



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: www.mcwd.org

TEL: (831) 384-6131 FAX: (831) 883-5995

DIRECTORS

THOMAS P. MOORE
President

WILLIAM Y. LEE
Vice President

HOWARD GUSTAFSON
JAN SHRINER
PETER LE

Agenda

Regular Board Meeting, Board of Directors Marina Coast Water District

211 Hillcrest Avenue, Marina, California

Monday, September 15, 2014, 6:00 p.m. PST

This meeting has been noticed according to the Brown Act rules. The Board of Directors meet regularly on the first and third Monday of each month. The meetings normally begin at 6:00 p.m. and are held at the City of Marina Council Chambers at 211 Hillcrest Avenue, Marina, California.

Our Mission: *We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

1. Call to Order

2. Roll Call

3. Public Comment on Closed Session Items *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

4. Closed Session

A. Pursuant to Government Code 54956.9
Conference with Legal Counsel – Existing Litigation
(Subdivision (a) of Section 54956.9)

1) Ag Land Trust v. Marina Coast Water District, Monterey County Superior Court Case No. M105019; Sixth Appellate District Court of Appeals Case Nos. H038550 and H039559

2) In the Matter of the Application of California-American Water Company (U210W) for Approval of the Monterey Peninsula Water Supply Project and Authorization to Recover All Present and Future Costs in Rates, California Public Utilities Commission No. A.12-04-019 & A.13-05-017 Settlement Agreement

This agenda is subject to revision and may be amended prior to the scheduled meeting. A final agenda will be posted at City of Marina Council Chambers (211 Hillcrest Avenue, Marina) and the District office (11 Reservation Road, Marina) no less than 72 hours prior to the meeting. A complete Board packet containing all enclosures and staff materials will be available for public review on Thursday, September 11, 2014. Copies will also be available at the Board meeting. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5910.

3) California-American Water Company vs Marina Coast Water District; Monterey County Water Resources Agency; and Does 1 through 10, San Francisco Superior Court Case No. CGC-13-528312 (Complaint for Declaratory Relief)

- B. Pursuant to Government Code 54956.9
Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Subdivision (b) of 54956.9
Two Potential Cases
- C. Pursuant to Government Code 54956.9
Conference with Legal Counsel – Anticipated Litigation
Initiation of Litigation Pursuant to Subdivision (c) of 54956.9
Two Potential Cases
- D. Pursuant to Government Code 54957
Public Employee Appointment
Title: General Manager
- E. Pursuant to Government Code 54957
Public Employee Evaluation
Title: General Manager
- F. Pursuant to Government Code 54956.8
Conference with Real Property Negotiator
Property: Recycled Water Pipeline, Recycled Water
Negotiating parties: Tom Moore and Peter Le
Under Negotiation: Price and Terms
- G. Pursuant to Government Code 54956.8
Conference with Real Property Negotiator
Property: Armstrong Ranch
Negotiating parties: Tom Moore and Peter Le
Under Negotiation: Price and Terms
- H. Pursuant to Government Code 54956.8
Conference with Real Property Negotiator
Property: Sewer Infrastructure
Negotiating parties: Tom Moore and Peter Le
Under Negotiation: Price and Terms

7:00 p.m. Reconvene Open Session

5. Possible Action on Closed Session Items *The Board will report out on any action taken during Closed Session, and may take additional action in Open Session, as appropriate. Any closed session items not completed will be discussed at the end of the meeting.*

- E. Consider Interim General Manager Evaluation including Compensation Review

6. Pledge of Allegiance

7. Oral Communications *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

8. Presentations

- A. Consider Adoption of Resolution No. 2014-38 in Recognition of Tony Kelsey, Systems Operator II, and Awarding a Plaque and Gift Certificate for 35 Years of Service to the Marina Coast Water District

9. Consent Calendar *Board approval can be taken with a single motion and vote. A Board member or member of the public may request that any item be pulled from the Consent Calendar for separate consideration at this meeting or a subsequent meeting. The public may address the Board on any Consent Calendar item. Please limit your comment to four minutes.*

- A. Receive and File the Check Register for the Month of August 2014
- B. Approve the Draft Minutes of the Regular Board Meeting of September 2, 2014
- C. Approve the Draft Minutes of the Special Board Meeting of September 5, 2014

10. Action Items *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these Items as each item is reviewed by the Board. Please limit your comment to four minutes.*

- A. Kick-Off Meeting between the Board of Directors and the District's Independent Audit Firm, Pun & McGeady, LLP on the FY 2013-2014 Annual Audit

Action: The Board of Directors will hold a kick-off meeting with the District's auditor, Pun & McGeady.

