procedures Manual and the Procedures for MCWD’s Water Conservation Commission.

Staff Recommendation: The Board of Directors consider the attached Applications and make appointments (by motion) to the Water Conservation Commission.

Action Required:     \_\_\_ Resolution     \_\_\_ **X** \_\_\_ Motion     \_\_\_ Review

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Board Action

\_\_\_ Resolution No \_\_\_     Motion By \_\_\_\_\_     Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_     Abstained \_\_\_\_\_

Noes \_\_\_\_\_     Absent \_\_\_\_\_

Reagendized \_\_\_\_\_     Date \_\_\_\_\_     No Action Taken \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-B

Meeting Date: July 15, 2013

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Reviewed By: Brian Lee

Agenda Title: Receive Presentation of the Preliminary Findings of the Draft 5-Year Rate Study Financial Plan; and Provide Direction to Staff Regarding Preparation of the Final Rate Study

Detailed Description: The Board is requested to: (1) receive a presentation by Carollo Engineers of the preliminary findings of the draft 5-year rate study and financial plan; and, (2) provide direction to District staff regarding preparation of the final rate study.

On September 11, 2012, the Board adopted Resolution No. 2012-55, approving a professional services agreement with Carollo Engineers to prepare a five-year financial plan and rate study. Work on the rate study began in late March 2013, after the Ord Community portion of the 2012-2013 District Budget was approved by the Board in February 2013. During that time, District staff provided information to Carollo for development of the initial draft rate study.

Pierce Rossum, Financial Services Lead, of Carollo Engineers will provide an overview of the methodology and approach taken in preparing the draft rate study, revenues necessary for the District to fund its operations, CIP plan, and meet debt requirements. Mr. Rossum will also discuss the initial findings of the study and next steps needed to complete the final study and financial plan.

Prior Committee or Board Action: On September 11, 2012, the Board adopted Resolution No. 2012-55 approving a professional services agreement with Carollo Engineers to prepare a five-year financial plan and rate study.

Board Goals/Objectives: *Strategic Plan Goal No. 4 – To manage the District's finances in the most effective and fiscally responsible manner.*

Financial Impact: \_\_\_\_\_Yes  No

Funding Source/Recap: None .

Material Included for Information/Consideration: Carollo Engineers memo on initial findings of draft financial plan and rate study.

Staff Recommendation: The Board of Directors (1) receive a presentation by Carollo Engineers of the 5-year rate study and financial plan which includes operating rates and capacity charge options; and, (2) provide direction to District staff regarding preparation of the final rate study.

Action Required:    \_\_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review

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Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_    Motion By \_\_\_\_\_    Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_    Abstained \_\_\_\_\_

Noes \_\_\_\_\_    Absent \_\_\_\_\_

Reagendized \_\_\_\_\_    Date \_\_\_\_\_    No Action Taken \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-C

Meeting Date: July 15, 2013

Submitted By: Peter Spiro

Presented By: Brian C. Lee

Reviewed By: Brian C. Lee

Agenda Title: Consider Adoption of Resolution No. 2013-42 to Approve an Agreement with Monterey Peninsula Unified School District for Construction and Transfer of Water Infrastructure at Marina High School

Detailed Description: The Board of Directors is requested to approve a Construction and Transfer of Water Infrastructure Agreement (hereafter referred to as the Infrastructure Agreement) between MCWD and Monterey Peninsula Unified School District (MPUSD) for the Marina High School Fire Service Upgrade Project.

The proposed project includes the installation of approximately 920 lineal feet of a 12-inch water line, two commercially sized fire hydrants, new service laterals with dedicated meters, stubs for future extensions and outlets for irrigation meters. The project also includes the abandonment of an existing 6-inch line of which portions will be removed and portions will be abandoned in place. The approved design has taken into consideration vacating a District owned former well lot from all underground utilities in preparation for its future redevelopment plan.

The existing system at MPUSD campus (including Marina High School and Gladys Child Development Center) was deemed deficient by others as it doesn't allow for an adequate fire flow. The Fire Department requires 1500 gallons per minute at a 20 psi residual pressure. The existing system yields 890 gallons per minutes at the minimum required pressure. Several alternatives were studied including energizing a portion of the currently inactive system south of the School site. That solution was found to be costly and more difficult to maintain. The proposed project design was chosen as it meets short and long term planning goals for both MPUSD and MCWD.

