



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: www.mcwd.org

TEL: (831) 384-6131 FAX: (831) 883-5995

DIRECTORS

THOMAS P. MOORE
President

JAN SHRINER
Vice President

HOWARD GUSTAFSON
WILLIAM Y. LEE
PETER LE

Agenda

Regular Board Meeting, Board of Directors Marina Coast Water District

211 Hillcrest Avenue, Marina, California

Monday, June 2, 2014, **6:00 p.m.** PST

(Please note the earlier start time)

This meeting has been noticed according to the Brown Act rules. The Board of Directors meet regularly on the first and third Monday of each month. The meetings normally begin at 6:45 p.m. and are held at the City of Marina Council Chambers at 211 Hillcrest Avenue, Marina, California.

Mission: *Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Vision: *The Marina Coast Water District will be the leading public supplier of integrated water and wastewater services in the Monterey Bay Region.*

1. Call to Order

2. Roll Call

3. Public Comment on Closed Session Items *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

4. Closed Session

A. Pursuant to Government Code 54956.9
Conference with Legal Counsel – Existing Litigation
(Subdivision (a) of Section 54956.9)

1) Ag Land Trust v. Marina Coast Water District, Monterey County Superior Court Case No. M105019; Sixth Appellate District Court of Appeals Case Nos. H038550 and H039559

This agenda is subject to revision and may be amended prior to the scheduled meeting. A final agenda will be posted at the District office at 11 Reservation Road, Marina, 72 hours prior to the meeting. Copies will also be available at the Board meeting. A complete Board packet containing all enclosures and staff materials will be available for public review on Thursday, May 29, 2014 at the District office, Marina and Seaside City Halls, and at the Marina and Seaside Libraries. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5910. The next regular meeting of the Board of Directors is scheduled for June 16, 2014.

2) In the Matter of the Application of California-American Water Company (U210W) for Approval of the Monterey Peninsula Water Supply Project and Authorization to Recover All Present and Future Costs in Rates, California Public Utilities Commission No. A.12-04-019 & A.13-05-017 Settlement Agreement

3) California-American Water Company vs Marina Coast Water District; Monterey County Water Resources Agency; and Does 1 through 10, San Francisco Superior Court Case No. CGC-13-528312 (Complaint for Declaratory Relief)

B. Pursuant to Government Code 54956.9
Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Subdivision (b) of 54956.9
Two Potential Cases

C. Pursuant to Government Code 54957
Public Employee Performance Evaluation
Title: General Manager

5. Possible Action on Closed Session Items *The Board will report out on any action taken during Closed Session, and may take additional action in Open Session, as appropriate. Any closed session items not completed will be discussed at the end of the meeting.*

6. Pledge of Allegiance

7. Oral Communications *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

8. Election of Board Vice President

Action: The Board of Directors will elect one Director to serve as Vice President of the Board until December 2014.

9. Consent Calendar *Board approval can be taken with a single motion and vote. A Board member or member of the public may request that any item be pulled from the Consent Calendar for separate consideration at this meeting or a subsequent meeting. The public may address the Board on any Consent Calendar item. Please limit your comment to four minutes.*

A. Authorize the Interim General Manager to Execute a Right of Entry for the Army Corp of Engineers to Enter Certain MCWD-Owned Property in Marina, CA

B. Approve the Draft Minutes of the Regular Board Meeting of May 5, 2014

10. Action Items *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these Items as each item is reviewed by the Board. Please limit your comment to four minutes.*

- A. Discuss and Consider Approval of the Audit Ad Hoc Committee Recommendations

Action: The Board of Directors will discuss the Audit Ad Hoc Committee recommendations and consider approval of the recommendations.

- B. Discussion and Possible Action on Revised Draft District FY 2014-2015 Budget, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents

Action: The Board of Directors will discuss and take possible action on the revised draft Budget for FY 2014-2015 and provide direction regarding preparation of final budget documents.

- C. Receive District Draft Five-Year Capital Improvement Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents

Action: The Board of Directors will receive District draft Five-Year Capital Improvement Projects Budget for the Marina and Ord Community service areas and provide direction regarding preparation of the final CIP budget documents.