- B. Consider Adoption of Resolution No. 2014-39 to Adopt an Updated Water Shortage Contingency Plan, and Resolution No. 2014-34 to Declare Water Conservation Stage 3 as required by the State Water Resource Control Board's Emergency Mandatory Water Conservation Regulations

Action: The Board of Directors will consider adopting an updated Water Shortage Contingency Plan; and, declaring Water Conservation Stage 3 as required by the State Water Resources Control Board's Emergency Mandatory Water Conservation Regulations.

- C. Receive an Update on the General Manager Recruitment Process and Provide Guidance

Action: The Board of Directors will receive an update on the General Manager recruitment process and provide guidance.

Marina Coast Water District
Agenda Transmittal

Agenda Item: 8-A

Meeting Date: September 15, 2014

Submitted By: James Derbin

Presented By: Brian C. Lee

Agenda Title: Consider Adoption of Resolution No. 2014-38 in Recognition of Tony Kelsey, Systems Operator II, and Awarding a Plaque and Gift Certificate for 35 Years of Service to the Marina Coast Water District

Detailed Description: Tony Kelsey joined the District on September 5, 1979, where he began to learn the various duties assigned to wastewater treatment plant operations and wastewater collection system maintenance. Since 1979, Tony has also supported the operation and maintenance of the District's potable water system. In 2012, the District reorganized and combined the Operations and Maintenance water and wastewater roles and responsibilities into the System Operator I/II positions.

Tony's transition into the new System Operator II job duties has required additional coursework, training, exams, and significant effort on his part to re-familiarize himself with the skills of operating and maintaining a potable water system and a collection system.

Tony currently holds the following Professional certifications: Water Distribution Operator Grade III, Water Treatment Operator Grade II, and Wastewater Treatment Plant Operator Grade I. In 2013, Tony volunteered to support our CCTV sewer collection inspection program by earning certification with the National Association of Sewer Service Companies (NASSCO) in pipeline, manhole and lateral connection inspection. As a result of this training, Tony is one of only four District staff which currently holds this certification. Tony is scheduled to take the CWEA Grade I Collections certification exam in the September 2014.

In addition to the System Operator II duties, Tony assists the O&M Department process purchase orders for day to day repairs and scheduled maintenance projects. Furthermore, Tony always makes himself available for any special project research or additional assignments the O&M Department requires. Tony takes on new assignments with an open, available and helpful approach.

It is with great pleasure that the District recognize Tony Kelsey's thirty five years of service to the Marina Coast Water District. We collectively thank him for his years of outstanding service, and wish him well in his continued service to the District.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Strategic Element No. 5.0 – Our objective is to recruit and retain highly qualified, diverse and inspired workforce that delivers the essential services of our mission statement to the public while providing outstanding customer service.*

September 15, 2014

Resolution No. 2014-38
Resolution of the Board of Directors
Marina Coast Water District
Recognizing Mr. Tony Kelsey for 35 Years
of Service to the Marina Coast Water District

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a regular meeting duly called and held on September 15, 2014 at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, Tony Kelsey joined the District on September 5, 1979 as a Wastewater Treatment Plant Operator; and,

WHEREAS, Tony eventually transitioned into Water Treatment, Water Distribution and Collection system responsibilities to include appropriate certifications; and,

WHEREAS, In 2012, the District reorganized and combined the Operations and Maintenance water and wastewater roles and responsibilities into the System Operator I/II positions; and,

WHEREAS, Tony’s transition into the new System Operator II job duties has required additional coursework, training, exams, and significant effort on his part to re-familiarize himself with the skills of operating and maintaining a potable water system and collection system; and,

WHEREAS, Tony processes purchase orders for day to day repairs, maintenance and operations; and,

WHEREAS, during his thirty-five years with the District, Tony has played an integral role in the District and has rendered a consistent and outstanding performance of his duties.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby express its gratitude and recognize Tony Kelsey for thirty-five years of outstanding and dedicated service to the District and wish him many more years with the District.