The upgrade project will allow for the future expansion of the school campus and will provide an opportunity for the District to utilize the newly installed pipeline in serving the future Cypress Knolls subdivision, a portion of former Ford Ord community located nearly 500-ft south of the school campus.

The project doesn't represent any immediate changes in the water use and therefore there is no capacity charges required from MPUSD at this time. However, the project will facilitate later expansion or increase in water use at the school, when such expansion occurs, standard capacity charges assessment will be imposed.

The enclosed draft Infrastructure Agreement is based on a tailored format designed to fit the project specifics and was reviewed by both Legal Counsels and Districts' staff.

Environmental Review Compliance: CEQA requirements are being handled by MPUSD as lead agency. Staff has requested confirmation from MPUSD regarding environmental compliance for this project.

Prior Committee or Board Action: None.

Board Goals/Objectives: – *Objectives Goal No. 2 – To meet 100% of current and future customers’ needs and make timely improvements and increase infrastructure and level of services and human resources to meet needs of expanding service areas in an environmentally sensitive way.*

Financial Impact:      Yes      No

Funding Source/Recap: A slight increase in Operation and Maintenance expenditures; an addition to MCWD assets.

Material Included for Information/Consideration: Resolution No. 2013-42; and, Infrastructure Agreement.

Staff Recommendation: The Board of Directors is requested to adopt Resolution No. 2013-42, Approving an Agreement with Monterey Peninsula Unified School District for Construction and Transfer of Water Infrastructure at Marina High School.

Action Required:      Resolution      Motion      Review  
(Roll call vote is required.)

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Board Action

\_\_\_\_\_ Resolution No \_\_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

July, 15 2013

Resolution No. 2013-42  
Resolution of the Board of Directors  
Marina Coast Water District

Approving a Construction and Transfer of Water Infrastructure Agreement  
between the Marina Coast Water District and the Monterey Peninsula Unified School District  
for the Construction and Transfer of Water Infrastructure at Marina High School

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on July 15, 2013 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the District and Monterey Peninsula Unified School District have coordinated the design and the construction of Marina High School Fire Service Upgrade Project, located generally west of Patton Parkway and north of Rendova Road; and,

WHEREAS, the project will achieve short and long term planning goals of the District and Monterey Peninsula Unified School District; and,

WHEREAS, all applicable Government Codes and Regulations have been followed throughout the various stages of the project; and,

WHEREAS, the project is intended to only increase water flow to fire hydrants serving Marina High School and does not represent any change in current water use; however, the project will facilitate later expansion or increase in water use at the school; and,

WHEREAS, the District and Monterey Peninsula Unified School District have agreed upon the proposed Construction and Transfer of Water Infrastructure Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby authorize the General Manager to sign the Construction and Transfer of Water Infrastructure Agreement between MCWD and Monterey Peninsula Unified School District for the Marina High School Fire Service Upgrade Project and to take all actions and execute all documents as may be necessary or appropriate to give effect to this resolution.

PASSED AND ADOPTED July 15, 2013, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

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Thomas P. Moore, President

ATTEST:

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Brian C. Lee, Deputy Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2013-42 adopted July 15, 2013.

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Brian C. Lee, Deputy Secretary

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-D

Meeting Date: July 15, 2013

Submitted By: Brian Lee

Presented By: Brian Lee

Agenda Title: Consider Authorizing the Consent and Waiver of 90-Day Time Limit for a Special Election for East Garrison Public Financing Authority

Detailed Description: The East Garrison Public Financing Authority is planning to hold a public hearing and property owner election on Tuesday, July 16 to allow the adjustment of existing Special Taxes in the East Garrison Community Facilities District (CFD). This adjustment will decrease the amount of taxes to be allocated to CFD facilities and increase the amount of taxes to be allocated to CFD services. The total amount of Special Taxes will remain the same. Properties owned by public entities, such as MCWD, are exempt from the Special Taxes and cannot actually vote in this election. The District has no financial ties to the CFD and this election will have no impact on the District.

The ability to hold said election without a 90-day notification requires unanimous authorization of all property owners within the CFD. Since the District owns property within the CFD we have been asked to sign the attached consent and waiver document.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:     \_\_\_\_\_Yes       X  No

Funding Source/Recap: None.

Material Included for Information/Consideration: Monterey County Board Report; and, Consent and Waiver Form.

Staff Recommendation: The Board of Directors considers the attached Consent and Waiver Letter and authorize the General Manger to sign.