- D. Discussion and Possible Action on City of Marina's Draft Initial Study/Mitigated Negative Declaration

Action: The Board of Directors will discuss and consider possible action on the City of Marina's draft Initial Study/Mitigated Negative Declaration.

- E. Discussion on District's Procedure for Processing Invoices and Consider Adoption of Resolution No. 2014-22 to Approve District's Procedure for Processing Invoices

Action: The Board of Directors will discuss the District's procedure for processing invoices and consider adoption of Resolution No. 2014-22 to approve the District's procedure for processing invoices.

- F. Consider Adoption of Resolution No. 2014-23 to Approve the Revised Section 42, Payment of Bills, of the Board Procedure Manual

Action: The Board of Directors will discuss potential revisions to Section 42 of the Board Procedures Manual, Payment of Bills and consider adoption of Resolution No. 2014-23 to revise Section 42, Payment of Bills, of the Board Procedures Manual.

- G. Discussion and Possible Action regarding the 3,000 Acre-Foot Regional Urban Water Augmentation Project

Action: The Board of Directors will discuss and take possible action regarding the 3,000 acre-foot Regional Urban Water Augmentation Project.

11. Informational Items *Informational items are normally provided in the form of a written report or verbal update and may not require Board action. The public may address the Board on Informational Items as they are considered by the Board. Please limit your comments to four minutes.*

A. General Manager's Report

1. Correspondence Received by Board or General Manager
 - a. Seaside County Sanitation District Letter and Draft Study
 - b. Draft CSUMB University – Agency Agreement (Service Learning Program) for Placement of Students
 - c. Proposition 218 Protest Letters with Reasons Listed for the Protest

B. Counsel's Report

C. Committee and Board Liaison Reports

- | | |
|----------------------------------|-----------------------------------|
| 1. Water Conservation Commission | 6. LAFCO Liaison |
| 2. Joint City-District Committee | 7. FORA |
| 3. Executive Committee | 8. WWOC Report |
| 4. Community Outreach | 9. JPIA Liaison |
| 5. MRWPCA Board Member Liaison | 10. Special Districts Association |

12. Board Member Requests for Future Agenda Items

A. Board Member Requests

13. Director's Comments

14. Adjournment *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Monday, June 16, 2014, 6:00 p.m.,
Marina Council Chambers
211 Hillcrest Avenue, Marina*

Marina Coast Water District
Agenda Transmittal

Agenda Item: 8

Meeting Date: June 2, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Election of Board Vice President

Detailed Description: Resolution No. 98-1, as amended, states that the Board will annually elect a President and Vice President.

On February 18, 2014, Director Moore was elected President and following a no majority vote for the election of Vice President, that election was tabled.

On March 10, 2014, Director Lee asked that the election of Vice President be revisited. On March 17, 2014 the Board tabled this item until a full Board was present. On April 21, 2014, the Board tabled this item until a full Board was present. On May 5, 2014, the Board tabled this item until a full Board was present. On May 19, 2014, the Board tabled this item until a full Board was present.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On February 18, 2014, after not getting a majority vote for the Vice President seat, the Board tabled the election of Vice President.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: Yes No

Funding Source/Recap: N/A

Material Included for Information/Consideration: None.

Staff Recommendation: The Board of Directors elect a Vice-President to serve until December 2014.

Action Required: Resolution Motion Review

Board Action

Resolution No. Motion By Seconded By

Ayes Abstained

Noes Absent

Reagendized Date No Action Taken

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9

Meeting Date: June 2, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Consent Calendar

Detailed Description: Consent calendar consisting of:

- A) Authorize the Interim General Manager to Execute a Right of Entry for the Army Corp of Engineers to Enter Certain MCWD-Owned Property in Marina, CA
- B) Approve the Draft Minutes of the Regular Board Meeting of May 5, 2014

Environmental Review Compliance: None required.

Prior Committee or Board Action: See individual transmittals.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: See individual transmittals.

Funding Source/Recap: See individual transmittals.

Material Included for Information/Consideration: See individual transmittals.

Staff Recommendation: The Board of Directors approve the Consent Calendar as presented.