PASSED AND ADOPTED on September 15, 2014, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

William Y. Lee, Vice President

ATTEST:

Brian C. Lee, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2014-38 adopted September 15, 2014.

Brian C. Lee, Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9

Meeting Date: September 15, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Consent Calendar

Detailed Description: Consent calendar consisting of:

- A) Receive and File the Check Register for the Month of August 2014
- B) Approve the Draft Minutes of the Regular Board Meeting of September 2, 2014
- C) Approve the Draft Minutes of the Special Board Meeting of September 5, 2014

Environmental Review Compliance: None required.

Prior Committee or Board Action: See individual transmittals.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: See individual transmittals.

Funding Source/Recap: See individual transmittals.

Material Included for Information/Consideration: See individual transmittals.

Staff Recommendation: The Board of Directors approve the Consent Calendar as presented.

Action Required: _____Resolution X Motion _____Review
(Roll call vote is required.)

Board Action

_____Resolution No _____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-A

Meeting Date: September 15, 2014

Submitted By: Kelly Cadiente

Presented By: Kelly Cadiente

Agenda Title: Receive and File the Check Register for the Month of August 2014

Detailed Description: The Board of Directors is requested to receive and file the attached July 2014 check register for expenditures totaling \$812,360.05.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Objective No. 3 – Our objective is to manage public funds to assure financial stability, prudent rate management and demonstrate responsible stewardship. Our fiscal strategy is to forecast, control and optimize income and expenditures in an open and transparent manner. We will efficiently use our financial resources to assure availability to fund current and future demands.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: Expenditures are allocated across the six cost centers; 01-Marina Water, 02-Marina Sewer, 03- Ord Water, 04- Ord Sewer, 05-Recycled Water, 06-Regional Water.

Material Included for Information/Consideration: August 2014 Summary Check Register.

Staff Recommendation: The Board of Directors receive and file the August 2014 expenditures totaling \$812,360.05.

Action Required: ___ Resolution ___ X Motion ___ Review

(Roll call vote is required.)

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes ___ Abstained ___

Noes ___ Absent ___

Reagendized ___ Date ___ No Action Taken ___

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-B

Meeting Date: September 15, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Approve the Draft Minutes of the Regular Board Meeting of September 2, 2014

Detailed Description: The Board of Directors is requested to approve the draft minutes of September 2, 2014.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: ___ Yes ___ **X** ___ No

Funding Source/Recap: None.

Material Included for Information/Consideration: Draft minutes of September 2, 2014.

Staff Recommendation: The Board of Directors approve the draft minutes of the September 2, 2014 regular Board meeting.

Action Required: ___ Resolution ___ **X** ___ Motion ___ Review

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes ___ Abstained ___

Noes ___ Absent ___

Reagendized ___ Date ___ No Action Taken ___

Marina Coast Water District
Agenda Transmittal

Agenda Item: 9-C

Meeting Date: September 15, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Approve the Draft Minutes of the Special Board Meeting of September 5, 2014

Detailed Description: The Board of Directors is requested to approve the draft minutes of September 5, 2014.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: ___ Yes ___ **X** ___ No

Funding Source/Recap: None.

Material Included for Information/Consideration: Draft minutes of September 15, 2014.

Staff Recommendation: The Board of Directors approve the draft minutes of the September 15, 2014 special Board meeting.