Action Required:     \_\_\_\_\_Resolution       X  Motion     \_\_\_\_\_Review



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Board Action

\_\_\_\_ Resolution No \_\_\_\_ Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-E

Meeting Date: July 15, 2013

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Discuss Possible Participation in the Community Labor Day Parade

Detailed Description: Director Shriner requested that staff look into the cost and participation of the District in the Community Labor Day Parade and festivities on August 31, 2013.

Because it is a weekend, staff participation would be at 1.5x current pay. Additionally, this is the last holiday weekend before school starts, impacting availability.

Staff encourages and supports the Board and committee volunteers to participate and will gladly assist in pre-day preparation.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On July 1, 2013, the Board of Directors briefly discussed this item.

Board Goals/Objectives: – *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District’s expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:      Yes      No

Funding Source/Recap: None.

Material Included for Information/Consideration: None.

Staff Recommendation: The Board of Directors is requested to discuss participation in the Community Labor Day Parade and provide direction to staff.

Action Required:      Resolution      Motion      Review

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Board Action

Resolution No      Motion By \_\_\_\_\_     Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_     Abstained \_\_\_\_\_

Noes \_\_\_\_\_     Absent \_\_\_\_\_

Reagendized \_\_\_\_\_     Date \_\_\_\_\_     No Action Taken \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-F

Meeting Date: July 15, 2013

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Discuss Director Participation at the California Special Districts Association Conference in Monterey, September 2013

Detailed Description: The Board of Directors will consider assigning a Director to attend or approving Director participation in the California Special Districts Association (CSDA) Conference in Monterey, September 16-19, 2013. The cost for the three-day conference is \$525 per person or \$250 for one day if registration is before August 9<sup>th</sup>.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: – *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:      Yes      No

Funding Source/Recap: Conferences (BOD) line item - all four cost centers (31% Marina Water, 7% Marina Sewer, 51% Ord Water, 11% Ord Sewer).

Material Included for Information/Consideration: None.

Staff Recommendation: The Board of Directors is requested to discuss participation at the CSDA conference.

Action Required:      Resolution      Motion      Review

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Board Action

Resolution No      Motion By \_\_\_\_\_     Seconded By \_\_\_\_\_

Ayes \_\_\_\_\_     Abstained \_\_\_\_\_

Noes \_\_\_\_\_     Absent \_\_\_\_\_

Reagendized \_\_\_\_\_     Date \_\_\_\_\_     No Action Taken \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-G

Meeting Date: July 15, 2013

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Discuss Communication Flow Between Directors and Staff Regarding Board Packet Items

Detailed Description: The Board of Directors is requested to discuss how to keep the communication flowing smoothly between the Board and staff with regards questions on Board packet items.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: – *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District’s expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: \_\_\_\_\_Yes   X  No

Funding Source/Recap: None.

Material Included for Information/Consideration: None.

Staff Recommendation: The Board of Directors is requested to discuss communication flow between Directors and staff regarding Board packet items.

Action Required: \_\_\_\_\_Resolution   X  Motion \_\_\_\_\_Review

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Board Action

\_\_\_\_\_Resolution No\_\_\_\_\_ Motion By\_\_\_\_\_ Seconded By\_\_\_\_\_

Ayes\_\_\_\_\_ Abstained\_\_\_\_\_

Noes\_\_\_\_\_ Absent\_\_\_\_\_

Reagendized\_\_\_\_\_ Date\_\_\_\_\_ No Action Taken\_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 9-H

Meeting Date: July 15, 2013

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Discuss How to Address Director's Comments in Action Minutes

Detailed Description: The Board of Directors will discuss how to address Director's comments and provide direction on how they are recorded in the minutes.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: – *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact:     \_\_\_\_\_Yes     \_\_\_X\_\_\_No

Funding Source/Recap: None.

Material Included for Information/Consideration: None.

Staff Recommendation: The Board of Directors is requested to discuss how to address Director's comments in action minutes and provide direction to staff.

Action Required:     \_\_\_\_\_Resolution     \_\_\_X\_\_\_Motion     \_\_\_\_\_Review

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Board Action

\_\_\_\_\_Resolution No\_\_\_\_\_     Motion By\_\_\_\_\_     Seconded By\_\_\_\_\_

Ayes\_\_\_\_\_     Abstained\_\_\_\_\_

Noes\_\_\_\_\_     Absent\_\_\_\_\_

Reagendized\_\_\_\_\_     Date\_\_\_\_\_     No Action Taken\_\_\_\_\_