Action Required: _____Resolution X Motion _____Review
(Roll call vote is required.)

Board Action

_____Resolution No _____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-A

Meeting Date: June 2, 2014

Submitted By: Brian True

Presented By: Brian C. Lee

Reviewed By: Brian C. Lee

Agenda Title: Authorize the Interim General Manager to Execute a Right of Entry with the Army Corp of Engineers to Enter Certain MCWD-Owned Property in Marina, CA

Detailed Description: The Board is requested to authorize the Interim General Manager to execute a Right of Entry (ROE) document with the Army Corp of Engineers (on behalf of the Department of the Army and BRAC) so that they may enter certain MCWD-owned properties in Marina and destroy monitoring wells and remove unused groundwater treatment equipment/facilities. The proposed ROE is attached.

MCWD staff and District Counsel have reviewed the ROE. MCWD staff has worked with the Army Corp of Engineers (ACOE) and obtained a modification to the project's Work Plan that provides specific protection for MCWD during the course of their activities on MCWD property. The modification to the Work Plan is documented and attached for reference (the modification is highlighted). With the Work Plan modification in-place MCWD staff and District Counsel support providing access to the MCWD-owned property by the ACOE for the purpose and duration described by the ROE and Work Plan.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives:

March 2014 Strategic Plan, Strategic Element 2.0 Infrastructure – Our objective is to provide a high quality water distribution system and an efficiently operated wastewater collection system to serve existing and future customers. Through the master planning process, our infrastructure strategy is to carefully maintain our existing systems and ensure future additions and replacements will meet District standards.

March 2014 Strategic Plan, Strategic Element 4.0 Strategic Partners and Public Affairs - Our objective is to build our relationship with the public and local agencies.

Financial Impact: _____Yes ___X___No

Funding Source/Recap: None

Material Included for Information/Consideration: Proposed Right of Entry document; Work Plan modifications.

Staff Recommendation: District staff recommends that the Board authorize the Interim General Manager to execute the Right of Entry document.

Action Required: _____Resolution X Motion _____Review

Board Action

_____Resolution No_____ Motion By_____ Seconded By_____

Ayes_____ Abstained_____

Noes_____ Absent_____

Reagendized_____ Date_____ No Action Taken_____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-B

Meeting Date: June 2, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Approve the Draft Minutes of the Regular Board Meeting of May 5, 2014

Detailed Description: The Board of Directors is requested to approve the draft minutes of May 5, 2014.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On May 19, 2014, the motion to approve the minutes failed.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: ___ Yes ___ **X** ___ No

Funding Source/Recap: None.

Material Included for Information/Consideration: Draft minutes of May 5, 2014.

Staff Recommendation: The Board of Directors approve the draft minutes of the May 5, 2014 regular Board meeting.

Action Required: ___ Resolution ___ **X** ___ Motion ___ Review

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-C

Meeting Date: June 2, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Approve the Draft Minutes of the Regular Board Meeting of May 19, 2014

Detailed Description: The Board of Directors is requested to approve the draft minutes of May 19, 2014.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: ___ Yes ___ **X** No

Funding Source/Recap: None.

Material Included for Information/Consideration: Draft minutes of May 19, 2014.

Staff Recommendation: The Board of Directors approve the draft minutes of the May 19, 2014 regular Board meeting.

Action Required: ___ Resolution ___ **X** Motion ___ Review

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-A

Meeting Date: June 2, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Discuss and Consider Approval of the Audit Ad Hoc Committee Recommendations

Detailed Description: On February 3, 2014, the Board of Directors appointed Director Le and Vice President Shriner to an Audit Ad Hoc Committee. On March 17, 2014, Director Le removed himself from the Audit Ad Hoc Committee. On April 7, 2014, Vice President Shriner presented a recommendation to the Board from the Audit Ad Hoc Committee. At that time, no further requests were made of the Audit Ad Hoc Committee. On April 21, 2014, Director Le requested that the Board receive a final report and dissolve the Audit Ad Hoc Committee. The Audit Ad Hoc Committee was dissolved on May 5, 2014.