Action Required: ___ Resolution ___ **X** ___ Motion ___ Review

Board Action

___ Resolution No ___ Motion By ___ Seconded By ___

Ayes ___ Abstained ___

Noes ___ Absent ___

Reagendized ___ Date ___ No Action Taken ___

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-A

Meeting Date: September 15, 2014

Submitted By: Kelly Cadiente
Reviewed By: Brian C. Lee

Presented By: Kelly Cadiente

Agenda Title: Kick-off Meeting between the Board of Directors and the District's Independent Audit Firm, Pun & McGeady, LLP on the FY 2013-2014 Annual Audit

Detailed Description: The Board requested a kick-off meeting between the Board and the District's Independent Audit Firm, Pun & McGeady, LLP (P&M) to discuss the FY 2013-2014 annual audit.

Previously, the Board adopted Resolution No. 2012-48 awarding a 3-year contract with P&M to perform annual audit services to the District. The contract with P&M was an annual contract renewable every year during the 3-year period. At the conclusion of the audit for FY 2011/2012, P&M conducted an evaluation of the District's audit which revealed that the audit took over three times the amount of hours than what was estimated in their proposal.

P&M then opted not to renew the existing contract and instead proposed an amended contract at an increased fixed amount per year for the remaining 2-years of the original 3-year contract to reflect a more realistic amount of time necessary to provide audit services to the District. On April 15, 2013, the Board approved Resolution No. 2013-39 approving the amended contract and requested that an annual kick-off meeting with P&M be conducted between the Board and P&M at the start of annual audit. This is the final year of the District's contract with P&M.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Strategic Element Goal No. 3.4 – Close and audit financial statements in a timely manner – An annual audit is conducted to ensure the validity and transparency of the District's financial records. It is important that the audit be performed in a timely manner in order to protect the integrity of the records. The financial audit is conducted at the close of each fiscal year by a qualified independent accounting firm to confirm that the financial statements accurately reflect the fiscal status of the District. The audited financial statements are the primary component of the District's CAFR.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: N/A

Material Included for Information/Consideration: None.

Staff Recommendation: None.

Action Required: _____Resolution _____Motion _____Review
(Roll call vote is required.)

Board Action
Resolution No_____ Motion By_____ Seconded By_____
Ayes_____ Abstained_____
Noes_____ Absent_____
Reagendized_____ Date_____ No Action Taken_____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-B

Meeting Date: September 15, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Consider Adoption of Resolution No. 2014-39 to Adopt an Updated Water Shortage Contingency Plan, and Resolution No. 2014-34 to Declare Water Conservation Stage 3 as required by the State Water Resource Control Board's Emergency Mandatory Water Conservation Regulations

Detailed Description: The State Water Resources Control Board's (SWRCB) Emergency Mandatory Water Conservation Regulations (Emergency Regulations) went into effect on July 29, 2014. Since MCWD supplies more than 3,000 acre-feet of water annually, it is classified as an "urban water supplier" pursuant to Water Code Section 10617. The Emergency Regulations specifically require the following:

To promote water conservation, each urban water supplier shall implement all requirements and actions of the stage of its water shortage contingency plan that imposes mandatory restrictions on outdoor irrigation of ornamental landscapes or turf with potable water.

Under the District's Water Shortage Contingency Plan (District Plan), mandatory restrictions on outdoor irrigation of ornamental landscapes or turf with potable water are not required until Water Conservation Stage 3.

Water Code Section 10632 required the District to adopt an Urban Water Shortage Contingency Plan in response to water supply shortages. Since the triggering mechanisms for the various Stages of the District Plan relate more to catastrophic interruption of water supply or seawater intrusion rather than State-wide drought, staff has revised the water shortage contingency plan as needed to include a drought response. The revised draft plan also includes updated references to the relevant provisions of the Water Code, and text changes to clarify the difference between triggers and conservation measures. A tracked-changes comparison of the current and proposed plans is provided.

The Water Shortage Contingency Plan is a mandatory element of the District's Urban Water Management Plan. The District has adopted these plans under separate resolutions. Therefore, updating the Water Shortage Contingency Plan does not require re-adoption of the Urban Water Management Plan. The updated Water Shortage Contingency Plan must be provided to the State Department of Water Resources for their files.

