



MARINA COAST WATER DISTRICT

Water Service System Violation Notice Appeal Form

Account Number
(if applicable): _____

(if applicable)

Penalty Amount: \$ _____

Appellant Name:

(Please print clearly)

Last Name

First Name

Service Address

(if applicable):

Service Address (Do NOT use a P.O. Box)

Apartment #

City

ZIP Code

Appellant's

Mailing Address:

(if different than the above
address)

Mailing Address

Apartment #

City

State

ZIP Code

Contact Phone(s):

()

Day

()

Evening

Email:

(Please print clearly)

You have been assessed a penalty for violation of Chapter 3.36 of the Marina Coast Water District Codes and Ordinances Title 3 which provides for administrative penalties for water theft and hydrant meter damage, and other observations. A copy of the Ordinance can be found at https://www.mcwd.org/governance_codes.html, or by calling MCWD Customer Services at (831) 384-6131 or (831) 883-5900. If you wish to appeal this penalty, please use the space below to explain why you believe the penalty should not be imposed.

Note: Your appeal must be post-marked within 15 calendar days of the date of the District's Water Theft Penalty Statement and Invoice, which notified you of your violation and the applicable penalty. Please include any photos or other evidence supporting your appeal. The appeal must be signed and dated by you, the appellant. Incomplete or unreadable appeals will be denied. You will receive a response from the District within 30 days of the District's receipt of your appeal.

*I certify under penalty of perjury that all the information I have provided for this appeal is truthful and correct. I understand that all the information I have provided is subject to verification by MCWD and may require an inspection by MCWD of the exterior of my premises. I acknowledge that MCWD reserves the right to deny this appeal and demand payment of the penalties and related charges if this appeal is denied, or if it is determined that any information provided in this appeal is inaccurate or false. **PLEASE REMEMBER TO SIGN FORM BELOW.***

Appellant Signature:

Date:

APPEALS FOR WATER THEFT PENALTIES must be mailed (no faxes or emails) to:
MCWD Water Theft Penalty Ordinance Appeals c/o MCWD Customer Services Division
920 2nd Avenue, Suite B Marina, CA 93933

For District Use Only

Appeal Reviewer: _____

Accepted ☐

Denied ☐

Date: _____