Vice President Shriner provided the following recommendations on April 7, 2014:

1. MCWD has met mandated audit standards and received recognition for the CAFR award certification for several years. The audit ad hoc committee would like the Board to consider hiring a consultant to survey current methods that other agencies and municipalities are using to meet mandated audit standards. Survey results to be provided to the Board for consideration to establish mcwd policies for future budget presentation and format for audits. This work to be completed before audit of 2014.
2. Recommend conducting a training for Board and Public for best management practices and variety of methods used to allocate expenses of water and wastewater services to multiple cost centers. Board to evaluate current practices of the District and set policies for evaluation and justification of allocation on a regular and ongoing schedule. Work to be completed before budget process of FY 2015/2016.
3. Recommend forensic audit specifically to determine total expenses, including both hard and soft costs, for Recycled Water Project to date. Examine distribution of expenses to the cost centers. Provide manner in which the Board authorized inter fund transfers, bond issuance, and other means of covering expenses. Provide listing of all expenses that have been repaid to the source cost center. Work to be completed prior to 2016.
4. Recommend forensic audit specifically to determine total expenses, including both hard and soft costs, for the Regional Desalination Project to date. Provide an itemized list of expenditures. Examine distribution of expenses to the cost centers. Provide manner in which the Board authorized inter fund transfers, bond issuance, and other means of covering expenses. Provide listing of all expenses that have been repaid to the source cost center. Work to be completed prior to 2016.

5. Request staff to provide estimates of requirements of staff time and consultant expense of each of the above recommendations for the consideration by the Board during a meeting in May or June 2014.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On February 3, 2014, the Board of Directors appointed Director Le and Vice President Shriner to an Audit Ad Hoc Committee. On March 17, 2014, Director Le removed himself from the Audit Ad Hoc Committee. On April 7, 2014, Vice President Shriner presented a recommendation to the Board from the Audit Ad Hoc Committee. On April 21, 2014, Director Le requested that the Board receive a final report and dissolve the Audit Ad Hoc Committee. On May 5, 2014, the Board dissolved the Audit Ad Hoc Committee

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: None.

Material Included for Information/Consideration: None.

Staff Recommendation: The Board of Directors discuss and consider approving the recommendations of the Audit Ad Hoc Committee.

Action Required: ___ Resolution ___ X Motion ___ Review

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-B

Meeting Date: June 2, 2014

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Reviewed By: Brian C. Lee

Agenda Title: Discussion and Possible Action on Revised Draft District FY 2014-2015 Budget, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents

Detailed Description: The Board is requested to receive the revised draft District budget for FY 2014-2015 and provide direction to staff regarding preparation of the final budget documents.

The FY 2014-2015 District Budget workshop was held on March 17, 2014 whereby staff made a detailed presentation and answered questions regarding the budget. The Board provided revisions and direction. On April 21, 2014, the Board received a revised draft FY 2014-2015 District Budget and provided further direction to staff. Staff has incorporated the edits provided by the Board and has made additional revisions to the previous draft.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On March 17, 2014, the Board held the FY 2014-2015 Budget Workshop and provided direction to staff. On April 21, 2014, the Board provided additional input and direction to staff on the Draft FY 2014-2015 District Budget.

Board Goals/Objectives: *Strategic Plan, Goal No. 4 – To manage the District's finances in the most effective and fiscally responsible manner.*

Financial Impact: ___Yes ___X___No

Funding Source/Recap: None

Materials Included for Information/Consideration: Revised Draft FY 2014-2015 Budget Document dated June 2, 2014 (provided separately).

Staff Recommendation: The Board of Directors receive the Revised Draft District FY 2014-2015 Budget documents and associated supporting information for the Marina and Ord Community Service Areas and provide direction to staff to include in preparation of the final budget documents.

Action Required: ___Resolution ___Motion ___Review

Board Action

____ Resolution No ____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-C

Meeting Date: June 2, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Receive District Draft Five-Year Capital Improvement Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents

Detailed Description: The Board is requested to receive the draft Five-Year Capital Improvement Projects (CIP) budget and provide direction to staff to include preparation of the final budget documents.

Each year, the District follows a budget development process that results in Board approval of the annual budget. Annual update of the District's CIP program follows the same schedule. Each project has been reviewed based on estimated schedule of need. Those projects that are not scheduled for immediate need have been pushed farther into the future.