In addition to a table of water use restrictions, Water Conservation Stage 3 also requires the District to prescribe an allotted quantity of water per billing cycle for each water service connection and to not issue building permits or install new meters for new accounts that had not received building permits before the "Severe Shortage" was declared. Since an actual "Severe Shortage" does not exist, District staff recommends that these two Stage 3 requirements **not** be

implemented at this time but that the remainder of the table of Stage 3 water use restrictions be implemented at this time.

Environmental Review Compliance: None required.

Prior Committee or Board Action: At the regularly scheduled August 18, 2014 meeting the Board requested that staff revise the water shortage contingency plan to apply to Statewide drought response.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: _____Yes ___X___No

Funding Source/Recap: None.

Material Included for Information/Consideration: Resolution No. 2014-39; Current District Water Shortage Contingency Plan, adopted June 14, 2011; Proposed Updated District Water Shortage Contingency Plan; Resolution No. 2014-34; SWRCB Resolution 2014-0038; Mandatory Water Conservation Regulations Fact Sheet.

Staff Recommendation: The Board of Directors consider adoption of Resolution No. 2014-39 adopting an updated Water Shortage Contingency Plan, and Resolution No. 2014-34 declaring Water Conservation Stage 3 as required by the SWRCB’s Emergency Regulations.

Action Required: ___X___Resolution _____Motion _____Review
(Roll call vote is required.)

Board Action

_____Resolution No_____ Motion By_____ Seconded By_____

Ayes_____ Abstained_____

Noes_____ Absent_____

Reagendized_____ Date_____ No Action Taken_____

September 15, 2014

Resolution No. 2014-39
Resolution of the Board of Directors
Marina Coast Water District
Adopting an Updated Water Shortage Contingency Plan

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“MCWD”), at a regular meeting duly called and held on September 15, 2014, at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, Section 10632 of the California Water Code requires the Marina Coast Water District to maintain a Water Shortage Contingency Plan within its Urban Water Management Plan; and,

WHEREAS, the District maintains a Water Shortage Contingency Plan and desires to update said plan in accordance with the Water Code and provide a guidance document for management of water shortages within the District; and,

WHEREAS, the District desires to incorporate mandatory water conservation measures due to drought conditions in the Water Shortage Contingency Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby:

1. Approve and adopt the attached Water Shortage Contingency Plan, and,
2. Authorize the Interim General Manager to file the Water Shortage Contingency Plan with the California Department of Water Resources.

PASSED AND ADOPTED on September 15, 2014 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

William Y. Lee, Vice President

ATTEST:

Brian C. Lee, Deputy Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2014-39 adopted September 15, 2014.

Brian C. Lee, Deputy Secretary

September 15, 2014

Resolution No. 2014-34
Resolution of the Board of Directors
Marina Coast Water District
Declaring Water Conservation Stage 3 as Required by the State Water Resource Control Board's
Emergency Mandatory Water Conservation Regulations

RESOLVED by the Board of Directors ("Directors") of the Marina Coast Water District ("MCWD"), at a regular meeting duly called and held on September 15, 2014, at 211 Hillcrest Avenue, Marina, California as follows:

WHEREAS, the State Water Resources Control Board (SWRCB) adopted Mandatory Water Conservation Regulations (Emergency Regulations), which went into effect on July 29, 2014; and,

WHEREAS, the District supplies more than 3,000 acre-feet of water annually and, therefore, the District is classified as an "urban water supplier" pursuant to Water Code Section 10617; and,

WHEREAS, the Emergency Regulations specifically require the following:

To promote water conservation, each urban water supplier shall implement all requirements and actions of the stage of its water shortage contingency plan that imposes mandatory restrictions on outdoor irrigation of ornamental landscapes or turf with potable water.

