




# How To Read Your Utility Bill

Understanding your water bill is easy with this quick guide.


Each numbered section corresponds to important information about your account, usage, and charges.

- Account Information:**  
Customer name, account number, payment due date, billing date, and service address can be found here.
- Meter Reading Summary:**  
Shows your meter number, previous and current readings, and the total water consumed during the billing period (in HCF – hundred cubic feet).
- Current Charges:**  
All charges to the current billing period will appear here.
- Account Summary:**  
This includes any past due charges, current charges, total amount due.
- Special Messages:**  
Important messages from Marina Coast Water District.
- Water Usage History Graph:**  
Track your current water usage in comparison to the same month in the previous year.
- Special Statement Designation:**  
Indicates if your account is enrolled in automatic payments, past due, has a credit, or is your final bill.
- Payment Stub:**  
The detachable payment coupon is located at the bottom of your bill. Remove the stub and return with payment. Please ensure the mailing address is visible through the window on the return envelope.
- Current Activity Due Date:**  
The date by which payment must be received to avoid late fees.

**MARINA COAST  
WATER DISTRICT**  
920 2<sup>nd</sup> Avenue, Suite B  
Marina, CA 93933-6009

**Billing Inquiries:** (831) 384-6131 or (831) 883-5900 Monday - Friday  
8:00am to 5:00pm Office closure on weekends, holidays, and every other  
Friday (see website for dates) **Please visit us at [www.mcwd.org](http://www.mcwd.org)**

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 JOHN SMITH  
123 ANY STREET  
EAST GARRISON CA 93933-4969

**Account Information**  
ACCOUNT NUMBER: 012345-678  
SERVICE ADDRESS: 123 ANY STREET  
SERVICE FROM: 08/21/2025 TO 09/18/2025  
BILL DATE: 09/18/2025  
DUE DATE: 10/09/2025

**Meter Reading**

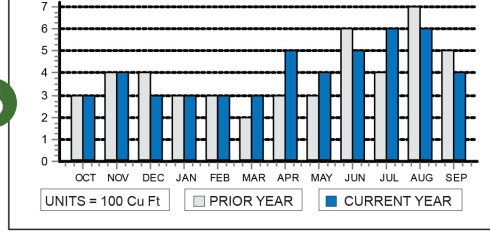
Meter Nbr	Previous Reading Date	Reading	Current Reading Date	Reading	Consumption
8367081	08/13/25	26	09/11/25	30	4

**Current Charges**

DESCRIPTION	AMOUNT
Base Charge	\$57.57
Water Consumption	\$29.88
Wastewater Collection Charge	\$33.91
Capital Surcharge Water	\$20.00
Surcharge Sewer	\$5.00
Fire Service Fees	\$3.05
<b>TOTAL CURRENT ACTIVITY</b>	<b>\$149.41</b>

**Account Summary**

Previous Balance	\$164.35
Payment ***Thank You***	\$164.35
<b>UNPAID BALANCE</b>	<b>\$0.00</b>
<b>CURRENT ACTIVITY</b>	<b>\$149.41</b>

**Water Usage History**

Usage This Year: 4      Usage Last Year: 5  
1 UNIT = 100 CUBIC FT (HCF) OF WATER 1 HCF = 748 GALLONS  
KEEP THIS PORTION FOR YOUR RECORDS

**PAYMENT COUPON**

PLEASE RETURN THIS PORTION ALONG WITH YOUR PAYMENT

PLEASE MAKE YOUR CHECK PAYABLE TO:  
**MARINA COAST WATER DISTRICT**

☐ PLEASE CHECK BOX FOR CHANGES (SEE BACK)

ACCOUNT NUMBER: 012345-678  
SERVICE ADDRESS: 123 ANY STREET  
SERVICE FROM: 08/21/2025 TO 09/18/2025  
BILL DATE: 09/18/2025  
CURRENT ACTIVITY DUE BY: 10/09/2025

JOHN SMITH  
123 ANY STREET  
EAST GARRISON CA 93933-4969

**Amount Due**

**TOTAL AMOUNT DUE \$149.41**

\*\*\*AUTO PAY - DO NOT PAY\*\*\*

MARINA COAST WATER DISTRICT  
PO BOX 8  
RODEO, CA 94572-0008

# Understanding Your Water and Wastewater Utility Bill

*This guide describes the charges on MCWD utility bills and their purpose.*

## Water Consumption:

Your water bill has two main components:

### 1. Base Charge (Fixed)

- Flat monthly fees that help cover system infrastructure, customer service, billing, meter reading, debt service and other operating costs
- Based on meter size; larger meters have higher charges because they place a greater capacity demand on the system

• **Calculation: Meter Size x Fixed Rate**

### 2. Water Consumption (Water Usage)

- Charge based on actual water use, measured in hundred cubic feet (HCF)
- Covers costs that vary with water production and delivery, including, energy for pumping and treatment, groundwater production, general operating costs

• **Calculation: Water Usage (HCF) x Water Tiered Rate**

## Wastewater Collection Charge:

Your sewer bill is structured similarly to water, with two main components:

### 1. Fixed Monthly Charge

- Base fee per Equivalent Dwelling Unit (EDU)

• **Calculation: EDU x Fixed Rate**

### 2. Flow-Based Charge

- Residential account sewer flow is based on last year's winter water average, which best reflects indoor water use (minimal irrigation).
- Non-residential accounts are billed based on actual water usage

• **Calculation: Winter Water Average(Res) or Actual Usage (Non Res) x Sewer Flow Rate**

These fees pay for the collection and transmission of wastewater from your sinks, showers, toilets, and appliances. It supports the infrastructure that safely transports sewage to treatment plants, where it is cleaned before being released back into the environment.

## Capital Surcharge Water:

A monthly charge for Ord community water accounts (connected July 1, 2005 – July 1, 2014) that helps fund long term capital improvements. Each account is assigned a specific Equivalent Dwelling Unit (EDU).

• **Calculation: Water – \$20.00 per EDU/month**

## Current Charges

DESCRIPTION	AMOUNT
Base Charge	\$57.57
Water Consumption	\$29.88
Wastewater Collection Charge	\$33.91
Capital Surcharge Water	\$20.00
Surcharge Sewer	\$5.00
Fire Service Fees	\$3.05
<b>TOTAL CURRENT ACTIVITY</b>	<b>\$149.41</b>

## Surcharge Sewer:

A monthly charge for Ord community sewer accounts (connected July 1, 2005 – July 1, 2014) that helps fund long term capital improvements. Each account is assigned a specific Equivalent Dwelling Unit (EDU).

• **Calculation: Sewer – \$5.00 per EDU/month**

## Fire Service Fees:

Applies to properties with fire sprinkler systems or dedicated fire lines.

- Helps recover costs for providing capacity, infrastructure, and readiness for fire protection
- Charges are based on the size of the fire meter (measured in inches), because larger meters represent greater flow capacity

• **Calculation: Meter Size x Fixed Rate**

## Backflow Administration Fee:

The District requires certain customers to install and maintain backflow prevention devices to protect the public water supply from contamination via cross connections.

## Utility User Tax (UUT):

This charge applies only to Seaside customers. MCWD collects the city utility tax based on a percentage of your water and sewer bill and remits it to the City of Seaside to support local programs and services.