Additional scrutiny is being given to the annual CIP budget with an effort to balance individual yearly CIP spending across the five year schedule. The intent is to smooth capital spending across the multiple years, avoiding yearly spikes or dips.

Individual project sheets are included in the proposed 2014/2015 projects. Costs for projects which start in the five-year budget period but finish later are also shown in this draft planning budget.

The District's practice for allocation of costs for Capital Improvement Projects (CIP) that are not specific to a cost center is the expense ratio method. This method allocates these shared expenses the fiscal year the project is initiated based on the previous fiscal year's actual expenses (CIP costs that are not dedicated to a specific cost center are shared among four primary cost centers – Marina Water, Marina Sewer, Ord Community Water, and Ord Community Sewer).

Environmental Review Compliance: None required.

Prior Committee or Board Action: On March 17, 2014, the Board held the FY 2014-2015 Budget Workshop and provided direction to staff. On April 21, 2014, the Board provided additional input and direction to staff on the Draft FY 2014-2015 District Budget and CIP.

Board Goals/Objectives: *2014 Strategic Plan, Goal No. 2.1 - Improvements and expansion plans for existing water delivery and wastewater collection systems.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: None

Materials Included for Information/Consideration: Draft Five-Year CIP Budget

Staff Recommendation: The Board of Directors receive the District draft Five Year CIP Budget overview sheets for the Marina and Ord Community Service Areas and provide direction to staff to include preparation of the final budget documents.

Action Required: Resolution Motion Review

Board Action

Resolution No Motion By Seconded By

Ayes Abstained

Noes Absent

Reagendized Date No Action Taken

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-D

Meeting Date: June 2, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Discussion and Possible Action on City of Marina's Draft Initial Study/Mitigated Negative Declaration

Detailed Description: The City of Marina has prepared a Draft Initial Study/Mitigated Negative Declaration (IS/MND) for the project titled, "California American Water Slant Test Well Project". Any District comments must be submitted to the City's San Luis Obispo environmental consultant by 5 PM, June 17, 2014.

The construction and operation of the proposed slant test well has the potential to impact the District including, but not limited to the following ways:

- The proposed site for the project is the CEMEX property, currently within the District's Sphere of Influence, and contractually bound to limit groundwater pumping to 500 acre-feet per year and future annexation to the District. It is estimated that Cal-Am will pump 3,226 to 8,064 acre-feet over the 24-months life of the slant test well.
- Construction water for the project, estimated to be 226,000 gallons (0.7 acre-foot), is proposed to be provided by the City of Marina's domestic water supply. To staff's knowledge, the City of Marina has no domestic water supply separate and apart from the District's. For the District to supply construction water, Cal-Am would need to enter into an out-of-district water service agreement with the District, the pipeline from and connection to the District's water system would need to be determined, and any potential environmental impacts assessed.
- The District owns capacity in the MRWPCA's ocean outfall line proposed for use by Cal-Am to discharge the 3,226 to 8,064 acre feet of water to be pumped during the test. MRWPCA will need to give permission to tie into and use the outfall line. Any impacts to MRWPCA's and the District's use of the outfall to discharge that test water will need to be assessed.

The Draft IS/MND at pages 5-6 states that a Hydrologic Working Group (HWG) has been established to develop a workplan for data collection and analysis for the North Marina Ground Water Model being developed to evaluate the short- and long-term hydrogeologic impacts from the proposed operation of the actual desalination plant. The Salinas Valley Water Coalition and the Monterey County Farm Bureau are active participants in the HWG. It is not known to what extent the HWG has reviewed and approved the location, construction, and operation of the proposed slant test well.

District Legal Counsel is reviewing the Draft IS/MND and working on potential District comments. He would appreciate Board input and direction at tonight's meeting. A draft comment letter is scheduled to be brought back to this Board on June 16th for submittal to the City's environmental consultants on June 17th.