WHEREAS, on September 15, 2014, the District adopted a Water Shortage Contingency Plan (District Plan) pursuant to Water Code Section 10632; and,

WHEREAS, under the District Plan, mandatory restrictions on outdoor irrigation of ornamental landscapes or turf with potable water are not required until Stage 3; and,

WHEREAS, the District' water supply is not actually experiencing a severe water shortage; and,

WHEREAS, the Emergency Regulations require the Board of Directors to declare a Water Conservation Stage 3 even though the District is not actually experiencing a severe water shortage.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Marina Coast Water District does hereby do the following:

1. Declare a Water Conservation Stage 3 under the District Plan as mandated by the SWRCB.

2. Find that since the District's water supply is not actually experiencing a severe water shortage, the following Stage 3 requirements shall **not** be implemented at this time, but shall be subject to periodic review by the Board of Directors:

a. "Each water service connection shall receive an allotted quantity of water, typically specified in hundred cubic feet (hcf) units per billing cycle."

b. "No building permits will be issued or meters installed for new accounts that had not received building permits before the 'Severe Shortage' was declared."

3. The Stage 3 mandatory water use restrictions set forth in the District Plan's restrictions table for Stage 3 shall be implemented effective with the adoption of this Resolution.

4. Direct staff to notify all customers in writing of this decision within 10 days of the date of adoption.

PASSED AND ADOPTED on September 15, 2014 by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors _____

Noes: Directors _____

Absent: Directors _____

Abstained: Directors _____

William Y. Lee, Vice President

ATTEST:

Brian C. Lee, Deputy Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2014-34 adopted September 15, 2014.

Brian C. Lee, Deputy Secretary

Marina Coast Water District
Agenda Transmittal

Agenda Item: 10-C

Meeting Date: September 15, 2014

Submitted By: Brian C. Lee

Presented By: Peter Le

Agenda Title: Receive an Update on the General Manager Recruitment Process and Provide Guidance

Detailed Description: The Board is requested to receive a verbal update from Director Le regarding the recruitment for a General Manager.

Environmental Review Compliance: None required.

Prior Committee or Board Action: President Moore gave a verbal update at the July 7, July 21, and September 2, 2014 Board meetings. The Board held special meetings on July 23, 2014, August 8, 2014, and September 5, 2014.

Board Goals/Objectives: *2014 Strategic Plan, Mission Statement – We Provide high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Financial Impact: _____ Yes X No

Funding Source/Recap: None

Materials Included for Information/Consideration: None.

Staff Recommendation: Provide Board guidance.

Action Required: _____ Resolution _____ Motion _____ Review

Board Action

_____ Resolution No _____ Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Agenda Transmittal

Agenda Item: 11-A

Meeting Date: September 15, 2014

Submitted By: Brian C. Lee

Presented By: Brian C. Lee

Agenda Title: Staff Report on the status of the Districts Five Year Strategic Plan

Detailed Description: The Board requested a brief status update regarding Strategic Plan elements scheduled for completion by the end of the fiscal year. There are three Strategic Plan Elements scheduled for completion prior to the end of the 2014 fiscal year:

- 1.1 Work with local land use jurisdictions to clearly establish and determine current and future water use.
- 1.2 Establish the difference between available groundwater and ultimate water demand
- 5.5 Conduct a Fair Labor Standards Act (FLSA) audit.

Staff is confident that all three elements will be completed by June 2015.

Over the next few months staff has been/will be meeting with the local land use jurisdictions to update the 1997 FORA water use projections that established the 9,000 AF/Y need for the Ord Community (attached). After discussion with the FORA Admin committee and WWOC committee staff will have completed Strategic Plan Element 1.1 and 1.2. Estimated completion date is Spring 2015.

Staff will also be conducting the FLSA audit this year. Estimated completion date is December 2014.

Environmental Review Compliance: None required.

Prior Committee or Board Action: None.

Board Goals/Objectives: *2014 Strategic Plan, Strategic Element Goals No. 1.1, 1.2, and 5.5.*

Financial Impact: ___ Yes ___ X No

Funding Source/Recap: N/A

Material Included for Information/Consideration: Pages 27, 28 and 29 of the District's Five Year Strategic Plan; and, 1997 FORA Water Demand Projections table.

Staff Recommendation: None.

Action Required: ___ Resolution ___ Motion ___ Review

Resolution No _____ Motion By _____ Board Action
Seconded By _____
Ayes _____ Abstained _____
Noes _____ Absent _____
Reagendized _____ Date _____ No Action Taken _____