Prior Committee or Board Action: None

Board Goals/Objectives: *2014 Strategic Plan Strategic Elements No's:*

- *1.5 - Develop an alternative water sources work plan that will carry us from conception to development.*
- *1.6 - Establish Goals and Objectives that promote protecting our current groundwater sources from seawater intrusion and other forms of contamination.*
- *4.1 - Communicate with our strategic partners.*

Financial Impact: _____Yes X No

Funding Source/Recap: None

Material Included for Information/Consideration: City of Marina, State of California Notice of Intent to Adopt A Mitigated Negative Declaration for the Project Titled, "California American Water Slant Test Well Project". The Draft IS/MND is available at http://www.ci.marina.ca.us/documents/14/16/459/Slant%20Test%20Well%20Draft%20IS-MND_051614_201405191103365137.pdf.

Staff Recommendation: None

Action Required: _____Resolution _____Motion _____Review

Board Action

_____Resolution No_____ Motion By_____ Seconded By_____

Ayes_____ Abstained_____

Noes_____ Absent_____

Reagendized_____ Date_____ No Action Taken_____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-E

Meeting June 2, 2014

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Reviewed By: Brian C. Lee

Agenda Title: Discussion on District's Procedure for Processing Invoices and Consider Adoption of Resolution No. 2014-22 to Approve District's Procedure for Processing Invoices

Detailed Description: The Board has requested a review of Section 42 of the Board Procedures Manual (Section 42), Payment of Bills. In April, the Interim General Manager provided a hand-out of the District's current procedure for processing invoices (or bills). Upon further discussion by the Board at the May 19, 2014 regular meeting it was requested that the District's Procedure for Processing Invoices be brought back to the Board for discussion and Board approval.

The Board is requested to consider adopting Resolution No. 2014-22 to approve the District's procedure for processing invoices.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On February 3, 2014 the Board directed staff to provide the Board potential revisions to Section 42. On April 7, 2014 the Interim General Manager provided a hand-out of the District's current procedure for processing bills to the Board. On May 19, 2104, the Board requested the District's Procedure for Processing Invoices be brought to the Board for discussion and approval at the June 2, 2014 meeting.

Board Goals/Objectives: *2014 Strategic Plan Strategic Element No 3.3 – Best Accounting Practices.*

Financial Impact: _____ Yes No

Funding Source/Recap: None

Material Included for Information/Consideration: Resolution No. 2014-22; and, current procedure for processing invoices.

Recommendation: Consider adopting Resolution No. 2014-22 to approve the District's procedure for processing invoices.

Action Required: Resolution _____ Motion _____ Review
(Roll call vote is required.)

Board Action

____ Resolution No ____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

June 2, 2014

Resolution No. 2014-22
Resolution of the Board of Directors
Marina Coast Water District
Approving the District's Procedure for Processing Invoices

RESOLVED by the Board of Directors ("Directors") of the Marina Coast Water District ("District"), at a regular meeting duly called and held on June 2, 2014 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, as a result of the Board request for staff to provide the Board potential revisions to Section 42 of the Board Procedures Manual (Section 42), Payment of Bills, the Interim General Manager provided a hand-out of the District's current procedure for processing invoices (or bills) as a potential addendum to Section 42; and,

WHEREAS, upon further discussion by the Board of Section 42 at the May 19, 2014 regular meeting, the Board requested that the District's Procedure for Processing Invoices be brought back to the Board for discussion and Board approval; and,

WHEREAS, the District's Procedure for Processing Invoices is included in this Resolution as Attachment A.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby adopt Resolution No. 2014-22, to approve the District's Procedure for Processing Invoices.

PASSED AND ADOPTED on June 2, 2014, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Thomas P. Moore, President

ATTEST:

Brian C. Lee, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2014-22 adopted June 2, 2014.

Brian C. Lee, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-F

Meeting Date: June 2, 2014

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Reviewed By: Brian C. Lee

Agenda Title: Consider Adoption of Resolution No. 2014-23 to Approve Revision to Section 42, Payment of Bills, of the Board Procedures Manual

Detailed Description: On February 3, 2014, the Board directed staff to provide potential revisions to Section 42 of the Board Procedures Manual (Section 42). Section 42 refers to the payment of the District's bills. At the April 7, 2014 regular Board meeting, the Interim General Manager provided a hand-out of the District's current procedure for processing invoices (or bills). The hand-out provided by the Interim General Manager was placed on the April 21, 2014 agenda for discussion. In addition, a draft revision to Section 42 was presented to the Board by District Counsel Masuda. On May 19, 2014, an updated draft revision to Section 42 was presented to the Board by staff and the Board provided additional input and direction on the potential revision.

The Board is requested to consider adoption of Resolution No. 2014-23 to approve the revised Section 42, Payment of Bills, of the Board Procedure Manual.

Environmental Review Compliance: None required.

Prior Committee or Board Action: On February 3, 2014 the Board directed staff to provide the Board potential revisions to Section 42. On April 7, 2014 the Interim General Manager provided a hand-out of the District's current procedure for processing bills to the Board. On April 21, 2014, a draft revision of Section 42 was presented to the Board. On May 19, 2014, the Board discussed the draft revision of Section 42 and provided direction to staff in preparation for adoption.

Board Goals/Objectives: *2014 Strategic Plan Strategic Element No 3.3 – Best Accounting Practices.*

Financial Impact: _____ Yes X No

Funding Source/Recap: None

Material Included for Information/Consideration: Resolution No. 2014-23; and, Revised Draft Revision of Section 42 of the Board Procedures Manual.

Recommendation: Consider adoption of Resolution No. 2014-23 to approve the revised Section 42, Payment of Bills, of the Board Procedure Manual.

Action Required: Resolution Motion Review
(Roll call vote is required.)

Board Action

_____ Resolution No _____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

June 2, 2014

Resolution No. 2014-23
Resolution of the Board of Directors
Marina Coast Water District
Approving a Revision to Section 42, Payment of Bills,
of the Board Procedures Manual

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on June 2, 2014 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, on February 3, 2014 the Board directed staff to provide the Board potential revisions to Section 42 of the Board Procedures Manual (Section 42) which refers to the payment of the District’s bills; and

WHEREAS, over the course of several Board meetings, District staff provided revisions of Section 42 to the Board for discussion and the Board provided direction to staff in preparation of the final revision; and,

WHEREAS, the revision of Section 42 is included in this Resolution as Attachment A.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby adopt Resolution No. 2014-23, to approve revision of Section 42, Payment of Bills, of the Board Procedures Manual.

PASSED AND ADOPTED on June 2, 2014, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

Thomas P. Moore, President

ATTEST:

Brian C. Lee, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2014-23 adopted June 2, 2014.

Brian C. Lee, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-G

Meeting Date: June 2, 2014

Requested By: Director Bill Lee

Presented By: Brian C. Lee

Agenda Title: Discussion and Possible Action regarding the 3,000 Acre-Foot Regional Urban Water Augmentation Project

Detailed Description: The District's Regional Urban Water Augmentation Project (RUWAP) included facilities to provide approximately 1,200 acre-feet of desalinated water to the Ord Community, approximately 1,200 acre-feet of recycled water to the Ord Community, 300 acre-feet of recycled water to the Monterey Peninsula and 300 acre-feet of water to the Central Marina service area. The total augmentation water available would be up to 3,000 acre-feet.

Components of RUWAP will be implemented by the District to provide the needed augmentation water for the Ord Community. It is unknown at this time what components will be built or when they will be needed.

Environmental Review Compliance: To Be Determined.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement - We provide our customers with high quality water, wastewater collection and conservation series at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

2014 Strategic Plan, Strategic Goals No's:

- 1.1 Work with local land use jurisdictions to clearly establish and determine current and future water use.*
- 1.2 Establish the difference between available groundwater and ultimate water demands.*
- 1.3 Determine the growth rate or timeline of when additional water sources will be needed.*
- 1.4 Establish a prioritized list of available alternative water sources.*
- 1.5 Develop an alternative water sources work plan that will carry us from conception to development.*
- 4.1 Communicate with our strategic partners.*

Financial Impact: Yes No

Funding Source/Recap: To Be Determined.

Material Included for Information/Consideration: None.

Staff Recommendation: Staff supports Board direction.

Action Required: _____Resolution X Motion _____Review

Board Action

_____Resolution No _____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____